

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
OCTOBER 17, 2023 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorBill Love
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

- 6.b Alberta Beach Emergency Advisory Committee Meeting of October 16, 2023
- 14.k Yellowhead Regional Library – Information on YRL using Alberta Treasury Board Population Estimates
- 15.d Onoway Royal Canadian Legion – Remembrance Day 2023
- 16.e RCMP – Community Peace Officer Program Memorandum of Understanding
- 16.f DEM Janice Christiansen – Alberta Beach MEMP Update – State of Local Emergency (SOLE)
- 16.g DEM Janice Christiansen – Alberta Beach MEMP Update – Shelter in Place
- 16.h DEM Janice Christiansen – Alberta Beach MEMP Update – Activation Call Out Process

MOTION #171-23 – ADOPTION OF AGENDA:

MOVED BY Councillor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

MOTION #172-23 – ADOPTION OF REGULAR COUNCIL MEETING OF SEPTEMBER 19, 2023:

MOVED BY Deputy Mayor Durocher that the minutes of the Regular Council meeting held on September 19, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

MOTION #173-23 – ADOPTION OF ALBERTA BEACH EMERGENCY ADVISORY COMMITTEE MEETING OF OCTOBER 16, 2023:

MOVED BY Councillor Weber that the minutes of the Alberta Beach Emergency Advisory Committee meeting held on October 16, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

BEACHWAVE PARK HALLOWEEN TRUNK AND TREAT:

MOTION #174-23

MOVED BY Councillor Weber that Council approves a donation in the amount of \$500.00 to the Beachwave Park Halloween Truck & Treat.

CARRIED UNANIMOUSLY

MOTION #175-23 – ACCEPTANCE OF CAO REPORT ACTION LIST:

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

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MOTION #176-23 – ACCEPTANCE OF FINANCIAL REPORT OF SEPTEMBER 30, 2023:
MOVED BY Deputy Mayor Durocher that the Financial Report of September 30, 2023 be accepted for information.

CARRIED UNANIMOUSLY

MOTION #177-23 – ACCEPTANCE OF CAMPGROUND FINANCIAL REPORT OF OCTOBER 3, 2023:
MOVED BY Councillor Love that the Campground Financial Report of October 3, 2023 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR

Councillor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting held on September 28, 2023.
Alberta Beach Campground Advisory Committee meeting held on October 3, 2023.
Alberta Beach Public Works Advisory Committee meeting held on October 3, 2023.
Regional Trail Master Plan Steering Committee meeting held on October 5, 2023.
FCSS Trivillage Committee meeting held on October 12, 2023.

COUNCILLOR WEBER:

Councillor Weber will report at the next Council meeting.

COUNCILLOR LOVE:

No meetings to report.

DEPUTY MAYOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on October 11, 2023.
Emergency Advisory Committee meeting held on October 16, 2023.
Lac Ste. Anne County Regional Municipalities meeting held on October 17, 2023.

ALBERTA BEACH MUSEUM & ARCHIVES SOCIETY – DONATION TO CHRISTMAS BASKET:

MOTION #178-23

MOVED BY Deputy Mayor Durocher that Council approves a donation to the Alberta Beach Museum & Archives Society for their Christmas basket.

CARRIED UNANIMOUSLY

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Campground Advisory Committee meeting held on October 3, 2023.
Alberta Beach Public Works Advisory Committee meeting held on October 3, 2023.
Extended Producer Responsibility Webinar held on October 5, 2023.
Regional Trail Master Plan Steering Committee meeting held on October 5, 2023.
Onoway Regional Fire Services Executive Steering Committee meeting held on October 11, 2023.
Yellowhead Regional Library Board meeting held on October 16, 2023.
Emergency Advisory Committee meeting held on October 16, 2023.
Alberta Beach Library Board meeting held on October 16, 2023.
Lac Ste. Anne County Regional Municipalities meeting held on October 17, 2023.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2023 Development Permits issued to date.

