

**ALBERTA BEACH COUNCIL**  
**ROUND TABLE MEETING**  
**BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS**  
**AND BEING HELD ELECTRONICALLY VIA ZOOM**  
**TUESDAY, JUNE 9, 2026 AT 5:30 P.M.**

**AGENDA**

- |          |  |
|----------|--|
| P. 2-3   | 1. Alberta Beach Ag Society – Polydays Sponsorship |
| P. 4-5   | 2. Alberta Beach Ag Society – Polydays Parade      |
| P. 6-7   | 3. 2026 ABmunis Convention – Hotel Accomodations   |
| P. 8     | 4. July Council Meeting & Round Table Meeting      |
| P. 9-18  | 5. Alberta Beach & Val Quentin ICF                 |
| P. 19-33 | 6. Alberta Beach & Sunset Point ICF                |
| P. 34-49 | 7. Alberta Beach & Lac Ste. Anne County ICF        |
|          | 8.   |
|          | 9.   |
|          | 10.  |



**aboffice@albertabeach.com**

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**From:** Alberta Beach Ag Society <abagsociety@gmail.com>  
**Sent:** May 29, 2026 5:52 PM  
**To:** Alberta Beach Ag Society  
**Subject:** Partnering Again: Sponsorship Opportunities for the Upcoming Polynesian Days Event July 31- August 3rd 2026  
**Attachments:** PolyDaysSponsorshipLevels2026.docx

Thank you for your generous support of last year's Polynesian Days event. We are preparing for our next celebration and invite you to renew your sponsorship for this year's program. To ensure your logo and business details are included in our printed event brochure, we must receive your confirmation and details, sent to this email address, by June 27.

How Your Support Helps:

Community impact: Funds cultural workshops, performances, and public activities.  
Brand visibility: Features your business in our brochures, posters, and social media.

The success of this event is dependent, not only on the numerous volunteers who work tirelessly to organize events, but also on the generosity of sponsors. Without sponsorship we would not be able to provide an event for families where festivities are low or no cost. We are approaching businesses in our local and surrounding area, as well as companies who are doing business directly in our community to ask for support for this event. We have various levels of sponsorship available which will provide you with several different promotional opportunities.

We also welcome donations of gift cards and smaller items to include in our prize packages for the colouring contest.

Please review the attached sponsorship package and let us know how you can help. We look forward to partnering with you again to make this event a success.

Kind regards,  
Donna

**POLYNESIAN DAYS 2026**  
**52ND ANNIVERSARY**

Sponsorship Levels

**Ke gula (Gold)- \$1250.00**

- ◇ PARTNERSHIP MENTION ON MAJOR EVENT – shared signage placement with other sponsors
- ◇ Name of organization (Logo) as event sponsor on Website, Facebook page
- ◇ Name of organization (Logo) as event sponsor on all advertisements in local papers, Posters, event booklet
- ◇ Signage throughout the event

**Ke kālā (Silver)- \$500.00**

- ◇ Name of organization (Logo) as event sponsor on Website, Facebook page
- ◇ Name of organization (Logo) as event sponsor on all advertisements in local papers, Poster, event booklet
- ◇ Signage throughout the event

**Keleawe (Bronze) - \$250 or less**

- Name of organization (Logo) as event sponsor on all advertisements on Website, Facebook page and in local papers

We are also looking for prize donations for our coloring contest and scavenger hunt winners. Please reach out if you can help!

Sherrie Westerlund  
Poly Days event organizer  
(780) 915-5967

**aboffice@albertabeach.com**

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**From:** Alberta Beach Ag Society <abagsociety@gmail.com>  
**Sent:** May 30, 2026 11:42 AM  
**To:** Alberta Beach Ag Society  
**Subject:** Invitation: Showcase Your Business at the 2026 Alberta Beach Polynesian Days Parade!  
**Attachments:** Parade Entry Form 2026.pdf

On behalf of the Alberta Beach Agricultural Society, we are thrilled to invite you to participate in our annual Polynesian Days Parade! This year's parade will take place on **Saturday, August 1, 2026**.

Polynesian Days is a long-standing, beloved summer tradition in Alberta Beach that brings our local residents, cabin owners, and tourists straight to our community. Entering a float, vehicle, or walking group in the parade is a fantastic, complimentary way to showcase your business, connect with the community, and show your local spirit to a massive, festive audience.

Whether you choose to embrace this year's tropical Polynesian theme or decorate a display that represents your unique brand, we would love to have your team be a part of the celebration.

**Event Details:**

- **Date:** Saturday, August 1, 2026
- **Staging Time:** 11:00 AM
- **Judging:** 12:00 PM
  
- **Parade Start:** 1:00 PM sharp
- **Location:** Alberta Beach Agliplex

Please confirm your participation by filling out the attached Parade form and sending it directly to this email by June 27, 2026.

Thank you for your continued support of Alberta Beach events. We hope to see your business shining in the lineup this August!

Kindly,

Donna



# 2026 Polynesian Days Parade Entry Form

Sponsored by the Alberta Beach Farmers' Market

Saturday, August 1st, 2026

**Note the timings:** Assembly at the Agliplex parking lot at 11:00 a.m. Judging starts at 12:00 p.m. Parade rolls at 1:00 p.m.

Name of Entrant: \_\_\_\_\_

Responsible Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City of Town: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description of Entry (Float, walking, vehicle, etc): \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Please describe your entry so we are able to categorize it accurately: \_\_\_\_\_

\_\_\_\_\_

I acknowledge that parade events like this one always involve some risk of injury. I am voluntarily participating in this parade despite that risk, and I am assuming that risk. I also agree to ensure that all persons participating in this parade entry conduct themselves safely and with due regard to the safety of others, including spectators.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### 2026 Parade Guidelines

- 1.All participants are required to use caution in participating in the parade activities.
- 2.No alcohol is permitted.
- 3.Use of water guns, water balloons and water canons is prohibited.

For more information, please contact Sherrie Westerlund  
Submit your entry for my email to [sherriewesterlund@gmail.com](mailto:sherriewesterlund@gmail.com)

# 2026 ABMUNIS' CONVENTION & TRADE SHOW

Home / Events / 2026 ABmunis' Convention & Trade Show

← Events



## Event Summary

Alberta's largest annual municipal gathering, Alberta Municipalities' Convention and Trade Show will take place at the Edmonton Convention Centre in 2026 from September 23 - 25.

Further details and registration information will be provided, so please check back and watch ABmunis' newsletter *The Weekly* for announcements.

### Event Registration

Guests will be able to book their in-person registration the second week of June. Registration details and updates will be communicated via *The Weekly*. Make sure you are subscribed to receive the latest and greatest event updates.

- EVENT DETAILS
- TRADE SHOW & SPONSORSHIP
- HOTEL ACCOMMODATIONS
- EVENT CODE OF CONDUCT

**Location**

Edmonton Conference Centre  
 Jasper Avenue  
 Edmonton AB T5J 1N9

- Downloads**
- 2026 CONVENTION SPONSORSHIP PACKAGE.PDF
  - TRADE SHOW OPPORTUNITIES 2026.PDF

# REGISTER OR



## 2026 ABMUNIS CONVENTION - EDMONTON

### HOTEL ACCOMODATIONS

Below are the links to the hotel blocks that have been secured by Alberta Municipalities for the 2026 Convention and Trade Show. While we are not offering shuttle service, taxi chits will be available for guests staying at the Chateau Lacombe, Sandman Signature Downtown, and the Delta Centre Suites, should you need assistance getting to and from Convention activities. Taxi chits are only valid for trips from the hotel to Convention venues, including evening hospitality suites. Taxi chits are NOT valid for personal use, including to meetings outside of the Convention agenda, or for rides to/from the airport.

**Please note**, each hotel can and may have their own individual cancellation policies. It is the municipalities responsibility to understand and agree to these policies. Alberta Municipalities is unable to assist with canceling hotel rooms and does not assume any financial responsibility once rooms have been booked by a municipality.

