MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM SEPTEMBER 15, 2026 AT 7:00 P.M.

PRESENT:

Mayor..... .....Tara Elwood
Deputy Mayor .....Debbie Durocher
Councillor .....Kelly Muir
Councillor .....Daryl Weber
CAO .....Kathy Skwarchuk
Asst. CAO .....Cathy McCartney (Zoom Administrator)
Development Officer.....Paul Hanlan

ABSENT:

Councillor .....DecolynneJo Burns

CALL TO ORDER:
Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:
Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL TRUTH AND RECONCILIATION DAY:
Mayor Elwood read a recognition statement as follows:
Alberta Beach respectfully acknowledges National Truth and Reconciliation Day being September 30, 2026. To recognize and honour the children who never returned home, and the survivors of residential schools, as well as their families and communities.

AGENDA ADDITIONS:
13.j Alberta Municipalities – Returning Officer Report – ABmunis Board of Directors 2026 Elections
13.k Alberta Municipalities – Villages West – Getting Ready for the 2026 ABmunis Convention
13.l Alberta Community Crime Prevention Association – ACCPA's First Only One-Day Forum
13.m Alberta Justice – Request for Written Input – Potential Amendments to Alberta's Trespass Legislation
13.n Police Review Commission – PRC Update July/August 2026
14.p Northwest of 16 Regional Tourism Association – Membership Renewal

ADOPTION OF AGENDA:
MOTION #139-26
MOVED BY Councillor Muir that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF AUGUST 18, 2026:
MOTION #140-26
MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on August 18, 2026 be adopted as presented.

CARRIED UNANIMOUSLY

MUNICIPAL PLANNING COMMISSION MEETING OF AUGUST 18, 2026:
MOTION #141-26
MOVED BY Deputy Mayor Durocher that the minutes of the Municipal Planning Commission meeting held on August 18, 2026 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:
CATHERINE OBACZ – 46 STREET LACK OF DRAINAGE:
Catherine Obacz presented Council with an Infrastructure Proposal as well as a resident support letter signed by 12 residents regarding drainage along the north side of 46 Street. She requested that a drainage ditch or swale be installed along the north side of 46 Street. Two additional property owners from 46 Street were in attendance in support of the request, and an additional email was received from another expressing support.
The Development Officer reviewed the administrative engineering review from Bolson Engineering and confirmed that the existing swale on the north side of 46 Street ties into the culvert, which then connects to the drainage system on the south side of 46 Street. The Development Officer advised that, due to the new construction, additional landscaping work is required to ensure the swale is properly re-established, as well with the remediation of the new driveway with the installation of a culvert to ensure that drainage from properties to the east is not obstructed which should resolve the drainage. It was further noted that installation of a new drainage ditch would not be necessary, as the existing swale is functioning as intended. The Development Officer advised that many lots within Alberta Beach, including some properties along 46 Street, are situated lower than the roadway and existing drainage system. These properties may

require additional fill and grading to ensure that surface drainage is directed toward the swale or other established drainage systems. The Development Officer also suggested that property owners consider installing "good neighbour" swales between properties, which should be graded to direct drainage toward the swale along 46 Street. Catherine Obacz thanked Council and the Development Officer for the information and for the opportunity to present her proposal. Mayor Elwood thanked Catherine Obacz and the property owners for attending the meeting;

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:
ACCEPTANCE OF CAO REPORT ACTION LIST:
MOTION #142-26
MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF 3 YEAR OPERATING PLAN:
MOTION #143-26
MOVED BY Councillor Muir that the 3 Year Operating Plan be accepted be accepted as presented.
CARRIED UNANIMOUSLY
ACCEPTANCE OF 5 YEAR CAPITAL PLAN:
MOTION #144-26
MOVED BY Councillor Weber that the 5 Year Capital Plan be accepted as presented.
CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:
Councillor Muir reported on the following meetings:
Fire Services meeting with the Office of the Fire Commissioner held on August 31, 2026.
FCSS Trivillage Committee meeting with The Government of Alberta held on September 9, 2026.
Trivillage Regional Sewer Services Commission meeting held on September 9, 2026.
ABADASA Golf Tournament held on September 11, 2026.