MOTION #179-23 – ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – ADDENDUM TO THE MSI CAPITAL PROGRAM GUIDELINES:

Alberta Municipal Affairs forwarded information on the addendum to the MSI Capital Program Guidelines regarding the carry forward funds and the application and amendment process.

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ALBERTA MUNICIPALITIES – ADEQUATE LEVEL OF PROVINCIAL FUNDING FOR COMMUNITY INFRASTRUCTURE:

Correspondence was received from Alberta Municipalities regarding their emergent resolution on adequate levels of provincial funding for community infrastructure and their advocacy for the province to increase the starting amount of the Local Government Fiscal Framework (LGFF) Capital funding program beginning in 2024.

ALBERTA MUNICIPALITIES – PROVINCIAL DOWNLOADING IMPACTS ON MUNICIPALITIES:

Correspondence was received from Alberta Municipalities regarding the provincial downloading impacts on municipalities as well as a survey was attached for municipalities to share their stories on the downloading impacts on their communities.

ALBERTA MUNICIPALITIES – 2023 ALBERTA MUNICIPALITIES BOARD ELECTION:

Correspondence was received from Alberta Municipalities advising on the nominations received for the 2023 Alberta Municipalities Board Election as well as the nominees declared elected by acclamation. Congratulations to (Mayor/Councillor) Elwood acclaimed as Director, Villages West.

FIRE RESCUE INTERNATIONAL – SAFETY MESSAGE, FIRE CAPTAIN POSITIONS & ASSISTANT FIRE CHIEF POSITION:

Correspondence was received from Fire Rescue International which included fire safety messages as well as the Fire Captain & Assistant Fire Chief positions available.

FORTIS ALBERTA – RATE 62, ELECTRIC VEHICLE FAST CHARGING SERVICE:

Correspondence was received from Fortis Alberta regarding Rate 62, the Electric Vehicle Fast Charging Service which is now available for new customers.

SUMMER VILLAGE OF NAKAMUN PARK – RESPONSE TO INTENT TO ENTER NEW FIRE SERVICES AGREEMENT:

A letter was received from the Summer Village of Nakamun Park confirming their intent to continue with the Onoway Regional Fire Services/Fire Rescue International partnership beyond the existing contract term submit to same or similar terms for cost and service delivery, should same be agreeable to all principal parties.

SUMMER VILLAGE OF YELLOWSTONE – RESPONSE TO INTENT TO ENTER NEW FIRE SERVICES AGREEMENT:

Correspondence was received from the Summer Village of Yellowstone confirming that before Yellowstone can consider further fire contract services they await for the current fire services contract to be updated to reflect the name change from North West Fire Rescue to Fire Rescue International. Also included was a response from FC Ives as well as a response from the Town of Onoway advising final approval was received from legal counsel and Chief Ives to provide the amended agreements to the member municipalities, further that each municipality will receive the agreement to sign within the next few days along with a letter with the details of the change.

SUMMER VILLAGE OF SUNSET POINT – RESPONSE TO FIRE RESCUE INTERNATIONAL AMENDING AGREEMENT:

Correspondence was received from the Summer Village of Sunset Point advising they are currently unwilling to sign the proposed agreement in its current form and that their primary concern revolves around specific terms and conditions within the document that do not align with their organization's objectives and preferences and further that their willingness to proceed is contingent on a revision focused on the change of the service providers name only. Also included was a response from the Town of Onoway advising that a further discussion will be held at the ORFS October 24th meeting as well as the Lawyers response that the intent of the amending agreement was to transition to the new organization, and two housekeeping items were to confirm an updated fee schedule to actual amounts based on inflation adjustment and to add Ross Haven in the schedule as it was added after the original agreement was signed.

YELLOWHEAD REGIONAL LIBRARY – DRAFT 2024 BUDGET, 2025-2026 PROJECTIONS & BOARD OVERVIEW:

Correspondence was received from Yellowhead Regional Library which included the Draft YRL 2024 Budget, budget overview, the 2025-2026 projections and the YRL Board overview and appointment information.