#### **Chateau Lacombe**

10111 Bellamy Hill Road, Edmonton  
Rooms starting at \$134 per night + tax  
Booking link for the Chateau Lacombe Hotel  
(780) 428-6611

#### **Courtyard Marriott**

One Thornton Court, Edmonton  
Rooms starting at \$237 per night + tax  
Booking link for the Courtyard Marriott  
(780) 423-9999

#### **Delta Centre Suites**

10222 102 Street NW, Edmonton  
Rooms starting at \$230 per night + tax  
Booking link for the Delta Centre Suites  
(780) 429-3900

#### **Fairmont Hotel Macdonald**

10065 100 St NW, Edmonton  
Rooms starting at \$309 per night + tax  
Booking link for the Fairmont Hotel Macdonald  
(780) 424-5181

#### **Sandman Signature**

10235 101 St NW, Edmonton  
Rooms starting at \$200 per night + tax  
Booking link for the Sandman Signature  
(780) 428-7111

#### **Westin Edmonton Downtown**

ROOM BLOCK FULL

# Alberta Beach

## RFD - Request for Decision

**Date:** June 9, 2026  
**To:** Alberta Beach Council  
**From:** CAO Kathy Skwarchuk

**Topic:** Meeting Cancellations

**Regarding:** July 2026 Round Table Meeting & Regular Council Meeting

**Background:**

For the past two years Council has cancelled the July Round Table meeting as well as the July Regular Council meeting due to vacation schedules. I have included this item on the June Round Table & Council meeting agendas for further discussion.

**Request:**

That Council discuss the meeting schedule for July 2026, and decide whether the Round Table Meeting scheduled for July 14<sup>th</sup>, 2026 and/or the Regular Council Meeting scheduled for July 21<sup>st</sup>, 2026 will be cancelled.

**Reason:**

Due to vacation schedules Council may consider cancelling the July 2026 Council meetings.

**Attachments:**

N/A

**Recommendation:**

Request a motion of Council that the Round Table Meeting scheduled for July 14<sup>th</sup>, 2026 and the Regular Council Meeting scheduled for July 21<sup>st</sup>, 2026 be cancelled due to vacation schedules; or Council may choose to only cancel one of the meetings; or Council may choose not to cancel the meetings and therefore no motion would be required.

**Intermunicipal Collaboration Framework**

**Alberta Beach**

**&**

**Summer Village of Val Quentin**

## **CORE SERVICES**

- TRANSPORTATION
- WATER
- WASTE WATER
- SOLID WASTE
- STORM WATER
- EMERGENCY & PROTECTIVE SERVICES
  - EMERGENCY MANAGEMENT
  - FIRE SERVICES
  - CPO SERVICES/ BYLAW ENFORCEMENT/ANIMAL CONTROL
- RECREATION
  - BEACHWAVE PARK
  - BOAT LAUNCH
  - MUNICIPAL PARKS
- SOCIAL SERVICES
  - LIBRARY
  - FCSS
  - EAST END BUS
  - SENIORS HOUSING
  - ONOWAY REGIONAL MEDICAL CLINIC

## **OTHER SERVICES OF MUTUAL BENEFIT**

- LAND USE PLANNING
- ECONOMIC DEVELOPMENT

## **TRANSPORTATION**

### Description:

Alberta Beach and the Summer Village of Val Quentin retains' responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their municipal boundaries.

The maintenance on 60 Street within the municipal boundaries is the responsibility of Alberta Beach, any major roadwork or asphalt paving may be negotiated jointly between the bordering municipalities.

Alberta Beach, Sunset Point and Val Quentin will proceed on a joint tender in January of each year for line painting and crack filling in the municipalities. Each CAO will be responsible for acquiring tenders as per the following schedule:

2021 – Alberta Beach

2022 – Val Quentin

2023 – Sunset Point

### Funding:

The respective municipalities will fund all transportation requirements in their municipal boundaries.

Any major roadwork required for 60 Street may be completed on a cost share basis, where support is requested from one municipality, the municipalities will agree on the scope of work and the costs involved for each participating municipality. Val Quentin recognizes the importance of 60 Street as a main access point to their community.

Each municipality will be responsible for the costs of line painting and crack filling in their respective municipalities' that may be acquired through the joint tender & mobilization costs will be split evenly.

### Transition Plan:

Changes to how the respective municipalities deal with transportation issues are not anticipated. The municipalities will continue to support regional transportation initiatives where possible and within their respective budgets. The municipalities will work collaboratively to support transportation in the region.

### Term of Review:

Transportation will be reviewed and amended in joint consultation at least every 5 years or on an as required basis.

## **WATER**

### Description:

Residents within the municipalities have independent wells or cisterns to meet water requirements. The municipalities partnered in the West Interlake Regional Water Services Commission (WILD) and contribute to the capital and operational costs. The WILD Water Commission has a water fill station located on Range Road 32 just outside the municipal boundaries of Alberta Beach. The municipalities

will work co-operatively to investigate a municipal water distribution system or a water utility commission to tie into the WILD System for distribution of treated water in the municipalities.

Lead Municipality:

The WILD Regional Water Services Commission is the lead for the regional water line and water fill stations. The lead municipality for a water distribution system is to be determined.

Funding:

Funding for the WILD Regional Water Services Commission is detailed within the capital and operating agreements and the WILD Business Plan. The WILD Water Commission is funded through federal and provincial grants as well as the member municipalities. If additional funding is required for the regional water facilities, these agreements will be negotiated with the member municipalities.

Timeline:

No changes to operations and financing of the WILD Water Commission are anticipated and current funding agreements will remain in place. No timeline is established for a water distribution system.

## **WASTE WATER**

Description:

Waste water within Alberta Beach and Val Quentin is provided by the Trivillage Regional Sewer Services Commission (TVRSSC). The Commission members are Alberta Beach, Sunset Point and Val Quentin. The Commission is responsible for the operations and maintenance of the shared sewer and lagoon system.

Lead Municipality:

The TVRSSC is the lead for the sewer system and sewage lagoon.

Funding:

Each municipality is responsible for their requisition to the TVRSSC.

## **SOLID WASTE**

Description:

Each municipality retains responsibility for the collection of solid waste, compost and recycling within their respective municipal boundaries.

The municipalities deliver their solid waste to the landfill site which is owned and operated by the Highway 43 East Waste Commission (a partnership of member municipalities). The municipalities are member municipalities in the commission and pay to the waste commission a tipping fee based on the weight of the refuse. Residents can also deliver waste to the landfill operated by the Highway 43 East Waste Commission and pay the associated fees.

Lead Municipality:

Each municipality will be responsible for the collection of solid waste, compost and recycling in their respective municipal boundaries. The Highway 43 East Waste Commission is responsible for the operations and maintenance of the landfill site.

Funding:

The municipalities are each responsible for the costs of solid waste, compost and recycling pick up and disposal in their respective municipal boundaries as well as the Highway 43 East Waste Commission fees based on the weights each municipality disposes at the landfill site.

**STORM WATER**

Description:

Each municipality retains responsibility for the storm water management within their respective municipal boundaries.

**EMERGENCY & PROTECTIVE SERVICES**

**EMERGENCY MANAGEMENT**

Description:

Alberta Beach manages its Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within the municipal boundaries.

Val Quentin is a member of the regional emergency management partnership for the purpose of an integrated emergency management planning and operations with other summer villages within the region.

The municipalities agree to work cooperatively and ensure mutual aid agreements are in place.

The municipalities agree to continue to explore opportunities to improve collaboration in a regional emergency management agency.

Funding:

Each municipality is responsible for funding for emergency management in their respective municipality.

**FIRE SERVICES**

Description:

Alberta Beach and Val Quentin have contracted with the Town of Onoway to provide fire suppression services within the respective municipalities through the services of Onoway Regional Fire Services.