COUNCILLOR WEBER:
Councillor Weber reported on the following meetings:
Lac Ste. Anne Foundation meeting held on August 26, 2026.
North Saskatchewan Watershed Alliance Information Sharing meeting held on September 9, 2026.
North Saskatchewan Watershed Alliance Wetlands Workshop held on September 10, 2026.
Intermunicipal Collaboration Framework meeting with Lac Ste. Anne County held on September 15, 2026.

DEPUTY MAYOR DUROCHER:
Deputy Mayor Durocher reported on the following meetings:
Alberta Beach & District Museum & Archives meeting held on August 19, 2026.
Lac Ste. Anne East End Bus Committee meeting held on September 8, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on July 28, 2026.

BEACHWAVE PARK – HALLOWEEN TRUNK-N-TREAT:
Beachwave Park Halloween Trunk-n-Treat Saturday, October 31, 2026 from 1:30 – 3:30 p.m.
MOTION #145-26
MOVED BY Councillor Muir that Council approves to supply chocolate bars and juice boxes for the Beachwave Park HalloweenTrunk-n-Treat.
CARRIED UNANIMOUSLY

MAYOR ELWOOD:
Mayor Elwood reported on the following meetings:
Fire Services meeting with the Office of the Fire Commissioner held on August 31, 2026.
West Inter-lake District (WILD) Water Commission meeting held on August 31, 2026.
ABADASA Golf Tournament held on September 11, 2026.
Intermunicipal Collaboration Framework meeting with Lac Ste. Anne County held on September 15, 2026.

DEVELOPMENT PERMIT REPORT:
Administration submitted a report for information on the 2026 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:
MOTION #146-26

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA JOBS, ECONOMY, TRADE & IMMIGRATION – NRED PROGRAM:
Correspondence was received from Alberta Jobs, Economy, Trade & Immigration regarding the Northern & Regional Economic Development (NRED) program which is accepting applications until November 19th.

ALBERTA MUNICIPAL AFFAIRS – PRELIMINARY 2027 EQUALIZED ASSESSMENT:
The preliminary 2027 equalized assessment was received from Alberta Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS – MEETING WITH MINISTER WILLIAMS:
Correspondence was received from Alberta Municipal Affairs to confirm Council's meeting with Minister Williams during the ABmunis Convention is scheduled for Thursday, September 24, 2026 at 2:35 pm.

ALBERTA MUNICIPALITIES – VILLAGES WEST UPDATE AUGUST 2026:
A Villages West update of August 2026 was received from Alberta Municipalities.

ALBERTA TRANSPORTATION & ECONOMIC CORRIDORS – MEETING WITH THE NORTH CENTRAL REGION:
Correspondence was received from Alberta Transportation & Economic Corridors to confirm Council's meeting with the North Central Region during the ABmunis Convention is scheduled for Thursday, September 24, 2026 at 2:00 pm.

COMMUNITY FUTURES YELLOWHEAD EAST – CFYE & RIAMS UPDATES:
Correspondence was received from Community Futures Yellowhead East to provide CFYE updates and RIAMS social media shares.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS REGIONAL UPDATE:
Correspondence was received from Community Futures Yellowhead East to provide a RIAMS Regional update including investment, trade & opportunities.

SUBSTANCE USE PREVENTION EDUCATION (SUPE) – FREE OVERDOSE FIRST AID GUIDE:
Correspondence was received from the Substance Use Prevention Education (SUPE) organization regarding their free resource overdose first aid guide.

TOURISM INDUSTRY ASSOCIATION OF ALBERTA – ECONOMIC BUDGET FORUM, DINNER & GRIT AWARDS:
Correspondence was received from the Tourism Industry Association of Alberta regarding their Economic Budget Forum, Dinner & GRIT Awards being held on November 16, 2026 at the Edmonton Convention Centre.