YELLOWHEAD REGIONAL LIBRARY – INFORMATION ON YRL USING ALBERTA TREASURY BOARD POPULATION ESTIMATES:

Correspondence was received from Yellowhead Regional Library providing information on YRL using the Alberta Treasury Board and Finance population estimates.

MOTION #180-23 – ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOVED BY Councillor Love that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

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ALBERTA MUNICIPALITIES – GROUP ACCIDENT RENEWAL 2024:

MOTION #181-23

MOVED BY Deputy Mayor Durocher that the Alberta Municipalities Group Accident Insurance 2024 for Council coverage be renewed under Plan B and 24 hour coverage.

CARRIED UNANIMOUSLY

FORTIS ALBERTA – CONFIRMATION OF ELECTRIC DISTRIBUTION FRANCHISE FEE FOR 2024:

MOTION #182-23

MOVED BY Councillor Weber that the Fortis Alberta Electric Distribution Franchise Fee for 2024 remain at 8%.

CARRIED UNANIMOUSLY

TOWN OF ONOWAY – FIRE SERVICES AGREEMENT – AMENDING AGREEMENT WITH FIRE RESCUE INTERNATIONAL:

MOTION #183-23

MOVED BY Councillor Weber that Council approves the Fire Services Amending Agreement between the Town of Onoway and Alberta Beach.

CARRIED UNANIMOUSLY

ONOWAY ROYAL CANADIAN LEGION – REMEMBRANCE DAY 2023:

MOTION #184-23

MOVED BY Councillor Muir that Council approves that the Mayor attend the Onoway Royal Canadian Legion Remembrance Day 2023 ceremony being held on November 11, 2023 in Onoway.

CARRIED UNANIMOUSLY

NEW BUSINESS:

CHRISTMAS LIGHT UP CONTEST:

MOTION #185-23

MOVED BY Councillor Love that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: \$200.00 for first place; \$150.00 for second place and \$100.00 for third place and further that the judging take place on December 16th, 2023 by Councillor Weber and two members of the public.

CARRIED UNANIMOUSLY

GRASMERE SCHOOL CHRISTMAS DONATION:

MOTION #186-23

MOVED BY Councillor Muir that Alberta Beach make a Christmas donation to Grasmere School in the amount of \$600.00 to be used towards the students for a Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

CARRIED UNANIMOUSLY

CHRISTMAS OFFICE HOURS:

MOTION #187-23

MOVED BY Deputy Mayor Durocher that the village office be closed for Christmas December 22nd, 2023 and re-open on January 2nd, 2024.

CARRIED UNANIMOUSLY

COUNCIL & STAFF CHRISTMAS LUNCH:

MOTION #188-23

MOVED BY Councillor Weber that Council approves the purchase of \$100.00 gift cards for Council and staff in lieu of a Council & staff Christmas lunch.

CARRIED UNANIMOUSLY

RCMP – COMMUNITY PEACE OFFICER PROGRAM MEMORANDUM OF UNDERSTANDING:

MOTION #189-23

MOVED BY Councillor Love that Council approves the RCMP Community Peace Officer Program Memorandum of Understanding as presented.

CARRIED UNANIMOUSLY

DEM JANICE CHRISTIANSEN – ALBERTA BEACH MEMP UPDATES:

STATE OF LOCAL EMERGENCY (SOLE); SHELTER IN PLACE; AND ACTIVATION CALL OUT PROCESS

MOTION #190-23

MOVED BY Councillor Muir that Council approves the Alberta Beach MEMP Updates including State of Local Emergency (SOLE); Shelter in Place; and Activation Call Out Process as submitted by DEM Janice Christiansen and further that the Alberta Beach Emergency Management Bylaw #271-20 be amended to include the addition of the Chair of the Ste. Anne Summer Villages Regional Emergency Partnership to the authorizations to declare a SOLE.

CARRIED UNANIMOUSLY

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QUESTION PERIOD:

A brief discussion was held on franchise fees, State of Local Emergency (SOLE), and the Christmas Light Up contest, a suggestion was made to include the local businesses in the Light Up contest.

ADJOURNMENT:

The meeting adjourned at 8:03 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk