

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.2.9 COUNCIL REMUNERATION POLICY
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1. PURPOSE

The *Municipal Government Act* (Section 275.1) allows for compensation to be made to members of Council for duties performed. It is the intention of Alberta Beach to provide fair and equitable compensation to members of Council as they carry out their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2. HONOURARIUMS

Councillors shall receive monthly honourariums as per Schedule "A" attached. Honourarium rates will be reviewed annually and increased as per the annual cost of living allowance based on the Alberta average of the CPI (Consumer Price Index), upon approval of the annual budget.

3. MEETING REMUNERATION FEES

Councillors shall receive a meeting remuneration fee as per Schedule "A" attached for attending an approved Committee meeting, training course or meeting on behalf of Council where a meeting fee is not already being paid. Meeting remuneration fees will include meeting preparation, travel and attendance time. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

4. CHAIRPERSON REMUNERATION FEE

Councillors shall receive a chairperson remuneration fee as per Schedule "A" attached for chairing an approved committee meeting, where a meeting fee is not already being paid through another committee or organization. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

5. REIMBURSEMENT FOR MILEAGE EXPENSES

Councillors shall receive reimbursement for mileage expenses for use of personal vehicles as per Schedule "A" attached for travel on village business to approved meetings, training courses and conventions.

6. REIMBURSEMENT FOR INTERNET EXPENSES

Councillors shall receive reimbursement for Council internet expenses as per Schedule "A" attached provided that the internet service is used for Council business. (Councillors not receiving and communicating electronically through email do not qualify for reimbursement).

7. REIMBURSEMENT FOR CELL PHONE EXPENSES

Councillors shall receive reimbursement for personal cell phone expenses as per Schedule "A" attached provided that the cell phone is used for Council business. (Councillors not owning or communicating through cell phones do not qualify for reimbursement).

8. REIMBURSEMENT FOR MEAL ALLOWANCES

Councillors while attending full day conferences, conventions, meetings or professional development training at a location at least 20 kilometres outside of Alberta Beach shall receive reimbursement for the applicable meal allowance if a meal is not already supplied as per Schedule "A" attached, upon submission of an expense claim to the C.A.O.

9. REIMBURSEMENT FOR HOTEL EXPENSES

Councillors shall receive reimbursement for Hotel expenses for attendance at approved conferences, conventions or professional development training as per Schedule "A" attached upon submission of an expense claim to the C.A.O. or Councillors who choose to stay at a private residence shall be reimbursed the residence rate per day in lieu of hotel expenses.

10. METHOD TO CLAIM REIMBURSEMENT

Reimbursement claims to be submitted on the expense claim forms. (No expense claim form will be required for monthly honourariums).

11. DEDUCTIONS FROM COUNCIL HONOURARIUMS AND MEETING REMUNERATION FEES

Council honourariums and meeting remuneration fees will be subject to deductions as per Canada Revenue Agency.

**ADOPTED AND APPROVED BY COUNCIL: DECEMBER 18, 2018
RESOLUTION NO: #264-18**

**AMENDMENT DATE: JUNE 3, 2019
RESOLUTION NO: #113-19 & #114-19**

**AMENDMENT DATE: MAY 18, 2021
RESOLUTION NO: #081-21**

**AMENDMENT DATE: MAY 17, 2022
RESOLUTION NO: #073-22**

**AMENDMENT DATE: MAY 16, 2023
RESOLUTION NO: #080-23**

**AMENDMENT DATE: JUNE 18, 2024
RESOLUTION NO: #106-24**

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SCHEDULE "A"

COUNCIL MONTHLY HONOURARIUMS:

Mayor	\$905.84
Deputy Mayor	\$823.49
Councillors	\$796.05

COUNCIL MEETING REMUNERATION FEES:

Half day meetings (up to 4 hours)	\$ 75.00
Full day meetings (over 4 hours)	\$125.00

CHAIRPERSON REMUNERATION FEES:

Committee Chairperson Fee	\$ 25.00
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COUNCIL MILEAGE EXPENSES:

\$.58 per km

COUNCIL INTERNET EXPENSES:

\$50.00 per month

COUNCIL CELL PHONE EXPENSES:

\$50.00 per month

COUNCIL MEAL ALLOWANCE EXPENSES:

Breakfast	\$20.00
Lunch	\$25.00
Supper	\$35.00

COUNCIL HOTEL EXPENSES:

Hotel expenses up to \$180.00 per day plus parking and taxes
Private Residence stay \$45.00 per day in lieu of hotel expenses