**ALBERTA BEACH**
**REGULAR COUNCIL MEETING**
**BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS**
**AND BEING HELD ELECTRONICALLY VIA ZOOM**
**NOVEMBER 17, 2026 AT 7:00 P.M.**

## AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. ADOPTION OF PREVIOUS MINUTES (P. 2-5, P. 6-10)
   a. Organizational Council Meeting of October 20, 2026
   b. Regular Council Meeting of October 20, 2026
6. DELEGATIONS
7. PUBLIC HEARINGS
8. MUNICIPAL PLANNING COMMISSION
9. OLD BUSINESS & CAO REPORT ACTION LIST (P. 11-14)
10. FINANCIAL REPORTS
11. BYLAWS & POLICIES
    a. Bylaw #306-26 Municipal Credit Card Borrowing Bylaw (P. 15)
    b. General Village Policy #G.3.9 Asset Management Policy (P. 16-17)
12. COUNCIL, COMMITTEES & STAFF REPORTS (P. 18)
13. CORRESPONDENCE – INFORMATION ITEMS
    a. Alberta Arts, Culture and Status of Women – 2027 FCSS Portal Mandatory Training (P. 19)
    b. Alberta Community Development – Honouring Service (P. 20-25)
    c. Alberta Invasive Species Council – Annual General Meeting (P. 26-28)
    d. Alberta Jobs, Economy, Trade & Immigration – November North Central Connector (P. 29-36)
    e. Alberta Summer Villages Association – Thank You (P. 37)
    f. Brownlee LLP – Emerging Trends in Municipal Law (P. 38-41)
    g. Built Green Canada – 2027 Program Checklist Updates (P. 42-43)
    h. Lac Ste. Anne County – Regional Municipalities Meeting (P. 44)
    i. North Central Region, Alberta Transportation & Economic Corridors – Meeting Summary (P. 45-46)
    j. Police Review Commission – Quarterly Data Report July 1, 2026 to September 30, 2026 (P. 47-68)
    k. Police Review Commission – September/October PRC Update (P. 69-78)
    l. Ste. Anne Summer Villages Regional Emergency Partnership – SVREMP October Update (P. 79-81)
    m. WILD Water Commission – 2027 Rates and Budget Requisitions (P. 82-90)
14. CORRESPONDENCE – ACTION ITEMS
    a. Hannah Lam, Dental At Home – Regular Dental At Home Care Days for Alberta Beach (P. 91-102)
    b. Lac Ste. Anne County – NRED Application Request for Letter of Support (P. 103-108)
    c. Lac Ste. Anne County – Regional Policing Meeting (P. 109)
    d. Lake Isle Lac Ste. Anne Stewardship Society – EcoAction Grant Application Request for Letter of Support (P. 110-118)
    e. Norm Shaw, Event Planning Specialist – New Years Day Pond Hockey Tournament (P. 119)
    f. Odell Brokenheim – Alberta Beach Traffic and Bylaw Enforcement Concerns (P. 120-127)
15. NEW BUSINESS
    a. WILD Water Commission – Member Connection Application for NGPS (Grasmere School) (P. 128-131)
    b. WILD Water Commission – Connection Agreement (P. 132-140)
    c. WILD Water Commission – Water Supply Agreement (P. 141-164)
16. QUESTION PERIOD
17. CONFIDENTIAL – CLOSED MEETING SESSION
    a. Tax Forfeiture Property Roll #380, Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street) – Offer to Purchase
18. ADJOURNMENT

5.a

# MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.

**PRESENT:**

Councillor ..... Debbie Durocher
Councillor ..... Tara Elwood
Councillor ..... Kelly Muir
Councillor ..... Daryl Weber
C.A.O. ..... Kathy Skwarchuk
Assistant CAO ..... Cathy McCartney (Zoom Administrator)

**ABSENT:**

Councillor ..... DecolynneJo Burns (on approved Leave of Absence)

**CALL TO ORDER:**
The Organizational Meeting was called to order by the C.A.O. at 7:00 P.M.

**LAND ACKNOWLEDGEMENT:**
The C.A.O. read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**ADOPTION OF AGENDA:**
**MOTION #170-26**
MOVED BY Councillor Elwood that the agenda be approved as presented.
CARRIED UNANIMOUSLY

**COUNCIL OFFICIAL OATH OF OFFICE:**
Council members had previously taken the Council Official Oath of Office.

**NOMINATION: MAYOR**
The CAO declared nominations open and called for nominations for the position of Mayor.
Councillor Weber nominated Councillor Muir.
Councillor Muir accepted the nomination.
Councillor Elwood nominated herself.

The CAO called for nominations for the position of Mayor for the second time.
The CAO called for nominations for the position of Mayor for the third & final time.

The C.A.O. requested a motion that nominations for the position of Mayor cease.
**MOTION #171-26**
MOVED BY Councillor Durocher that nominations for the position of Mayor cease
CARRIED UNANIMOUSLY

**MOTION TO ESTABLISH THE VOTING PROCEDURES:**
The C.A.O. requested a motion of Council to confirm whether Council prefers the vote to be conducted by a show of hands or secret ballot, and to establish the procedure for resolving a tie vote.
**MOTION #172-26**
MOVED BY Councillor Weber that Council approves to conduct the vote by a show of hands and that in the event of a tie vote, the tie be resolved in accordance with the Alberta Local Elections Act, whereby each of the names of the 2 Councillors shall be placed in a box and one name shall be drawn.
CARRIED UNANIMOUSLY

The vote for the position of Mayor was counted as follows:
All in favour of Councillor Muir as Mayor: 3
All in favour of Councillor Elwood as Mayor: 1
The CAO declared Councillor Muir elected as Mayor.

Councillor Muir was sworn into the office of Mayor and took the Mayor's Official Oath of Office.
Mayor Muir assumed the chair.

**NOMINATION: DEPUTY MAYOR**
Mayor Muir declared nominations open and called for nominations for the position of Deputy Mayor.
Councillor Weber nominated Councillor Durocher.
Councillor Durocher accepted the nomination.
Councillor Elwood nominated herself.

Mayor Muir called for nominations for the position of Deputy Mayor for the second time.
Mayor Muir called for nominations for the position of Deputy Mayor for the third & final time.

Mayor Muir requested a motion that nominations for the position of Deputy Mayor cease.

(2)

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.**

**MOTION #173-26**
MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.
CARRIED UNANIMOUSLY

The vote for the position of Deputy Mayor was counted as follows:
All in favour of Councillor Durocher as Deputy Mayor: 3
All in favour of Councillor Elwood as Deputy Mayor: 1
Mayor Muir declared Councillor Durocher elected as Deputy Mayor.

Councillor Durocher was sworn into the office of Deputy Mayor and took the Deputy Mayor's Official Oath of Office.

Councillor Weber left the meeting at 7:09 P.M.

**CONFIRMATION OF MUNICIPAL OFFICE, MEETINGS, BOARDS, APPOINTMENTS AND AUTHORITIES:**
**MOTION #174-26**
MOVED BY Deputy Mayor Durocher that the Municipal office, all meetings, boards, appointments and authorities be confirmed as follows:

**MUNICIPAL OFFICE:**
that the Municipal Office be confirmed at 4935 – 50th Avenue, Alberta Beach.

**REGULAR MEETING – DATE & TIME:**
that the regular meeting date & time remain the 3rd Tuesday of the month at 7:00 P.M.

**SIGNING AUTHORITIES:**
that the Signing Authorities remain as the Mayor **or** Deputy Mayor **or** Councillor Elwood **and** the C.A.O. **or** Assistant C.A.O.

**BANKING AUTHORITY:**
that ATB Financial remain the banking authority.

**AUDITOR APPOINTMENT:**
that Allen Lee and Steven Kim of Doyle & Company remain appointed the auditor.

**SOLICITOR APPOINTMENT:**
that Patriot Law and Brownlee LLP remain appointed as the solicitors.

**ASSESSOR APPOINTMENT:**
that the appointment of Assessor remain as Travis Horne, through agreement with Municipal Assessment Services Group.

**ASSESSMENT REVIEW BOARD:**
that the appointment of the Assessment Review Board remain through agreement with Capital Region Assessment Services Commission.

**ASSESSMENT REVIEW BOARD MEMBERS AND CLERK:**
that the appointment of the members of the Assessment Review Board remain as ARB Chairperson Raymond Ralph; ARB Clerk Gerryl Amorin; and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkosky and Raymond Ralph.

**DEVELOPMENT AUTHORITY:**
that Paul Hanlan be appointed the Development Authority through agreement with SV Planning & Development.

**SUBDIVISION AUTHORITY:**
that the appointment of Subdivision Authority remain as Council and administration of Subdivision Authority as Paul Hanlan through agreement with SV Planning & Development.

**SUBDIVISION & DEVELOPMENT APPEAL BOARD MEMBERS:**
that the appointment of the Subdivision & Development Appeal Board Members remain as Jason Shewchuk, Rainbow Williams, John Roznicki, Jamie-Lee Kraley, Denis Meier, Chris Zaplotinsky and John McIvor.

**SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERKS:**
that the appointment of the Subdivision & Development Appeal Board Clerks remain as Cathy McCartney and Emily House.

**MUNICIPAL PLANNING COMMISSION:**
that the appointment of the Municipal Planning Commission remain as Council.

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**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.**

**ACCESS TO INFORMATION ACT COORDINATOR:**
that the CAO or Designate remain appointed the Access to Information Act Coordinator.

**DIRECTOR OF EMERGENCY MANAGEMENT:**
that Janice Christiansen remain the Director of Emergency Management as appointed by Bylaw #294-23.

**DESIGNATED OFFICERS:**
that Kathy Skwarchuk be appointed as Designated Officer in the capacity of Chief Administrative Officer;
that Travis Horne of Municipal Assessment Services Group be appointed as Designated Officer in the capacity of Assessor;
that Bruce Parno and Lucas Stacey be appointed as Designated Officers in the capacity of Bylaw Enforcement Officers;
that Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Development Authority;
that Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Administration of Subdivision Authority; and
that Cathy McCartney and Emily House be appointed as Designated Officers in the capacity of Subdivision & Development Appeal Board Clerks.

**LIBRARY BOARD MEMBERS:**
that the appointment of the Alberta Beach Library Board members be Gwen Jones, Doris Wylie, Kathy Dion, Tara Elwood, Judey Jackson, Jolena Hove, Patricia Grimley and Ralph Korner, all with a term expiry being October 31, 2027 and further Donna Warwaruk be appointed as Auditor.

**ROUND TABLE MEETING – DATE & TIME:**
that the round table meeting date and time remain the 2nd Tuesday of the month at 5:30 P.M.
CARRIED UNANIMOUSLY

**COMMITTEE APPOINTMENTS:**
**MOTION #175-26**
MOVED BY Mayor Muir that all committee appointments be confirmed as follows:

ALBERTA BEACH AG SOCIETY AGLIPLEX OPERATIONS COMMITTEE
Mayor Muir and Councillor Burns as Alternate

ALBERTA BEACH CAMPGROUND ADVISORY COMMITTEE
Councillor Elwood and Councillor Burns (Councillor Weber during Councillor Burns absence)

ALBERTA BEACH INTER-MUNICIPAL DEVELOPMENT PLAN STEERING COMMITTEE
Mayor Muir and Councillor Elwood

ALBERTA BEACH LIBRARY BOARD
Councillor Elwood

ALBERTA BEACH MUSEUM & ARCHIVES
Councillor Elwood

ALBERTA BEACH PUBLIC WORKS ADVISORY COMMITTEE
Councillor Elwood and Councillor Burns (Councillor Weber during Councillor Burns absence)

BEACHWAVE PARK STAKEHOLDERS COMMITTEE
Deputy Mayor Durocher and Mayor Muir as Alternate

COMMUNITY FUTURES YELLOWHEAD EAST
Councillor Burns (Deputy Mayor Durocher during Councillor Burns absence)

STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP ADVISORY COMMITTEE
Councillor Burns (Councillor Elwood during Councillor Burns absence)

FCSS TRIVILLAGE COMMITTEE
Mayor Muir

HIGHWAY 43 EAST WASTE COMMISSION
Councillor Weber and Councillor Burns as Alternate

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE
Mayor Muir and Councillor Weber and Councillor Elwood as Alternate

LAC STE. ANNE EAST END BUS SOCIETY
Deputy Mayor Durocher

LAC STE. ANNE FOUNDATION
Councillor Weber

LAKE ISLE AND LAC STE. ANNE STEWARDSHIP SOCIETY
Deputy Mayor Durocher

LAND USE BYLAW REVIEW COMMITTEE
Deputy Mayor Durocher and Councillor Elwood

FIRE SERVICES STEERING COMMITTEE
Mayor Muir and Deputy Mayor Durocher

STE. ANNE RECREATIONAL LAKE USE COMMITTEE (SARLUC)
Mayor Muir and Councillor Weber

STONY PLAIN CRIME PREVENTION ASSOCIATION
(No Councillor appointed –same night as Council meetings)

STURGEON RIVER WATERSHED ALLIANCE
Councillor Weber

TRIVILLAGE REGIONAL SEWAGE SERVICE COMMISSION
Mayor Muir and Councillor Weber

WATER DISTRIBUTION FEASIBILITY STUDY STEERING COMMITTEE
Mayor Muir and Councillor Burns (Councillor Elwood during Councillor Burns absence)

WEST INTER LAKE DISTRICT (WILD) WATER COMMISSION
Councillor Elwood and Deputy Mayor Durocher as Alternate

YELLOWHEAD REGIONAL LIBRARY BOARD
Councillor Elwood and Councillor Weber as Alternate

CARRIED UNANIMOUSLY

**ADJOURNMENT:**
The meeting adjourned at 7:15 P.M.

_____
Mayor – Kelly Muir

_____
C.A.O. – Kathy Skwarchuk

5.b

# MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.

**PRESENT:**

Mayor……Kelly Muir
Deputy Mayor ……Debbie Durocher
Councillor ……Tara Elwood
CAO ……Kathy Skwarchuk
Asst. CAO ……Cathy McCartney (Zoom Administrator)

**ABSENT:**

Councillor ……Daryl Weber
Councillor ……DecolynneJo Burns (on approved Leave of Absence)

**CALL TO ORDER:**
Mayor Muir called the meeting to order at 7:15 P.M.

**LAND ACKNOWLEDGEMENT:**
Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**AGENDA ADDITIONS:**
14.g Janice Christiansen – Director of Emergency Management Resignation
17.d Closed Meeting Session – Council Social Media Complaint

**ADOPTION OF AGENDA:**
**MOTION #176-26**
MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.
CARRIED UNANIMOUSLY

**ADOPTION OF PREVIOUS MINUTES:**

REGULAR COUNCIL MEETING OF SEPTEMBER 15, 2026:
**MOTION #177-26**
MOVED BY Mayor Muir that the minutes of the Regular Council meeting held on September 15, 2026 be adopted as presented.
CARRIED UNANIMOUSLY

MUNICIPAL PLANNING COMMISSION MEETING OF OCTOBER 6, 2026:
**MOTION #178-26**
MOVED BY Deputy Mayor Durocher that the minutes of the Municipal Planning Commission meeting held on October 6, 2026 be adopted as presented.
CARRIED UNANIMOUSLY

**DELEGATIONS:** None.

**PUBLIC HEARINGS:** None

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

WILD WATER COMMISSION – PHASE 5(A) CAPITAL COSTS AND PAYMENT OPTIONS:
**MOTION #179-26**
MOVED BY Mayor Muir that the WILD Water Commission be advised that Alberta Beach will debenture their portion of the capital costs for the WILD Water Commission Phase 5(A).
CARRIED UNANIMOUSLY

WILD WATER COMMISSION – DRAFT 2027 BUDGET MEMBER ENGAGEMENT:
**MOTION #180-26**
MOVED BY Mayor Muir that Council accepts the WILD Water Commission draft 2027 Budget for information.
CARRIED UNANIMOUSLY

ADDITIONAL PROFESSIONAL DEVELOPMENT FEES:
**MOTION #181-26**
MOVED BY Mayor Muir that Council approves that Deputy Mayor Durocher be approved to attend an additional on-line EOEP Course this fall.
CARRIED UNANIMOUSLY

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**MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.**

ACCEPTANCE OF CAO REPORT ACTION LIST:
**MOTION #182-26**
MOVED BY Deputy Mayor Durocher that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:**

ACCEPTANCE OF FINANCIAL REPORT OF SEPTEMBER 30, 2026:
**MOTION #183-26**
MOVED BY Deputy Mayor Durocher that the Financial Report of September 30, 2026 be accepted for information.
CARRIED UNANIMOUSLY

ACCEPTANCE OF CAMPGROUND FINANCIAL REPORT OF OCTOBER 2, 2026:
**MOTION #184-26**
MOVED BY Councillor Elwood that the Campground Financial Report of October 2, 2026 be accepted for information.
CARRIED UNANIMOUSLY

**BYLAWS & POLICIES:** None.

**COUNCIL, COMMITTEES & STAFF REPORTS:**

DEPUTY MAYOR DUROCHER:
Councillor Durocher reviewed and submitted reports on the following meetings:
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on September 29, 2026.
Joint Trivillage Municipalities meeting held on October 5, 2026.
Beachwave Park Stakeholders Committee meeting held on October 7, 2026.
Alberta Beach Heritage Village & Museum Newsletter of October 2026.

COUNCILLOR ELWOOD:
Councillor Elwood reviewed and submitted reports on the following meetings:
Meeting with ADM of Transportation held on September 24, 2026.
Meeting with Minister Williams, Alberta Municipal Affairs held on September 24, 2026.
SVREMP Regional Functional Exercise held on October 1, 2026.
Yellowhead Regional Library Board Trustee meeting held on October 5, 2026.
Alberta Beach Campground Advisory Committee meeting held on October 5, 2026.
Joint Trivillage Municipalities meeting held on October 5, 2026.
Meeting with WILD Water Commission CAO held on October 6, 2026.
Alberta Beach Library Board meeting held on October 19, 2026.
SVREMP AGM held on October 20, 2026.

MAYOR MUIR:
Councillor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting held on September 16, 2026.
Joint Trivillage Municipalities meeting held on October 5, 2026.
Beachwave Park Stakeholders meeting held on October 7, 2026.
FCSS Trivillage Committee meeting held on October 14, 2026.

DEVELOPMENT PERMIT REPORT:
Administration submitted a report for information on the 2026 Development Permits issued to date.

JANICE CHRISTIANSEN, DIRECTOR OF EMERGENCY MANAGEMENT (DEM):
DEM Janice Christiansen was unable to attend the meeting, however she submitted the minutes of the SVREMP Advisory Committee annual meeting held October 19, 2026 and the proposed 2027 Budget.

SVREMP PROPOSED 2027 BUDGET:
**MOTION #185-26**
MOVED BY Councillor Elwood that Council accept the SVREMP proposed 2027 Budget as presented.
CARRIED UNANIMOUSLY

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:
**MOTION #186-26**
MOVED BY Mayor Muir that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

ALBERTA MUNICIPAL AFFAIRS – 2027 FIRE SERVICES TRAINING PROGRAM GRANT:
Correspondence was received from Alberta Municipal Affairs regarding the 2027 Fire Services Training Program grant, the application deadline is November 2, 2026.

ALBERTA MUNICIPALITIES – TECHNICAL WEBINAR ON POLICE FUNDING MODEL:
Correspondence was received from Alberta Municipalities regarding a Technical Webinar on the Police Funding Model (PFM) being held on October 28, 2026.

ALBERTA MUNICIPALITIES – UPDATE ON RCMP COLLECTIVE BARGAINING:
Correspondence was received from Alberta Municipalities to provide an update on the RCMP collective bargaining process.

ALBERTA MUNICIPALITIES – VILLAGES WEST UPDATE:
A Villages West update regarding funding, public safety & municipal advocacy was received from Alberta Municipalities.

ATCO ENERGY SYSTEMS – EMERA, ATCO & CANADIAN UTILITIES MERGER:
Correspondence was received from ATCO Energy Systems to announce a merger between Emera, ATCO & Canadian Utilities.

FIRE RESCUE INTERNATIONAL – ICS 200 COURSE:
Correspondence was received from Fire Rescue International regarding an ICS 200 course being held on November 3-4, 2026.

SUMMER VILLAGE OF SUNSET POINT – ACP GRANT APPLICATION - REGIONAL INFRASTRUCTURE & ASSET MANAGEMENT:
Correspondence was received from the Summer Village of Sunset Point advising on their Council approval to support the Summer Village of Val Quentin's (managing partner) submission of a 2026/27 ACP grant application for support of the Regional Infrastructure & Asset Management Master plan project.

SUMMER VILLAGE OF SUNSET POINT – JOINT ICF:
Correspondence was received from the Summer Village of Sunset Point to advise their Council does not support a joint ICF.

YELLOWHEAD REGIONAL LIBRARY – YRL BOARD OF TRUSTEES OVERSIGHT, APPOINTMENTS & MEETINGS:
The Yellowhead Regional Library forwarded the YRL Board of Trustees Oversight, appointments and meeting information.

YELLOWHEAD REGIONAL LIBRARY – YRL LETTER TO MEMBERS, & 2027 DRAFT BUDGET:
The Yellowhead Regional Library forwarded a letter from the YRL Chair, the YRL Draft 2027 Budget, the 2027 Budget Overview and Projections for 2028-2031.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:
**MOTION #187-26**
MOVED BY Deputy Mayor Durocher that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

ALBERTA MUNICIPALITIES – NATURAL GAS AGGREGATION:
**MOTION #188-26**
MOVED BY Councillor Elwood that Council approves to participate in the Alberta Municipalities Natural Gas Aggregation RFP and further approves the proposed volumes as presented.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPALITIES – 2026 NATURAL GAS AGGREGATION PROCUREMENT PROGRAM – CONTRACT FOR REVIEW:
**MOTION #189-26**
MOVED BY Councillor Elwood that Council approves to sign the Alberta Municipalities 2026 Natural Gas Aggregation Agreement and Retail Service Agreement.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPALITIES – 2027 GROUP ACCIDENT RENEWAL:
**MOTION #190-26**
MOVED BY Mayor Muir that the Alberta Municipalities 2027 Group Accident Insurance renewal be approved and further that the Council coverage be renewed under Plan C and 24 hour coverage.

CARRIED UNANIMOUSLY

ALBERTA TREASURY & FINANCE – ESTIMATED BORROWING REQUIREMENTS:
**MOTION #191-26**
MOVED BY Mayor Muir that the Alberta Treasury & Finance estimated borrowing requirements be filed as nil as no borrowing is anticipated.

CARRIED UNANIMOUSLY

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HEARTLAND TRAINING & SUPPORT HUB – SAFETY SMARTS:
**MOTION #192-26**
MOVED BY Deputy Mayor Durocher that the request from Heartland Training & Support Hub for support in their Safety Smarts Program for 2026/2027 be approved for $500.00.

CARRIED UNANIMOUSLY

SUMMER VILLAGE OF VAL QUENTIN - 2026/27 ACP GRANT APPLICATION – REGIONAL INFRASTRUCTURE & ASSET MANAGEMENT:
**MOTION #193-26**
MOVED BY Deputy Mayor Durocher that Alberta Beach approves to participate in a 2026/27 Alberta Community Partnership grant application to complete a Regional Infrastructure Asset Management Plan Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application and further approves that the required 10% municipal funding in the amount of $16,666.00 be equally cost-shared.

CARRIED UNANIMOUSLY

JANICE CHRISTIANSEN – DIRECTOR OF EMERGENCY MANAGEMENT RESIGNATION:
**MOTION #194-26**
MOVED BY Mayor Muir that the letter from Janice Christiansen to advise Council on her resignation from the position of Director of Emergency Management effective December 31, 2026 be accepted and further that administration post an advertisement for the position.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

CHRISTMAS LIGHT UP CONTEST:
**MOTION #195-26**
MOVED BY Mayor Muir that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: $300.00 for first place; $200.00 for second place and $100.00 for third place and that the judging take place on December 19, 2026 by Councillor Weber and two members of the public.

CARRIED UNANIMOUSLY

GRASMERE SCHOOL CHRISTMAS DONATION:
**MOTION #196-26**
MOVED BY Councillor Elwood that Alberta Beach make a Christmas donation to Grasmere School in the amount of $600.00 to be used towards the students for a Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

CARRIED UNANIMOUSLY

CHRISTMAS OFFICE HOURS:
**MOTION #197-26**
MOVED BY Mayor Muir that the village office be closed for Christmas on December 24th, 2026 and re-open on January 4th, 2027.

CARRIED UNANIMOUSLY

COUNCIL & STAFF CHRISTMAS LUNCH:
**MOTION #198-26**
MOVED BY Deputy Mayor Durocher that Council approves the purchase of $100.00 gift cards for Council and staff in lieu of a Council & staff Christmas lunch.

CARRIED UNANIMOUSLY

ALBERTA BEACH LIONS CLUB – CHRISTMAS HAMPERS:
**MOTION #199-26**
MOVED BY Mayor Muir that Council approves a $1,000.00 donation to the Alberta Beach Lion's Club Christmas Hampers.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – CAMPGROUND PROPOSED 2027 SCHEDULE OF FEES:
**MOTION #200-26**
MOVED BY Councillor Elwood that Council approves the Campground Proposed 2027 Schedule of Fees as presented.

CARRIED UNANIMOUSLY

ACCESS & PARKING LEASE AGREEMENT – PORTION OF LOT 5, BLOCK 5, PLAN 3321BQ:
**MOTION #201-26**
MOVED BY Mayor Muir that the Access & Parking Lease Agreement on a Portion of Lot 5, Block 5, Plan 3321BQ with Pappin Holdings Ltd. be renewed for a further 5 year term to October 31, 2031.

CARRIED UNANIMOUSLY



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**MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM OCTOBER 20, 2026 AT 7:00 P.M.**

**QUESTION PERIOD:**
A brief discussion was held on the following topics: follow-up on the 46 Street drainage from the last meeting; expected correspondence response times; process to have minutes amended; recording of meetings; the Gunn Lakeview Recovery Centre; and the Council Organizational meeting.

**CONFIDENTIAL – CLOSED MEETING SESSION:**

MOTION TO MOVE TO CLOSED MEETING:
**MOTION #202-26**
MOVED BY Mayor Muir that as per Section 197(2) of the MGA and Division 2, Section 19, 25, 29, and 32 of the Access to Information Act the meeting be closed to the public at 8:38 p.m. to discuss agenda item 17.a Campground Manager Contract, 17.b Campground Cabin, 17.c Tax Forfeiture Properties and 17.d Council Social Media Complaint.

CARRIED UNANIMOUSLY

Present for the closed meeting session:
Mayor Kelly Muir, Deputy Mayor Debbie Durocher, Councillor Tara Elwood, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

The CAO & Assistant CAO left the meeting at 9:20 p.m.
The CAO & Assistant CAO returned to the meeting at 9:30 p.m.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:
**MOTION #203-26**
MOVED BY Deputy Mayor Durocher that Council move to come out of closed meeting at 9:31 P.M.

CARRIED UNANIMOUSLY

CAMPGROUND MANAGER CONTRACT:
**MOTION #204-26**
MOVED BY Deputy Mayor Durocher that Council approves a two year extension on the Campground Manager Contract with Kevin Hutton and Joyce Nouta for 2027 and 2028 seasons.

CARRIED UNANIMOUSLY

CAMPGROUND CABIN:
**MOTION #205-26**
MOVED BY Mayor Muir that the campground cabin monthly lease be increased $50.00 annually over the next four years effective January 1, 2027.

CARRIED UNANIMOUSLY

COUNCIL SOCIAL MEDIA COMPLAINT:
**MOTION #206-26**
MOVED BY Mayor Muir that Council direct the CAO to provide a written response to the complainant advising that the matter is not within Council's authority for disciplinary action, as the municipality's Code of Conduct Bylaw was repealed pursuant to provincial legislative changes under Bill 50, and that the development of Alberta's Councillor Accountability Framework by Municipal Affairs under Bill 28 is not expected to be completed until 2027 and the CAO will forward Council's response to the complainant.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**
The meeting adjourned at 9:46 P.M.

_____
Mayor – Kelly Muir

_____
C.A.O. – Kathy Skwarchuk

# CAO REPORT – ACTION LIST OCTOBER 2026

**COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

**ADMINISTRATION:**

ADDITIONAL MUTUAL AID PARTNERS:
Dec.16/25 MOVED BY Councillor Muir that Council approves to forward a second request for fire mutual aid agreements to Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; and Alexis Nakota Sioux Nation and further that the letters be more specific in identifying the municipalities we are requesting are covered in each of the agreements.
Feb.17/26 Letters were sent to request mutual aid agreements. Response was rec'd from Parkland County to deny request. Westlock County approved a mutual aid agreement.
Mar.17/26 Westlock County Mutual Aid Agreement has been signed, returned & distributed to member municipalities and FRI. Response was rec'd from Sturgeon County to deny request.
Apr.21/26 Response was rec'd from Yellowhead County to deny request.
Aug.18/26 Follow-up email was sent to Barrhead County, their CAO has requested a telephone meeting for further discussion, & we are awaiting the call.
Sept.15/26 Meeting with held, Barrhead County CAO requested copies of fire agreement & LSAC Mutual Aid Agreement which has been sent.
Oct.20/26 The Barrhead County CAO will present mutual aid agreement request to their Council on Nov.17 or Dec.1st mtg.

LETTER TO MINISTER OF TRANSPORTATION REGARDING EMERGENCY DISPATCH PRACTICES ON A PROVINCIALLY SIGNIFICANT TRANSPORTATION CORRIDOR:
Jan.20/26 MOVED BY Deputy Mayor Durocher that Council approve Mayor Elwood's letter to Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors regarding emergency dispatch practices on a provincially significant transportation corridors.
Feb.17/26 Letter was sent to the Minister & copies were sent to MLA, LSAC & summer villages. MLA sent thank you for keeping him informed on letter to Minister.
Aug.18/26 Follow-up email was sent to the Minister on June 19/26. (Email was rec'd by Minister's Office)

PRIVACY MANAGEMENT PLAN:
June 16/26 MOVED BY Councillor Burns that the Privacy Management Plan be approved.

TOWN OF ONOWAY – DISCONTINUATION OF ADMIN SERVICES FOR TRIVILLAGE FCSS PROGRAM:
June 16/26 MOVED BY Deputy Mayor Durocher that the Town of Onoway letter giving notice on the discontinuation of administration services for the Trivillage FCSS Program effective January 1, 2027 be accepted for information and further that administration request a quote for administration services for the FCSS program from Wild Willow Enterprises and Lac Ste. Anne County.
Aug.18/26 Request for quotes was sent.
Sept.15/26 Quote has been rec'd from Wild Willow Enterprises and will be forwarded to the FCSS Trivillage Committee members, still waiting on quote from LSAC.

NORTHERN GATEWAY PUBLIC SCHOOLS – DRAFT JOINT USE AND PLANNING AGREEMENT:
June 16/26 MOVED BY Councillor Weber that the draft Joint Use and Planning Agreement (JUPA) from Northern Gateway Public Schools be accepted for further review.

LETTER TO LAC STE. ANNE COUNTY REQUESTING UPDATE ON REQUEST TO RE-INSTATE AUTOMATIC DUAL DISPATCH CALLOUT FOR MEDICAL FIRST RESPONSE FOR HIGH-AQUITY HIGHWAY INCIDENTS:
June 16/26 MOVED BY Deputy Mayor Durocher that Mayor Elwood send a letter to Lac St. Anne County to request an update on Alberta Beach's request for re-instatement of the automatic dual dispatch callout for Medical First Response to high acuity highway incidents, further that the letters from Fire Chief David Ives as well as the response letter from Honourable Matt Jones, Minister of Hospital and Surgical Health Services be attached and that the correspondence be copied to the Minister of Hospital and Surgical Health Services, the Minister of Public Safety & Emergency Services, the Minister of Transportation & Economic Corridors, the Minister of Municipal Affairs, the MLA, the Premier, Parkland County Dispatch, Fire Rescue International and the Summer Villages of Castle Island, Nakamun Park, Silver Sands, South View, and Val Quentin.
Aug.18/26 A letter was received from Lac Ste. Anne County in response to Alberta Beach's request for re-instatement of the automatic dual dispatch callout for Medical First Response to high acuity highway incidents to advise that Lac Ste.

Anne County Council has considered the proposed dual dispatch approach; remains committed to supporting efficient and effective emergency services for residents and travelers within our region; is confident that the current mutual aid model continues to meet the needs of our communities and supports the timely delivery of emergency services throughout the region; and does not support the implementation of dual dispatch or automatic aid.
MOVED BY Councillor Muir that a letter of response be sent to Lac Ste Anne County regarding their denial for re-instatement of the automatic dual dispatch callout for Medical First Response to the high acuity highway incidents and further that the letter be referred to the ICF Committee for further discussions and review with Lac Ste. Anne County.
Oct.20/26 Discussion was held at ICF mtg, LSAC confirmed they will not support the dual highway call out.

ALBERTA HOSPITAL & SURGICAL HEALTH SERVICES – FOLLOW-UP LETTER TO DAVE IVES REGARDING DISPATCH OF MFR:
Aug.18/26 Dave Ives, Fire Chief of Fire Rescue International forwarded a copy of a follow-up letter he received from Honourable Adriana LaGrange, Minister of Alberta Hospital & Surgical Health Services regarding the dispatch of medical first response (MFR) advising that the Government of Alberta recognizes that MFR resources are critical in assisting emergency health services, however the agencies choose which local MFR agencies respond to incidents and which EHS events they attend, further that MFR resources are largely provided by the fire departments and remain under municipal jurisdiction.
MOVED BY Mayor Elwood that a letter be sent to Honourable Adriana LaGrange, Minister of Alberta Hospital & Surgical Health Services in response to her follow-up letter to Dave Ives regarding the dispatch of medical first response (MFR).

SALE OF LAND – TAX FORFEITURE PROPERTIES:

| Roll # | Lot | Block | Plan | Municipal Address | C. of Title | 2026 Assessment |
|---|---|---|---|---|---|---|
| #235 | 1 | 19 | 6269CG | 5219 – 48A Avenue | 042289457 | $54,230.00 |
| #380 | 3A | 11 | 7720268 | 5012 – 56 Street | 252064114 | $116,090.00 (revised) |
| #617 | 3A | 15 | 6476MC | 4828 – 53 Street | 972134540 | $62,540.00 |
| #127 | 6 | 11 | 3321BQ | 4808 – 51 Street | 162242396 | $81,910.00 |
| #829 | 2 | 7 | 7821242 | 4811 – 59 Street | 112316338 | $70,250.00 |

Aug.18/26 MOVED BY Councillor Weber that Council approves to proceed in advertising the list of tax forfeiture properties for sale on our website and social media and further that any offers received be subject to approval of Council.
Sept.15/26 MOVED BY Deputy Mayor Durocher that Council approves to advertise the sale of the tax forfeiture properties through a local real estate agent.

WILD WATER COMMISSION – 2027 BUDGET MEMBER ENGAGEMENT:
Sept.15/26 MOVED BY Deputy Mayor Durocher that the correspondence from WILD Water Commission regarding member engagement on the Preliminary Draft 2027 Budget be accepted for further review and comment.
Oct.20/26 MOVED BY Mayor Muir that Council accepts the WILD Water Commission draft 2027 Budget for information.

WILD WATER COMMISSION – PHASE 5(A) CAPITAL COSTS AND PAYMENT OPTIONS:
Sept.15/26 MOVED BY Councillor Muir that the correspondence from WILD Water Commission regarding Phase 5(A) capital costs and payment options be accepted for further review.
Oct.20/26 MOVED BY Mayor Muir that the WILD Water Commission be advised that Alberta Beach will debenture their portion of the capital costs for the WILD Water Commission Phase 5(A).

RESPONSE LETTER TO MINISTER JOSEPH SCHOW TO SUPPORT ONGOING ADVOCACY EFFORTS FOR PTSD COVERAGE FOR CPO'S:
Sept.15/26 MOVED BY Deputy Mayor Durocher that Council approves Mayor Elwood's response letter to Honourable Joseph Schow, Minister of Jobs, Economy and Trade regarding support for ongoing advocacy efforts for PTSD coverage for CPO's to request the Government of Alberta reconsider this matter and undertake a review of the eligibility criteria for presumptive PTSD coverage under the Workers Compensation Act.
Oct.20/26 Letter was sent to the Minister.

CONFIRMATION OF MUNICIPAL OFFICE, MEETINGS, BOARDS, APPOINTMENTS AND AUTHORITIES:
Oct.20/26 MOVED BY Deputy Mayor Durocher that the municipal office, all meetings, boards, appointments & authorities be confirmed.

COMMITTEE APPOINTMENTS:
Oct.20/26 MOVED BY Mayor Muir that all committee appointments be confirmed.

SVREMP PROPOSED 2027 BUDGET:

Oct.20/26 MOVED BY Councillor Elwood that Council accept the SVREMP proposed 2027 Budget as presented.

ALBERTA MUNICIPALITIES – NATURAL GAS AGGREGATION:
Oct.20/26 MOVED BY Councillor Elwood that Council approves to participate in the Alberta Municipalities Natural Gas Aggregation RFP and further approves the proposed volumes as presented.

ALBERTA MUNICIPALITIES – 2026 NATURAL GAS AGGREGATION PROCUREMENT CONTRACT:
Oct.20/26 MOVED BY Councillor Elwood that Council approves to sign the Alberta Municipalities 2026 Natural Gas Aggregation Agreement and Retail Service Agreement.

ALBERTA MUNICIPALITIES – 2027 GROUP ACCIDENT RENEWAL:
Oct.20/26 MOVED BY Mayor Muir that the Alberta Municipalities 2027 Group Accident Insurance renewal be approved and further that the Council coverage be renewed under Plan C and 24 hour coverage.

ALBERTA TREASURY & FINANCE – ESTIMATED BORROWING REQUIREMENTS:
Oct.20/26 MOVED BY Mayor Muir that the Alberta Treasury & Finance estimated borrowing requirements be filed as nil as no borrowing is anticipated.

HEARTLAND TRAINING & SUPPORT HUB – SAFETY SMARTS:
Oct.20/26 MOVED BY Deputy Mayor Durocher that the request from Heartland Training & Support Hub for support in their Safety Smarts Program for 2026/2027 be approved for $500.00.

S.V. VAL QUENTIN - 2026/27 ACP GRANT APPLICATION – REGIONAL INFRASTRUCTURE & ASSET MGMT:
Oct.20/26 MOVED BY Deputy Mayor Durocher that Alberta Beach approves to participate in a 2026/27 Alberta Community Partnership grant application to complete a Regional Infrastructure Asset Management Plan Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application and further approves that the required 10% municipal funding in the amount of $16,666.00 be equally cost-shared.

JANICE CHRISTIANSEN – DIRECTOR OF EMERGENCY MANAGEMENT RESIGNATION:
Oct.20/26 MOVED BY Mayor Muir that the letter from Janice Christiansen to advise Council on her resignation from the position of Director of Emergency Management effective December 31, 2026 be accepted and further that administration post an advertisement for the position.

CHRISTMAS LIGHT UP CONTEST:
Oct.20/26 MOVED BY Mayor Muir that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: $300.00 for first place; $200.00 for second place and $100.00 for third place and that the judging take place on December 19, 2026 by Councillor Weber and two members of the public.

GRASMERE SCHOOL CHRISTMAS DONATION:
Oct.20/26 MOVED BY Councillor Elwood that Alberta Beach make a Christmas donation to Grasmere School in the amount of $600.00 to be used towards the students for a Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

CHRISTMAS OFFICE HOURS:
Oct.20/26 MOVED BY Mayor Muir that the village office be closed for Christmas on December 24th, 2026 and re-open on January 4th, 2027.

COUNCIL & STAFF CHRISTMAS LUNCH:
Oct.20/26 MOVED BY Deputy Mayor Durocher that Council approves the purchase of $100.00 gift cards for Council and staff in lieu of a Council & staff Christmas lunch.

ALBERTA BEACH LIONS CLUB – CHRISTMAS HAMPERS:
Oct.20/26 MOVED BY Mayor Muir that Council approves a $1,000.00 donation to the Alberta Beach Lion's Club Christmas Hampers.

REQUEST FOR DECISION – CAMPGROUND PROPOSED 2027 SCHEDULE OF FEES:
Oct.20/26 MOVED BY Councillor Elwood that Council approves the Campground Proposed 2027 Schedule of Fees as presented.

ACCESS & PARKING LEASE AGREEMENT – PORTION OF LOT 5, BLOCK 5, PLAN 3321BQ:
Oct.20/26 MOVED BY Mayor Muir that the Access & Parking Lease Agreement on a Portion of Lot 5, Block 5, Plan 3321BQ with Pappin Holdings Ltd. be renewed for a further 5 year term to October 31, 2031.

CAMPGROUND MANAGER CONTRACT:
Oct.20/26 MOVED BY Deputy Mayor Durocher that Council approves a two year extension on the Campground Manager Contract with Kevin Hutton and Joyce Nouta for 2027 and 2028 seasons.

CAMPGROUND CABIN:
Oct.20/26 MOVED BY Mayor Muir that the campground cabin monthly lease be increased $50.00 annually over the next four years effective January 1, 2027.

COUNCIL SOCIAL MEDIA COMPLAINT:
Oct.20/26 MOVED BY Mayor Muir that Council direct the CAO to provide a written response to the complainant advising that the matter is not within Council's authority for disciplinary action, as the municipality's Code of Conduct Bylaw was repealed pursuant to provincial legislative changes under Bill 50, and that the development of Alberta's Councillor Accountability Framework by Municipal Affairs under Bill 28 is not expected to be completed until 2027 and the CAO will forward Council's response to the complainant.

11. a

**ALBERTA BEACH**

**BYLAW NO. 306-26**

**MUNICIPAL CREDIT CARD BORROWING BYLAW**

**A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AUTHORIZING THE MUNICIPALITY TO INCUR INDEBTEDNESS AS A CREDIT CARD HOLDER.**

**WHEREAS**, under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, a municipality is authorized to make borrowing if the borrowing is authorized by a borrowing bylaw; and

**WHEREAS**, the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, authorizes a municipality to make a borrowing for the purpose of financing operating expenditures of the municipality, provided that the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made; and

**WHEREAS**, the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, further provides that a Borrowing Bylaw does not have to be advertised if the term of the borrowing does not exceed three (3) years.

**NOW THEREFORE** the Council of Alberta Beach enacts as follows:

**1. TITLE**

This bylaw may be cited as the **"Municipal Credit Card Borrowing Bylaw"**.

**2. DEFINITIONS**

In this bylaw:

a. "Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26 and amendments thereto;
b. "ATB" means ATB Financial;
c. "Chief Administrative Officer" means the Chief Administrative Officer of Alberta Beach;
d. "Mayor" means the Chief Elected Official of Alberta Beach; and
e. "Credit Card" or "Mastercard" means the ATB Mastercard.

**3. BORROWING TERMS AND CONDITIONS**

The borrowing terms and conditions shall be as follows:

a. Alberta Beach may borrow from ATB using a credit card to complete operating expenditures for convenience purposes and where required by suppliers.
b. Alberta Beach may borrow, at maximum an amount of $20,000.00 (Twenty Thousand Dollars and 00/100 cents) from ATB. The Chief Administrative Officer approves issuance of credit cards and associated credit limits.
c. All sums borrowed under this bylaw shall be borrowed on the general credit and security of Alberta Beach.
d. All sums borrowed under this bylaw, including principal and interest, shall be due and payable within 60 days of incurring the expense and funded by general revenue acquired through taxation.
e. The maximum rate of interest for any borrowing under this bylaw shall be 20% (twenty percent).
f. Any and all sums borrowed with the credit card to complete operating expenditures for convenience purposes and where required by suppliers will be at the Chief Administrative Officer's discretion.
g. The Chief Administrative Officer and the Mayor are hereby authorized to apply to ATB to obtain credit card(s) with a limit and conditions not exceeding the maximum amount this bylaw authorizes.

**4. EFFECTIVE DATE**

This Bylaw shall come into effect on the date of third and final reading.

Read a first time this ____ day of _____, 2026.
Read a second time this ____ day of _____, 2026.
Unanimous consent given to proceed to third reading this ____ day of _____, 2026.
Read a third time and passed this ____ day of _____, 2026.
Signed by the Mayor and C.A.O. this ____ day of _____, 2026.

_____
Mayor, Kelly Muir

_____
Chief Administrative Officer, Kathy Skwarchuk

11.b

## POLICY: G.3.9 ASSET MANAGEMENT POLICY

### 1. PURPOSE

The purpose of the policy is to establish a consistent and transparent framework for managing municipal assets in accordance with the *Municipal Government Act* and other applicable provincial legislation. Alberta Beach is committed to managing its infrastructure and physical assets and the policy ensures that the assets are managed responsibly to provide safe, reliable, and affordable services to both permanent residents and the seasonal population that visits Alberta Beach.

### 2. SCOPE

This policy applies to all municipal owned, operated, or managed by the Village of Alberta Beach, including but not limited to:

- **Transportation**: roads, sidewalks, walking trails
- **Utilities**: water, wastewater and stormwater systems
- **Municipal buildings**: municipal office, emergency service buildings and maintenance shops
- **Recreation and parks**: parks, playgrounds, community buildings and facilities, campground
- **Vehicles and operating equipment**
- **Land and land improvements**

Given the Village's limited staffing and financial capacity, asset management activities will be scaled appropriately to available resources.

### 3. GUIDING PRINCIPLES

- **Service Delivery**: Assets exist to support essential municipal services. Decisions will focus on maintaining realistic, affordable service levels aligned with community needs.
- **Lifecycle Approach**: Assets are managed from acquisition through operation, maintenance, renewal, and eventual disposal, to maximize useful life and minimize unexpected failures.
- **Financial Sustainability**: Asset decisions will balance affordability with risk and performance. Long-term planning will consider the Village's limited tax base, seasonal population fluctuations, and limited operating budget.
- **Risk Management**: The Village prioritizes critical assets to reduce risks to public safety, environmental protection, and service continuity.
- **Transparency & Accountability**: Council and administration make asset decisions openly, supported by clear documentation and reporting.
- **Integration**: Asset management will be integrated with the Village's budgeting, planning, and regulatory obligations.

### 4. ROLES AND RESPONSIBLITIES

**Council**:

- Approves this policy and sets strategic direction.
- Defines acceptable service levels in consultation with administration.
- Approves budgets, capital plans and long-term financial strategies.

**Administration**:

- Implements this policy and maintains the asset registry.
- Provides annual reporting on asset conditions, replacement values, risks, and service levels.
- Advises Council on priorities, funding needs and regulatory requirements.
- Ensures asset management practices are scaled to the Village's staffing and financial capacity.

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**POLICY: G.3.9 ASSET MANAGEMENT POLICY**

**Staff**:

- Operate and maintain assets in accordance with defined service levels.
- Report on asset condition, failures, and operational issues.
- Support data collection for the asset registry.

## 5. SERVICE LEVELS

- Service levels are defined by Council, based on community expectations, affordability, and regulatory requirements.
- Service levels reflect the Village's demographics, limited staffing, and seasonal fluctuations in demand.
- Service levels are reviewed regularly and adjusted as needed.

## 6. LIFECYCLE AND FINANCIAL MANAGEMENT

- Asset decisions consider total lifecycle costs, not just initial purchase price.
- Renewal and replacement planning are proactive to reduce service disruptions and emergency repairs.
- Financial planning includes reserves, grant opportunities, and long-term strategies to support asset renewal within the Village's limited fiscal capacity.
- The Village will pursue partnerships and regional collaboration where beneficial and necessary.

## 7. RISK MANAGEMENT

- Risks to service delivery are identified, assessed, and managed.
- Critical assets such as transportation routes, water, wastewater and stormwater systems, vehicles and operating equipment receive priority in renewal planning.
- The Village maintains compliance with all applicable provincial and federal regulations.
- Limited staff capacity is considered when assessing operational risks.

## 8. MONITORING AND REPORTING

Administration provides annual reports to Council on:

- Asset condition and performance.
- Replacement values and funding needs.
- Progress on asset management implementation.
- Reports are used to inform budget and capital planning decisions.

## 9. POLICY REVIEW

This policy will be reviewed every four (4) years or as needed.

**DEPARTMENT: ADMINISTRATIONL**
**ADOPTED AND APPROVED BY COUNCIL: _____ __, 2026**
**RESOLUTION NO: #___-26**

| 2026 Development Permits Issued | | | | | | ***Highlighted are NEW*** | |
|---|---|---|---|---|---|---|---|
| Permit # | Date | Municipal | Lot | Block | Plan | Proposal | Approved |
| | | | | | | | |
| 26DP01-01 | | 4511-44 Street | 5 | 5 | 3508KS | COVERED DECK W/VARIANCE | YES |
| 26DP02-02 | 11-Mar-26 | 4523-50 Avenue | 8 | 2 | 6604AO | GARAGE | YES |
| 26DP03-01 | 11-Mar-26 | 5772-50 Avenue | 7 | 2 | 3321BQ | SOLAR PANELS | YES |
| 26DP04-01 | 21-Apr-26 | 4643 - 47A Avenue | 7 | 17 | 3321BQ | GARAGE W/VARIANCES | MPC - April 21, 2026 |
| 25DP26-01 | 21-Apr-26 | 4908 - 50 Avenue | 11B | 8 | 1622843 | Commercial Business - GYM (PARKING REQUIREMENT) | MPC - April 21, 2026 |
| 26DP05-01 | 5-May-26 | 4661 - 45 Avenue | 1 | 1 | 1720649 | HOME OCCUPATION- TELECOMMUNICATIONS (TEMPORARY W/ VARIANCES) - JULY 31, 2026 | YES-TEMPORARY |
| 26DP06-01 | 3-Jul-26 | 4661 - 45 Avenue | 1 | 1 | 1720649 | CAMPGROUND - PHASE 1 (39.22 Acres) | YES |
| 26DP07-01 | 28-May-26 | 4916 - 50 Avenue | 9 | 8 | 3321BQ | HOT TUB | YES |
| 26DP08-01 | 15-Jun-26 | 4220 - 43 Avenue | 18 | 1 | 0423757 | SDD\W DECK & ATTACHED GARAGE | YES |
| 26DP09-01 | 28-Jun-26 | 5615 Ste. Anne Crescent | 34 | 4 | 6376KS | GARAGE | YES |
| 26DP10-01 | 28-Jun-26 | 4727 - 52 Street | 14 | 12 | 3321BQ | DECK | YES |
| 26DP11-01 | 13-Jul-26 | 4419 - 43 Avenue | 3 | 2 | 0423757 | SDD\W ATTACHED GARAGE | YES |
| 26DP12-01 | 25-Aug-26 | 4708 - 44 Street | 22 | 3 | 6604AO | SDD\W COVERED DECK - W/VARJANCE | MPC - AUG 18, 2026 |
| 26DP13-01 | 4-Aug-26 | 4828 - 59 Street | A | 5 | 9020757 | DETACHED GARAGE W\SIDE YARD VARIANCE | YES |
| 26DP14-01 | 25-Aug-26 | 4908 - 50 Avenue | 11B | 8 | 1622843 | ADDITIONAL USE - LIQOUR SALES | YES |
| 26DP15-01 | 7-Aug-26 | 4908 - 55 Street | 2 | 3 | 201BT | SOLAR PANELS | YES |
| 26DP16-02 | 25-Aug-26 | 5231 - 50 Avenue | 8 | 2 | 3321BQ | GARAGE | MPC - OCT 6, 2026 |
| 26DP17-01 | 29-Aug-26 | 5128 - 49 Avenue | 10 | 3 | 3321BQ | DEMOLITION OF SHED | YES |
| 26DP18-01 | 3-Oct-26 | 5007 - 59 Street | 14 | 9 | 3653 | DEMOLITION OF DWELLING AND ACCESSORY BLDGS | YES |
| 26DP19-01 | 7-Oct-26 | 5231 - 48A Avenue | 3A | 19 | 2422156 | DEMO OF CABIN & PLACEMENT OF MODULAR\SUNROOM | YES |
| 26DP20-01 | 6-Nov-26 | 4661 - 45 Avenue | 1 | 1 | 1720649 | 5' X 6' DIGITAL ELECTRONIC SIGN | DENIED |
| | | | | | | | |
| | | | | | | | |
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13.a

**aboffice@albertabeach.com**

**From:** FCSS Admin <FCSSAdmin@gov.ab.ca>
**Sent:** Tuesday, October 27, 2026 10:41 AM
**Cc:** FCSS Admin
**Subject:** Register Now! - 2027 FCSS Portal Mandatory Training

# FCSS Portal Training Registration Is Open!

Preparation continues for the launch of the updated FCSS Portal in January 2027. The provincial FCSS team will be offering three training sessions to help local FCSS programs become familiar with the new annual reporting format, including changes to formatting and field names within the report.