ALBERTA MUNICIPALITIES – ABMUNIS BOARD OF DIRECTORS 2026 ELECTIONS:
Correspondence was received from Alberta Municipalities which included the Returning Officer's Report for the ABmunis Board of Directors 2026 elections.

ALBERTA MUNICIPALITIES – VILLAGES WEST – 2026 ABMUNIS CONVENTION:
Correspondence was received from Alberta Municipalities Villages West regarding getting ready for the 2026 ABmunis Convention.

ALBERTA COMMUNITY CRIME PREVENTION ASSOCIATION – ACCPA'S ONE-DAY FORUM:
Correspondence was received from the Alberta Community Crime Prevention Association regarding ACCPA's first only One-Day Forum being held on October 28, 2026 in Peace River.

ALBERTA JUSTICE – POTENTIAL AMENDMENTS TO ALBERTA'S TRESPASS LEGISLATION:
Correspondence was received from Alberta Justice to request written input regarding potential amendments to Alberta's Trespass legislation.

POLICE REVIEW COMMISSION – PRC UPDATE JULY/AUGUST 2026:
The Police Review Commission forwarded for information a PRC update for July/August 2026.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:
MOTION #147-26
MOVED BY Deputy Mayor Durocher that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH & DISTRICT MUSEUM – NATIONAL DAY FOR TRUTH & RECONCILIATION INVITATION:

MOTION #148-26

MOVED BY Councillor Muir that Council approves Mayor Elwood to attend the Alberta Beach & District Museum & Archives Society's National Day for Truth & Reconciliation event being held at the Alberta Beach Heritage Village on September 30, 2026.

CARRIED UNANIMOUSLY

ATCO ENERGY SYSTEMS – NATURAL GAS FRANCHISE FEE ESTIMATE FOR 2027:

MOTION #149-26

MOVED BY Councillor Weber that Council approves that the ATCO Gas & Pipelines Ltd. Natural Gas Distribution Franchise Fees for 2027 remain at 8%.

CARRIED UNANIMOUSLY

CATHERINE OBACZ – 46 STREET LACK OF DRAINAGE (SEE DELEGATIONS ABOVE):

MOTION #150-26

MOVED BY Deputy Mayor Durocher that the correspondence from Catherine Obacz requesting that a drainage ditch or swale be installed along the north side of 46 Street be accepted for information.

CARRIED UNANIMOUSLY

CONNECT MOBILITY – FIBER INTERNET UPDATE & REQUEST FOR LETTER OF SUPPORT:

MOTION #151-26

MOVED BY Councillor Muir that Council approves that a letter of support be provided to Connect Mobility for their application to the RTRI program for their Fiber Internet project.

CARRIED UNANIMOUSLY

DARWELL FIRE FIGHTERS ASSOCIATION – 5TH ANNUAL FIREMAN'S BALL DONATION:

MOTION #152-26

MOVED BY Councillor Weber that Council approves a donation of promotional products for the Darwell Fire Fighter's Association 5th Annual Fireman's Ball Silent Auction.

CARRIED UNANIMOUSLY

HOKANSON FAMILY FARMS – FARM-TO-TABLE DINNER EVENTS & AGLC TOURISM LIQUOR LICENCE:

Darren Hokanson of Hokanson Family Farms attended the meeting in support of their letter requesting Council approval of an AGLC Tourism Liquor Licence, as they would like to hold regular Farm-To-Table Dinner events with the sale of alcohol.

The Development Officer confirmed that this is not something that Council can approve as the lands are districted Urban Reserve, and does not permit the sale of alcohol. The Land Use Bylaw outlines the permitted and discretionary uses of the Urban Reserve, which is generally intended as a transition district for those areas that are rural in character and when development is proposed the lands require re-districting to the appropriate land use district. The Development Officer confirmed that the Land Use Bylaw restricts the sale of alcohol to the Commercial district. The Development Officer explained that he has been working with the Hokanson Family Farms for the past year on their development proposal and that he has suggested numerous times that the path forward is to submit an application to re-district the lands. Their current development permit approval (Phase One) is specifically approved for the operation of a campground (seven seasonal "Army Style" tents) with eleven accessory uses to which are restricted solely for the use and enjoyment of the campground guests and the approval does not allow for the sale or serving of alcoholic beverages anywhere on the lands. Further what the Hokanson Family Farms is now proposing requires the land owner to submit an application to re-district the lands or a portion of the lands, and then would require the submission of a development permit application in order to approve the proposed use.