Alberta Beach owns a fire hall located in Alberta Beach which provides a regional station for Onoway Regional Fire Services.

The fire suppression agreement with the Town of Onoway and Onoway Regional Fire Services also includes a mutual aid clause for backup assistance from the Lac Ste Anne County Fire Services.

Lead Municipality:

The Town of Onoway is the lead agency for fire protection in Alberta Beach and Val Quentin.

Funding:

Each municipality is responsible for their respective municipal budget for fire services and their requisition as per their fire agreement with the Town of Onoway.

Transition Plan:

The municipalities agree to give each other one year notice if making a change to fire services.

Term of Review:

Existing agreements are in place with the Town of Onoway, renewal agreements are based on a 5 year term.

## **COMMUNITY PEACE OFFICER SERVICES**

Description:

Alberta Beach employs a Community Peace Officer and may provide Community Peace Officer services through separate agreement with Val Quentin.

Lead Municipality:

Alberta Beach is the lead municipality for Community Peace Officer Services provided by Alberta Beach.

## **RECREATION**

### **BEACHWAVE PARK**

Description:

Beachwave Park provides recreational activities to the surrounding communities such as ball diamonds, skating rink, basketball court, skate board park etc. The park operations is contracted out to a local community group.

Funding:

Beachwave Park relies on support through municipal partners and various groups. Alberta Beach supports a fair funding formula to continue operations of the park.

Alberta Beach provides direct municipal funding per year towards the Beachwave Park and the Summer Villages provide municipal funding. The municipalities provide FCSS funding to Beachwave Park which is in addition to municipal funding.

Alberta Beach pays for the insurance, utilities, building repairs and supplies, as well provides various in-kind services at the park. Alberta Beach supports a shared funding formula as this park is open to all of the surrounding communities.

Val Quentin agrees to continue to support Beachwave Park with municipal funding.

## **BOAT LAUNCH**

Description:

The Alberta Beach Boat Launch is owned by the Province. Alberta Beach holds an LOC on the Boat Launch and through the LOC is responsible for the maintenance & operations.

Funding:

Alberta Beach pays for the maintenance costs of the boat launch, as well provides various public works services. Alberta Beach is requesting a shared funding formula as this boat launch is open and used by the surrounding communities.

The municipalities will work together to lobby the Government of Alberta for the ability to charge a user fee on the boat launch and to provide funding for maintenance. The municipalities may work towards transitioning from an LOC to a provincial park.

The municipalities agree to investigate the formation of the Ste. Anne Recreational Lake Use Committee (SARLUC) to help maintain long term sustainability of boat launches in the region.

## **MUNICIPAL PARKS**

Description:

Each municipality provides parks and recreational lands within their municipal boundaries.

Funding:

Each municipality will be responsible for the municipal parks within their municipal boundaries unless otherwise identified.

## **SOCIAL SERVICES**

### **LIBRARY**

Description:

Alberta Beach and Val Quentin are members of the Yellowhead Regional Library and pay a Library Requisition to the Yellowhead Regional Library based on a per capita levy. In addition to the annual requisition, the municipalities provide direct annual funding to the Alberta Beach Library.

Lead Municipality:

Alberta Beach Library Board

Funding:

The per capita funding requisition for the Yellowhead Regional Library Board is determined by the YRL Board.

The Alberta Beach Library Board requests funding from the municipalities to operate the Alberta Beach Library, each municipality is responsible for their municipal funding provided to the local library. The municipalities provide FCSS funding to the Library which is in addition to municipal funding.

The Library is open to all residents in the municipalities and Alberta Beach is requesting the municipalities work cooperatively in determining an equitable funding formula to support the Alberta Beach Library.

Alberta Beach provides direct annual funding and also provides insurance and in-kind services. Alberta Beach supports Lac Ste. Anne County Library Board in a per capita funding provided to the libraries and is requesting Val Quentin provide an equitable per capita funding to the library.

Alberta Beach agrees to match the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library through direct annual funding and services provided. Val Quentin agrees to consider matching the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library.

### **FCSS**

#### Description:

The Town of Onoway manages the FCSS program for Alberta Beach and Val Quentin, the municipalities transfer their provincial and 25% matching municipal FCSS funds to the Town of Onoway. The municipalities agree to form a steering committee to establish a Terms of Reference for review of the FCSS funding applications.

### **EAST END BUS**

#### Description:

East End Bus Society is a cooperative effort of Lac Ste. Anne County, the Town of Onoway and Alberta Beach as well as support of 10 summer villages to provide affordable transportation for seniors and handicapped in the region.

#### Funding:

Alberta Beach provides annual funding to East End Bus for the bus housing, coordinator wages and capital bus replacement funding. Val Quentin provides a volunteer contribution to East End Bus.

### **SENIORS HOUSING**

#### Description:

The Lac Ste. Anne Foundation provides seniors housing in the region and the municipalities provide funding through an annual requisition to the Lac Ste Anne Foundation.

### **ONOWAY REGIONAL MEDICAL CLINIC**

#### Description:

The Summer Village of Val Quentin participates in the Onoway Regional Medical Clinic.

### **OTHER SERVICES OF MUTUAL BENEFIT:**

### **LAND USE PLANNING**

Description:

Alberta Beach and Val Quentin contracts to a third party for development officer and planning services.

The municipalities have a regional Intermunicipal Development Plan with Lac Ste. Anne County which expires in 2021.

**ECONOMIC DEVELOPMENT**

The municipalities will work together to discover and promote economic opportunities in the region.

**DISPUTE RESOLUTION**

Where not specified, dispute resolution will be in accordance with the following:

Mediation Steps:

- CAO's and administration staff meet to discuss and resolve dispute;
- ICF Committee will meet to discuss and resolve dispute;
- ICF Committee will be made up of two Councillors and one admin rep from each municipality.
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
  
- Full Municipal Councils will meet to discuss and resolve dispute;
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
  
- Optional Mediator - the Mediator must be mutually agreed upon. All costs for mediation to be split equally between the municipalities.
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
  
- Binding arbitration with certified arbitrator within the province of Alberta. The arbitrator must be mutually agreed upon. If no agreement can be made, the municipalities will ask the province to appoint one. All costs for arbitration to be split equally between the municipalities. Arbitrator's decision to be immediately implemented by the municipalities.

**TERM OF REVIEW**

This ICF will be reviewed and amended in joint consultation at least every 5 years unless otherwise specified or as needed.

IN WITNESS THEREOF the parties have executed this Agreement as of the 31 day of March,  
2021.

**Alberta Beach**

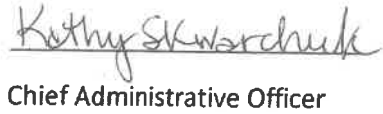
**Summer Village of Val Quentin**



Mayor



Mayor



Chief Administrative Officer



Chief Administrative Officer

**INTERMUNICIPAL COLLABORATION FRAMEWORK  
ALBERTA BEACH  
&  
SUMMER VILLAGE OF SUNSET POINT**

**CORE SERVICES**

- TRANSPORTATION
- WATER
- WASTE WATER
- SOLID WASTE
- EMERGENCY SERVICES
- FIRE SERVICES
- ENFORCEMENT SERVICES
- RECREATION

**OTHER SERVICES OF MUTUAL BENEFIT**

- LIBRARIES
- FCSS
- SENIORS HOUSING
- ECONOMIC DEVELOPMENT

WHEREAS, Alberta Beach and Summer Village of Sunset Point share a common boundary;  
and

WHEREAS, Alberta Beach and Summer Village of Sunset Point share common interests and  
are desirous of working together to provide services to their ratepayers; and

WHEREAS, the *Municipal Government Act* stipulates that municipalities that have a common  
boundary must create a framework with each other that describes the services to be provided  
under the framework that benefit residents in more than one of the municipalities that are parties  
to the framework, identifies which municipality is responsible for providing which services and  
outlines how the services will be delivered and funded.