**These sessions are intended specifically for people who directly prepare or submit FCSS annual reports and who have access to the FCSS Portal.** They are **NOT** general information sessions and are not intended for the public, external organizations or other individuals who do not have a role in completing an FCSS annual report.

Participants should register for one of the following sessions:

- **January 7, 2027 | 9:00 a.m. to 11:30 a.m.**
  Register for Session 1
- **January 14, 2027 | 9:00 a.m. to 11:30 a.m.**
  Register for Session 2
- **January 21, 2027 | 9:00 a.m. to 11:30 a.m.**
  Register for Session 3

The training is **mandatory** for municipalities and Metis Settlements receiving FCSS funding, including those that transfer their funding to another community. While more than one person may participate, the person who prepares or submits the annual report should attend.

Participants who want to open their community's report during the session should note that only users assigned the Editor 1 or Editor 2 portal role will have full access to all editable fields. FCSS staff will use a sample report during the training, so participants will still be able to follow the demonstration without opening their community's report.

The sessions will provide practical guidance to help annual report submitters navigate the updated portal and reporting process. We look forward to supporting local FCSS programs through this transition.

For questions or support, please contact the provincial FCSS team at **fcssadmin@gov.ab.ca**. As always, thank you for your continued work to strengthen Alberta communities.

Sincerely,

**The Provincial FCSS Team** (Lynn, Carole, Arlene, Bre, Danielle, Jon & Katrin)
Civil Society and Community Initiatives (CSCI),
Creative and Community Development (CCD),
Arts, Culture and Status of Women (ACSW)
fcssadmin@gov.ab.ca

19

13.b

**aboffice@albertabeach.com**

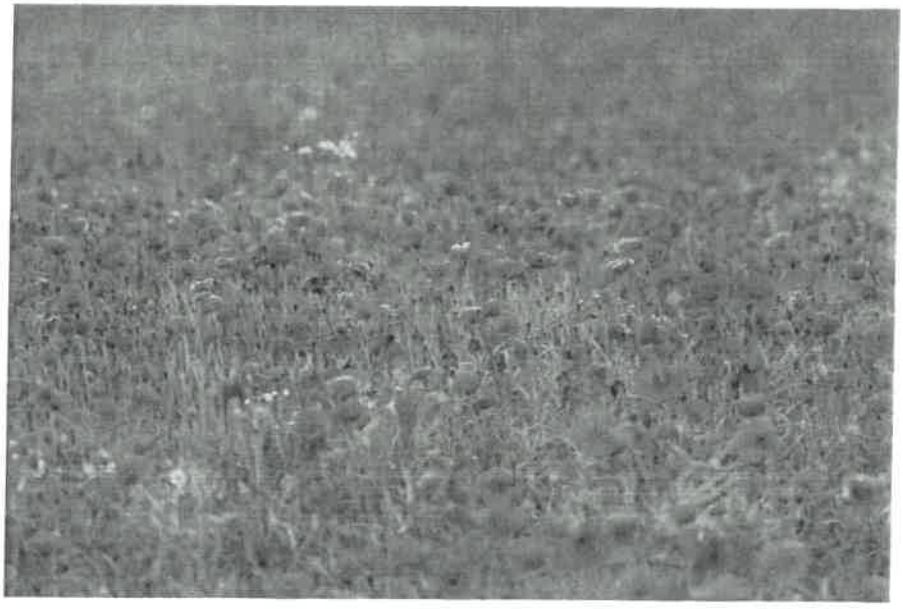
**From:** Alberta Community Development <communitydevelopmentunit@gov.ab.ca>
**Sent:** Tuesday, November 10, 2026 12:03 PM
**To:** aboffice@albertabeach.com
**Subject:** Honouring Service

View in browser

Alberta




# Honouring Service



*Poppy seeds can lie dormant in the soil for many years. They germinate and flourish rapidly when the ground is churned and the seeds are exposed to sunlight. The sprouts rise up. They reveal their strength and spirit, standing firmly with a thin stem and delicate flower petals.*

20

*When called upon with a powerful purpose, human beings step forward to serve in incredible ways. Like the poppy, some disruption and powerful light provides a stream of energy to emerge and bloom as a unique contribution to the world.*

*This week, we honour the dedication of veterans, current active-duty military members and those who have fallen in service.*

## November & December Webinars

*Attend the **"Organizational Purpose and Planning"** webinar:*

- Tuesday, November 10, 2026 (7:00–8:30 p.m.) **https://bit.ly/46BgIxx**

*Choose one of the options for **"Succession Planning in Non-Profit Organizations"** webinar:*

- Tuesday, November 17, 2026 (7:00–8:30 p.m.) **https://bit.ly/3THY0Br**
- Wednesday, November 18, 2026 (1:30–3:00 p.m.) **https://bit.ly/4rpVj3l**

*Choose one of the options for **"Volunteer Recruitment and Retention"** webinar:*

- Tuesday, November 24, 2026 (7:00–8:30 p.m.) **https://bit.ly/4ha9uGW**
- Wednesday, November 25, 2026 (1:30–3:00 p.m.) **https://bit.ly/46EJqh6**

*Choose one of the options for **"Grant Writing 101"** webinar:*

- Tuesday, December 1, 2026 (7:00–8:30 p.m.) **https://bit.ly/3Wk2lM1**
- Wednesday, December 2, 2026 (1:30–3:00 p.m.) **https://bit.ly/3UBgVhF**

*Choose one of the options for **"Building Consensus"** webinar:*

- Tuesday, December 8, 2026 (7:00–8:30 p.m.) **https://bit.ly/4elbi8a**
- Wednesday, December 9, 2026 (1:30–3:00 p.m.) **https://bit.ly/4eBlNtR**

## French Webinar: "Gouvernance Efficace"



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*Rejoignez-nous pour ce webinaire:*

- Samedi 23 janvier, 2027 (10:00–12:00 p.m.) **https://bit.ly/3WO1O5d**

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# Budgeting for Non-Profit Organizations

CPA CHARTERED PROFESSIONAL ACCOUNTANTS
EDUCATION FOUNDATION ALBERTA

With the support of the Chartered Professional Accountants Education Foundation (CPAEF), we have developed a series of webinar modules focused on budgeting, which will be taught by two CPAs.

This four-module webinar series helps non-profit board members strengthen their financial oversight by exploring how budgets support an organization's mission, strategy, governance responsibilities and decision making. Participants will learn how to analyze revenue sources and cost drivers, interpret budget variances, monitor budget performance and ask the right governance-level questions to support accountability and sustainability. Through practical budgeting scenarios, board members will build confidence in evaluating budgets, forecasting financial outcomes and making resource allocation decisions that balance mission impact, risk and long-term organizational health.

*Choose one of the options for the **"Budgeting for Non-Profit Organizations – Module 1"** webinar:*

- Module 1 – Tuesday, January 19, 2027 (7:00–9:00 p.m.) **https://bit.ly/4k1iOib**
- Module 1 – Wednesday, January 20, 2027 (1:30–3:30 p.m.) **https://bit.ly/480VQAx**

*Choose one of the options for the **"Budgeting for Non-Profit Organizations – Module 2"** webinar:*

- Module 2 – Tuesday, January 26, 2027 (7:00–9:00 p.m.) **https://bit.ly/3WsoRT9**
- Module 2 – Wednesday, January 27, 2027 (1:30–3:30 p.m.) **https://bit.ly/3XaRbJO**

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*Choose one of the options for the **"Budgeting for Non-Profit Organizations – Module 3"** webinar:*

- Module 3 – Tuesday, February 2, 2027 (7:00–9:00 p.m.) **https://bit.ly/4j3toTN**
- Module 3 – Wednesday, February 3, 2027 (1:30–3:30 p.m.) **https://bit.ly/4z2q2Gc**

*Choose one of the options for the **"Budgeting for Non-Profit Organizations – Module 4"** webinar:*

- Module 4 – Tuesday, February 9, 2027 (7:00–9:00 p.m.) **https://bit.ly/4sK5AIX**
- Module 4 – Wednesday, February 10, 2027 (1:30–3:30 p.m.) **https://bit.ly/4ipZ0Up**

*Attend the **"Budgeting for Non-Profit Organizations – Question and Answer"** session:*

- Thursday, February 18, 2027 (1:30–3:30 p.m.) **https://bit.ly/4zHvX52**

**Get Your Ticket Today!**

## More 2027 Webinars!

*Choose one of the options for **"Committees and Meetings"** webinar:*

- Tuesday, January 12, 2027 (7:00–8:30 p.m.) **https://bit.ly/4kkNYBI**
- Wednesday, January 13, 2024 (1:30–3:00 p.m.) **https://bit.ly/4yYhujH**

*Choose one of the options for **"Grant Writing 101"** webinar:*

- Tuesday, February 16, 2027 (7:00–8:30 p.m.) **https://bit.ly/48D4y8d**
- Wednesday, February 17, 2027 (1:30–3:00 p.m.) **https://bit.ly/4z3JAdm**

## Alberta Non-Profit Learning Centre

The Alberta Non-Profit Learning Centre (NPLC) is an online training and resource hub to support board members, staff and volunteers in your non-profit work. Find a wealth of information on a wide variety of topics related to governance and operational effectiveness.

**NEW:**

- Batir une equipe solide et des relations efficaces – **https://bit.ly/4jyNuah**

**Visit the NPLC**

## Facilitation Services for Non-Profit Organizations



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The Community Development Unit offers facilitation services to support group discussion and decisions. Sessions are customized, well-organized and are available to your group online, in-person or hybrid. Partnership development, asset mapping, community engagement, fund development, strategic planning and succession planning are examples of common topics, but your group may request to explore any topic. The meetings are led by trained, neutral facilitators. Dates may be limited due to demand. Don't rely on good luck! Reach out early!
Email **communitydevelopment@gov.ab.ca**.



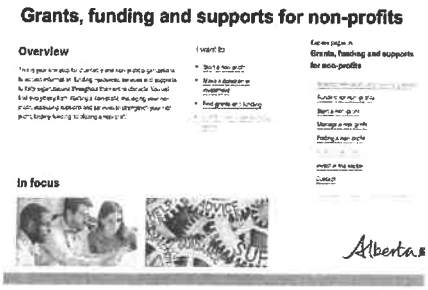
# More Than Forms: Bridging the 10 Steps of Volunteer Screening




Volunteer screening is more than completing forms – it's an important process that connects people with meaningful volunteer roles while enhancing the safety and quality of programs and services delivered in communities. This session explores Volunteer Canada's 10 Steps of Screening through a relationship-based lens, highlighting how screening begins before recruitment and continues throughout the volunteer journey. Designed for volunteer-engaging organizations of all sizes, this session provides clear guidance to strengthen screening practices, reduce risk, support engagement and uphold ethical responsibilities to the communities we serve.

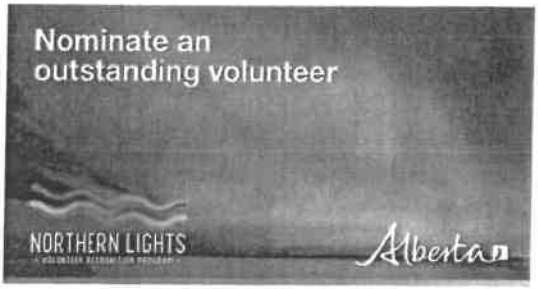
To support scheduling flexibility, we are pleased to offer five identical sessions. Please register for the session that works best for you on December 3, 2026, 1PM or February 11, 2027, 1PM.

# Other News




## Grants, Funding and Supports for Non-Profits

The Community Engagement Branch at Alberta Arts, Culture and Status of Women has a variety




## Northern Lights Volunteer Recognition Program

Shine the spotlight on the everyday heroes in your community! Consider nominating a special

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of supports for the non-profit voluntary sector. For more information about funding, resources and available services, visit **Grants, funding and supports for non-profits** at https://www.alberta.ca/grants-funding-and-supports-for-non-profits

volunteer for the **Northern Lights Volunteer Recognition Program** honours at **https://www.alberta.ca/alberta-northern-lights-volunteer-recognition-program.**
Online nominations are accepted throughout the year. Share their story and help us to say "thank you" to Albertans who are making a difference and making all our lives better!

Community Engagement Branch
Government of Alberta | 10405 Jasper Avenue | Edmonton
communitydevelopment@gov.ab.ca | https://www.alberta.ca/community-development-unit

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**aboffice@albertabeach.com**

**From:** Alberta Invasive Species Council <communications@abinvasives.ca>
**Sent:** Tuesday, November 10, 2026 5:15 PM
**To:** aboffice@albertabeach.com
**Subject:** Notice of AISC Annual General Meeting - December 8, 2026

ALBERTA Invasive Species COUNCIL

## Notice of Fall Annual General Meeting - December 8, 2026

ALBERTA **Invasive Species** COUNCIL

# ANNUAL GENERAL MEETING

**TO: The Members of the Alberta Invasive Species Council (AISC)**

Join the AISC for our upcoming Fall Annual General Meeting (AGM)! Connect with our Board and staff, hear highlights from the past year, and help shape the future of invasive species prevention and management in Alberta.

Please accept this as the official notice of the Fall 2026 AGM of the AISC.

- **Date:** December 8th, 2026
- **Time:** 1-3 PM
- **Location:** Room 1024 (main floor) in Land Sciences Building at Olds College, AB & Virtually through Zoom (info to follow)

**Purpose of the Meeting:** The purpose of the meeting is to conduct the annual business of the AISC, including the presentation of financial statements, the election of Directors, and a vote

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on a Special Resolution to amend the AISC Bylaws. **Please review the attached "Notice of Special Resolution" for the exact wording of the proposed bylaw amendments regarding borrowing limits, quorum, and virtual voting.**

**Meeting Agenda:**

- Call to Order
- Approval of Agenda
- Approval of 2026 AGM Minutes
- Introduction of Board and Staff
- Chair Report
- Financial Report
- Appointment of Auditors
- 2026/2027 Budget
- Operations & Communications Report
- Director Recognition
- Board of Director Elections
- Big EDD Award
- New Business
    - **Special Resolution:** Proposed Bylaw Amendments
- Adjournment

**Meeting Materials:** A full meeting package, including the complete drafted bylaws, the 2026 AGM Minutes, and the Audited Financial Statements, will be distributed to all members prior to the meeting date.

➡ Register here!

➡ Visit our website for all AGM details!

## Call for AISC Director Nominations!

Are you passionate about protecting Alberta's environment, economy, and communities from the impacts of invasive species? Serving on the AISC's Board of Directors is an opportunity to help shape the strategic direction of the organization, contribute your expertise, and support meaningful invasive species prevention and management efforts across the province.

Board members are expected to attend quarterly meetings (with virtual participation options), our annual conference, volunteer at our fundraising casinos, and actively support the AISC through education, outreach, partnerships, and other initiatives. Join a dedicated team of professionals and advocates working together to make a difference for Alberta!

For those interested in becoming a Director, please complete the nomination form through the link. **Deadline for nominations is December 1st, 2026.**

We currently have vacancies for members representing organizations or individuals from the following categories:

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- **2x** Industry
- **2x** Individual, Academia, Non-profit
- **1x** Government of Alberta
- **1x** Other Government (indigenous, federal, municipal, etc.)

Nominations may come from members or can be self-nominated, simply click here to access the nomination form. If you're interested in learning more about AISC board of director responsibilities, please reach out to Megan at execdirector@abinvasives.ca or call 587-999-0954.

AISC Board of Directors Nomination form

**Thank you for your continued membership and support. We look forward to connecting with you at the AGM!**

Follow our social media accounts!

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You are receiving this email because you expressed interest in the management of invasive species in Alberta.

Unsubscribe

Alberta Invasive Species Council
Box 1925
1642 129 St GD
Blairmore, Canada
587-999-0954
execdirector@abinvasives.ca

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**aboffice@albertabeach.com**

**From:** Jillian Hutchings <Jillian.Hutchings@gov.ab.ca>
**Sent:** Monday, November 2, 2026 10:46 AM
**Subject:** RE: November North Central Connector
**Attachments:** FINAL APPROVED-Snapshot of Alberta's Economic Development Resources (OCT 6 2026).pdf; REDS Fact Sheet.pdf

Sorry, forgot to include the attachments!
Jill

Classification: Protected A

**From:** Jillian Hutchings
**Sent:** November 2, 2026 10:44 AM
**Subject:** November North Central Connector

**Welcome to the November Connector, North Central Economic Developers!**

November is a great opportunity to reflect on the progress happening across north central Alberta while continuing to look ahead to new opportunities for our communities. Our stakeholders continue to move important economic development initiatives forward, from business and investment attraction to workforce development, community capacity, and economic diversification.

In this month's Connector, you'll find funding opportunities, business supports, economic development resources, and regional success stories that may be useful in your work or worth sharing with businesses and organizations in your community.

We also continue to promote the **Northern and Regional Economic Development (NRED) program which closes November 19.** If you need any assistance or have any questions about the program, please feel free to reach out.

To learn more about the programs and initiatives highlighted below, simply click the underlined links. ***New*** indicates new or updated information since our last newsletter.

Included attachments:

- REDS Fact Sheet
- Updated Snapshot of Economic Development Resources

If you need assistance navigating Government of Alberta economic development supports, or if you have opportunities, events or success stories to share – please contact me at 780-545-7134 or email jillian.hutchings@gov.ab.ca .

If you know someone who would like to be added (or removed) from the distribution list, please let me know.

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## Regional Updates & Highlights

Indian Relay Races thrill large audience
Whitecourt introduces development incentive program for builders
Westlock Terminals expands with new container depot and loader
Business conference returns to Northern Alberta community
Loon River First Nation Breaks Ground on New Grocery Store
Wayfinder Corporation plans to open silica pit near Barrhead
Swan Hills energy corridor plan adopted

## Provincial Updates & Announcements

Small Business Week: Parliamentary Secretary Yao
Connecting rural Alberta
Alberta an economic leader: Minister Schow
Federal defence investment: Joint statement
Project of national interest listing: Premier Smith

## NRED is OPEN!

As a final reminder, applications for the Northern and Regional Economic Development (NRED) program are being accepted until **4:00pm on November 19, 2026.**
Detailed information about the program, including the Program Guidelines, Application Companion Guide, eligibility requirements, and access to the Online Application Portal, is available on the Northern and Regional Economic Development Program webpage.

**Join an information session**
There is one final information session for your last-minute questions and guidance.
**Please note:** To add a session to your calendar, right-click the session that works best for you and copy the hyperlink into your calendar.

**Final Sessions**

- **Thursday, November 12, 2026**
  - 1:30 p.m. to 2:30 p.m. Click here to join

## Regional Success Stories

At the beginning of October, members of the Alberta North Central Alliance (ANCA) and representatives from Economic Developers Alberta (EDA) gathered in Faust for four days of learning, networking, and collaboration as part of the Community Economic Development Certificate program. It was a great opportunity for communities to connect, build their economic development knowledge, and share ideas and experiences from across the region.

I was able to join the group for part of the week and really enjoyed connecting with stakeholders in person and hearing about the great work happening in communities throughout the ANCA region.

Congratulations and a big thank you to Jennifer Churchill from ANCA, as well as Janice Grant and Holly Sorgen from EDA, for a successful course and for all the work that went into bringing everyone together!

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## Funding opportunities & grants

***New*** Government of Canada – Canada Summer Jobs Wage Subsidy: **Intake: Open. Closes December 3, 2026.**

Canada Summer Jobs provides wage subsidies to employers to create quality summer work experiences for young people aged 15 to 30 years. Not-for-profit organizations, public sector employers, and private sector organizations with 50 or fewer full-time employees can apply.

Government of Alberta – Community Initiative Program (CIP) - Organizational Development and Collaboration Grant: **Intake: Open. Application deadlines are October 15 and April 15 of each year.** The CIP supports Alberta non-profit organizations that contribute to communities and create engagement opportunities for Albertans. The CIP Grant has two categories – Individual Organization Grants and Collaborative Grants.

Cenovus Energy Social Investment: **Intake: Open. Application portal is closed from mid-November until February each year to allow for budget preparation.**

Cenovus Energy supports community-focused organizations and initiatives through donations and sponsorships. Its social investment strategy is guided by purpose, collaboration, long-term impact, and employee engagement, with a focus on initiatives that align with its social investment and business priorities.

## Resources for Municipalities

***New*** RMA Data Centre Regulatory Guide: RMA has released a Data Centre Regulatory Guide that addresses common questions and provide an overview of how data centre projects move from proposal to construction and operation.

***New*** RMA "Growing Success: Advancing Agritourism in Alberta" report released: The final report from RMA's Agritourism Strategy Working Group is now publicly available. The report identifies six recommendations to support the growth of agritourism in Alberta.

Rural and Small City Music Toolkit: This free toolkit helps communities strengthen and grow their local music ecosystems. Developed through research and engagement with communities across Alberta, the toolkit highlights how music can generate economic, cultural, and social benefits for communities of all sizes.

**Ongoing Supports**

Government of Alberta - Economic Development Funding and Grants: *Intake varies by program* - Tax credits, grants, and other funding programs to stimulate regional economic development.

Government of Alberta- Workforce Partnerships Grants: *Open* – Supports organizations with shared labour needs to advance workforce attraction, retention, and planning initiatives.

## Supports to share with local businesses

***New*** Government of Canada introduces new Productivity Mega Deduction to help businesses: The Government of Canada has introduced the new Productivity Mega Deduction, which allows businesses to immediately deduct the full cost of a much broader range of investments. The new tax incentive will increase the amount of assets eligible for immediate expensing from roughly 15% to more than 65%.

***New*** Government of Canada – Food-Link Fund: Food Hub Program **Intake: Open. Application deadline is December 11, 2026.**

The Food Hub Program supports the expansion, modernization, and development of food hubs that strengthen local and regional food systems. Funding is available for projects that enhance food storage, aggregation, processing, and distribution capacity, and improve connections between local producers and markets. The program also supports investments in infrastructure, equipment, and logistics to increase supply chain efficiency, reduce barriers to entry for small and medium-sized businesses, and foster greater competition and resilience within regional food systems.

***New*** Thrive Career Wellness Platform for Job Seekers: Thrive supports Albertans through a range of digital services and tools designed to support their job searches.

***New*** Thrive Career Wellness Platform for Employers: Thrive also supports employers through a suite of tools and solutions designed to address talent needs, support current employees, upskill the existing workforce, and help employers hire candidates with the right skills.

Government of Alberta – Level Up trade program: Level Up is an Alberta-wide trade program designed to support growing businesses as they expand into new markets. Through expert-led workshops, personalized coaching, and a blend of virtual and in-person programming, participants gain the tools, knowledge and confidence to scale domestically and internationally.

Government of Alberta - Trade Accelerator Program: The Trade Accelerator Program (TAP) helps Alberta small- and medium-sized enterprises expand exports, increase revenue and create jobs. Each TAP cohort features a four-session initiative that guides entrepreneurs through strategic export planning, available trade resources and the essentials of international growth.

Government of Alberta - WorkFirst Alberta: WorkFirst Alberta is a province-wide employment service initiative designed to connect Albertans with meaningful employment opportunities while helping employers address workforce needs.

**Tariff Response for Businesses**

Government of Alberta - Tariff-related resources for Alberta Businesses: A new online portal has launched for businesses to directly inform the Government of Alberta about the impact of tariffs and counter-tariffs on their operations, jobs and growth.

PrairiesCan – Regional Tariff Response Initiative (RTRI): RTRI can help small and medium-sized enterprises respond to immediate tariff pressures, address liquidity concerns, and invest in long-term resilience. *See attached info sheet for more information.*

**Ongoing Supports**

Expand into new markets - tools and support for Canadian exporters: A trade diversification toolkit from the Trade Commissioner Service to help businesses explore and enter new internation markets.

Youth in Trades Incentive Program: **Open** – Provides financial support to employers offering skilled-trades internships to youth.

Alberta Youth Employment Incentive: **Open –** Employers can receive up to $7,500 to hire Albertans aged 15-24, helping meet workforce needs today while investing in tomorrow's workforce.

Government of Alberta – Alberta Purchasing Connection (APC): APC is Alberta's online platform where

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## Entrepreneurs and small business supports

**Ongoing Supports**
Agri-processing business resources: Guides, reports, and tools for food and bio-processors starting or growing a business.
Government of Alberta capital and financing supports for entrepreneurs: Whether you are a start-up, early-stage entrepreneur, or an established small or medium sized business, the resources on this page

## Grants closing soon

Government of Alberta – Northern and Regional Economic Development Program: **Closes November 19, 2026.**
Government of Alberta - Alberta Municipal Water/Wastewater Partnership: **Closes November 30.**
Government of Alberta - Strategic Transportation Infrastructure Program: **Closes November 30.**
Government of Alberta - Water for Life Program: **Closes November 30.**
TC Energy – Build Strong Community Investment Program: **Closes November 30.**
Government of Canada – Canada Summer Jobs Wage Subsidy: **Closes December 3.**
Government of Canada – Food-Link Fund: Food Hub Program: **Closes December 11.**



## Economic Development tools & resources

**Ongoing Supports**
Business and Economic Development Resources: Links and supports for business, trade, economic development and government contracting, including Alberta Purchasing Connection.
Invest Alberta Corporation (IAC) – A Crown corporation providing tailored support to investors and major

**The "Snapshot of Alberta's Economic Development Resources" document attached to this email includes a comprehensive list of economic development resources.**



## Stay in the know

Alberta Economics and Statistics Subscription Service – **Labour market, trends and demographic data.**
Alberta Weekly Economic Highlights Updates Subscription – **Weekly email updates on economic indicators and major projects.**
Trade Navigator Newsletter
Alberta Government News
Agri-News **-News on livestock, crops and markets, research, food and beverage production.**
The Rural Development Network Connector
Alberta Community Development Newsletter
Alberta Major Projects **- public and private projects valued $5 million or greater.**

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## Programs & events

***New*** Alberta Grains Regional Meetings **November 17**, Grande Prairie
***New*** FCC Young Farmer Summit **November 17**, Calgary
Alberta Canola's Grower Engagement Meeting **November 19**, Westlock
National Housing Day **November 25,** Online
***New*** Alberta Grains Regional Meetings **November 26**, online
***New*** Agriculture Update for Professionals Seminar **November 26**, online
Western Canada Conference on Soil Health and Grazing **December 8-10,** Edmonton
***New*** Peace Ag Update **January 28**, Fairview
Procurement Assistance Canada Webinars **Ongoing,** Online
EDA Ask an Expert Luncheon Webinar Series **Ongoing**, Online

## Economic dashboards

Alberta Investment Data Hub
Alberta Labour Market Regional Insights
Alberta Labour Market Information
Alberta Economic Dashboard General and sector-specific views
Alberta Regional Dashboard and Site Selector Tool

Feel free to forward this email, or parts of it, to anyone who may find this information useful. If you're looking for a connection or for more information, please reach out!