The Development Officer expressed concerns that the Hokanson Family Farms may be carrying on activities which are more than what the permit allows, he suggested that the Hokanson Family Farms review the seventeen conditions of their current development permit approval, as any use by others not staying in one of the seven approved tents is grounds to revoke the Development Permit or issue a Stop Order. The Development Officer then left the meeting.

Council acknowledged that the Hokanson Family Farms has done a lot of work, has some great ideas and believes it can be a great addition to Alberta Beach, however they agree that the path forward for the Hokanson Family Farms is to submit an application to re-district the lands to commercial, or re-district a portion of the lands to commercial in order to allow for their development proposal.

MOTION #153-26

MOVED BY Deputy Mayor Durocher that the request from the Hokanson Family Farms for Council to approve their application for a AGLC Tourism Liquor License for their proposed Farm-to-Table Dinner Events be denied and further they be advised that the proposal to host regular Farm-To-Table dinner events with the sale of alcohol requires the submission of an application to re-district the lands, and then requires the submission of a development permit application.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – SUBDIVISION APPLICATION REFERRAL #026SUB2026 (54431 STE. ANNE TRAIL):

MOTION #154-26

MOVED BY Councillor Weber that the Lac Ste. Anne County Referral on Subdivision Application #026SUB2026 on NW16-26-54-3-5 (54431 Ste. Anne Trail) be accepted for information.

CARRIED UNANIMOUSLY

LAKE ISLE & LAC STE. ANNE STEWARDSHIP SOCIETY – LILSA SUPPORT FOR 2026:
MOTION #155-26
MOVED BY Deputy Mayor Durocher that the letter from Lake Isle & Lac Ste. Anne Stewardship Society be accepted for information and further Council approves the request for financial support.

CARRIED UNANIMOUSLY

NATIONAL POLICE FEDERATION – CALL TO ACTION - STRENGTHENING PUBLIC SAFETY IN ALBERTA - FOLLOW-UP:
MOTION #156-26
MOVED BY Councillor Muir that the correspondence from the National Police Federation regarding their Call to Action to the Government of Alberta regarding strengthening public safety in Alberta be accepted for information.

CARRIED UNANIMOUSLY

ODELL BROKENHEIM – ALBERTA BEACH TRAFFIC & BYLAW ENFORCEMENT CONCERNS:
MOTION #157-26
MOVED BY Councillor Weber that the correspondence from Odell Brokenheim regarding Alberta Beach traffic & bylaw enforcement concerns be accepted for information and further that administration thank her for her email and advise her of the following; there has been a six month delay from the Government of Alberta in processing CPO appointments which contributes to some of her concerns; that the patrol hours do in fact include weekend and evening hours; and that Council will forward her concerns to our patrol department for their review and attention.

CARRIED UNANIMOUSLY

WILD WATER COMMISSION – 2027 BUDGET MEMBER ENGAGEMENT:
MOTION #158-26
MOVED BY Deputy Mayor Durocher that the correspondence from WILD Water Commission regarding member engagement on the Preliminary Draft 2027 Budget be accepted for further review and comment.

CARRIED UNANIMOUSLY

WILD WATER COMMISSION – PHASE 5(A) CAPITAL COSTS AND PAYMENT OPTIONS:
MOTION #159-26
MOVED BY Councillor Muir that the correspondence from WILD Water Commission regarding Phase 5(A) capital costs and payment options be accepted for further review.