NOW THEREFORE, both parties agree as follows::

## 1. DEFINITIONS

In this Framework, words have the same meanings as set out in the *Municipal Government Act*,  
except that:

- A. "Committee" means the Alberta Beach & Sunset Point Intermunicipal  
Collaboration Framework (ICF) Committee established in Section 3 of this  
Framework.
- B. "Framework" means this intermunicipal collaboration framework entered  
into by the Parties pursuant to part 17.2 of the *Municipal Government Act*.
- C. "Parties" means Alberta Beach and Summer Village of Sunset Point, and "Party"  
means any one of them.
- D. The word "shall" is interpreted as meaning an obligatory direction.

## 2. TERM AND REVIEW

- A. In accordance with the *Municipal Government Act*, this Framework shall  
come into force on the passing of bylaws by the Parties that contain this  
Framework.
- B. This Framework may be amended by mutual consent of the Parties and  
shall come into force on the passing of bylaws by the Parties that contain  
the Framework as amended.
- C. It is agreed that the Parties shall meet at least once every five years, as  
requested in writing by either party or as outlined within the framework to  
review, discuss and propose amendments to the framework.

### 3. INTERMUNICIPAL COOPERATION

- A. The Parties hereby establish a committee to be known as the Alberta Beach & Sunset Point Intermunicipal Committee.
- B. The Committee shall consist of six (6) members, being one (1) Mayor, or Deputy Mayor, one (1) Councillor and one (1) CAO from each Municipality. An Alternate may be appointed as required.
- C. The Chief Administrative Officers or designate(s) of each Party will be advisory staff to the Committee and responsible to develop agendas and recommendations where appropriate.
- D. The mandate of the Committee shall be to develop recommendations to the respective Councils of the Parties regarding intermunicipal collaboration.
- E. A Party may request a meeting of the Committee on giving at least thirty (30) calendar days' notice. Meeting requests will be directed to the Chief Administrative Officer for the respective Party.

### 4. GENERAL SERVICE PROVISION

- A. Unless otherwise specified the Parties have agreed that the best and most efficient way to provide services to residents is to continue providing services independently or through the various arrangements that each Party currently has with their respective neighbours.
- B. In addition, Alberta Beach and Sunset Point agree to support each other through various grant funding opportunities, when they arise.

### 5. INTERMUNICIPAL SERVICE PROVISION

In congruence with the *Municipal Government Act*, the following section outlines the level of service provision between Alberta Beach and Summer Village of Sunset Point:

## 1) TRANSPORTATION

### Description:

Both municipalities shall retain the responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their boundaries.

Any major roadwork or asphalt paving required for 50<sup>th</sup> Ave, Sunset Drive, 47<sup>th</sup> Street, and Boundary road may be completed on a cost sharing basis subject to municipalities agreeing on the scope of the work and costs. All cost sharing requests will be considered in allowance to municipal budgets.

While maintenance is the responsibility of the Municipality in which the road lies. Annually the municipalities shall work in conjunction with the Summer Village of Val Quentin to jointly tender roadmaintenance costs for crack filling, line painting and street sweeping in the respectivemunicipalities. Each CAO will be responsible for acquiring tenders as per the following schedule:

2021- Alberta Beach

2022- Val Quentin

2023 Sunset Point

And on a rotational basis thereafter.

### Lead Municipality:

Each municipality retains responsibility for all roads within their respective municipal boundaries.

### Funding

The respective Parties will fund all transportation requirements through their respective budgets. Where support is required from one Party, the municipalities will agree on the scope of work and the costs involved for each participating municipality.

Each municipality will be responsible for the operational costs associated with the joint tendering for crackfilling, linepainting and or street sweeping in their respective municipalities acquired through the joint tender and mobilization costs will be split evenly.

### Timeline

The Parties will continue consultation and support for each municipality where and when required.

For the Joint Tender it should be the responsibility of, Alberta Beach in 2021, Val Quentin in 2022 and Sunset Point in 2023. The responsibilities of this tender shall be repeated as needed.

#### Transition Plan

The Parties will continue its amiable working relationship built on fairness and equality. Changes to how the respective municipalities deal with transportation issues are not anticipated, but the two municipalities will continue to support regional initiatives where possible and will continue to support transportation within the region.

#### Term of Review

Transportation issues will be reviewed on an as required basis in line with each municipalities review of its ongoing 3 year operating budget and 5 year capital budget.

## 2) WATER

#### Description

Residents within the municipalities have independent wells or cisterns to meet water requirements. The municipalities have partnered in the West Interlake District Regional Water Commission (WILD) and contribute to the capital costs (annual debenture payments) and operational costs. It is not anticipated that either Party will initiate a municipal water service in their respective municipalities, but both Parties may work cooperatively with other municipal partners to work collaboratively to investigate a regional distribution system.

#### Lead Municipality

WILD Regional Water Commission is the lead for the regional water transmission line and waterfill stations.

Possible distribution of water may be an opportunity to explore with Alberta Beach, the Summer Village of Sunset Point and other regional partners. (distribution from the existing water fill station may be developed on an agreed cost-sharing formula.) Prior to commencing connections to the Alberta Beach Truck fill station both parties agree to meet and discuss regional options for services.

#### Funding

Funding for the WILD Regional Water Commission is detailed within the capital and operating agreements with the respective municipalities and WILD Regional Water Commission.

If additional funding is required for new water facilities, these agreements will be negotiated with the participating municipalities.

### Timeline

Current funding agreements will remain in place with WILD. There is no timeline for transition to a regional distribution system.

### Transition plan

Existing agreements are in place. If new projects are initiated, then a transition plan may be developed for the planned project. Both parties agree to investigate the development of a Regional Water Distribution Commission or Utility Service to be responsible for water distribution of potable water.

### Term of review

Contract agreements with WILD Regional Water Commission spell out all contractual requirements for review

### Dispute Resolution

Contracts with WILD Regional Water Commission contain requirements for dispute resolution.

## 3) WASTE WATER

### Description

Residents within the Summer Village of Sunset Point and Alberta Beach are partners in the Tri Village Regional Sewer Services Commission (TVRSSC). The Commission members are Alberta Beach, Sunset Point and Val Quentin. The Commission is responsible for providing wastewater services to the municipalities.

The TVRSSC is responsible to ensure proper Sewer connections, sewer mains and lift stations are installed and operating within the municipality. The Commission is responsible for the operations and maintenance of the shared sewer and lagoon system.

### Lead Municipality

The TVRSSC is the lead for the sewer system and sewage lagoon.

### Funding

Funding for the TVRSSC is as per agreement with TVRSSC.

### Timeline

Ongoing agreements in place.

### Transition Plan

No transition away from the Tri Village Lagoon Commission is contemplated.

Term of Review

Contractual arrangements within the TVRSSC specify review timelines.

Binding Dispute Resolution

Agreements with the TVRSSC specify dispute resolution.

Alberta Beach and Sunset Point are satisfied with the existing relationship with the Tri Village Lagoon Commission and do not anticipate any issues.

4) SOLID WASTE

Description

Alberta Beach and the Summer Village of Sunset Point collect solid waste from residents, and deliver the solid waste to the Highway 43 East Waste Commission, and pay a tipping fee based on the weight of the refuse. Residents can also deliver waste to the landfill operated by the Highway 43 East Waste Commission and pay the associated fees.

The landfill is owned and operated by the Highway 43 East Waste Commission.

Lead Municipality

Highway 43 East Waste Commission, a partnership of member municipalities is responsible for overseeing the operations of the landfill.

Funding

The landfill is operated by the Highway 43 East Waste Commission and collects a tipping fee from users to fund the operations.