**Jill Hutchings**
Regional Economic Development Specialist | North Central
Regional Economic Development Services
Jobs, Economy, Trade and Immigration
Government of Alberta

Tel 780-545-7134

jillian.hutchings@gov.ab.ca

Alberta



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# Regional Economic Development Specialists (REDS)
## Jobs, Economy, Trade and Immigration

The Regional Economic Development Specialists (REDS) are a team within Alberta Jobs, Economy, Trade and Immigration (JETI) dedicated to advancing regional economic development by providing tailored services to stakeholders across the province.

The REDS team focuses on enhancing local and regional economic development capacity, building strong networks among regional economic development stakeholders and maintaining awareness and understanding of local opportunities and issues that impact regional economic development.

Our impact is greatest when REDS and regional economic development stakeholders collaborate toward building a dynamic and resilient economic development landscape across Alberta. By fostering conditions for growth, and expanding economic opportunities, we strengthen Alberta's competitive edge and ensure a thriving future for investment, and trade.

### REDS Stakeholders

REDS work primarily with economic development organizations, municipalities, Indigenous communities, and other organizations and individuals who support investors, businesses, residents and visitors across Alberta's economic development ecosystem.



### REDS Services

Further, the REDS team offers the following services:

- Referring stakeholders to relevant local, provincial, and federal economic development programs.
- Providing coaching and advice to support and enhance economic development.
- Facilitating conversations and information sharing between the province and economic development stakeholders
- Liaising with stakeholders and regional organizations to encourage alignment grassroots economic development goals with provincial priorities.
- Addressing stakeholder inquiries that may lead to pathfinding services to JETI's economic development programs and services or those in other government departments.
- Identifying potential partnerships with regions across the province between parties with similar interests and economic development goals.
- Synthesizing and relaying stakeholder input to help inform government policies, strategies, and programs.
- Assisting municipalities to prepare for investment attraction, sharing applicable inquiries from Invest Alberta and the Ministry of Agriculture and Irrigation as requested.

www.alberta.ca/regional-economic-development-resources

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**REDS Northwest: Nicole Nelles**
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**REDS North Central: Jill Hutchings**
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**REDS Northeast: Lisa Ford**
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**REDS Northern Development: Victor Solis**
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**REDS Southeast: Martin Ebel**
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Alberta

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**aboffice@albertabeach.com**

**From:** ASVA <summervillages@gmail.com>
**Sent:** Friday, October 23, 2026 11:59 AM
**To:** Association of Summer Villages of Alberta
**Cc:** Brian Waterhouse
**Subject:** ASVA: Subject: Thank You for Making the 2026 ASVA Silent Auction and Conference a Huge Success




Dear Silent Auction Donors,

On behalf of the ASVA Executive and Board of Directors, thank you for your generous contribution to this year's silent auction.

Your support played a vital role in making our annual conference and auction a resounding success. This donation does more than provide an item for our event; it directly empowers the ASVA to deliver essential resources and networking opportunities that help our members connect, collaborate, and drive our industry forward.

We deeply value your continued trust and investment in our association. Looking ahead, we would be delighted to welcome you back as a donor for our 2027 event. I will share more details with you once our planning phase begins.

For now, please accept our sincere gratitude for your wonderful contribution and your ongoing partnership.

With heartfelt appreciation,

The ASVA Executive and Board of Directors

Kathy Krawchuk, **CLGM**
Executive Director
Alberta Summer Villages Association

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**aboffice@albertabeach.com**

**From:** Brownlee LLP Marketing <marketing@brownleelaw.com>
**Sent:** Thursday, November 12, 2026 10:11 AM
**To:** aboffice@albertabeach.com
**Subject:** Early Bird Registration Emerging Trends 2027 | Presented by Brownlee LLP

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# EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED BY BROWNLEE LLP *Barristers & Solicitors*

**CALGARY** February 4th, 2027

**EDMONTON** February 11th, 2027

## EARLY BIRD PRICING

### CALGARY

*February 4th, 2027*

7:45 AM - 4:30 PM

Westin Airport Hotel
67Aero Dr NE
Calgary

IN-PERSON ONLY

BOOK TICKETS

**Hotel: The Westin Calgary Aiport**

**Address: 671 Aero Drive NE Calgary, AB T2E 7Y5**

### EDMONTON

*February 11th, 2027*

7:45 AM - 4:30 PM

Edmonton Expo Centre
7515-118 Ave NW
Edmonton

IN-PERSON | VIRTUAL

BOOK TICKETS

**Hotel: Sandman Signature Edmonton Downtown**

**Address: 10235 – 101 St. NW, Edmonton, AB T5J 3E9**

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**To book your room before January 7th, 2027, you can book online using this link:**

BOOK YOUR HOTEL

**To book your room before January 25th, 2027, you can book online using this link:**

BOOK YOUR HOTEL

## EARLY BIRD PRICING *(UNTIL DECEMBER 5, 2026)*

***IN-PERSON*** **$225 (REGULAR $250)**
***VIRTUAL*** **$180 (REGULAR $200)**

# TOPICS OF INTEREST

### Alberta's Municipal Utilities: Infrastructure, Resilience and Change

Alberta municipalities are facing growing challenges in planning, funding and managing essential infrastructure. This session will explore emerging issues affecting municipal water, wastewater, stormwater and other utility systems, including aging infrastructure, climate resilience, rising costs and a changing provincial-municipal landscape.

### The Evolution of Municipal-Indigenous Relations

The legal and policy landscape governing Municipal-Indigenous relations continues to evolve. Recent property rights decisions raise important questions about their application in Treaty territory, while municipalities and Indigenous communities continue to navigate what reconciliation means in practice more than a decade after the Truth and Reconciliation Commission's Calls to Action. This session will highlight emerging developments, what municipalities should be watching, and the practical implications to consider.

### Alberta's Changing Industrial Assessment Landscape

Alberta's approach to industrial property assessment continues to evolve, with potential implications for municipal tax bases, revenues and relationships with industrial taxpayers. This session will highlight recent legislative changes and key issues municipalities should have on their radar.

**PLEASE NOTE THIS IS EVENT IS BY INVITATION ONLY**

## QUESTIONS?

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13.9

**aboffice@albertabeach.com**

**From:** Built Green Canada <info@builtgreencanada.ca>
**Sent:** Monday, November 9, 2026 2:57 PM
**To:** aboffice@albertabeach.com
**Subject:** 2027 Program Checklist Updates - Available for Viewing




Hello and Happy November!

Following up on our Single Family programs 2027 checklists' communique sent on September 24, our remaining checklists are now available for viewing.

I. 2027 Program Updates

As a reminder, Built Green's annual checklist updates are a result of input received from industry, code changes, new technologies, alongside our Technical Council and Board of Directors. These changes are not substantial: some items were updated for greater clarity, while others were added to provide additional opportunities in sustainable building practices.

**Remaining Program Checklists**

- Single Family Renovations (Whole-House, 40 – 70% of the home and Small Home Improvement—Bathroom, Basement & Kitchen).
- High Density (including multi-storey, residential tower and mixed use).
- High Density Renovations and *Restorations (including heritage and repurposed conversions).
- Communities.
- Small Commercial.
- Medium Commercial.
- Schools.

2027 checklist PDFs are available on the BUILT GREEN® portal—or via email, upon member request. View a full list of checklist updates here.

*See Single Family and MURB updates from September here.*

**Notes on Net Zero Energy+ & Restoration Projects**

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BUILT GREEN® Net Zero Energy+ is the highest level of certification, and it isn't just about the energy; the "+" represents all the other areas of sustainability, beyond energy performance. Likewise, net zero ready projects have the BUILT GREEN® Net Zero Energy Ready+ certification.

*Our Restorations' programs, included in the High Density (and Single Family) checklist, follows the same format as our Single Family program's approach respectively; however, energy performance is calculated differently, recognizing the constraints of a restoration project.

### II. Other Key Considerations

The intersection of natural and human-made environments continues to be in conflict. As part of our programs, we encourage operational and embodied carbon reporting; resiliency strategies; visitability, adaptability and accessibility measures; and innovation.

While Built Green offers affordable sustainable building programs for the builder, and our certification results in a more affordable building operationally, we also offer discounts to those projects built for inclusionary housing.

### III. Important Reminder: Project Enrolments – March 31 Deadline

Projects using the 2026 checklist must be enrolled by March 31, 2027. If there are extenuating circumstances, please contact us.

If you have questions or require support, please let us know.

Thank you for building better and creating healthier, more durable homes.

**View the list of checklist updates**

Built Green Canada is a national, not for profit committed to working with builders interested in responsible sustainability practices, primarily in the residential building sector. Since 2003, builders have worked with us to complete over 61,870 BUILT GREEN® certified homes, buildings and communities represented in Alberta, British Columbia, Saskatchewan and Ontario (as at June 30, 2026).

You're receiving this communication because you're on our subscribers list or are on a trial basis. If you are not interested in receiving our emails, please unsubscribe.

Our mailing address is: Built Green Canada 8615 - 104 Street Edmonton, Alberta T6E 4G6



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13.h

**aboffice@albertabeach.com** Cr. Council

| | |
|---|---|
| **Subject:** | Save The Date - Regional Municipalities Meeting |
| **Location:** | Alberta Beach Senior's Center |
| **Start:** | Fri 2/26/2027 10:00 AM |
| **End:** | Fri 2/26/2027 4:30 PM |
| **Show Time As:** | Tentative |
| **Recurrence:** | (none) |
| **Meeting Status:** | Not yet responded |
| **Organizer:** | Cindy Suter |

Securing the date for calendars. Agenda to follow.

Please forward to your Councillors. RSVP to the invite so we can ensure enough food with the caterers.

Thank you.

**Cindy Suter**
Executive Assistant, CAO & Council
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 Ext. 3698 |TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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13.i

**aboffice@albertabeach.com** cc: Council

**From:** Michael Botros <Michael.Botros@gov.ab.ca>
**Sent:** Tuesday, November 10, 2026 3:33 PM
**To:** ! ABOffice
**Cc:** Rob Huston
**Subject:** Meeting Summary - September 24, 2026 meeting at AM Convention - Alberta Beach
**Attachments:** 2026 09 24 Meeting Summary - Regional AM meeting Alberta Beach.pdf

Good afternoon:

Please find attached a summary from our September 24 meeting at the AM Convention.

**Michael Botros, P.Eng.**
Regional Director
North Central Region
Transportation and Economic Corridors

O: (780) 305-2405
C: (780) 686-9659
E: michael.botros@gov.ab.ca

Alberta

Classification: Protected A

45

# MEETING SUMMARY

**Date:** September 24, 2026

**Subject:** Regional Alberta Municipalities meeting with Alberta Beach

**Background:**
Alberta Beach requested a meeting with the Region during the 2026 Alberta Municipalities Convention.

---

## ISSUE: Emergency Response Authority / Jurisdiction Along Highways

- Since 2016 Alberta Beach has employed a third-party private emergency service contractor and all staff are EMR/EMT trained.
- Early on for incidents on Highway 43 both the third-party service and Lac Ste Anne County emergency services would respond. Over the past year, Lac Ste Anne County have advised Alberta Beach is not to respond to any calls on provincial highways, and a couple of situations Lac Ste Anne responders have physically removed Alberta Beach responders from the scene.
- Mayor is aware this is not a TEC issue, and they are talking to anyone who will listen as she has a hard time understanding what the rationale is for not allowing Alberta Beach to respond to an emergency.

Message to Municipality:

- Will reach out to counterpart at Municipal Affairs to see if there is anything in the MGA that speaks to this issue.

13.j

**aboffice@albertabeach.com**

**From:** PSES Police Review Commission <PRC@gov.ab.ca>
**Sent:** Tuesday, November 10, 2026 1:45 PM
**To:** PSES Police Review Commission
**Subject:** Police Review Commission's (PRC) quarterly data report
**Attachments:** prc-quarterly-report-2026-july-2026-sept.pdf

Hello:

We are pleased to share the Police Review Commission's (PRC) latest quarterly data report, providing an updated overview of police oversight activities and key performance metrics across jurisdictions for the period of July 1, 2026 to Sept. 30, 2026

Please find the report attached.

The report is part of our commitment to transparency and engagement and we'll continue to share relevant updates with the community, as with our regular PRC Update newsletter. (We will be sending the next issue to members of this distribution list and publishing it on our website soon.)

We encourage you to share the report with colleagues and other interested parties. The report will also be available on our website.

If you have any questions or comments, please do not hesitate to contact us.

Thank you for your continued support and engagement.

Kind regards,

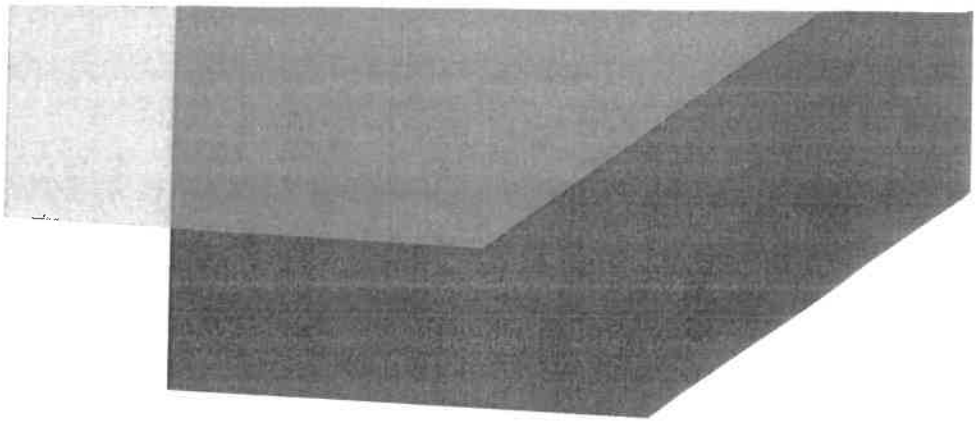
PRC
Police Review Commission

The Police Review Commission respectfully acknowledges the traditional territories of Treaty 4, Treaty 6, Treaty 7, Treaty 8, and Treaty 10; the eight Metis Settlements and the Otipemisiwak Métis Government. We honour the Indigenous Peoples who live in urban centres and on these lands, including the Blackfoot, Cree, Dene, Anishnaabe, Inuit, Métis, Nakoda Sioux and other First Nations. We honour the Elders, Knowledge Keepers and traditionalists who have gone before us and dedicate ourselves to moving forward in a spirit of reconciliation and collaboration.

Classification: Protected A



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# QUARTERLY DATA REPORT

## JULY 1, 2026 TO SEPTEMBER 30, 2026

Police Review Commission

**Date of Release**: November 10, 2026

PRC Police Review Commission

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# POLICE OVERSIGHT IN ALBERTA

## An overview of the province's independent, civilian-led police oversight agency

The Police Review Commission was established in December 2025 as an independent, civilian-led agency to address complaints about police conduct in Alberta and to support transparency and accountability.

The PRC handles serious and sensitive incidents, statutory offences and non-criminal code of conduct matters. It includes the Alberta Serious Incident Response Team (ASIRT), which conducts independent investigations into potential criminal wrongdoing involving all police (including the RCMP), peace officers and the Legislative Assembly Security Service. The PRC also includes the Case Management, Resolution and Investigations branch, which addresses code of conduct complaints regarding police.

The PRC assesses complaints, considers opportunities for alternative dispute resolution and restorative approaches, conducts investigations as required, and determines outcomes, including disciplinary action. The PRC, through ASIRT, also investigates and may lay criminal charges against officers, in consultation with the Crown.

The PRC's mandate is to strengthen public trust in law enforcement through clear, fair and objective oversight.



We provide oversight of law enforcement in Alberta*: (learn more: albertaprc.ca)

- Blood Tribe Police Service
- Calgary Police Service
- Camrose Police Service
- Edmonton Police Service
- Grande Prairie Police Service
- Lacombe Police Service
- Lakeshore Regional Police Service
- Lethbridge Police Service
- Medicine Hat Police Service
- Taber Police Service
- Tsuut'ina Nation Police Service

**ASIRT holds jurisdiction for Level 1 and Level 2 criminal allegations involving all police in Alberta, including the RCMP.*



50

## Submission categories

The PRC categorizes submissions into five levels to make sure each is addressed appropriately. Here's how complaints are sorted:

| Level | Type | Authority |
|---|---|---|
| 1 | Death, serious injury and serious / sensitive cases for all Alberta police services (including RCMP), peace officers, Legislative Assembly Security Service. | PRC (ASIRT) |
| 2 | Allegations of criminal / statutory offences that don't meet the criteria for Level 1, involving any police service in Alberta (including RCMP). | PRC (ASIRT) |
| 3 | Breaches of the Police Conduct and Oversight Regulation — applicable to First Nation and municipal police services. | PRC (Case Management, Resolution and Investigations (CMRI)) |
| 4 | Unsatisfactory employee performance. Complaints are referred to a police officer's employer for resolution through internal processes. | Originating police service |
| 5 | Policy or services of a police service. Complaints are referred to police services for resolution through internal processes. | Originating police service |

# PUBLIC REPORTING NOTES

## This report covers July to September of 2026

This report provides a province-wide view of police oversight activity in Alberta from July 1 to September 30, 2026. It includes information about the submissions and complaints the Police Review Commission (PRC) received, and the files it closed, during the reporting period. Closure counts reflect files closed during the quarter and are not limited to files received during the same timeframe; some files closed in a quarter were opened in previous reporting periods.

Active investigation and resolution counts, and 180-day reporting, show the status of files as of September 30, 2026. File statuses change daily, so reporting this point-in-time information at the end of each quarter allows consistent comparison across reports. Together, these measures provide a view of both current system status and activity during the quarter.

Building on the foundation established in the first two quarterly reports, this report provides a view of activity across jurisdictions, contributing to a clearer understanding of how the system is operating in practice.

Quarterly reports are the primary way we share local police oversight data with police services and commissions.

By combining local and province-wide information, these reports help organizations identify emerging trends and understand how their service compares with others across Alberta.

This is the PRC's third quarterly report, so it compares results across three reporting periods for the first time. As the system matures and more data becomes available, future reports will expand in scope to include deeper analysis and trends where appropriate. Please keep the following in mind when reading the comparisons:

The first reporting period (December 1, 2025 to March 31, 2026) covered four months. April to June and July to September cover three months each. When this report compares results with the first reporting period, it uses monthly averages or percentages rather than totals.

Submission totals include compliments in all reporting periods.

Percentages and monthly averages are rounded to whole numbers, so some totals may not add to exactly 100%.

# KEY TAKEAWAYS

5%

Submissions were down 5% from the previous quarter.



19% fewer submissions were deemed complaints.



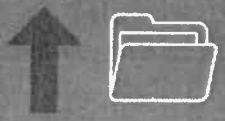
608 files were closed, a new high.

2x

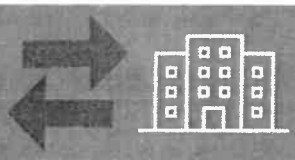
Active investigations doubled.



Files beyond 180 days increased.



New ASIRT files increased 86%.



159 files were transferred to police services as Level 4 or 5 matters.



13 submissions were compliments, the most in any quarter so far.

# KEY TAKEAWAYS

The table below compares the key results from July to September 2026 with the PRC's two earlier reporting periods. The first reporting period covered four months, while the other two each covered three months, so the monthly averages give the fairest comparison across all three. More detail on each measure is provided in the sections that follow.

## Key figures

| Measure | Dec 2025–Mar 2026 (4mo.) | Apr–Jun 2026 | Jul–Sep 2026 | Change from Apr–Jun |
|---|---|---|---|---|
| Submissions received | 1,030 | 843 | 800 | –5% |
| Average submissions per month | 258 | 281 | 267 | –5% |
| Complaints | 435 | 264 | 214 | –19% |
| Files closed | 260 | 525 | 608 | +16% |
| Files closed per month (average) | 65 | 175 | 203 | +16% |
| Files resolved through ADR | 0 | 9 | 9 | 0% |
| Files resolved through investigation | 0 | 0 | 9 | n/a* |
| New ASIRT files | 36 | 28 | 52 | +86% |
| ASIRT files closed | n/r | 25 | 31 | +24% |

***Table 1.*** *Key figures by reporting period. Submissions include compliments. Percentages and monthly averages are rounded to whole numbers. n/r= not reported for that period. *A percentage change cannot be calculated from zero; files resolved through investigation increased from 0 to 9.*



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# ASIRT ACTIVITY

## Levels 1 & 2

| 52 | **New ASIRT files**<br><br>ASIRT opened 27 Level 1 and 25 Level 2 investigations from July 1 to September 30, 2026. |
|---|---|

From July to September, the Alberta Serious Incident Response Team (ASIRT) opened 52 new files, 24 more than from April to June (28), an increase of 86%. On average, ASIRT opened 17 files per month, almost double the rate in the two earlier reporting periods (9 per month in each).

- **Level 1 investigations** involve incidents where there has been a death, serious injury, or serious or sensitive allegations. ASIRT opened 27 Level 1 files, compared with 18 from April to June. Of these, 12 involved serious or sensitive allegations, 10 involved a death and 5 involved a serious injury. Level 1 files are typically initiated when an officer's employer notifies the CEO of an incident.

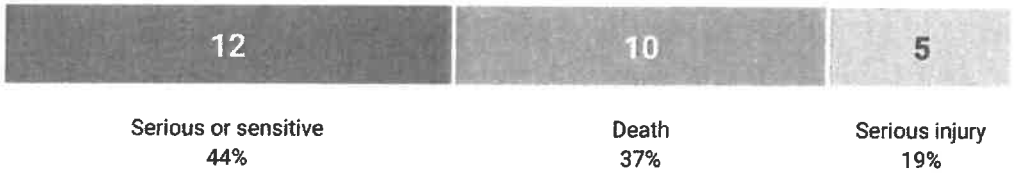



***Figure 1.*** *New Level 1 ASIRT files by type, July to September 2026.*

- **Level 2 investigations** involve allegations of criminal offences that do not meet the criteria for Level 1. ASIRT opened 25 Level 2 files, more than double the 10 from April to June, which was the largest increase. Of these, 17 involved an injury, and 8 were classified as sensitive. Most Level 2 files were initiated by the PRC CEO (17), followed by members of the public (5) and police chiefs (3).

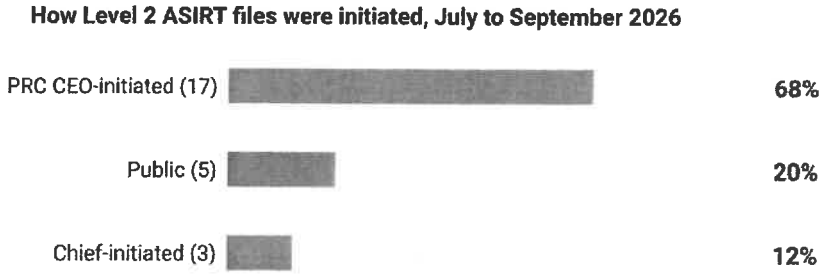



***Figure 2.*** *Level 2 ASIRT files by initiation method, July to September 2026. These files are not included in the initiation counts reported in the Public Submissions section.*



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# ASIRT activity cont'd.

ASIRT closed 31 files (23 Level 1 and 8 Level 2), compared with 25 from April to June (19 Level 1 and 6 Level 2), an increase of 24%. Some of the Level 1 files closed during this reporting period were opened before the PRC launched on December 1, 2025.

| ASIRT Activity | Apr-Jun 2026 | Jul-Sep 2026 | Change |
|---|---|---|---|
| New Level 1 files opened | 18 | 27 | +50% |
| New Level 2 files opened | 10 | 25 | +150% |
| Total new files opened | 28 | 52 | +86% |
| Level 1 files closed | 19 | 23 | +21% |
| Level 2 files closed | 6 | 8 | +33% |
| Total files closed | 25 | 31 | +24% |

***Table 2.*** *ASIRT files opened and closed, April to June and July to September 2026.*

Of the 52 new files, 18 involved Edmonton Police Service, 15 involved Calgary Police Service and 13 involved the RCMP. The remaining 6 involved other police services or peace officers.

PRC Police Review Commission | ASIRT



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# PUBLIC SUBMISSIONS

## Case management, resolution and investigations: Levels 3 to 5

The information in this section reflects submissions received and managed by the PRC's Case Management, Resolution and Investigations (CMRI) branch. It does not include ASIRT files (Level 1 and Level 2), which are reported separately in the ASIRT activity section.

| | |
|---|---|
| **800** | **Total submissions**<br>Received from July 1 to September 30, 2026, including 13 compliments. A submission is an initial contact with the PRC. Once reviewed, it is deemed a complaint if it meets the requirements of the Police Act. |

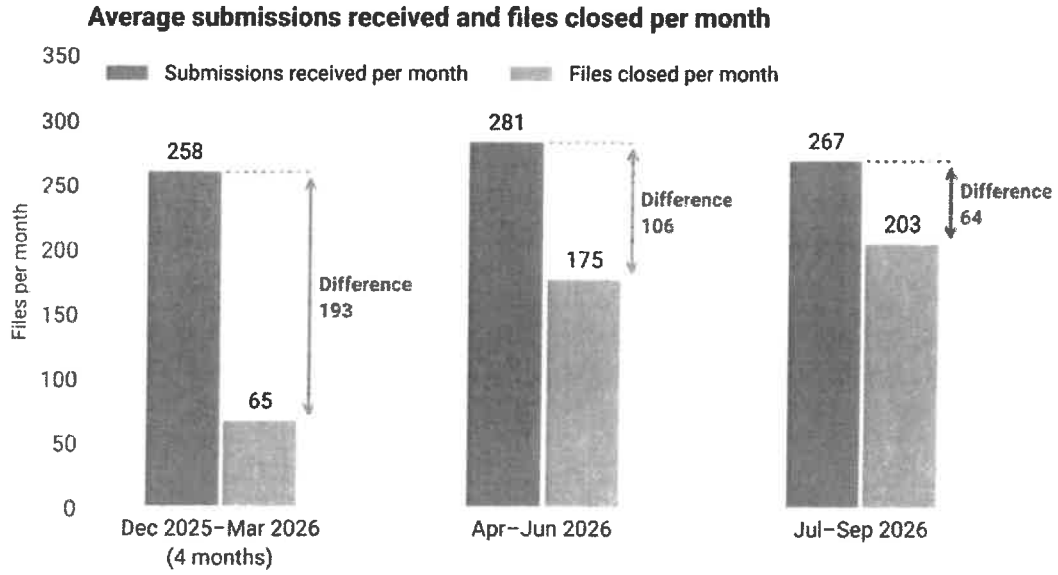



***Figure 3.*** *The difference is the average number of submissions received minus the average number of files closed each month. The first reporting period covered four months.*

Since the PRC launched on December 1, 2025, it has received 2,673 submissions, including 800 from July 1 to September 30, 2026. This is 43 fewer than from April to June (843), a decrease of 5%.

On average, the PRC received 267 submissions per month, compared with 281 from April to June and 258 in the first reporting period. Monthly submissions were 3% higher than in the first reporting period.

File closures continue to improve steadily, narrowing the difference between submissions received and files closed. The PRC closed an average of 203 files per month, compared with 175 from April to June and 65 in the first reporting period.



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# A province-wide overview of submissions by service

Consistent with previous reporting periods, activity remained concentrated in Calgary and Edmonton, the province's two largest municipal police services. Together, Calgary Police Service and Edmonton Police Service accounted for 82% of submissions, 87% of complaints and 79% of files closed, similar to the proportions reported for April to June. The following table shows submissions, complaints and files closed from July 1 to September 30, 2026.

| Police Service | Submissions | Complaints | Files closed |
|---|---|---|---|
| Blood Tribe Police Service | 1 | 0 | 1 |
| Calgary Police Service | 352 | 114 | 274 |
| Camrose Police Service | 5 | 0 | 6 |
| Edmonton Police Service | 302 | 72 | 207 |
| Grande Prairie Police Service | 21 | 5 | 6 |
| Lacombe Police Service | 7 | 2 | 5 |
| Lakeshore Regional Police Service | 0 | 0 | 1 |
| Lethbridge Police Service | 20 | 11 | 20 |
| Medicine Hat Police Service | 14 | 7 | 9 |
| Taber Police Service | 1 | 0 | 3 |
| Tsuut'ina Nation Police Service | 2 | 2 | 2 |
| Other* | 75 | 1 | 74 |
| **Total** | **800** | **214** | **608** |

***Table 3.*** *Submissions, complaints and files closed by police service, July 1 to September 30, 2026.*

**Reporting note - service-level interpretation**

Service-level counts reflect activity associated with each agency during the reporting period. Complaint and closure data may change over time as files develop or move through the PRC process.

***Other** includes RCMP, peace officers, and files recorded as "Other/Unknown."



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## Compliments

The PRC received 13 compliments about police officers from July to September, the most in any reporting period so far (10 from April to June and 5 in the first reporting period). Since the PRC launched, it has received 28 compliments about police officers.

## Initiation method

Almost all submissions (784 of 800, or 98%) were initiated by members of the public. Chief-initiated complaints increased from 10 to 13, and PRC CEO-initiated complaints increased from 2 to 3. The share of submissions by initiation method has stayed about the same in all three reporting periods.

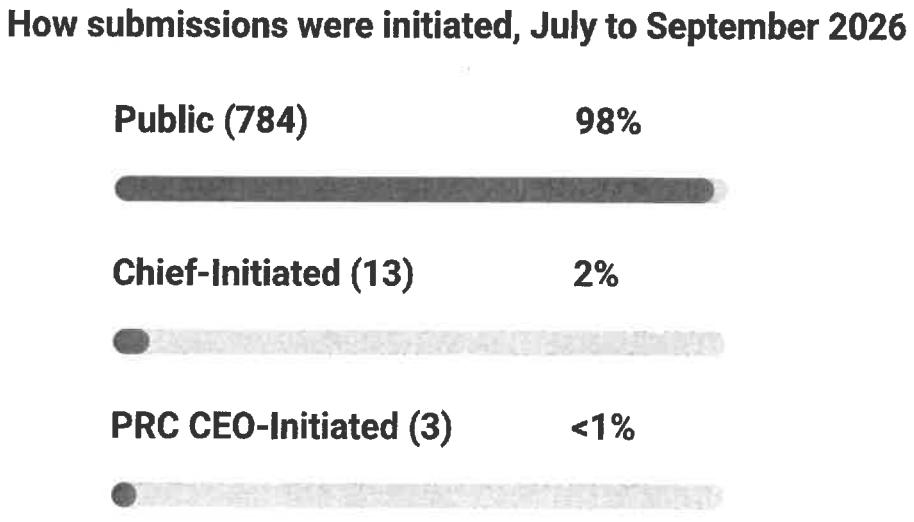



***Figure 4.*** *Chief-initiated and PRC CEO-initiated counts do not include ASIRT files.*

**NOTE**: Percentage figures are rounded to the nearest whole number and may not total exactly 100%.

## Point of entry

The PRC receives submissions through the online portal on the PRC website, by phone through voicemail, and by email.

The online portal remained the most common way to make a submission, used for about three out of four submissions (602, or 75%), consistent with previous reporting periods. Fewer people submitted by phone or voicemail than from April to June (109, down from 150), while more used email (89, up from 72).

**Website: 602**

**Submitted through the PRC portal (albertaprc.ca)**

**Email: 89**

**Sent to prccomplaints@gov.ab.ca**

**Voicemail: 109**

**Called 780-644-0306 or toll-free 1-866-644-0306**

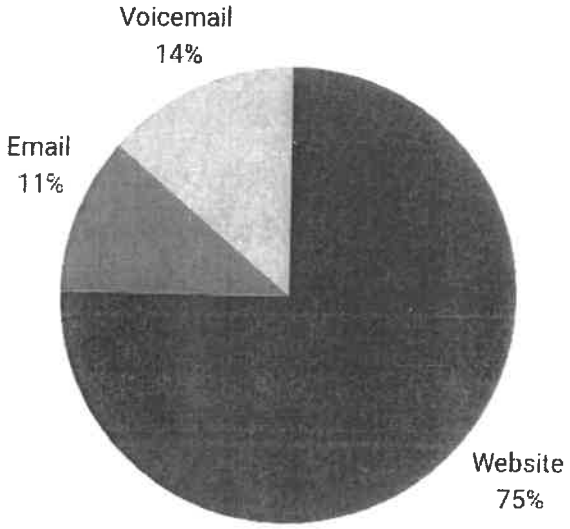



***Figure 5.*** *Submissions by point of entry, July to September 2026.*



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# How many submissions were deemed complaints?

| 214 | **Complaints**<br>A submission is an initial contact with the PRC. Once reviewed, it is deemed a complaint if it meets the requirements of the Police Act. |
|---|---|

Not every submission is deemed a complaint. A submission is deemed a complaint when it meets the requirements set out in section 42.1 of the Police Act. Other submissions may, for example, be inquiries or compliments, fall outside the PRC's jurisdiction, or be transferred to the appropriate police service or oversight body.

From July to September, 214 submissions were deemed complaints, 50 fewer than from April to June (264), a decrease of 19%. The share of submissions that were deemed complaints has decreased in each reporting period, from 42% to 31% to 27%.

Most complaints (87%) were related to the Calgary and Edmonton police services, the province's two largest municipal police services. More detail is provided on page 11: *A province-wide overview of submissions by service.*

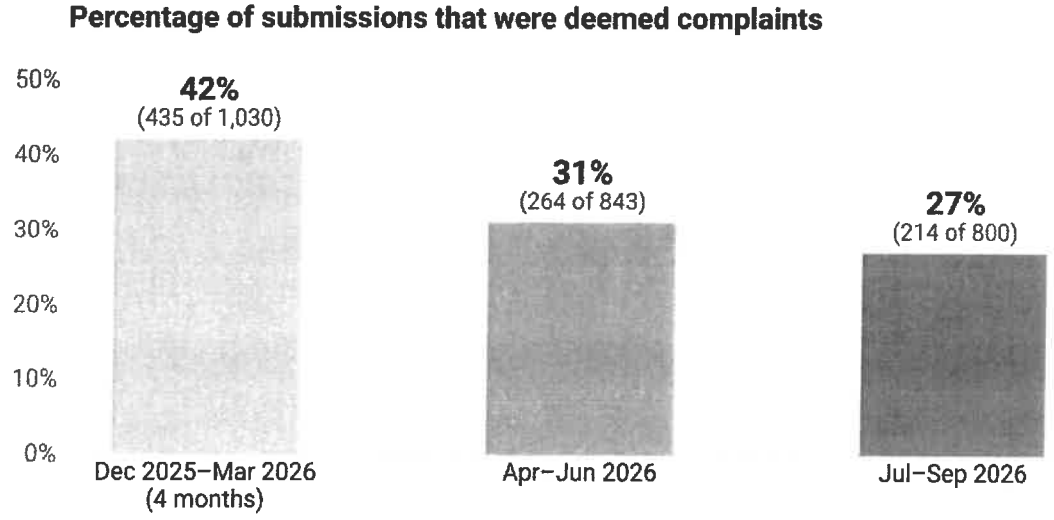



***Figure 6.*** *Percentage of submissions that were deemed complaints, by reporting period. The first reporting period covered four months.*



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## Closures by reason

| 608 | **Total Closures**<br>Files closed from July 1 to September 30, 2026, the highest number in any reporting period so far. |
|---|---|

From July 1 to September 30, 2026, the PRC closed 608 files. This is 83 more than in the previous reporting period (an increase of 16%) and the highest number of closures since the PRC began operations.

Out of Scope continued to be the most common closure category, accounting for 317 files (52%). The remaining closures were Dismissed (178 files, or 29%), Other (64, or 11%), Withdrawn (31, or 5%) and Resolved (18, or 3%). The number of files closed as Resolved doubled compared with the previous reporting period, as outlined below.

Closure counts reflect files closed during the reporting period. They are not a subset of the submissions received during the same period, because some closures relate to files received in an earlier reporting period.

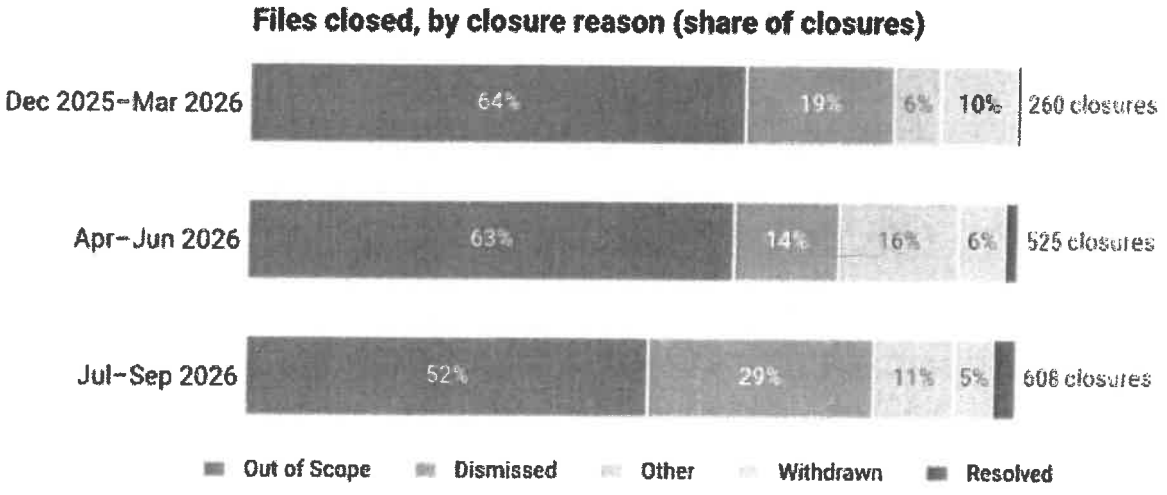



***Figure 7.*** *Files closed by closure reason, as a share of all closures in each reporting period.*



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# Resolved files: alternative dispute resolution and investigation

During this reporting period, 18 files were resolved, double the 9 resolved from April to June. While all resolved files from April to June were completed through alternative dispute resolution (ADR), files this period were resolved through both ADR and investigation. This was anticipated as more investigations are reaching completion under the PRC's tenure.

| Resolution activity | Apr–Jun 2026 | Jul–Sep 2026 |
|---|---|---|
| Resolved through ADR | 9 | 9 |
| Resolved through investigation | 0 | 9 |
| At least one allegation substantiated | – | 5 |
| No allegations substantiated | – | 4 |
| **Total files resolved** | 9 | **18** |

***Table 4.*** *Resolved files by type, April to June and July to September 2026.*

ADR methods used

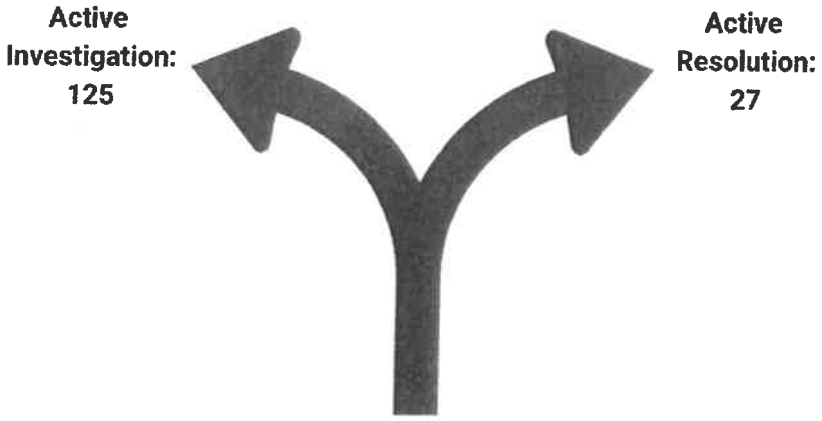
- **Restorative Dialogue** is a facilitated dialogue for parties who want a deeper understanding of what happened and what root causes may have contributed to the harm that was caused.
- **Third-Party Discussion** involves an independent facilitator who works with the complainant and subject officer separately, then shares concerns between the parties to help build understanding.
- **Early Resolution** is a process for resolving a complaint without a formal investigation or formal ADR session, where the complainant's concerns can be satisfactorily addressed through timely, proportionate steps and the parties agree to the resolution.
- Other types of ADR may include a combination of methods, or methods not covered in our pre-defined categories.

**Investigation** is a formal process of gathering and evaluating evidence, collecting statements and conducting interviews to determine whether the allegations were substantiated.

# Two pathways for Level 3 complaints: Active investigation and resolution

Investigation involves a formal process of gathering and evaluating evidence, collecting statements, and conducting interviews to establish facts that will inform a determination. Resolution provides an alternative pathway that focuses on addressing concerns through alternative dispute resolution (ADR) processes, including restorative approaches that encourage dialogue, accountability, and agreed-upon outcomes where appropriate. Together, these measures provide insight into both the volume of matters requiring formal investigation and the use of resolution processes to address complaints in a timely and constructive manner.

As of September 30, 2026, 125 files were in active investigation, double the 62 as of June 30, 2026. Active resolution files increased from 20 to 27. This shows that more complaints have moved into the investigation stage since the last report.




| Status | As of June 30, 2026 | As of Sept. 30, 2026 | Change |
|---|---|---|---|
| Active investigation | 62 | 125 | +63 (+102%) |
| Active resolution | 20 | 27 | +7 (+35%) |
| **Total** | **82** | **152** | **+70 (+85%)** |

***Table 5.*** *Active investigation and resolution files, as of June 30 and September 30, 2026.*



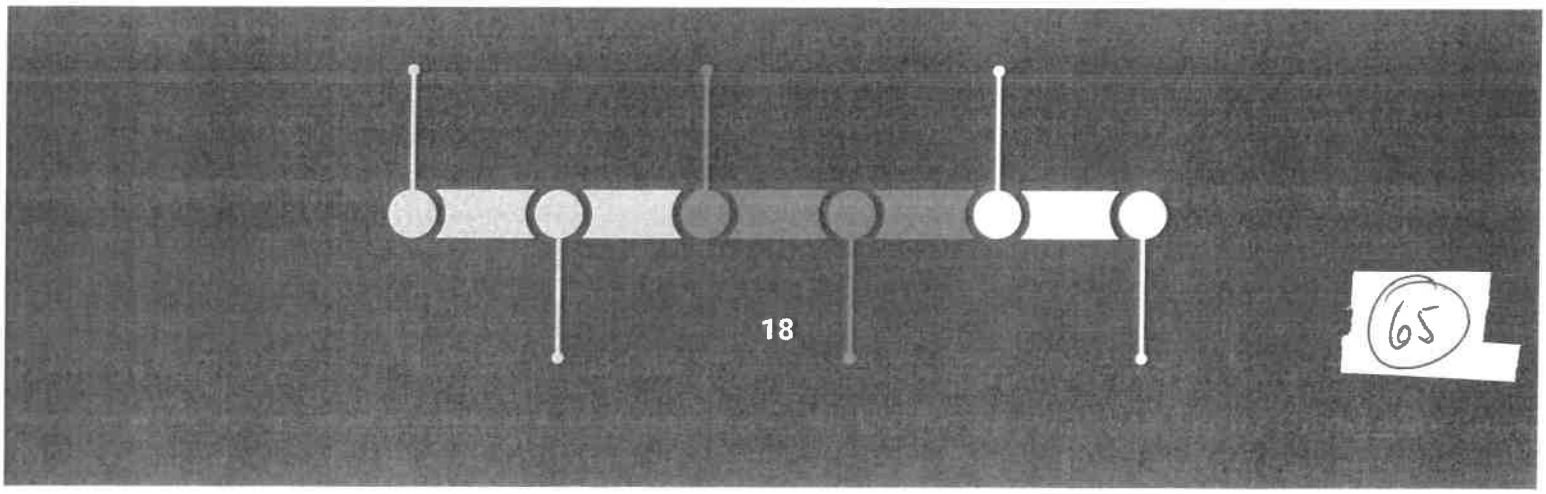
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# Level 3 matters closed

| 129 | **Level 3 matters closed**<br>From July 1 to September 30, 2026, 129 Level 3 matters were closed. |
|---|---|

Level 3 complaints allege that a police officer breached the Police Conduct and Oversight Regulation. These complaints are handled directly by the PRC's Case Management, Resolution and Investigations branch.

From July 1 to September 30, 2026, the PRC closed 129 Level 3 matters. These are included in the 608 files closed during this period. This measure includes only Level 3 conduct complaints that were concluded by the PRC, either by resolving them or by dismissing them. This is the first time the PRC has reported Level 3 matters closed separately, so no comparison with previous reporting periods is available.





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# LEVEL 4/5 TRANSFERS

## Level 4/5 files sent to police services

| | |
|---|---|
| **159** | **Level 4/5 files**<br>Files transferred to the police service of jurisdiction as Level 4 or 5 matters from July 1 to September 30, 2026. |

From July to September 2026, 159 files were transferred to police services as Level 4 or Level 5 matters. Of these, 143 involved a Level 4 matter and 17 involved a Level 5 matter (one file involved both levels).



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# 180-DAY REPORTING

## Levels 1 to 3

The Police Conduct and Oversight Regulation requires the PRC to make reasonable efforts to complete investigations of Level 1, 2 and 3 complaints within 180 days of the complaint being categorized. The CEO must also publicly report on this timeline, at least annually, specifying the number of investigations that exceeded the 180-day timeline and providing a general explanation for these delays.

During intake, submissions are reviewed to confirm completeness, jurisdiction and whether they meet the legislative requirements to be deemed a complaint. Once a submission is categorized, the 180-day timeline begins. From that point, a file may move through investigation or alternative dispute resolution, depending on the nature and complexity of the allegations involved. Reviewing and resolving a complaint requires information from multiple sources, including police services, complainants, subject officers and, in some cases, external agencies, so not all files progress at the same pace.

| | |
|---|---|
| **92%** | **Completed within 180 days**<br>Of the files closed from July to September 2026, 92% were completed within the 180-day timeline. |

As of September 30, 2026, 65 Level 1 to 3 files had passed the 180-day timeline, compared with 4 as of June 30, 2026. Most of these were Level 3 files (57). Of the others, 5 were Level 1 files and 3 were Level 2 files.

### Reasons for delay

| Reason for delay | Files | Share |
|---|---|---|
| PRC staffing and resourcing challenges | 36 | 55% |
| Factors outside of the PRC's control | 26 | 40% |
| Complex or resource-intensive investigation | 3 | 5% |
| **Total** | **65** | **100%** |

***Table 6.*** *Level 1 to 3 files past the 180-day timeline, by reason for delay, as of September 30, 2026.*



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# LOOKING AHEAD

The PRC continues to evolve its reporting to provide clearer insight into complaint trends, outcomes and how files move through the complaint process. Going forward, the PRC will publish two reports each year: an annual report and a mid-year report, replacing the current quarterly reporting cycle.

Our first annual report, planned for early 2027, will provide a more comprehensive picture of the PRC's work and progress, further supporting transparency, accountability and public confidence.

13.K

**aboffice@albertabeach.com**

**From:** PSES Police Review Commission <PRC@gov.ab.ca>
**Sent:** Thursday, November 12, 2026 3:20 PM
**Subject:** September/October PRC Update

Hello,

Please find the September/October 2026 edition of the *PRC Update* below.

The *PRC Update* provides regular organizational updates on areas such as policy, file load, community engagements, and more. It's one of the ways we're striving to improve transparency and make information easier to access.

View the *PRC Update* on our website here.

We welcome feedback or content suggestions for the *PRC Update*: prc@gov.ab.ca

Sincerely,

PRC
Police Review Commission

---

Thursday, November 12, 2026 · 7 min read

# PRC Update - September/October 2026

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PRC Police Review Commission



## Message from the CEO

As the PRC continues to grow, so do the relationships, conversations and work that help shape our organization. Over the past few months, our team has been learning from communities, sharing information about our role and listening to the perspectives and questions of the people we serve.

Our recently released third quarterly report reflects the significant work happening behind the scenes. As more files move into the investigation stage under the PRC's oversight, I want to recognize our entire team for their continued commitment to carrying out this important work with care, fairness, and professionalism.

Together, these efforts contribute to our broader commitment to transparency, accountability and public confidence in police oversight. I'm pleased to share some highlights with you.

**Katherine Murphy**
Chief Executive Officer

## Third quarterly report released

Our third quarterly report is now available on our website here.

Between July 1 to September 30, 2026, the PRC closed more files than in any previous quarter while the numbers of new submissions and complaints eased. At the same time, new ASIRT files increased. Code of conduct investigations also increased, indicating, as anticipated, that PRC workload is now shifting from intake toward the investigation stage.







## PRC to share first-year insights at Law of Policing Conference

Our executive director of corporate services, Jessica Thomson, will be speaking at the 17th Annual Law of Policing Conference in Surrey, B.C., this November.

Jessica will share insights from our first year of operation, exploring how Alberta's new civilian police oversight model is progressing and its impact on police professional standards processes.

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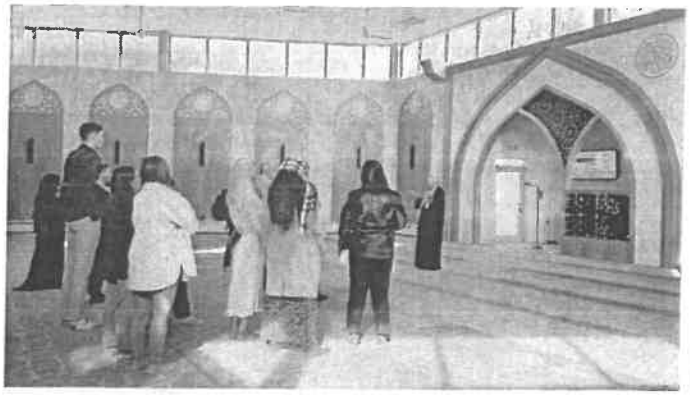
## PRC joins justice partners at Just Paths symposium in Bonnyville

This October, members of our team attended the Just Paths: Navigating Justice Together symposium hosted by Portage College in Bonnyville. It was a gathering of community, justice, and frontline voices exploring real experiences and pathways through the justice system.

We heard from keynote speakers such as The Honourable Justice Ivan Ladouceur, who presented on relational justice in practice, Stacey Harrison with the Saddle Lake Restorative Justice Program, Lisa Murphy with the Lakeland Centre for FASD, and several more.

We enjoyed the road trip and the chance to learn about the agencies and services helping people navigate the justice system. Congratulations to Portage College on 25 years of public legal education!

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## Al Rashid Mosque tour helps build understanding and connections

Stepping outside the office and into our communities helps us better understand the people we serve.

A group of PRC staff toured the Canadian Islamic Centre/Al Rashid Mosque in Edmonton, the site of Canada's first mosque, originally established in 1938. Today it extends beyond a place of worship to support education, family services, youth programming, seniors' initiatives, and community well-being.