CARRIED UNANIMOUSLY

DAN TRAVISS – REQUEST REMOVAL OF LATE PAYMENT TAX PENALTY (TAX ROLL #317):
MOTION #160-26
MOVED BY Deputy Mayor Durocher that the request from Dan Traviss for removal of the property tax late payment penalty on Tax Roll #317 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

NEIL NAYYAR – REQUEST REMOVL OF LATE PAYMENT TAX PENALTY (TAX ROLL #83 & #83TC):
MOTION #161-26
MOVED BY Councillor Weber that the request from Neil Nayyar for removal of the property tax late payment penalty on Tax Roll #83 and #83TC be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

TIFFANY MCDONALD – REQUEST REMOVAL OF LATE PAYMENT TAX PENALTY (TAX ROLL #824):
MOTION #162-26
MOVED BY Councillor Muir that the request from Tiffany McDonald for removal of the property tax late payment penalty on Tax Roll #824 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – MEMBERSHIP RENEWAL:
MOTION #163-26
MOVED BY Councillor Muir that Council approves the membership renewal for the Northwest of 16 Regional Tourism Association.

CARRIED UNANIMOUSLY

NEW BUSINESS:

MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM SEPTEMBER 15, 2026 AT 7:00 P.M.

REQUEST FOR DECISION SUBMITTED BY MAYOR ELWOOD – RESPONSE LETTER TO MINISTER JOSEPH SCHOW TO SUPPORT ONGOING ADVOCACY EFFORTS FOR PTSD COVERAGE FOR CPO'S:

MOTION #164-26

MOVED BY Deputy Mayor Durocher that Council approves Mayor Elwood's response letter to Honourable Joseph Schow, Minister of Jobs, Economy and Trade regarding support for ongoing advocacy efforts for PTSD coverage for CPO's to request the Government of Alberta reconsider this matter and undertake a review of the eligibility criteria for presumptive PTSD coverage under the Workers Compensation Act.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topic: the TRVSSC fence at the lagoon.

CONFIDENTIAL – CLOSED MEETING SESSION:

MOTION TO MOVE TO CLOSED MEETING:

MOTION #165-26

MOVED BY Deputy Mayor Durocher that as per Section 197(2) of the MGA and Division 2, Section 19, 20, and 30 of the Access to Information Act the meeting be closed to the public at 9:10 p.m. to discuss agenda item #17.a Councillor Burns – Request for Leave of Absence & the Tax Forfeiture properties.

CARRIED UNANIMOUSLY

Present for the closed meeting session:
Mayor Tara Elwood, Deputy Mayor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #166-26

MOVED BY Deputy Mayor Durocher that Council move to come out of closed meeting at 9:45 P.M.

CARRIED UNANIMOUSLY

COUNCILLOR BURNS – REQUEST FOR LEAVE OF ABSENCE:

MOTION #167-26

MOVED BY Councillor Weber that Council approves the request from Councillor Burns for a leave of absence from September 2, 2026 to January 2, 2027 due to health reasons; and further that the Council accepts Councillor Burns decision to waive her Council honourarium during the absence.

CARRIED UNANIMOUSLY

INTERIM COMMITTEE APPOINTMENTS:

MOTION #168-26

MOVED BY Councillor Muir that Council approves the following interim committee appointments due to Councillor Burn's absence;
Alberta Beach Campground Advisory Committee – Councillor Weber
Alberta Beach Public Works Advisory Committee – Councillor Weber
Community Futures Yellowhead East – Deputy Mayor Durocher
Ste. Anne Summer Villages Regional Emergency Mgmt Partnership – Mayor Elwood
Water Distribution Feasibility Study Steering Committee – Mayor Elwood

CARRIED UNANIMOUSLY

TAX FORFEITURE PROPERTIES:

MOTION #169-26

MOVED BY Deputy Mayor Durocher that Council approves to advertise the sale of the tax forfeiture properties through a local real estate agent.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 10:05 P.M.

Mayor – Tara Elwood

Kathy Skwarchuk
C.A.O. – Kathy Skwarchuk