Timeline

This is an ongoing agreement with the Highway 43 East Waste Commission, Alberta Beach and the Summer Village of Sunset Point.

Transition plan

No changes are expected to occur in the immediate future.

Term of Review

As per the agreement with the Highway 43 East Waste Commission.

Binding Dispute Resolution

As per the agreement with the Highway 43 East Waste Commission.

## 5) EMERGENCY MANAGEMENT

### Description

The Summer Village of Sunset Point is a member of the regional emergency management partnership for the purpose of an integrated emergency management planning and operations with other Summer Villages within the area.

Alberta Beach has its own Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within its boundaries.

### Lead Municipality

Each municipality has established their own Emergency Management Advisory Committee and respective Agency.

### Funding

Each municipality is responsible for funding emergency management in their respective municipality.

### Timeline

Each Emergency Management Agency meets on a regular basis to review the planning and operations for emergency management for the partners in the respective region.

### Transition Plan

While no transition away from this current model is currently considered. Both municipalities endeavour to work cooperatively and ensure that a mutual aide agreement be established. Further to this all parties commit to investigating the viability of a regional tri-village emergency management agency.

### Term of review

As established within the Regional Emergency Management Agency agreements

### Dispute Resolution

As established within the Regional Emergency Management Agency agreements.

## 6) FIRE SERVICES

### Description

The Town of Onoway provides fire suppression services within the respective municipalities through the services of Onoway Regional Fire Service.

The fire suppression agreement with the Town of Onoway also includes a mutual aid clause for backup assistance from the Lac Ste Anne County Fire Services.

Lead Municipality

The Town of Onoway is the lead agency for fire protection in both communities.

Funding

The Onoway regional Fire Services is funded through an annual contribution as established in the Fire Service Agreement.

Each respective municipality is responsible for funding for fire services.

Transition Plan

No transition away from this current model is currently contemplated. While each municipality is allowed to transition to an alternative fire service provider a mutual aid agreement for fire services shall always be maintained.

The municipalities agree to provide notice in accordance with the fire service agreement if making any changes to fire service.

Term of review

Existing agreements are in place, renewal agreements are based on a 5-year term. No changes are currently anticipated.

7) ENFORCEMENT SERVICES

Description

Alberta Beach provides Community Peace Officer(s) (CPO) service to the Summer Village of Sunset Point.

Lead Municipality

Alberta Beach is the lead municipality for CPO services.

Funding

The CPO service are provided on a cost sharing basis as per a separate agreement.

Transition Plan

No transition away from this plan is expected at this time.

Term of review

Existing agreements are in place, renewal agreements are based on terms of that agreement. No changes are currently anticipated.

## 8) RECREATION

### Description

The Summer Village of Sunset Point does not operate park/recreational facilities however it is abundant in recreational land and provides a high level of water access to its citizens and large trail network which is used by both municipalities' residents.

However, the Summer Village does recognize that residents of the Summer Village do participate in recreation programs that are operated within Alberta Beach. The Summer Village of Sunset Point does provide annual contributions to these recreation facilities, these contributions are determined within the annual Sunset Point budget process.

Alberta Beach has a variety of recreational facilities which are operated by Alberta Beach and its various service groups where Alberta Beach subsidizes the services for the various service groups.

### Lead Municipality

The lead municipality for recreation facilities and programs is the municipality in which the facilities or programs are situated.

The Summer Village of Sunset Point is solely responsible for any recreation activities that occur within the Summer Village.

Alberta Beach is solely responsible for any recreation activities that occur within the Village.

### Funding

The Summer Village of Sunset Point provides funding for recreational facilities and activities within the region as established within the annual budget. Sunset Point commits to provide ongoing annual funding to Recreation projects in Alberta Beach.

Alberta Beach provides funding to the recreational facilities and activities within its boundaries as established thru its annual budget. In addition, Alberta Beach receives additional funding from other municipalities to further subsidize the variety of recreational services in the community.

### Timeline

Ongoing, on an annual allocation.

### Transition Plan

No changes or transition is anticipated. Alberta Beach and Sunset Point agree to support one another with grant opportunities in future grant projects.

Sunset Point would support Alberta Beach if it wanted to implement a user pay system on the various users of some of its infrastructure including but not limited to its Boat Launch, and Museum. Each party agrees to participate in the Lac Ste. Anne Regional Recreation Committee to investigate option for shared funding for creation facilities in the region.

Term of Review

Recreation contributions are reviewed on an annual basis.

6. OTHER SERVICES OF MUTUAL BENEFIT

A) LIBRARIES

Description

Both municipalities pay a Library requisition to the to the Yellowhead Regional Library Board (YRL) based on a per capita levy. In addition to the annual requisitions, the municipalities provide annual funding to the Alberta Beach Library.

Lead Municipality:

Alberta Beach Library Board.

Funding

The per capita funding of YRL is determined by the YRL board on an annual basis.

Sunset Point commits to providing annual funding to the Alberta Beach Library on an annually basis based on its annual budget process at a per capita commitment of \$15.57 for the next five years.

Alberta Beach commits to providing annual funding to the Alberta Beach Library on an annual basis based on its annual budget process. Alberta Beach agrees to match the per capita funding of the Summer Village of Sunset Point through a combination of direct funding and in-kind services (Alberta Beach will provide a breakdown of the in-kind services on any request from the Summer Village of Sunset Point).

Timeline

Ongoing, on an annual allocation for next five years.

Transition Plan

No changes or transition is anticipated. However Sunset Point has formally requested that the Alberta Beach Library starts recording users residency to the best of their ability recognizing the library's staffing limitations. The Library has agreed to this service change. The intent is that in 2025 all partner municipalities may be able to better allocate funding support based on use rates rather than per capita allotments.

**B) FCSS**

**Description**

Alberta Beach and the Summer Village of Sunset Point transfers its FCSS funding to the Town of Onoway which provides funds to various organizations for events and activities hosted within the area.

Lead Municipality: Town of Onoway.

**Funding**

Each municipality provides funding to FCSS in accordance with Provincial requirements.

**Timeline**

Ongoing, on an annual allocation

**Transition Plan**

Both parties agree to commit to the establishment of a FCSS Tri-village Committee made up of Alberta Beach, and the Summer Villages of Sunset Point and Val Quentin with the intent of regionally allocating all funds for the three municipalities in the most cost effective and efficient manner so that all community groups receive funding.

The Committee shall consist of 3 elected officials one from each municipality. A meeting shall be held no later than March each year to outline the funding requirements of the future budget year.

**C) SENIORS HOUSING**

**Description**

Alberta Beach and the Summer Village of Sunset Point provides funding for seniors housing throughout the region through an annual requisition from the Lac Ste Anne Foundation.

**D) ECONOMIC DEVELOPMENT**

**Description**

The municipalities will work together to discover and promote economic opportunities in the region in accordance with best practice and the Tri-Village Intermunicipal Development Plan. Alberta Beach contracts to a third party for planning and development requirements. Sunset Point sources these services internally.

## 7. COLLABORATION PROCESS

- 1) In their present circumstance, neither Party intends to engage in future projects or agreements with one another in the foreseeable future, apart from mutual aid agreements that may be renewed or amended in the future. However, if a circumstance arises that one Party wishes to enter into an intermunicipal service agreement, section 7(2) to 7(10) of this Framework shall dictate the process.
- 2) In the event either Party believes the development of a new project and/or service may benefit residents of the other Party and request collaboration or a cost-sharing agreement, the initiating Party's Chief Administrative Officer shall notify the other Party's Chief Administrative Officer of such a development and/or service being considered for construction or development.
- 3) The initial notification, as referenced in section 7(2) of this Framework, will include a general description of the project, estimated costs and timing of expenditure.
- 4) Once either Party has received notice of a new project, an Intermunicipal Committee meeting must be held within 30 calendar days of the date the notice was received, unless both Chief Administrative Officers agree otherwise.
- 5) The Committee will be the forum used to address and develop future mutual aid agreements and/or cost-sharing agreements and bring forward recommendations to the Parties' respective Councils as the final decision-making authorities. Both Alberta Beach and Summer Village of Sunset Point shall agree that time shall be of the essence throughout the Intermunicipal Committee meetings.
- 6) When developing service agreements, the Committee shall clearly identify which municipality will lead service delivery for the service(s).
- 7) When developing service agreements, the Committee shall determine the appropriate funding for the service(s) being discussed.
- 8) All future service agreements shall set out a process for discontinuing the service provided if one or both Parties wish to discontinue in the service delivery.
- 9) All future service agreements shall set out a time frame for the delivery of the service(s) being discussed including the start date of the service delivery.
- 10) In the event that the Intermunicipal Committee is unable to reach an agreement, the dispute shall be dealt with through the procedure outlined within Section 8 of this document.

