

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.3 ALBERTA BEACH BOAT LAUNCH PARK MAINTENANCE POLICY

1. **PURPOSE**
 - a) The purpose of the Alberta Beach Boat Launch Park Maintenance Policy is to define the maintenance provided in the park and to ensure that safe and effective maintenance practices are followed.

2. **LAWN CARE**
 - a) Grass & trimming will be completed on a weekly basis or twice a week as necessary.
 - b) Grass area will be maintained with sweeper as required.
 - c) Trees will be maintained, trimmed or removed as necessary.
 - d) Noxious weeds will be removed as necessary.
 - e) Small sections of invasive species will be removed by hand, larger areas will be removed by chemical application using an approved chemical & qualified applicator.

3. **WASTE**
 - a) Loose garbage & waste in the park will be picked up on a daily basis.
 - b) Garbage receptacles will be emptied weekly or as necessary.
 - c) Pet waste stations will be emptied & restocked as required.

4. **WASHROOM FACILITIES**
 - a) Two portable toilets will be ordered upon approval of annual budget.
 - b) One portable toilet will be made available year round and the 2nd will be available between May to September.

5. **INSPECTIONS**
 - a) Fencing, benches, picnic tables & garbage receptacles will be inspected weekly and repaired as necessary.
 - b) Walking paths will be inspected in the spring and fall and repaired as necessary.
 - c) Boat launch stairs and boat tie up rings will be inspected in the spring and repaired as necessary.

6. **SIGNAGE & NOTIFICATIONS**
 - a) Signs will be inspected in the spring and repaired or replaced as necessary.
 - b) Water Advisory Notices issued by Alberta Health Services will be posted as required.

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- 7. LIGHTING**
 - a) Street lighting is maintained by Fortis Alberta, any outage will be reported to Fortis.

- 8. DRAINAGE SYSTEM**
 - a) Storm drainage systems will be inspected in the spring and the fall and cleaned out as necessary.

- 9. RAMPS**
 - a) Pedestrian ramp accesses to the lake will be inspected in the spring and fall and repaired as necessary.
 - b) Boat launch ramp will be inspected in the spring and fall and repaired as necessary.

- 10. BEACH & SHORELINE**
 - a) Reeds & debris washed up on the shoreline will be raked and removed weekly or as necessary.
 - b) Workers and contractors will make every reasonable effort to reduce their environmental impact by preventing debris and pollutants from entering the water.

- 11. REGULATORY AUTHORIZATIONS**
 - a) For general maintenance activities on the shoreline, any works in the water may require authorization from the regulatory agencies being Alberta Environment & Parks, Alberta Public Lands and Fisheries & Oceans.

- 12. SNOW REMOVAL**
 - a) Snow Removal will be performed as per the Snow Removal Policy.

- 13. POLICY REVIEW**
 - a) This policy will be reviewed every four (4) years or as needed.

DEPARTMENT: PUBLIC WORKS

ADOPTED AND APPROVED BY COUNCIL: SEPTEMBER 21, 2021

RESOLUTION NO: #143-21