We are grateful for the opportunity to learn more about the history of Muslims in Edmonton and Canada, and for an engaging discussion on alternative dispute resolution and restorative justice.

## Connecting with Calgary's Chinatown Network



We were pleased to deliver a 20-minute presentation to 50-60 attendees at the quarterly Chinatown Network meeting in Calgary this September.

These meetings bring together members of the public, City of Calgary staff, and representatives from community organizations to share information, network and build relationships. It was a great opportunity for us to engage with a diverse audience, and to share an overview of our mandate, jurisdiction and role in independent police oversight.

If your organization or community group is interested in learning more about the PRC through a presentation or engagement session, contact us at **prc@gov.ab.ca**.



## Talking police oversight with The Alex Community Health Centre

Our community connections team met with staff from **The Alex Community Health Centre** to raise awareness of Alberta's independent police oversight system and strengthen community relationships.

The discussion focused on the complaint process, including investigations, timelines, appeals, supports for vulnerable people and trauma-informed decision-making.

Thank you to the team at The Alex for the thoughtful questions, open dialogue and meaningful conversation.



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## Continuing our journey of learning and reconciliation

As we marked the National Day for Truth and Reconciliation (NDTRC) and Orange Shirt Day, the Police Review Commission (PRC) took time to learn, reflect, and continue important conversations about reconciliation.

While our offices were closed on September 30, staff were encouraged to participate in learning opportunities, community events, and discussions that deepen our understanding of the lasting impacts of residential schools and the ongoing work of reconciliation. Team members shared learning experiences and discussed ways to support reconciliation in both their personal and professional lives.

Reconciliation is not a single day of recognition. It is an ongoing commitment to listening, learning, building relationships, and taking meaningful action. We are grateful for the opportunity to continue these conversations together and to participate in events within the communities we serve.





## Alberta Network of Immigrant Women visit a chance to talk transparency and police oversight

Members of our community connections team joined the Alberta Network of Immigrant Women (ANIW) for a conversation about the Police Review Commission's role in Alberta's police oversight system and the perspectives of community members.

Participants asked thoughtful questions about anti-racism training, the relationship between the PRC and police commissions, and how key oversight roles are recruited and appointed. We also discussed the importance of transparency, accountability, and access to information.

We appreciated hearing ANIW's perspectives, including their recognition of the value of restorative justice in supporting meaningful community engagement.

If your organization or community group is interested in learning more about the PRC through a presentation or engagement session, contact us at **prc@gov.ab.ca**.



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## In conversation with the Indigenous Justice Centre

Our community connections team sat down with staff from the Indigenous Justice Centre in Calgary to share information about the Police Review Commission and hear perspectives on police oversight.

We discussed how the PRC receives and investigates complaints about police conduct, with a focus on transparency, accessibility, fairness, and public confidence in oversight processes.

The conversation also provided valuable insight into the questions and concerns communities may have about accountability systems. Topics included investigator recruitment and training, complainant supports, anonymity, bias mitigation, complaint outcomes, plain-language communication, data tracking, and the PRC's role in police oversight.

## Join our team

Interested in joining our team? View open positions here: https://www.albertaprc.ca/about/careers/.

13.L

**aboffice@albertabeach.com**

**From:** SV REMP <summervillage.remp@gmail.com>
**Sent:** Saturday, October 31, 2026 11:15 AM
**To:** undisclosed-recipients:
**Subject:** Fwd: SVREMP OCTOBER UPDATE
**Attachments:** SVREMP_October_2026_Key_Highlights (7).pdf

Good Morning

Please find attached the SVREMP October Report for your review and sharing with your Councils.

I've made a few adjustments to the format this month and hope you find it clear, easy to follow and helpful in keeping up with our regional activities and progress.

I'd welcome any feedback or suggestions as we continue to refine these monthly updates.

Thank you for your continued collaboration and support. Wishing everyone a safe and enjoyable Halloween weekend!

Marlene

Marlene Walsh, RDDEM
Regional Deputy Director of Emergency Management
Ste. Anne Summer Villages Regional Emergency Partnership

email: summervillage.remp@gmail.com

Stephen Wright RDEM
Regional Director of Emergency Management
Ste. Anne Summer Villages Regional Emergency Partnership

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SVREMP / OCTOBER 2026

# REGIONAL READINESS

Learning together. Building a stronger regional response.




## 2 DAYS

October 1-2 exercise

## 2 PERIODS

Operational periods completed

## 5 VOICES

Survey responses supplied

## TEAMWORK UNDER PRESSURE

The LSAC/SVREMP Regional Mock emergency functional exercise brought emergency management personnel and community representatives together in a realistic, fast-moving scenario. Feedback highlighted collaboration, learning across roles and the value of meeting partners face to face. The committee reported successful completion of two operational periods.

### KEEP BUILDING ON

**Practical learning.** Working through a full exercise helped participants understand their responsibilities and the pressures of a real emergency.

**Regional relationships.** Interaction within and between sections strengthened confidence in working together.

### SHARPEN THE RESPONSE

**Make roles clear early.** Explain how sections connect, encourage contact with Planning and use local DEM knowledge fully.

**Coordinate resources.** Clarify equipment requests and supply responsibilities. Confirm what is already available and test communications during cell and internet outages.

**Thank you to everyone who has already completed the survey. Attendees who have not yet responded: we would appreciate you taking the time to complete it. Your feedback will help improve future exercises.**

### NEXT EXERCISE: PARTICIPANTS' IDEAS

Include more fire departments, mutual aid partners, utilities, contractors and community organizations. Test a registration centre and practise the initial DEM/RDEM response and reporting process.

### ADVISORY COMMITTEE UPDATE

**Leadership:** Dieter Brandt returns as Chair; Sandi Benford is Vice-Chair for 2026-2027.

**2027 budget:** Accepted by the committee for Council consideration, with a proposed $1,200 increase. Council approvals are requested by mid-December.

**ALLNET:** SVLSACE waived 2026 fees. SVREMP will not renew access in 2027 and will thank SVLSACE for its support.

**Planning ahead:** Hazard and risk assessments are complete. A one-day plan review is planned for 2027; ICS 200 dates remain to be confirmed.

**MEETING WATCH:** The December 9 meeting is cancelled and will be rescheduled in 2027.

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SVREMP / OCTOBER 2026

# STRONGER TOGETHER

People, partnerships and regional preparedness

## SVREMP ADVISORY ORGANIZATIONAL MEETING

**Congratulations to our leadership!**
Dieter Brandt, Chairperson
Sandi Benford, Vice Chairperson

**Thank you, Janice.** We thank Janice Christiansen for her commitment and dedication to SVREMP. Janice will not be continuing with Emergency Management effective December 31, 2026. Recruitment will be completed for a Director of Emergency Management (DEM) for Alberta Beach and Val Quentin.

**FireSmart funding opportunities.** Marlene Walsh, Administration, will connect with Mike Cortu at FireSmart and provide the Committee with additional information on grant funding opportunities available to communities.

**Regional collaboration.** At the upcoming meeting of CAOs with Lac Ste. Anne County (LSAC), Marlene Walsh will bring forward an agenda item on behalf of SVREMP to promote regional collaboration.



LSAC / SVREMP regional exercise, October 1-2, 2026.

## TEAMWORK MATTERS

Strong emergency preparedness depends on people working together. Sharing local knowledge, understanding each other's roles and building trusted relationships help communities coordinate resources and respond with confidence. Thank you to everyone contributing time, experience and commitment to our regional team.

## ALEXIS FIRST NATIONS

There is an opportunity to meet with **Fire Chief McNaughton from Alexis First Nations** to explore a **Memorandum of Agreement (MOA) with SVREMP**. An initial conversation could help identify shared emergency management priorities and opportunities for regional cooperation.

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13.m

**aboffice@albertabeach.com**

| | |
|---|---|
| **From:** | WILD Water Commission <wildwatercommission@gmail.com> |
| **Sent:** | Monday, November 2, 2026 1:28 PM |
| **To:** | undisclosed-recipients: |
| **Subject:** | WILD Water Commission - 2027 Rates and Budget Requisitions |
| **Attachments:** | WILD Water - Letter to Members - 2027 Rates and Requisitions - Nov. 2, 2026.pdf |

Good afternoon Members,

Attached is information regarding the 2027 rates and budget requisitions.

Thanks,

--
Victoria Message
Administration
WILD Water Commission
780-967-0271

**This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient, you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.**

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WILD WATER COMMISSION

Email: wildwatercommission@gmail.com
Phone: 780-967-0271
Fax: 780-967-0431
Mail: P.O. Box 8 Alberta Beach, AB T0E 0A0
Office: 2317 TWP Rd. 545 in Lac. Ste. Anne County

**TO: ALL COMMISSION MEMBERS**

Nov. 2, 2026

Dear Member,

**Re: WILD Water Commission – 2027 Rates and Budget Requisitions**

On October 26, 2026, the WILD Water Commission approved its 2027 Governance and Operating Budget and adopted the 2027 water rate framework. This letter is to keep our members informed of the new rates, fees, and upcoming requisitions to support your budgeting process.

For general reference, Bylaw 33-2026 establishes the following rate mechanism effective January 1st, 2027:

- ✓ **Direct Members Water Sales – $3.64/m³**
  - *(an increase from $3.53/m³ in 2026)*
- ✓ **Direct (Non-Member) Customer Sales - $4.72/m³**
  - *(an increase from $4.61/m³ in 2026)*
- ✓ **Truck Fill Stations (All Stations) - $6.89/m³**
  - *(an increase from $6.25/m³ in 2026)*

The requisitions for Administration and Governance, and debenture payments for Phases I, II, III, IV and V(a) will be processed and forwarded to members as they become due. Recall that Phase V(a) is a new (and final) project cost being passed through to members; for 2027, some members will receive an invoice for the total "upfront" cost, while others have opted for the debenture. Attached is the summary table and supporting ledgers outlining what each member will be requisitioned in 2027, with the caveat that the Phase 5(a) debenture amount is a budgetary estimate subject to minor change, as the Alberta Capital Finance Authority application securing this borrowing is currently under review and subject to market conditions at the approval date.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our success. We look forward to another year of growth – as a regional utility and as a community partner. As always, if you have questions or would like to schedule a WILD members presentation to your Council, please reach out to discuss.

All the best to you and your organization in 2027!

Dwight Darren Moskalyk
Commission Manager
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2027 (6 Pages)

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Classification: Public

**WILD Water Commission - Projected Budget Requisitions per Member (2027)**

Table of Established 2027 Fees and Debentures

| Member | Admin and Governance | Phase I Deb. | Phase II Deb. | Phase III Deb. | Phase IV Deb. | Phase V(a) Deb. | Phase 5(a) Upfront | Total Requisitions 2027 |
|---|---|---|---|---|---|---|---|---|
| Alberta Beach | $ 9,342.30 | $ 24,710.13 | $ 16,159.14 | $ 16,847.63 | $ 13,317.20 | $ 8,291.54 | $ - | $ 88,667.93 |
| Alexis Nakota Sioux Nation | $ 7,066.71 | $ - | $ - | $ - | $ - | $ - | $ 91,299.44 | $ 98,366.15 |
| Lac Ste. Anne County | $ 5,623.33 | $ 14,873.56 | $ 9,726.53 | $ 10,140.95 | $ 8,015.91 | $ 4,990.85 | $ - | $ 53,371.13 |
| Parkland County | $ 18,180.54 | $ - | $ 11,074.20 | $ 32,786.26 | $ 25,915.88 | $ 16,135.71 | $ - | $ 104,092.60 |
| Paul First Nation | $ 9,259.59 | $ - | $ - | $ - | $ - | $ - | $ 119,630.59 | $ 128,890.18 |
| S.V. of Castle Island | $ 84.54 | $ - | $ - | $ - | $ - | $ - | $ 1,092.27 | $ 1,176.81 |
| S.V. of Kapasiwin | $ 76.65 | $ - | $ - | $ 138.23 | $ 109.27 | $ 68.03 | $ - | $ 392.19 |
| S.V. of Lake View | $ 207.16 | $ 547.94 | $ 358.33 | $ - | $ - | $ 183.86 | $ - | $ 1,297.29 |
| S.V. of Nakamun Park | $ 506.40 | $ 1,339.41 | $ - | $ - | $ - | $ - | $ 6,542.50 | $ 8,388.31 |
| S.V. of Ross Haven | $ 1,139.40 | $ 3,013.68 | $ 1,970.79 | $ 2,054.76 | $ 1,624.18 | $ 1,011.25 | $ - | $ 10,814.04 |
| S.V. of Sandy Beach | $ 1,375.33 | $ 3,637.72 | $ 2,378.88 | $ 2,480.24 | $ 1,960.50 | $ - | $ 17,768.82 | $ 29,601.49 |
| S.V. of Seba Beach | $ 1,168.17 | $ 3,089.78 | $ 2,020.55 | $ 2,106.64 | $ 1,665.20 | $ 1,036.78 | $ - | $ 11,087.13 |
| S.V. of Sunrise Beach | $ 978.27 | $ 2,587.50 | $ 1,692.09 | $ 1,764.18 | $ 1,394.50 | $ 868.24 | $ - | $ 9,284.79 |
| S.V. of Sunset Point | $ 1,392.60 | $ 3,683.38 | $ 2,408.74 | $ 2,511.37 | $ 1,985.11 | $ 1,235.97 | $ - | $ 13,217.17 |
| S.V. of Val Quentin | $ 1,041.57 | $ 2,754.93 | $ 1,801.58 | $ 1,878.34 | $ 1,484.73 | $ - | $ 13,456.72 | $ 22,417.87 |
| S.V. of West Cove | $ 972.52 | $ 2,572.28 | $ - | $ 1,753.81 | $ 1,386.30 | $ - | $ 12,564.56 | $ 19,249.46 |
| S.V. of Yellowstone | $ 978.27 | $ - | $ - | $ 1,764.18 | $ 1,394.50 | $ 868.24 | $ - | $ 5,005.20 |
| Town of Onoway | $ 9,307.67 | $ 24,618.54 | $ 16,099.25 | $ 16,785.19 | $ 13,267.84 | $ - | $ 120,251.84 | $ 200,330.33 |
| Total | $ 68,701.03 | $ 87,428.84 | $ 65,690.08 | $ 93,011.78 | $ 73,521.11 | $ 34,690.47 | $ 382,606.74 | $ 805,650.06 |
| Note: | 3.6% Increase (over 2026) | Same as Prior Year | Same as Prior Year | Same as Prior Year | Same as Prior Year | New Item | New Item | |

Classification: Public

**Administration and Governance (2027)**

2027 Admin and Governance Reference

| Member | Allocation % | 2027 Invoice |
|---|---|---|
| Alberta Beach | 13.60% | $ 9,342.30 |
| Alexis Nakota Sioux Nation | 10.29% | $ 7,066.71 |
| Lac Ste. Anne County | 8.19% | $ 5,623.33 |
| Parkland County | 26.46% | $ 18,180.54 |
| Paul First Nation | 13.48% | $ 9,259.59 |
| S.V. of Castle Island | 0.12% | $ 84.54 |
| S.V. of Kapasiwin | 0.11% | $ 76.65 |
| S.V. of Lake View | 0.30% | $ 207.16 |
| S.V. of Nakamun Park | 0.74% | $ 506.40 |
| S.V. of Ross Haven | 1.66% | $ 1,139.40 |
| S.V. of Sandy Beach | 2.00% | $ 1,375.33 |
| S.V. of Seba Beach | 1.70% | $ 1,168.17 |
| S.V. of Sunrise Beach | 1.42% | $ 978.27 |
| S.V. of Sunset Point | 2.03% | $ 1,392.60 |
| S.V. of Val Quentin | 1.52% | $ 1,041.57 |
| S.V. of West Cove | 1.42% | $ 972.52 |
| S.V. of Yellowstone | 1.42% | $ 978.27 |
| Town of Onoway | 13.55% | $ 9,307.67 |
| **Total** | **100.00%** | **$ 68,701.03** |

Classification: Public

| Phase I Debenture Payment (2027) | | | |
|---|---|---|---|
| Note: Adjusted % of 0.00% means Member Paid Capital Up Front | | | |
| **Member** | **Allocation %** | **Adjusted %** | **2026 Invoice** |
| Alberta Beach | 13.60% | 28.26% | $ 24,710.13 |
| Alexis Nakota Sioux Nation | 10.29% | 0.00% | $ - |
| Lac Ste. Anne County | 8.19% | 17.01% | $ 14,873.56 |
| Parkland County | 17.14% | 0.00% | $ - |
| Parkland County (Wabamun) | 9.32% | 0.00% | $ - |
| Paul First Nation | 13.48% | 0.00% | $ - |
| S.V. of Castle Island | 0.12% | 0.00% | $ - |
| S.V. of Kapasiwin | 0.11% | 0.00% | $ - |
| S.V. of Lake View | 0.30% | 0.63% | $ 547.94 |
| S.V. of Nakamun Park | 0.74% | 1.53% | $ 1,339.41 |
| S.V. of Ross Haven | 1.66% | 3.45% | $ 3,013.68 |
| S.V. of Sandy Beach | 2.00% | 4.16% | $ 3,637.72 |
| S.V. of Seba Beach | 1.70% | 3.53% | $ 3,089.78 |
| S.V. of Sunrise Beach | 1.42% | 2.96% | $ 2,587.50 |
| S.V. of Sunset Point | 2.03% | 4.21% | $ 3,683.38 |
| S.V. of Val Quentin | 1.52% | 3.15% | $ 2,754.93 |
| S.V. of West Cove | 1.42% | 2.94% | $ 2,572.28 |
| S.V. of Yellowstone | 1.42% | 0.00% | $ - |
| Town of Onoway | 13.55% | 28.16% | $ 24,618.54 |
| **Total** | **100.00%** | **100.00%** | **$ 87,428.84** |

Classification: Public

| Phase II Debenture Payment (2027) | | | |
|---|---|---|---|
| Note: Adjusted % of 0.00% means Member Paid Capital Up Front | | | |
| **Member** | **Allocation %** | **Adjusted %** | **2026 Invoice** |
| Alberta Beach | 13.60% | 24.60% | $ 16,159.14 |
| Alexis Nakota Sioux Nation | 10.29% | 0.00% | $ - |
| Lac Ste. Anne County | 8.19% | 14.81% | $ 9,726.53 |
| Parkland County | 17.14% | 0.00% | $ - |
| Parkland County (Wabamun) | 9.32% | 16.86% | $ 11,074.20 |
| Paul First Nation | 13.48% | 0.00% | $ - |
| S.V. of Castle Island | 0.12% | 0.00% | $ - |
| S.V. of Kapasiwin | 0.11% | 0.00% | $ - |
| S.V. of Lake View | 0.30% | 0.55% | $ 358.33 |
| S.V. of Nakamun Park | 0.74% | 0.00% | $ - |
| S.V. of Ross Haven | 1.66% | 3.00% | $ 1,970.79 |
| S.V. of Sandy Beach | 2.00% | 3.62% | $ 2,378.88 |
| S.V. of Seba Beach | 1.70% | 3.08% | $ 2,020.55 |
| S.V. of Sunrise Beach | 1.42% | 2.58% | $ 1,692.09 |
| S.V. of Sunset Point | 2.03% | 3.67% | $ 2,408.74 |
| S.V. of Val Quentin | 1.52% | 2.74% | $ 1,801.58 |
| S.V. of West Cove | 1.42% | 0.00% | $ - |
| S.V. of Yellowstone | 1.42% | 0.00% | $ - |
| Town of Onoway | 13.55% | 24.51% | $ 16,099.25 |
| **Total** | **100.00%** | **100.00%** | **$ 65,690.08** |

Classification: Public

| Phase III Debenture Payment (2027) | | | |
|---|---|---|---|
| Note: Adjusted % of 0.00% means Member Paid Capital Up Front | | | |
| **Member** | **Allocation %** | **Adjusted %** | **2026 Invoice** |
| Alberta Beach | 13.60% | 18.11% | $ 16,847.63 |
| Alexis Nakota Sioux Nation | 10.29% | 0.00% | $ - |
| Lac Ste. Anne County | 8.19% | 10.90% | $ 10,140.95 |
| Parkland County | 17.14% | 22.84% | $ 21,240.23 |
| Parkland County (Wabamun) | 9.32% | 12.41% | $ 11,546.03 |
| Paul First Nation | 13.48% | 0.00% | $ - |
| S.V. of Castle Island | 0.12% | 0.00% | $ - |
| S.V. of Kapasiwin | 0.11% | 0.15% | $ 138.23 |
| S.V. of Lake View | 0.30% | 0.00% | $ - |
| S.V. of Nakamun Park | 0.74% | 0.00% | $ - |
| S.V. of Ross Haven | 1.66% | 2.21% | $ 2,054.76 |
| S.V. of Sandy Beach | 2.00% | 2.67% | $ 2,480.24 |
| S.V. of Seba Beach | 1.70% | 2.26% | $ 2,106.64 |
| S.V. of Sunrise Beach | 1.42% | 1.90% | $ 1,764.18 |
| S.V. of Sunset Point | 2.03% | 2.70% | $ 2,511.37 |
| S.V. of Val Quentin | 1.52% | 2.02% | $ 1,878.34 |
| S.V. of West Cove | 1.42% | 1.89% | $ 1,753.81 |
| S.V. of Yellowstone | 1.42% | 1.90% | $ 1,764.18 |
| Town of Onoway | 13.55% | 18.05% | $ 16,785.19 |
| **Total** | **100.00%** | **100.00%** | **$ 93,011.78** |

Classification: Public

| Phase IV Debenture Payment (2027) | | | |
|---|---|---|---|
| Note: Adjusted % of 0.00% means Member Paid Capital Up Front | | | |
| **Member** | **Allocation %** | **Adjusted %** | **2026 Invoice** |
| Alberta Beach | 13.60% | 18.11% | $ 13,317.20 |
| Alexis Nakota Sioux Nation | 10.29% | 0.00% | $ - |
| Lac Ste. Anne County | 8.19% | 10.90% | $ 8,015.91 |
| Parkland County | 17.14% | 22.84% | $ 16,789.33 |
| Parkland County (Wabamun) | 9.32% | 12.41% | $ 9,126.56 |
| Paul First Nation | 13.48% | 0.00% | $ - |
| S.V. of Castle Island | 0.12% | 0.00% | $ - |
| S.V. of Kapasiwin | 0.11% | 0.15% | $ 109.27 |
| S.V. of Lake View | 0.30% | 0.00% | $ - |
| S.V. of Nakamun Park | 0.74% | 0.00% | $ - |
| S.V. of Ross Haven | 1.66% | 2.21% | $ 1,624.18 |
| S.V. of Sandy Beach | 2.00% | 2.67% | $ 1,960.50 |
| S.V. of Seba Beach | 1.70% | 2.26% | $ 1,665.20 |
| S.V. of Sunrise Beach | 1.42% | 1.90% | $ 1,394.50 |
| S.V. of Sunset Point | 2.03% | 2.70% | $ 1,985.11 |
| S.V. of Val Quentin | 1.52% | 2.02% | $ 1,484.73 |
| S.V. of West Cove | 1.42% | 1.89% | $ 1,386.30 |
| S.V. of Yellowstone | 1.42% | 1.90% | $ 1,394.50 |
| Town of Onoway | 13.55% | 18.05% | $ 13,267.84 |
| **Total** | **100.00%** | **100.00%** | **$ 73,521.11** |

Classification: Public

| Phase V(a) (2027 Projection) | | | | |
|---|---|---|---|---|
| **Phase 5(a) Capital Cost Assessment - Total Assessed Member Capital $887,593.00 (Bylaw 31-2026)** | | | | |
| **Member** | **Allocation %** | **Phase 5(a) Upfront Cost** | | **Phase 5(a) 25-Year Debenutre Cost** |
| Alberta Beach | 13.60% | $ - | | $ 8,291.54 |
| Alexis Nakota Sioux Nation | 10.29% | $ 91,299.44 | | $ - |
| Lac Ste. Anne County | 8.19% | $ - | | $ 4,990.85 |
| Parkland County | 26.46% | $ - | | $ 16,135.71 |
| Paul First Nation | 13.48% | $ 119,630.59 | | $ - |
| S.V. of Castle Island | 0.12% | $ 1,092.27 | | $ - |
| S.V. of Kapasiwin | 0.11% | $ - | | $ 68.03 |
| S.V. of Lake View | 0.30% | $ - | | $ 183.86 |
| S.V. of Nakamun Park | 0.74% | $ 6,542.50 | | $ - |
| S.V. of Ross Haven | 1.66% | $ - | | $ 1,011.25 |
| S.V. of Sandy Beach | 2.00% | $ 17,768.82 | | $ - |
| S.V. of Seba Beach | 1.70% | $ - | | $ 1,036.78 |
| S.V. of Sunrise Beach | 1.42% | $ - | | $ 868.24 |
| S.V. of Sunset Point | 2.03% | $ - | | $ 1,235.97 |
| S.V. of Val Quentin | 1.52% | $ 13,456.72 | | $ - |
| S.V. of West Cove | 1.42% | $ 12,564.56 | | $ - |
| S.V. of Yellowstone | 1.42% | $ - | | $ 868.24 |
| Town of Onoway | 13.55% | $ 120,251.84 | | $ - |
| **Total** | **100.00%** | **$ 382,606.74** | | **$ 34,690.47** |

**Note: Members were asked to submit their preference for either the Upfront or Debenture Option for Phase 5(a) capital costs. This report breaks down costs for each member based on the responses received as of October 28, 2026.**

Classification: Public

14.a

**aboffice@albertabeach.com**

**From:** dentalathomeyeg@gmail.com
**Sent:** Monday, November 2, 2026 9:11 AM
**To:** aboffice@albertabeach.com
**Subject:** Regular Dental At Home care days for Alberta Beach, at no cost to the Village
**Attachments:** alberta-beach-village-sheet.pdf

Dear Mayor Elwood, Members of Council, and Ms. Skwarchuk,

My name is Hannah Lam. I am a Registered Dental Hygienist in Edmonton, and in January 2027 I am launching Dental At Home, a mobile dental hygiene practice. I am writing to the Village of Alberta Beach because Alberta Beach has no dental service of its own. The nearest dental chair is in Onoway, about 20 kilometres away by road. Alberta Beach is a year-round village, not only a summer place, and for a senior who no longer drives, or a family whose one vehicle is out working all day, even a trip of that size can be the reason a checkup never happens.
Care that is hard to reach gets put off, and care that is put off becomes pain.