## 8. DISPUTE RESOLUTION

Where Dispute Resolution mechanisms are not already established in the various partner agencies, commissions or committees both municipalities agree to follow the following steps for dispute resolution:

- 1) The Parties commit to resolving any disputes in a non-adversarial, informal and cost-efficient manner.
- 2) Both parties shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide open and timely disclosure of relevant facts, information and documents to facilitate negotiations.
- 3) Any dispute arising out of the interpretation, implementation of this Framework or any contravention or alleged contravention of this Framework will firstly be addressed by the CAO's or designate of both Parties.
- 4) Where dispute cannot be resolved to the satisfaction of both Chief Administrative Officers after thirty (30) calendar days, the dispute will be referred to the Committee.
- 5) Where a dispute cannot be resolved to the satisfaction of the Committee after thirty (30) calendar days, the dispute will be referred to the Councils of both parties, unless the Committee agrees to extend this timeframe.
- 6) Where a dispute cannot be resolved to the satisfaction of the Councils of both parties, the Parties may seek the assistance of a mediator acceptable to both parties. The costs of mediation shall be shared equally between the parties.
- 7) In the event that a dispute cannot be resolved through the above noted provisions, the arbitration processes contained in Part 17.2 of the *Municipal Government Act* shall apply whether or not one year has passed after the Parties started the dispute resolution process in this Framework.

## 9. CORRESPONDENCE

- 1) Written notice under this Framework shall be addressed as follows:

In the case of Alberta Beach to:

Alberta Beach  
c/o Chief Administrative Officer  
Box 278  
Alberta Beach, AB  
T0E 0A0

In the case of Summer Village of Sunset Point to:

Summer Village of Sunset Point  
c/o Chief Administrative Officer  
Box 256  
Alberta Beach, AB  
T0E 0A0

2) Email to the respective parties CAO and Mayor shall also be an acceptable means of written notice in relation to this agreement.

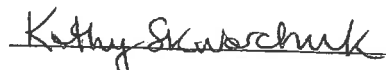
IN WITNESS THEREOF the Parties have executed this Agreement as of the 30 day of March, 2021.


ALBERTA BEACH

SUMMER VILLAGE OF SUNSET POINT

  
Mayor

  
Mayor

  
Chief Administrative Officer

  
Chief Administrative Officer

Intermunicipal  
Collaboration  
Framework  
Alberta Beach & Lac Ste. Anne County

## **CORE SERVICES**

- **TRANSPORTATION**
- **WATER**
- **WASTE WATER**
- **SOLID WASTE**
- **STORM WATER**
- **EMERGENCY & PROTECTIVE SERVICES**
  - **EMERGENCY MANAGEMENT**
  - **FIRE SERVICES**
  - **COMMUNITY PEACE OFFICER SERVICES**
- **RECREATION**
  - **AGLIPLEX**
  - **BEACHWAVE PARK**
  - **BOAT LAUNCHES**
  - **MUNICIPAL PARKS**
- **SOCIAL SERVICES**
  - **LIBRARY**
  - **FCSS**
  - **EAST END BUS**
  - **SENIORS HOUSING**
  - **SENIORS CENTRE**
  - **MUSEUM**

## **OTHER SERVICES OF MUTUAL BENEFIT**

- **LAND USE PLANNING**
- **ECONOMIC DEVELOPMENT**
- **OTHER SERVICES**

## TRANSPORTATION

### Description:

Alberta Beach and Lac Ste. Anne County retains' responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their municipal boundaries.

Any major roadwork or asphalt paving on Boundary Road, 45 Avenue, 46 Street, 47 Street, Museum Road, 60 Street, Range Road 32 and Range Road 33 may be negotiated jointly between the municipalities.

### Funding:

The respective municipalities will fund all transportation requirements in their municipal boundaries. Any major roadwork required for Boundary Road, 45 Avenue, 46 Street, 47 Street, Museum Road, 60 Street, Range Road 32 and Range Road 33 may be completed on a cost share basis, where support is requested from the other municipality, the municipalities will agree on the scope of work and the costs involved for each participating municipality.

### Transition Plan:

Changes to how the respective municipalities deal with transportation issues are not anticipated. The municipalities will continue to support regional transportation initiatives where possible and within their respective budgets. The municipalities will work collaboratively to support transportation in the region.

## WATER

### Description:

Residents within the municipalities have independent wells or cisterns to meet water requirements. Both municipalities are partners in the West Interlake Regional Water Services Commission (WILD) and contribute to the capital and operational costs. WILD has a water fill station located on Range Road 32 just outside the municipal boundaries of Alberta Beach. The municipalities will work together to investigate a water distribution system, however it is recognized that each municipality is responsible for water distribution within their respective municipal boundaries.

### Lead Municipality:

WILD is the lead for the regional water line and water fill stations.

### Funding:

Funding for WILD is detailed within the capital and operating agreements and the WILD Business Plan.

## WASTE WATER

### Description:

Waste Water within Alberta Beach is provided by the Trivillage Regional Sewer Services Commission (TVRSSC). TVRSSC members are Alberta Beach, Sunset Point and Val Quentin. TVRSSC is responsible for providing wastewater services to the three municipalities.

Lac Ste. Anne County manages the commissions for lagoon and waste water systems in Lac Ste. Anne County.

Lead Municipality:

TVRSSC is the lead for the wastewater and lagoon in Alberta Beach. Lac Ste. Anne County is responsible for their wastewater and lagoon systems through regional commissions.

Funding:

Existing agreements are in place. Any changes to wastewater services will be done through the respective commissions.

**SOLID WASTE**

Description:

The municipalities are responsible for the collection of solid waste, compost and recycling within their respective municipality. The Highway 43 East Waste Commission (Commission) owns and operates the regional landfill site and both municipalities are members of this commission.

Lead Municipality:

Each municipality will be responsible for the collection of solid waste, compost and recycling in their respective municipal boundaries. The Commission is responsible for the operations and maintenance of the landfill site.

Funding:

The municipalities are each responsible for the costs of solid waste, compost and recycling pick up and disposal in their respective municipal boundaries as well as the fees payable to the Commission.

**STORM WATER**

Description:

Each municipality retains responsibility for the storm water management in their respective municipal boundaries.

The municipalities will work together to manage the storm water system from Lac Ste. Anne County which runs through Alberta Beach.

**EMERGENCY & PROTECTIVE SERVICES**

**EMERGENCY MANAGEMENT**

Description:

Each municipality operates its own Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within their municipal boundaries. The agencies will work cooperatively and ensure mutual aid agreements are in place.

Funding:

The municipalities are each responsible for the costs of emergency management in their respective municipal boundaries.

### **FIRE SERVICES**

#### Description:

Alberta Beach contracts from the Town of Onoway to provide fire suppression services within their municipal boundaries through the services of Onoway Regional Fire Services.

Lac Ste. Anne County is responsible for their fire services within Lac Ste. Anne County.

The municipalities will work cooperatively and ensure mutual aid agreements are in place as well that dual call out on highway calls are in place as agreed.

#### Funding:

Each municipality is responsible for funding fire services in their respective municipality.

### **COMMUNITY PEACE OFFICER SERVICES**

#### Description:

Each municipality employs Community Peace Officers and each is responsible for enforcement of provincial statutes, bylaw enforcement and animal control in their respective municipality. The agencies will work cooperatively and ensure mutual aid agreements are in place.

#### Funding:

Each municipality is responsible for funding Community Peace Officer services in their respective municipality.

### **RECREATION**

#### Description:

Each municipality provides funding to recreation facilities within their municipal boundaries and/or within the region.

Recreation Agreements will be negotiated under separate agreement.

### **AGLIPILEX**

#### Description:

The Alberta Beach AglipleX is operated by the Alberta Beach & District Agricultural Society (Land & building is leased from Alberta Beach). The Ag Society provides social and recreational activities to the entire region.

#### Funding:

Currently Alberta Beach provides funding for insurance, utilities as well provides various in-kind public works services at the Agliplex. Lac Ste. Anne County provides annual funding to the Alberta Beach Agricultural Society towards operation of the Alberta Beach Agliplex.

Recreation Agreements will be negotiated under separate agreement.

### **BEACHWAVE PARK**

#### Description:

Beachwave Park provides recreational activities to the surrounding communities including ball diamonds, skating rink, basketball court, skate board park etc. The park is owned by Alberta Beach and managed by a local community group.

#### Funding:

Beachwave Park relies on support through municipal partners and various groups. Alberta Beach and Lac Ste. Anne County support a fair funding formula to continue operations of the park.

Both Alberta Beach and Lac Ste. Anne County provide direct municipal funding annually.

Recreation Agreements will be negotiated under separate agreement.

### **BOAT LAUNCHES**

#### Description:

The Alberta Beach Boat Launch is owned by the Province. Alberta Beach holds an LOC on the Boat Launch and through the LOC is responsible the maintenance & operations. Lac Ste. Anne County manages boat launches within Lac Ste. Anne County.

#### Funding:

Currently each municipality is responsible for boat launches in their respective municipality. Alberta Beach and Lac Ste. Anne County support a fair funding formula to continue operations of the Alberta Beach boat launch and park.

Recreation Agreements will be negotiated under separate agreement.

#### Transition Plan:

The municipalities will work together to lobby the Government of Alberta for the ability to charge a user fee on the Alberta Beach boat launch and to provide funding for maintenance. The municipalities will work together to re-establish the SARLUC (Ste. Anne Regional Lake Use Committee).

### **MUNICIPAL PARKS**

#### Description:

Each municipality is responsible for the municipal parks and recreational lands within their municipal boundaries unless otherwise identified.

### **SOCIAL SERVICES**

## **LIBRARY**

### Description:

Alberta Beach has established the Alberta Beach Municipal Library Board through Bylaw, who is responsible for the operations of the Alberta Beach Public Library. Lac Ste Anne County has established the Lac Ste. Anne County Library Board through Bylaw, who is responsible for the operations of three library service points located in Lac Ste. Anne County (Darwell Public Library, Sangudo Public Library & Rich Valley Public Library). The Lac Ste. Anne County Library Board also provides support to the three libraries located with the urban neighbours within the county boundary, inclusive of the Alberta Beach Library.

### Funding:

Alberta Beach provides direct funding and in-kind support to the Alberta Beach Municipal Library Board. Lac Ste. Anne County provides direct funding to the Lac Ste. Anne County Library Board which allocates funding to all six libraries in the region, inclusive of the Alberta Beach Municipal Library Board.

Alberta Beach and Lac Ste. Anne County support a fair funding formula to support the operations of Alberta Beach Public Library.

## **FCSS**

### Description:

Each respective municipality is responsible for FCSS programming and/or external grant funding in the region. The municipalities agree to work together on FCSS programs in the region.

### Funding:

Both Alberta Beach and Lac Ste. Anne County receive annual provincial FCSS funding, by agreement, through Alberta Children's Services. The provincial funding represents 80%, with the municipality contributing a minimum required 20% contribution.

## **EAST END BUS**

### Description:

East End Bus Society is a legal entity formed to meet transportation and socialization needs, primarily for senior's and person with disabilities, on the eastern end of the Lac Ste. Anne County region. Both Alberta Beach and Lac Ste. Anne County are voting members of the Society.

### Funding:

Both Alberta Beach and Lac Ste. Anne County provide financial contribution to both operating and capital budget of the Society, as per an agreed upon funding formula, and also provide in-kind support. A formal agreement is anticipated for 2021.

## **SENIORS HOUSING**

### Description:

The municipalities provide funding for seniors housing throughout the region through an annual requisition from the Lac Ste Anne Foundation.

### **SENIORS CENTRE**

#### Description:

The Alberta Beach Senior's Centre is owned and operated by the Alberta Beach & District Senior Citizens Club (land is leased from Alberta Beach). The Club provides various recreational and social activities to the seniors in the surrounding communities. Alberta Beach provides various in-kind services at the Alberta Beach Seniors Centre. Lac Ste. Anne County provides annual funding to senior centres in the region.

#### Funding:

Alberta beach provides various in-kind services to the Alberta Beach Seniors Centre. Lac Ste. Anne County provides annual funding to the Alberta Beach Seniors Centre.

### **MUSEUM & HERTIAGE VILLAGE**

#### Description:

The Alberta Beach Museum & Heritage Village is owned and operated by the Alberta Beach & District Museum & Archives Society (the land is leased from Alberta Beach). Alberta Beach provides in-kind services at the Alberta Beach Museum & Heritage Village. Lac Ste. Anne County provides annual funding to museums in the region.

#### Funding:

Alberta Beach provides in-kind services to the Alberta Beach Museum & Heritage Village. Lac Ste. Anne County provides annual funding to the Alberta Beach Museum & Heritage Village.

### **OTHER SERVICES OF MUTUAL BENEFIT:**

#### **LAND USE PLANNING**

##### Description:

Alberta Beach contracts to a third party for development officer and planning services. Lac Ste Anne County employs staff for development and planning in Lac Ste. Anne.

The municipalities have a Regional Intermunicipal Development Plan which expires in 2021.

#### **ECONOMIC DEVELOPMENT**

Alberta Beach and Lac Ste. Anne County are members of the Lac Ste. Anne Partnership (LSAP) that is focused on working together to discover and promote economic opportunities in the region.

#### **OTHER SERVICES**

Either municipality may provide other services to the other upon request, with the terms of service provision being negotiated by the two municipalities.

## **DISPUTE RESOLUTION**

Alberta Beach and Lac Ste. Anne County commit to resolving any disputes in a non-adversarial, informal, and cost-effective manner. Where there is no other existing agreement or bylaw, the following dispute resolution process will prevail.

### **Step 1 (Administration):**

- Chief Administrative Officers and applicable administrative staff meet to discuss and resolve the dispute.
  - If resolved, the agreement(s) will be amended accordingly.
  - If not resolved, the matter will be referred to Step 2.

### **Step 2 (Intermunicipal Collaboration Framework Committee) (ICFC):**

- The Alberta Beach/ Lac Ste. Anne County Intermunicipal Collaboration Framework Committee (ICFC) will meet to discuss and resolve the dispute. The ICFC will be made up of two Councillors and one administration representative from each municipality.
  - If resolved, the agreement(s) will be amended accordingly.
  - If not resolved, the matter will be referred to Step 3.

### **Step 3 (Municipal Councils):**

- The Alberta Beach Council and Lac Ste. Anne County Council will meet to discuss and resolve the dispute.
  - If resolved, the agreement(s) will be amended accordingly.
  - If not resolved, the matter will be referred to Step 4.