I would like to change that, with the Village's welcome. Dental At Home proposes a dedicated, recurring community care day for Alberta Beach, hosted in the Alberta Beach Agliplex, a big public space that is wheelchair accessible, with room for our portable equipment and room for residents to wait in comfort. On each care day, our team travels to Alberta Beach, sets up in that familiar local space, and provides full dental care there through the day. Because the days repeat on a regular rhythm, your residents would see the same clinician at every visit. That steady rapport matters. It matters for seniors, for children, and for anyone who finds dental care difficult.

Care is for all ages, adults and children together. A visit is a full check of the teeth and gums and a full cleaning. Alongside hygiene care, we provide temporary fillings and restorative treatments where they are needed, so a problem found on a care day can be steadied on the spot where possible. Any resident who prefers can be seen at home instead, with appointments booked early or late in the day as family and work life demands.

There is no charge to the Village for hosting, nothing at all, and there is no mobile fee for any resident. Every patient is cared for with direct billing of insurance at no extra cost, including the Canadian Dental Care Plan, Alberta Blue Cross, and private plans, and our fees are below the Alberta dental fee guide, so care stays within reach for families with coverage and for families without. Every cost is confirmed in full before any care begins, so no one is ever surprised by a bill. Every patient also receives full size professional products for daily care at home, not samples.

I am the clinician who would come to Alberta Beach. I have over 10 years of healthcare experience. I have provided dental care with Alberta Health Services, at Boyle McCauley, and in hospitals, and I am a Registered Dental Hygienist in good standing with the Alberta College of Dental Hygienists. Dental At Home is a team of four. We are not building a big company, and we plan to stay small. We also work closely with the City of Edmonton and its community services. Being welcomed into a community is a privilege, and we would be glad to earn our place in yours, visit after visit.

What I am asking of the Village is simple: help us confirm the right space, and a first date. We would work with the Alberta Beach & District Agricultural Society on the Agliplex itself, since the Society operates the hall. If regular care days would serve Alberta Beach, I would welcome a phone call or a team meeting with you or your administration. I can explain the setup, the room we need, and how a first day could run, with no obligation on the Village at all.

With gratitude,

I am writing ahead of our January opening on purpose. Homes and facilities that plan early can pre-book their care days and have everything in place before we launch, and there is no cost to you at all.



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Hannah

Hannah Lam
Registered Dental Hygienist, Dental At Home
(587) 899-8088 · Dentalathomeyeg@gmail.com · dentalathome.ca



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# DENTAL AT HOME

MOBILE DENTAL HYGIENE · WE COME TO YOU

*Prepared for the Village of Alberta Beach Council and Administration*

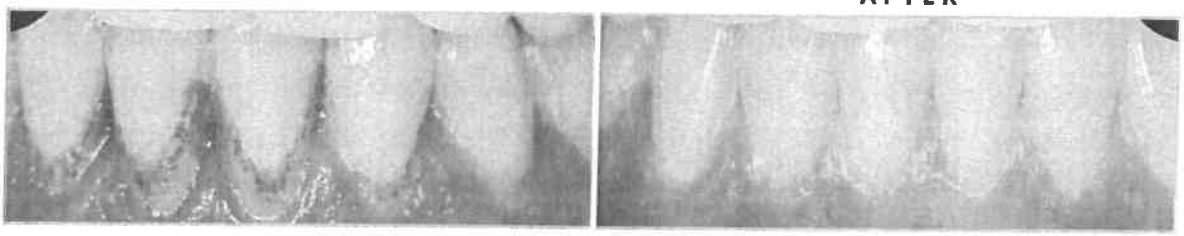
## Regular dental care days for Alberta Beach

Alberta Beach has no dental service of its own, and the nearest dental chair is in Onoway, about 20 kilometres away by road. Alberta Beach is a year-round village, not only a summer place. Dental At Home proposes regular care days in the village, hosted in a big public space that is wheelchair accessible, such as the Alberta Beach Agliplex. Our team travels to Alberta Beach, sets up in that familiar local space, and provides full dental care through the day, returning on a regular rhythm so residents see Hannah, the same clinician, at every visit.



*Hannah, your hygienist*

**BEFORE** **AFTER**



*The difference one visit makes.*

### WHAT A VISIT INCLUDES

Every visit is a complete appointment: a full check of the teeth and gums and a full cleaning, with an oral health assessment and oral cancer screening, scaling, polish, and fluoride. Where a tooth needs steadying, temporary fillings and restorative treatments are provided the same day. Silver diamine fluoride can hold early decay where appropriate. Every patient also receives full size professional products for daily care at home, not samples.

### CARE FOR ALL AGES, CLOSE TO HOME

Care is for adults and children together: village families, the seniors who live in their own homes year round, and the farm and acreage households of Lac Ste. Anne County on every side of the village. Anyone who prefers can be seen at their own home instead, booked early or late in the day as family and work life demands. Hosting costs the Village nothing at all, there is no mobile fee, and every cost is confirmed in full before care begins.

### FEES, BILLING, AND BOOKING

Our fees are below the Alberta dental fee guide, and we bill insurance directly at no extra cost, including the Canadian Dental Care Plan, Alberta Blue Cross, and private plans. There is no mobile fee, and there is no charge to the host organization at all. Every cost is confirmed in full before anything begins. Dental At Home opens in January 2027, and care days can be pre-booked now.

**(587) 899-8088**

dentalathomeyeg@gmail.com

**aboffice@albertabeach.com**

**From:** aboffice@albertabeach.com
**Sent:** Tuesday, November 3, 2026 4:16 PM
**To:** 'dentalathomeyeg@gmail.com'
**Subject:** RE: Regular Dental At Home care days for Alberta Beach, at no cost to the Village

Good afternoon, Hannah,
Thank you for your email. I can present your correspondence to Council at their next meeting which is scheduled for November 17, 2026.

However, I'm not sure I am understanding what you are asking of Council. You mention hosting as well as confirming the right space and a 1st date. We do not manage the bookings for the Alberta Beach Agliplex, you will need to contact the Alberta Beach & District Agricultural Society to discuss with them the facility and whether it would work for your business as well as the availability.

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

**aboffice@albertabeach.com**

**From:** dentalathomeyeg@gmail.com
**Sent:** Tuesday, November 3, 2026 9:09 PM
**To:** aboffice@albertabeach.com
**Subject:** RE: Regular Dental At Home care days for Alberta Beach, at no cost to the Village
**Attachments:** alberta-beach-onepager-nov3.pdf; alberta-beach-council-presentation-nov3.pptx

Dear Ms. Skwarchuk,

Thank you most sincerely for your reply and for the very kind news that you will place this matter before Council at your meeting on Tuesday, November 17. I am deeply grateful to you, and to Council, for the consideration being given to it, and I write now to explain the whole of the proposal as clearly and completely as I can, so that Council has everything before it in one place.

The request itself is a modest one. Dental At Home asks only that the Village share this information with its residents, in whatever manner the Village ordinarily uses to make community services known, so that the people of Alberta Beach who may benefit from this care are aware that it is available to them. No facility is requested, no funding is requested, and there is no cost of any kind to the Village, at any point, under any circumstances. The care itself takes place entirely within residents' own homes. Should a hosted space ever be useful for a care day, all that is required is a room with a roof and a plug-in, and where any rental applies, Dental At Home pays it as its own business cost.

Dental At Home is a mobile dental hygiene practice that brings complete dental check-ups and cleanings to people where they live. It serves in particular those for whom travel to a fixed clinic has become difficult: seniors, people living with physical or mental complexities, and families for whom driving distance is a genuine barrier. Every appointment is a complete appointment: a full oral health assessment and oral cancer screening, periodontal charting, scaling, polish, and fluoride, with silver diamine fluoride to arrest early decay where appropriate, and an individual written oral care plan. Every patient receives full size professional dental products for daily use, and we take the time to show each person how every product is used. Insurance is billed directly at no extra cost where coverage is held. Our fees are below the Alberta dental fee guide, and I am determined that Dental At Home remain the most affordable dental hygiene care in Alberta. There is no mobile fee of any kind, and the full cost of every visit is confirmed in full before any care begins.
For residents without private insurance, many qualify for the Canadian Dental Care Plan, and we would be glad to help residents and their families understand it.

Dental At Home is a new name, but the care behind it is anything but new. I have been serving patients in this work for a very long time, for most of that time without practising under a formal practice name at all, including care with Alberta Health Services, at Boyle McCauley, and in hospital settings. In that work I have also had the privilege of caring for many members of the military, and for a great many military families as civilian patients. What has changed is only the structure around the work. This care is something good, and it is
growing: communities have responded to it with such warmth, and the need has proven so great, that taking these formal steps became necessary so the work could keep reaching the people it serves.
Nothing about the care itself, the person providing it, or the way people are treated has changed in any way. We are now reaching beyond our home base to bring this care to communities across Alberta, community by community. Once a year, I also set aside a full day of volunteer care, providing free treatment for people in underserved communities who would otherwise go without.

I would wish Council to understand, above all, the long-term intention. The goal is not a single visit. It is to become a genuine part of the Alberta Beach community: to return on established days every couple of months, to build a long-term rapport with patients who will see the same familiar hygienist at every visit, to strengthen dental education in the community, and to help bridge the gap that too often separates smaller communities from the care their residents



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deserve. Dental At Home opens on January 11, 2027, and we are pre-booking now into January, so Alberta Beach residents may be among the very first communities served.

So that Council may consider the matter in whatever form is most convenient, I have enclosed the full information in two forms: a one-page document setting out the proposal in full, and a short presentation covering the same ground, either of which you are most welcome to use on November 17 in whatever way serves the meeting best.

I would welcome a telephone conversation at any time convenient to you, whether before the meeting or after it, and I may be reached at
(587) 899-8088. Thank you again, most sincerely, for your time, your guidance, and the care you take of your community.

With warmest regards and every respect,

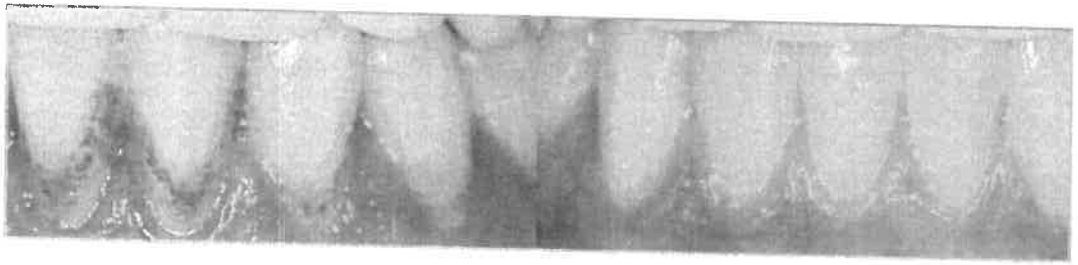
Hannah Lam, RDH
Dental At Home
(587) 899-8088

# DENTAL AT HOME

**MOBILE DENTAL HYGIENE · WE COME TO YOU**

*Prepared for the Village of Alberta Beach*

*For presentation to Council · Tuesday, November 17, 2026*



*The difference one visit makes.*



*Hannah, Registered Dental Hygienist*

Complete dental hygiene care, brought to residents in their own homes.

Dental At Home · Edmonton, Alberta · (587) 899-8088 · dentalathomeyeg@gmail.com · dentalathome.ca

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## FOR ALBERTA BEACH AND ITS RESIDENTS

For many Alberta Beach residents, a dental visit means a drive to Onoway or Edmonton, a journey that seniors and anyone whose mobility is limited cannot always make. Dental At Home removes that journey entirely: we bring complete dental hygiene care directly into residents' own homes. We ask only that the Village share our information with the community, so that no resident has to travel, arrange a ride, or quietly go without care.

**What this means for the Village**

- ✓ No facility to book, staff, or pay for: care happens in residents' homes
- ✓ No cost of any kind to the Village, now or later
- ✓ A service residents can use whether or not they can still drive

## WHO WE ARE

Dental At Home is a new name, but the care behind it is anything but new. I have been serving patients in this work for a very long time, for most of that time without practising under a formal practice name at all, including care with Alberta Health Services, at Boyle McCauley, and in hospital settings. In that work I have also had the privilege of caring for many members of the military, and for a great many military families as civilian patients. What has changed is only the structure around the work. This care is something good, and it is growing: communities have responded to it with such warmth, and the need has proven so great, that taking these formal steps became necessary so the work could keep reaching the people it serves. Nothing about the care itself, the person providing it, or the way people are treated has changed in any way. We are now reaching beyond our home base to bring this care to communities across Alberta, community by community. Once a year, I also set aside a full day of volunteer care, providing free treatment for people in underserved communities who would otherwise go without.

## WHAT WE OFFER

✓ Complete dental hygiene check-ups and cleanings in residents' own homes, beginning January 2027

✓ Fees below the Alberta dental fee guide: the most affordable dental hygiene care in Alberta

✓ Direct insurance billing at no extra cost, and no mobile fee of any kind

✓ Every cost confirmed in full before care begins, so there are never surprises

✓ No cost of any kind to the Village of Alberta Beach

✓ A hosted space, if ever welcome, needs only a roof and a plug-in; we bring everything else

✓ Every patient receives full-size dental products at every visit

✓ Family bookings welcome, with appointments before and after regular working hours

✓ Care provided by a registered dental hygienist in good standing with the Alberta College of Dental Hygienists

## A LONG-TERM PLACE IN THIS COMMUNITY

Our goal is not a single visit. We would like to become part of the Alberta Beach community for the long term, returning on established care days every couple of months.

✓ Established care days in Alberta Beach every couple of months, booked in advance with the community

✓ Long-term rapport: residents come to know us, and we come to know them

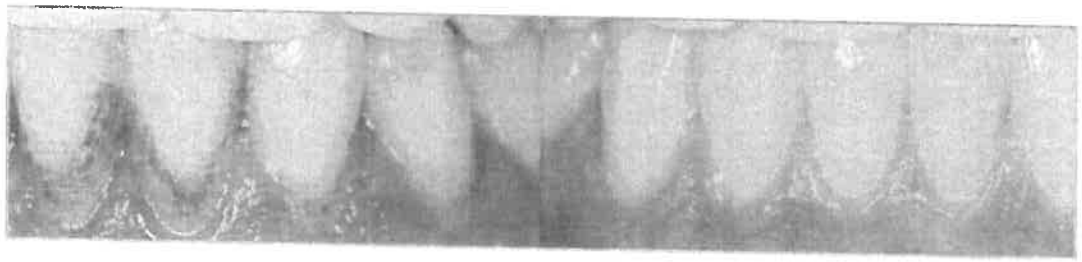
✓ Regular check-ups that stay consistent over time, not one-off visits

✓ Dental education for residents of every age, shared gently and without pressure

✓ Bridging the gap that distance has left in dentistry for smaller communities

# Thank you for your consideration

*Care in your own home, at no cost to the Village, with every cost confirmed before we begin.*



*The difference one visit makes.*

Hannah · Dental At Home · (587) 899-8088
dentalathomeyeg@gmail.com · dentalathome.ca



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14.b

**aboffice@albertabeach.com**

**From:** ecdev <ecdev@lsac.ca>
**Sent:** Monday, October 26, 2026 2:45 PM
**To:** Stephen Baffoe
**Cc:** Amy Roberts
**Subject:** Request for Letter of Support – Lac Ste. Anne County NRED Application
**Attachments:** LSAC_NRED_EconomicDevelopmentPlan_ProjectOverview_2026-10-26.pdf

Good afternoon,

I hope you are doing well.

Lac Ste. Anne County is currently preparing an application to the Government of Alberta's Northern and Regional Economic Development **(NRED)** Program to support the development of its first comprehensive, County-specific Economic Development Plan (2027–2032) and Implementation Action Plan (2027–2029).

The proposed initiative aims to establish a practical framework for supporting local businesses, attracting investment, identifying economic opportunities and strengthening collaboration across the region.

As a neighbouring municipality and a regional partner with shared interests in sustainable economic growth, we are reaching out to ask whether you would be willing to provide a letter of support for the County's NRED application.

Your support would be greatly appreciated in demonstrating regional interest in the initiative and its potential benefits for our communities. If possible, we would appreciate receiving the letter on your municipality's official letterhead.

We recognize this is a short turnaround and apologize for the limited notice. If possible, we would greatly appreciate receiving your letter by **November 6, 2026**, to allow sufficient time to finalize the application ahead of the November 19 deadline.

A brief project overview is attached for your reference, and we would be happy to provide any additional information.

Thank you for your time and consideration. We look forward to continued opportunities for regional collaboration.

Best regards,

**Stephen Baffoe**
**Economic Development Officer, Lac Ste. Anne County**

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.772.7744 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: **lsac.ca**

**Extension: 3680**

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# LAC STE. ANNE COUNTY

## Proposed NRED Project: Comprehensive Economic Development Plan (2027–2032) and Implementation Action Plan (2027–2029)

**PROJECT OVERVIEW | OCTOBER 13, 2026**

**Prepared by:** Stephen Baffoe, Economic Development Officer
**Department:** Planning and Development | Lac Ste. Anne County

## 01 | Project Background and Rationale

Lac Ste. Anne County is proposing to develop its first comprehensive, County-specific Economic Development Plan (2027–2032), supported by an Implementation Action Plan (2027–2029), to guide economic growth, business development, investment attraction and long-term economic sustainability.

The initiative builds on previous municipal and regional economic development efforts, including the 2018 *Partners in Progress* initiative with the Town of Onoway and the 2026 Economic Development Study completed by V3 Companies in collaboration with Onoway.

The proposed project represents the next stage in these efforts, consolidating existing research, validating identified opportunities and translating findings into a coordinated, actionable and measurable economic development framework.

The project aligns with Lac Ste. Anne County Council's strategic priority to **Drive Purposeful and Measurable Economic Development**, while supporting broader objectives related to financial sustainability, community well-being and regional collaboration.

## 02 | Project Purpose and Objectives

The project aims to establish a practical, evidence-based framework to guide the County's economic development activities, inform municipal investment and resource allocation decisions, and strengthen regional partnerships.

The key objectives are to:

- **Support business growth and diversification:** Identify opportunities for business retention and expansion, entrepreneurship, investment attraction and economic diversification.
- **Strengthen investment readiness:** Assess the County's economic strengths, competitive advantages, development constraints and investment potential.
- **Integrate economic development and municipal planning:** Identify opportunities to better align economic priorities with land use planning, infrastructure investment and development processes.



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- **Advance regional collaboration:** Identify opportunities for cooperation with neighbouring municipalities, Indigenous communities, industry organizations and regional economic development partners.
- **Establish measurable implementation priorities:** Develop actionable initiatives with defined responsibilities, timelines, resource requirements, potential funding sources and performance indicators.

## 03 | Proposed Project Approach

The project will be undertaken through six interconnected phases:

1. **Background Review:** Consolidate existing economic studies, municipal planning documents and available economic information.
2. **Economic and Opportunity Assessment:** Examine economic conditions, priority sectors, competitive advantages, investment readiness and geographic opportunities.
3. **Business and Stakeholder Engagement:** Engage local businesses, industry representatives, regional partners and the local community to validate findings and identify priorities.
4. **Economic Development Strategy:** Establish a long-term vision, strategic objectives and prioritized economic development opportunities.
5. **Implementation and Performance Planning:** Identify actionable initiatives, responsibilities, timelines, resource requirements and indicators for measuring progress.
6. **Final Plan Development:** Prepare the Comprehensive Economic Development Plan and Implementation Action Plan for Council consideration.

## 04 | Anticipated Project Deliverables

The project will produce:

- **Economic Development Plan (2027–2032):** A comprehensive strategy establishing the County's long-term economic development direction, opportunities and strategic priorities.
- **Implementation Action Plan (2027–2029):** A prioritized implementation matrix identifying actions, timelines, responsibilities, resource requirements and potential partnerships.
- **Economic and Investment Readiness Assessment:** An updated economic profile, assessment of investment opportunities and high-level geographic opportunity mapping.
- **Planning and Investment Readiness Recommendations:** Identification of future land use planning, infrastructure and development process considerations that may support economic opportunities.
- **Performance Monitoring Framework:** Indicators and reporting mechanisms to track implementation progress and longer-term economic outcomes.

## 05 | Regional Economic Development Significance

Economic development opportunities frequently extend beyond municipal boundaries through shared labour markets, transportation networks, business relationships, tourism destinations and investment opportunities.



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The County maintains relationships with **Community Futures Yellowhead East, North Central Regional Economic Development Services (REDS), Invest Alberta and other regional partners**.

The proposed plan will explore opportunities for collaboration in:

- **Business Development and Entrepreneurship:** Business retention and expansion, entrepreneurship and access to regional support services.
- **Investment Attraction and Readiness:** Investment opportunities, business and industrial development, and investment-related information.
- **Workforce and Industry Development:** Labour market needs, workforce development and industry partnerships.
- **Tourism and Rural Economic Diversification:** Agriculture, agri-food, tourism, recreation, energy and other rural economic opportunities.
- **Regional Partnerships:** Shared priorities and potential collaborative initiatives with municipalities, Indigenous communities and economic development organizations.

## 06 | Project Status and Next Steps

On October 22, 2026, Lac Ste. Anne County Council authorized the proposed initiative, subject to successful funding through the Government of Alberta's Northern and Regional Economic Development (NRED) Program.

The County is currently seeking letters of support from neighbouring municipalities and regional partners to strengthen its application before final submission.

Subject to successful grant funding, the County will finalize the project work program, initiate background research and coordinate engagement with businesses, stakeholders and regional partners.

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**aboffice@albertabeach.com**

**From:** ecdev <ecdev@lsac.ca>
**Sent:** Friday, November 6, 2026 9:42 AM
**To:** Kathy Skwarchuk
**Cc:** Amy Roberts; Stephen Baffoe
**Subject:** Re: Request for Letter of Support - Lac Ste. Anne County NRED Application

Good morning,

Thank you for sharing the letter of support on behalf of Alberta Beach.

We sincerely appreciate your time and support for this initiative and look forward to continued regional collaboration.

We will be sure to keep you updated as the project progresses.

Best,

Stephen


**Stephen Baffoe**
**Economic Development Officer, Lac Ste. Anne County**

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.772.7744 |TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985| WEBSITE: **lsac.ca**

**Extension: 3680**


---

**From:** aboffice@albertabeach.com <aboffice@albertabeach.com>
**Sent:** Wednesday, November 4, 2026 4:09 PM
**To:** ecdev <ecdev@lsac.ca>; Stephen Baffoe <sbaffoe@lsac.ca>
**Cc:** Amy Roberts <aroberts@lsac.ca>
**Subject:** RE: Request for Letter of Support - Lac Ste. Anne County NRED Application

Good afternoon,
Please find attached the requested letter of support from Alberta Beach for your NRED application.

Thank you,


Alberta Beach Administration
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181


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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 2, 2026

To Whom It May Concern:

**Re: Government of Alberta – Northern & Regional Economic Development (NRED) Program**
**Letter of Support for Lac Ste. Anne County**

On behalf of the Village of Alberta Beach, I am pleased to provide this letter of support for Lac Ste. Anne County's application to the Government of Alberta's Northern and Regional Economic Development Program to support the development of a Comprehensive Economic Development Plan (2027-2032) and Implementation Action Plan (2027-2029).

The proposed initiative will establish a practical framework to support local businesses, attract investment, identify economic opportunities, and strengthen collaboration across the region. As a neighbouring municipality and regional partner with shared interests in sustainable economic growth, the Village of Alberta Beach recognizes the value of this initiative and the importance of a coordinated regional approach to economic development. We acknowledge that the outcomes of this project have the potential to provide long-term benefits not only to Lac Ste. Anne County but also to neighbouring municipalities and the broader region, including our community.

Lac Ste. Anne County is an important steward of the region and plays a critical role in supporting regional growth, collaboration, and economic prosperity.

The Village of Alberta Beach recognizes that a coordinated, forward-looking approach to economic development is essential to building resilient communities, supporting local businesses, attracting new opportunities, and enhancing our region's overall economic vitality.

We are pleased to support Lac Ste. Anne County in pursuing this funding opportunity and look forward to the continued collaboration between our municipalities as we work toward shared economic development goals.

Thank you for considering this application. If you require additional information, please do not hesitate to contact us.

Sincerely,

Kelly Muir,
Mayor

Cc: Alberta Beach Council

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**aboffice@albertabeach.com**

| | |
|---|---|
| **Subject:** | Regional Policing Meeting at Lac Ste. Anne Council Chambers |
| **Location:** | Council Chambers; 56521 Range Road 65 |
| **Start:** | Tue 12/15/2026 10:00 AM |
| **End:** | Tue 12/15/2026 11:30 AM |
| **Show Time As:** | Tentative |
| **Recurrence:** | (none) |
| **Meeting Status:** | Not yet responded |
| **Organizer:** | Cindy Suter |
| **Resources:** | Council Chambers |

Good morning, as discussed at the Regional Municipalities Meeting on October 23, Lac Ste. Anne would host an in-house meeting to discuss regional policing.
We request that each municipality only send 2 people to this meeting.

Thank you.

Should you have any questions or concerns please reach out.
Have a great weekend.

**Cindy Suter**
Executive Assistant, CAO & Council
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 Ext. 3698 |TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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**aboffice@albertabeach.com**

| | |
|---|---|
| **From:** | Kelly Muir <kbmuir@gmail.com> |
| **Sent:** | Monday, November 9, 2026 9:21 AM |
| **To:** | Village of Alberta Beach |
| **Subject:** | Fwd: Eco grant |
| **Attachments:** | LILSA EcoAction Stream 1 Concept Proposal Draft Decision Needed by Sunday Nov 8.pdf |

I'm not sure whether you have seen this. I'll call you this morning to discuss. I spoke with Bernie, and it doesn't sound like enough people will get this done by the deadline, anyway. He understands how short the notification was.