### **Step 4 (Mediation):**

- A mutually agreed upon Mediator will be retained.
- The costs of mediation shall be split on a 25/75 percent basis being 25% for Alberta Beach and 75% for Lac Ste. Anne County.
  - If resolved, the agreement(s) will be amended accordingly.
  - If not resolved, the matter will be referred to Step 5.

### **Step 5 (Formal Arbitration):**

- In the event a dispute cannot be resolved through any of the steps outlined above, the dispute will be referred to formal arbitration with a mutually agreed upon certified arbitrator. Failing mutual agreement in selecting an arbitrator, the municipalities will request the Province appoint one.
- The costs of arbitration shall be split on a 25/75 percent basis being 25% for Alberta Beach and 75% for Lac Ste. Anne County.
  - Arbitrator's decision to be immediately implemented by the municipalities.


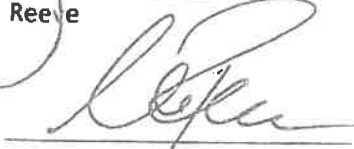
**TERM OF REVIEW**


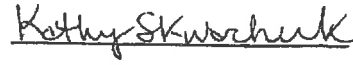
This ICF will be reviewed and amended in joint consultation at least every 5 years or as needed.

IN WITNESS THEREOF the parties have executed this Agreement as of the 25 day of MARCH, 2021.

Lac Ste Anne County

Alberta Beach

  
Reeve  
  
County Manager

  
Mayor  
  
Chief Administrative Officer

3.b



February 14, 2025

Alberta Beach  
Box 278  
Alberta Beach, AB T0E 0A0

Attn: Kathy Skwarchuk, CAO

Re: Intermunicipal Collaboration Framework (ICF): Lac Ste. Anne County / Alberta Beach

As you are aware, Lac Ste. Anne County entered into an ICF agreement with Alberta Beach in accordance with the requirements of the *Municipal Government Act*. Municipalities were initially required to review the ICFs, at a minimum, every five (5) years after their effective date. Ministerial Order MSD: 024/23 amends the review requirement from at least every five (5) years to at least every seven (7) years, or March 31, 2027 as a final deadline.

Although the Ministerial Order allows for the extension, if a renegotiation timeline is stipulated in the agreement, that timeline will supersede the Ministerial Order.

Lac Ste. Anne County Council is requesting your consideration to extend the renegotiation period with a completion date of March 31, 2027. This does not preclude the opportunity to initiate negotiations now; it simply will provide an allowance to delay the immediacy of the review. In fact, the County proposes ICF discussions begin sooner than later. Formalizing an extension through mutual agreement will ensure we are meeting legislative requirements.

With an extension, the current terms of the agreement will remain consistent until such time as a new ICF is finalized.

Please provide a written response once a decision is made.

Kind regards,

Trista Court  
General Manager of Community Engagement

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# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

February 20, 2025

Lac Ste. Anne County  
Box 219  
Sangudo, AB  
T0E 0A0

Attn: Trista Court, GM of Community Engagement

**Re: Intermunicipal Collaboration Framework (ICF) – Extension of Renegotiation Period**

Alberta Beach Council received your letter regarding the above at their last regular Council meeting held on February 18, 2025. Please be advised that Council accepted the letter and approved to extend the renegotiation period for a completion date of March 31, 2027 as proposed.

Council looks forward to a meeting in the near future to begin discussions on proposed amendments.

Sincerely,

*Kathy Skwarchuk*  
Kathy Skwarchuk,  
CAO

Cc: Alberta Beach Council

45

3. c

LAC STE. ANNE COUNTY



June 24, 2021

Alberta Beach  
Box 278  
Alberta Beach, AB T0E 0A0

Attn: Kathy Skwarchuck, CAO

Re: Recreation Agreement

Please find enclosed a fully executed copy of the above noted agreement.

Lac Ste. Anne County is excited with this positive move forward and look forward to continued development of partnerships and supports on mutually beneficial projects and initiatives with Alberta Beach.

Sincerely,

Trista Court

General Manager of Community & Protective Services

c.c. Mike Primeau, County Manager

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MEMORANDUM OF AGREEMENT entered into effective this 1<sup>st</sup> day of January, 2021

BETWEEN:

LAC STE. ANNE COUNTY  
(hereinafter referred to as the "County")

- and -

ALBERTA BEACH  
(hereinafter referred to as the "Alberta Beach")

RECREATION FUNDING AGREEMENT

WHEREAS the County provides funding to recreation facilities within their municipal boundaries and/or within the region;

WHEREAS the County and Alberta Beach have entered into an Intermunicipal Collaboration Framework agreement pursuant to the *Municipal Government Act* ("ICF"), and as part of that ICF intend that any agreement with respect to recreation services will be dealt with through a separate agreement;

AND WHEREAS the County and Alberta Beach wish to set out their agreement with respect to shared funding for recreation services, on the terms and subject to the conditions hereinafter set forth.

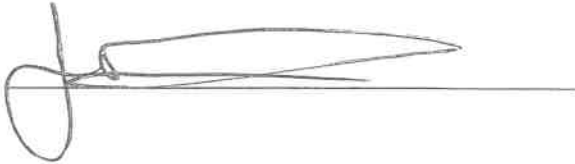
NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto in consideration of the mutual covenants and agreements hereinafter set forth covenant and agree with each other as follows:

1. This Agreement shall be effective for a term starting January 1, 2021, and ending December 31, 2025. It may be renewed or extended by mutual agreement of the parties.
2. The County agrees to contribute to the recreation facilities identified in Schedule "A" to the extent of the amounts described in Schedule "A" to this Agreement. Such payments shall represent the County's full and complete obligation to contribute to recreation services as addressed by the ICF.
3. The County shall be responsible for coordinating payments to any third party organizations described in Schedule "A". The County shall have discretion over the timing of payments, provided that the County shall contribute at least the amounts set out in Schedule "A" during each calendar year of the term.
4. Notwithstanding the County's commitment to funding as set out in Schedule "A", the payments are subject to the County's policies and procedures for grant funding including with respect to any obligations by the recipients of those funding to provide recognition to the County for their contributions.

5. Upon request by either party, both parties agree to meet annually to review the contributions set out in Schedule "A".
6. Nothing herein or the contribution of funds by either party shall make such party liable or responsible for any losses, costs, demands or actions of any kind associated with the facilities or activities related to the funding provided by each municipality. Accordingly:
  - a. Alberta Beach indemnifies and holds harmless the County from any actions, damages, losses, demands or costs (including legal costs on a solicitor and his own client basis) arising from any negligence or wrongful actions of the Village or its employees; and
  - b. The County indemnifies and holds harmless Alberta Beach from any actions, damages, losses, demands or costs (including legal costs on a solicitor and his own client basis) arising from any negligence or wrongful actions of the County or its employees.
7. Any dispute in relation to this Agreement shall be dealt with pursuant to the dispute resolution provisions set out in the ICF.

IN WITNESS HEREOF the County and Alberta Beach have executed this Agreement on the day and year first written above.

LAC STE. ANNE COUNTY



(seal)

ALBERTA BEACH



(seal)

Appendix 'A'  
Recreation Agreement Cost-Sharing

FACILITY/PROGRAM/SERVICE	LAC STE. ANNE COUNTY CONTRIBUTIONS				
	2021	2022	2023	2024	2025
AGLIPLEX	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
MUSEUM & HERITAGE CENTRE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
SENIOR'S CLUB	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
BOAT LAUNCH	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
BEACH	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
BEACHWAVE PARK	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
BALL DIAMONDS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
LIBRARY	\$27,695.28	\$27,695.28	\$27,695.28	\$27,695.28	\$27,695.28
	\$63,695.28	\$63,695.28	\$63,695.28	\$63,695.28	\$63,695.28

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***\* The County will contribute a minimum of \$63,695.28 per year for duration of agreement. Any increase to the minimum contribution will be at Lac Ste. Anne County Council's direction, and subject to many internal and external factors.***