---------- Forwarded message ---------
From: **Joseph B Poulin**
Date: Sat, Nov 7, 2026 at 2:30 PM
Subject: Eco grant
To: Kelly Muir <kellymuir@albertabeach.com>

Kelly
LILSA is applying for an Eco grant requiring immediate attention sorry for short notice.We are asking alll summer villages Alexis County and summer villages to write letter of support on your Village letterhead indicating you support LILSA hosting the grant application and Alberta Beach approves the amount of 6000.00 of in kind contribution. I would need this letter by Monday noon Nov 9
I didn't.t have your phone number
You can call me at

Thanks Bernie

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**From:** **Hughie Jones** hughiejones@wsisltd.ca
**Subject:** LILSA – EcoAction Stream 1 Concept Proposal (Draft) – Decision Needed by Sunday, Nov 8
**Date:** November 7, 2026 at 12:03 AM
**To:** berniepoulin [redacted]
**Cc:** Kateri Jones katerijones@wsisltd.ca, Jenna Carter jenna.carter@wsisltd.ca

Hi Bernie,

Please find attached the most recent draft of our concept proposal for EcoAction Stream 1: Community-led Freshwater Action across Canada. The program page is here: https://www.canada.ca/en/canada-water-agency/funding/ecoaction-community-program/stream1.html

The concept in brief: a one-year, $100,000 watershed-wide call to action for the Upper Sturgeon River Watershed. It combines a coordinated clean-up day (or two) in late spring or early summer 2027 with interactive workshops and surveys before and after, run with schools, agricultural societies, fire departments, leadership tables, the Alexis Nakota Sioux Nation and the Lac Ste. Anne Métis. Every bag collected would be weighed and mapped, giving EcoAction measurable results. The engagement would also feed directly into the GMF climate work LILSA was just awarded, and it builds momentum toward the watershed management plan.

**Deadline**

- Applications close Tuesday, November 10, 2026 at 3:00 PM EST (1:00 PM Mountain).
- The program recommends completing the budget in the online system (GCEMS) 24 hours early, so in practice we need to be ready by Monday, November 9 at 1:00 PM Mountain.
- That leaves the weekend and Monday morning. We need LILSA's go/no-go by Sunday, November 8 at the latest.

What it would take if LILSA decides to compete

***From LILSA (urgent):***

- A board decision confirming the go-ahead and the 12-month, $100,000 scope.
- Unobstructed access to LILSA's GCEMS account for Whitestone, so we can enter and submit the application on LILSA's behalf.
- Help reaching the partners below over the weekend, plus sign-off on the final application and consent to share.

***From partners (by Monday afternoon):***

- EcoAction funds a maximum of 50% of the project, so we need a 1:1 non-federal match (cash or in-kind). The GMF award is federal and can't count.
- We need signed letters of support and in-kind commitment, each stating a dollar value, from the summer villages, Lac Ste. Anne County and the Alexis Nakota Sioux Nation. Together they need to total at least $100,000.
- A support letter from the Lac Ste. Anne Métis would also strengthen the application.

***From Whitestone:***

- Template support and commitment letters to the partners within hours of a go-ahead.
- The full application written and entered in GCEMS (narrative, work plan, budget and performance indicators), ready for LILSA's review before submission.

***If funded:***

- A 12-month project. Whitestone would deliver the workshops, materials, surveys, data platform and reporting.
- LILSA would hold the contribution agreement and provide light administration and volunteer coordination support.

Happy to jump on a quick call this weekend. Jenna and Kateri are copied for coordination.

Thanks,

Dr. Hughie Jones
Whitestone Industry Services Ltd.
hughiejones@wsisltd.ca

**LILSA EcoAction Stream 1 Concept Proposal - Whitestone...**

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# EcoAction Stream 1: Community-led freshwater action across Canada

## Notice

The application submission period for funding under EcoAction Stream 1: Community-led freshwater action across Canada is now **open**.

The deadline to submit an application is **November 10, 2026 (3:00 PM EST)**.

Please contact us by email at EcoActionNational@cwa-aec.gc.ca for more information.

Community-led Freshwater Action across Canada helps Canadians become involved in creating more sustainable communities by taking actions that improve freshwater quality and ecosystem health. The program supports initiatives that inspire individuals and communities to turn their knowledge and values into action, enhancing water literacy and fostering stewardship across Canada.

The goal of the Program is to improve the environment and increase water awareness and capacity in the community. All projects must demonstrate strong community involvement and must address the **Key Environmental Priority of Fresh Water**.

## On this page


- Eligible projects
- Projects not eligible for funding
- Eligible applicants
- Eligible project costs
- Funding details
- Matching requirements
- Performance indicators
- Permits and federal lands
- Application process and consent to share
- Selection process
- Notification and reporting requirements
- Annex A – Additional guidance on ineligible projects, and activities
- Contact us
- Related links


## Eligible projects

EcoAction Stream 1: Community-led Freshwater Action across Canada funds projects that have a local, regional or national scope. To be eligible, projects **must** address the Key Environmental Priority of Fresh Water, and they **must** demonstrate a strong community involvement and support.

Eligible projects include:

- Shoreline protection, stabilization or improvement
- Waste and/or garbage cleanup, removal and/or diversion
- Invasive species control and/or removal
- Planting indigenous plant species
- Habitat and/or land restoration
- Workshops and/or outreach directly paired with community action
- Implementing freshwater recommendations from environmental management plans and
- Reduction of water usage

### Community support and involvement requirements

All applications must demonstrate a **strong community involvement** and an action component. EcoAction Stream 1: Community-led Freshwater Action Across Canada provides an opportunity for Canadians to become involved in creating sustainable communities through projects that yield measurable, positive environmental results.

Applicants are encouraged to include a **water literacy component** that highlights how their project will share knowledge and foster positive water-related attitudes and behaviours within their community. This helps build awareness of the

Opportunities for increasing water literacy include, but are not limited to:

- Inclusion of Indigenous Knowledge to inform action
- Public opinion polls or surveys
- Community-level discussions, sharing knowledge and results, including through storytelling
- Educational workshops
- Project reports or factsheets
- Social media posts

## Projects not eligible for funding

- Projects focused on brackish water and saltwater activities
- Projects already underway *
- Continuation of projects previously funded by EcoAction *
- Ongoing core organizational activities *
- Activities required by law and/or mandated by any level of government *
- Projects designed only to beautify an area
- Political lobbying, advocacy or fundraising activities (or activities that may be perceived as such)
- Projects outside of Canada.

* Please refer to Annex A for further details.

## Eligible applicants

Canadian organizations are eligible to apply and include:

- Not-for-profit organizations, such as charitable and volunteer organizations, professional associations, and non-governmental organizations
- Indigenous organizations, boards, commissions, communities, associations and authorities and
- Local organizations such as community associations and groups, seniors' and youth groups, and service clubs

Preference will be given to applications that engage priority groups to achieve project objectives. These groups include:

- Indigenous peoples
- Youth (up to 25 years of age)

## Eligible project costs

- Human resource costs, including salaries and benefits
- Contractors required to perform activities related to the project
- Management and professional service costs such as accounting, monitoring, communications, official language translation, Indigenous languages translation, audit and legal charges
- Hospitality, travel and venues/conference expenses that are attributed directly to carrying out the project (in accordance with the Treasury Board Secretariat's Directives on Travel, Hospitality, Conference and Event Expenditures)
    - Hospitality expenditures can include costs related to Indigenous ceremonial offerings to be utilized or consumed during meetings or ceremonies such as traditional medicines, cultural foods, tea and sacred plants
- Costs associated with an Indigenous participation or ceremony
    - Monetary Honoraria offered to Indigenous Elders and/or Knowledge Keepers related to specific participation activities which may include but not be limited to translation and interpretative costs, leading a traditional opening/closing ceremony and/or prayer, the sharing of traditional knowledge and protocols, (including spiritual advice to individuals), and demonstrating traditional art and other practices
- Materials and supplies costs
- Printing, production and distribution costs
- Equipment purchases or rental
- Vehicle rental and operational costs
- Any GST/HST (Goods and Services Tax / Harmonized Sales Tax) (Goods and Services Tax and the Harmonized Sales Tax) that is not reimbursed by Canada Revenue Agency and any PST (Provincial Sales Tax) not reimbursable by the provinces and
- A reasonable share (20% or less) of overhead and/or administrative costs directly attributed to the carrying out of the project



Per the Government of Canada's Buy Canadian Policy, funding recipients are encouraged to prioritize Canadian suppliers, materials, and/or content and to provide a simple description on how they have done so in their project. Priority may be given to projects that prioritize Canadian suppliers, materials, or content. Applicants who do not prioritize Canadian

- Studies, research and monitoring activities (environmental issues addressed through project activities should already be identified and researched)
- Planning without a direct-action component and measurable results
- Preparation of formal curriculum materials (except informal, supplementary materials used to enhance learning)
- Educational events or workshops without a direct community action component (e.g. Invasive species workshop without a hands-on restoration component)
- Core organizational functions (e.g., meetings, maintenance and administration unrelated to the project)
- Annual or regular organizational events or campaigns
- Attending general conferences
- Recreational purposes
- Construction of infrastructure (building, roads, bridges and other structures) except for natural infrastructure (e.g. wetlands, publicly accessible rain gardens)
- Capital asset purchases (defined as a single item costing more than $10,000 with a useful life of more than one year)
- Land acquisition
- Vehicle purchase
- Incentives and rebates and
- Further disbursement of funds to a third-party recipient (i.e., micro grants)

If you are unsure about the eligibility of your project, project activities or related costs, please contact us at EcoActionNational@cwa-aec.gc.ca.

# Funding details

- EcoAction Stream 1 can provide funding up to a **maximum of $100,000**, and a **minimum of $25,000.** Applications requesting more than $100,000 from EcoAction will not be considered during the eligibility review process.
- The maximum duration of EcoAction Stream 1 funding to a project is **36 consecutive months**
- Projects can be single or multi-year
- EcoAction funding must be requested for each year of the project to be eligible
- EcoAction will fund up to 50% of the total project value (please note matching requirements below) and
- Projects not funded can be re-submitted in a future call for applications

# Matching requirements

A minimum of 50% of the total project funding must be obtained from sources other than the Government of Canada. Therefore, for every dollar you receive from the Government of Canada, including EcoAction Stream 1: Community-led Freshwater Action across Canada, you must obtain at least the same amount from non-federal government partners (1:1 match funding required).

Employment support programs within Employment and Social Development Canada and programs for Indigenous peoples within Indigenous Services Canada are exempt. Other sources of funding may be in the form of cash or in-kind contributions, or a combination of both.

Sources of matching funds (cash and in-kind) and defined collaborations (e.g. contributions by the applicant, landowners or others involved in the project.) must be clearly outlined and described in the Project Budget. All funding (cash or in-kind) used to meet the 1:1 matching funding requirement must be expended during the project funding period.

Eligible sources of cash or in-kind contributions include:

- Equipment, materials, and/or office supplies
- Volunteer time for project activities, coordination, or professional services
- Expertise from consultants, Elders, or academics
- Incentives or discounts
- Other donated goods or services that help cover project costs or completion of the project activities

For example, a company donating native perennial plants or members of a local community group volunteering their time to your project are considered in-kind contributions and are assigned a fair market monetary value.

Ineligible matching contributions: the value of ineligible project activities, the value of the land used for the project and/or the purchase of land cannot be considered as part of matched funds for EcoAction Stream 1.

# Performance indicators



Applicants will be asked to identify the performance indicators that apply to their project and provide the expected goal for each. Your project must include at least one environmental indicator **and** one capacity building indicator.

Performance indicators for EcoAction Stream 1 are:

### Environmental indicators

| | |
|---|---|
| Amount of area from which toxic or harmful waste was removed from the environment or freshwater body (# of hectares) | The amount of area from which toxic or harmful materials have been diverted or removed from the environment and/or freshwater body. |
| Amount of water conserved (# of litres) | Measured as number of litres of water conserved. |
| Area protected, stabilized or improved through restoration activities (# of hectares) | Includes shoreline, habitat, or area in which the integrity of the ecosystem and/or land is restored, improved, stabilized or protected. Includes improvement or restoration actions such as debris removal, vegetation plantings and/or erosion control, as well as the implementation of recommendations from environmental management plans. It may also include aquatic/terrestrial habitat that is protected or improved. |
| Number of plants, trees, and/or shrubs planted that are indigenous to an area (# of plants/trees/shrubs planted) | Planting efforts must contribute to the broader health of the freshwater ecosystem and should be well-suited to the area in which they are being planted. Projects will include implementation strategies that help ensure the survival of plantings. |

### Capacity building indicators

| Indicator | Description |
|---|---|
| Jobs created (# of jobs created) | Jobs created include full-time, part-time, temporary, and contract employment generated by the project, including youth employment. Jobs created must be related to the implementation or delivery of the project or project activities. |
| Total number of volunteers directly implementing project (# of volunteers) | Volunteers, including youth, are individuals with a role in implementing the project. |
| Total number of youth volunteers directly implementing project (# of youth volunteers) | Youth volunteers only are individuals with a role in implementing the project. For the purpose of this calculation, youth are considered as individuals under the age of 25. |
| Total number of participants in project activities (# of participants) | Total number of individuals, including youth, directly participating in, or attending a project activity. For example, attendees of an information session or individuals taking part in an outreach activity. Participants are engaged through the project's activities, but as opposed to volunteers, they do not necessarily have a specific role in implementing the project. |
| Total number of youth participants in project activities (# of youth participants) | Total number of youth participants, directly participating in or attending a project activity. For example, attendees of an information session or individuals taking part in an outreach activity. Youth participants are engaged through the project's activities, but as opposed to volunteers, they do not necessarily have a specific role in implementing the project. |

## Permits and federal lands

Applicants are responsible for conducting the necessary research to determine if laws or mandates apply to any of the activities listed in the application. It is recommended that applicants verify relevant federal, provincial/territorial, and municipal legislation and regulations relating to the project's activities and/or location(s).

### Permits

If permits or authorizations are required for the project, these must be identified in the application. If not yet obtained, ensure the timeline for obtaining these approvals is included in the project's work plan.

### Federal lands

Applicants must review the project locations and activities and determine if any activities will occur on federal lands. Projects occurring on federal lands may be required to complete an Impact Assessment.

According to the *Impact Assessment Act*, **federal lands** are defined as:

a) lands that belong to His Majesty in right of Canada, or that His Majesty in right of Canada has the power to dispose of, and all waters on and airspace above those lands, other than lands under the administration and control of the Commissioner of Yukon, the Northwest Territories or Nunavut

b) the following lands and areas:

ii. the territorial sea of Canada, in any area of the sea not within a province
iii. the exclusive economic zone of Canada
iv. the continental shelf of Canada and

c) reserves, surrendered lands and any other lands that are set apart for the use and benefit of a band and that are subject to the *Indian Act*, and all waters on and airspace above those reserves or lands

# Application process and consent to share

## Application process

Applicants must submit their project application using the Grants and Contributions Enterprise Management System (GCEMS), Environment and Climate Change Canada's (ECCC) online application system.

It is strongly recommended that applicants complete the budget in GCEMS (Grants and Contributions Enterprise Management System) 24 hours prior to the application deadline to allow sufficient time to resolve any errors. An application not submitted by the deadline will not be considered.

**GCEMS (Grants and Contributions Enterprise Management System) Applicant User Guide**: The GCEMS (Grants and Contributions Enterprise Management System) Applicant User Guide contains step-by-step instructions on how to apply for funding, including information on how to create, edit and submit project applications. Visit: Grants and Contributions Enterprise Management System.

**For technical assistance when using GCEMS, please contact the GCEMS team directly at: sgesc-gcems@ec.gc.ca.**

Consider including the following elements to strengthen your application:

- Opportunities for active community involvement in the project activities
- A strong community engagement and water literacy to increase awareness of water issues and capacity-building and improve sustainable behaviours and practices, within the timeframe of the project (e.g., pre- and post-project surveys)
- Clear objectives that are realistic, achievable and measurable
- Demonstration of the links between the funding request, project activities, the Key Environmental Priority of **Fresh Water** and indicator results
- Relevant qualifications and experience of the project team members that will facilitate project activities and contribute to the project's success (i.e., project management capacity)
- Rationale why the project is needed locally, regionally and/or nationally, including any efforts by your organization or others to address this environmental issue
- Details on permits and technical information to ensure reviewers can evaluate the project's feasibility, technical merit, environmental benefits, and compliance with jurisdictional requirements. **Such approvals and permits must be identified in the application**
- Supporting documentation to help evaluate project activities or information to conduct an environmental screening (i.e., reports, relevant background information)

The following information is recommended, but is **not required when applying**:

- Additional information such as research summaries, photos, sketches, maps
- Support letter(s) from any of the following:
  - the First Nation (s) for projects engaging, or involving Indigenous communities
  - Landowner confirming permission for groups conducting restoration activities on private property
  - community organization endorsing the project

## Consent to share

The Canada Water Agency may share applications with other funding programs for which applications may be eligible; applicants will be able to opt out of this during the submission process.

# Selection process

EcoAction Stream 1 decisions are based on an annual open Call for Application process. All completed applications received by the deadline will go through a three-stage review process:

**Stage 1: Administrative Review:** Review for project eligibility. Ineligible projects will be notified at the end of this stage.

**Stage 2: Technical Review:** Subject-matter experts confirm the validity of the issues and the scientific and technical feasibility of projects.



**Stage 3: Final Review:** Projects are reviewed based on:

- project's link to fresh water
- evidence of strong community involvement/water literacy components
- feasibility of the project's impact, budget, results and activities

- engagement and partnership with priority groups

## Notification and reporting requirements

All applicants (both successful and unsuccessful) will be notified in writing. If your project is approved, you will be contacted to negotiate a Contribution Agreement, which outlines the terms and conditions of funding. Federal MP (Members of Parliament)s and/or their team may be advised about the approval of a project and be provided with information provided in the project application including applicant's name, project title, project description, project location, funding amounts and contact information.

Funding is conditional on the successful negotiation of a Contribution Agreement between the applicant and the CWA (Canada Water Agency). Each Contribution Agreement must include written confirmation of all funding sources, a project design summary, delivery, progress evaluations and anticipated results, as well as a budget forecast. All of these components must be accurately completed before the agreement can be signed.

All approved recipients must submit reports to CWA (Canada Water Agency) throughout the duration of the project as outlined in the Contribution Agreement. Payments are based on the project cashflow and reporting.

Once a project has finished, a final report is required. The final payment will not be provided (minimum 10% holdback) until a final report has been submitted, reviewed and approved by CWA (Canada Water Agency).

## Annex A – Additional guidance on ineligible projects, and activities

### Projects already under way, the duplication/continuation of projects, and ongoing core organizational activities:

- EcoAction Stream 1 funds only new projects or new phases of a project. The continuation of existing projects, whether funded by EcoAction or not, are not eligible for funding.
- For a new phase of a previously completed project to be eligible, it must:
  - have distinct start and end dates
  - have clear goals and objectives that distinguish the phases as different projects and
  - track the performance indicators from the new phase activities
- Attributes that can help determine a new phase of a project, rather than continuation or duplication, include:
  - activities occur in a **new geographic location** than previous projects (EcoAction or otherwise)
  - **new activities** in the same geographic location
  - **new** measurable results and performance indicators
- Applicants must demonstrate how the proposed project is a new phase or differs from ongoing core organizational activities. Projects dealing with reoccurring issues at a new location may be deemed ineligible.

**Project activities required by law and/or mandated by government are not eligible for funding, including:**

- Projects related to compliance with **by-laws in effect** (e.g., installing septic tanks on properties, if required by law)
- **Core/required operational costs belonging to a program mandated by law** (e.g., municipal water treatment)
- **Activities required by provincial regulation related to agricultural practices** (e.g., building fencing around riparian areas, when required by law.) and/or
- **Site decontamination**

## Contact us

**E-mail:** EcoActionNational@cwa-aec.gc.ca

## Related links

- Grants and Contributions Enterprise Management System
- GCEMS Applicant User Guide

Date modified: 2026-10-19

Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 9, 2026

To Whom It May Concern

**Re:** **Lake Isle Lac Ste. Anne Stewardship Society (LILSA)**
**EcoAction Stream 1 Grant Application – Upper Sturgeon River Watershed**

In reference to the above noted, please accept this letter as the Village of Alberta Beach's letter of support. Alberta Beach is located on the south shore of Lac Ste. Anne Lake, and is directly affected by the lake levels and lake health of Lake Isle and Lac Ste. Anne and because of this the Village of Alberta Beach supports this application.

This Call to Action as prepared by Whitestone Industry Services Ltd is the next step we as a community can take action on to assist with the cleanup of both Lake Isle and Lac Ste. Anne Lake as they are the headwaters to the Sturgeon River. Our Village will offer in-kind contributions to this project by way of governance to the committee and project, mobilizing volunteers, communications within our community, public works and admin staffing as applicable, and venues for hosting events or equipment, and equipment as may be applicable. It is estimated that Alberta Beachs' in-kind contribution would be equivalent to $6,000.00.

LILSA has been an active and valuable group to our lake community for many years, and has a solid track record. As such the Village is confident in naming LILSA as the host for this grant opportunity and project initiative.

We hope this Call to Action is looked upon favourably as a continuation to the good work our region and regional partners have taken on for both Lake Isle and Lac Ste. Anne Lake, as well as the Sturgeon River.

Sincerely,

Kelly Muir,
Mayor

Cc: Alberta Beach Council

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**aboffice@albertabeach.com**

**From:** special@eventertainment.ca
**Sent:** Tuesday, November 3, 2026 7:33 PM
**To:** aboffice@albertabeach.com
**Subject:** New Years Day Pond Hockey Tournament

Good Afternoon,

We are considering putting on a small pond hockey tournament for the Beach and area on New Year's Day. Our event company has produced a number of events locally including providing entertainment for Onoway And District Ag Society Heritage Days, Alberta Beach Ag Society What Women Want 2023, 2025, 2026, Alberta Beach Active 50+ Club 50th Anniversary events including Game Show Mania in May, and more recently we produced the Elvis Tribute concert at the Agliplex in September.

With such a vibrant community, we think starting a pond hockey tournament on New Years Day would be fun and something different for our residents to enjoy. We hope to be able to catch some of the weekenders along with the year-round residents on this day. The tournament would be alcohol free and family oriented with games, music etc to make it a memorable event.

We were thinking on clearing 2-3 ice surfaces around the main beach area, the typical pond hockey surface is only 50-80 % the size of a regulation NHL arena. The plan would be to accept up to 12 teams the first year to build the excitement as well as building a small group of volunteers who may be of a younger demographic than we are used to putting on events locally. By starting small with a one-day tournament, we can build momentum slowly.

We will approach local companies to participate such as Beach Side Grind, Mamas in the Kitchen etc. to ensure adequate amenities are available. We have contacted Hockey Alberta to inquire about insurance etc and any support they would possible provide for events such as this.

Any direction or assistance the Village could provide would be great.

Regards,
Norm

*Norm Shaw*
Event Planning Specialist/Entertainer
780-962-3511

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14.f

**aboffice@albertabeach.com**

| | |
|---|---|
| **From:** | Odell Brokenheim |
| **Sent:** | Monday, November 9, 2026 4:58 PM |
| **To:** | aboffice@albertabeach.com; taraelwood@albertabeach.com |
| **Cc:** | patrol@albertabeach.com |
| **Subject:** | Re: Alberta Beach Traffic and Bylaw Enforcement Concerns |

Dear Mayor, Members of Council, and CPO Lucas Stacey,

Thank you for your response. I acknowledge that delays in processing Community Peace Officer appointments may have contributed to enforcement challenges. We have also noticed patrols in the community and recognize that some evening and weekend coverage exists. However, enforcement remains insufficient, predictable and the excessive noise has not decreased. We are asking Council and Patrol for help and support with an ongoing situation that is seriously affecting residents' quality of life.

Much of the disruption appears to come from a small group, with approximately 7-10 particularly obnoxious repeat offenders who can be readily identified. Some can be identified through photographs and known addresses, which residents can provide directly to Patrol. Many residents are beginning to document these incidents out of frustration with how persistent the behaviour has become.

This is not limited to strictly dirt bikes or trucks, although they are major contributors. It involves dirt bikes, quads, side-by-sides, trucks, cars, and motorcycles, including vehicles whose exhaust systems appear to have been significantly modified. Extremely loud gas and diesel trucks remain a major part of the problem and need specific enforcement attention along with dirt bikes.

We repeatedly observe unnecessary stationary revving hitting the rev limiter in and around residential areas and near the, Agriplex, camp ground, downtown and other gathering areas as well as repeated trips along the main roads, and riders circling the RV park near the Alberta Beach office. The noise from these vehicles carries far beyond their immediate location and repeatedly disrupts people throughout the surrounding area. A major area that had been identified is 46A ave behind the Agriplex and the ally East of 47 Ave and 47 Ave. This long straight line across nearly the whole village promotes extremely high speed and noise and is used excessively and also contains a populated sidewalk. Other areas that were noted by residents as problems include "The Main Drag" 50 Ave as a major concern, 48 ave, 42 Street, 46 Street, 46 ave/46B street, 51 Street and 53 street.

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The noise is relentless, extremely disruptive, and unacceptable. Residents are having conversations and community interactions interrupted, rest disturbed, and the enjoyment of their homes and outdoor spaces repeatedly taken away. People should not have to close their windows, retreat indoors, or organize their lives around a few individuals who show no consideration for anyone around them. This goes well beyond a minor annoyance or the ordinary sounds of a community with a motorsport culture.

The noise is also frequently accompanied by dangerous behaviour, including speeding, aggressive driving, stunting, "off the line" starts, burnouts, and reckless riding or driving including being on sidewalks. These behaviours warrant attention in their own right and may involve additional offences carrying substantial penalties. Enforcement needs to address the full range of conduct being observed, including noise, equipment violations, and unsafe operation.

Your clarification that patrol hours include evenings and weekends is appreciated and my original correspondence acknowledged occasional weekend coverage. The concern is whether coverage is sufficient and occurs when these behaviours are happening. Residents continue to observe disruptive activity after patrols appear to have left or later into evening or night when individuals seem confident they will not be caught. This is also associated with a high probability of drinking and driving.

We need purposeful enforcement after approximately 5–6 p.m., continuing into the late evening, particularly on weekends.

A schedule also needs to be provided to dispatch so they can confidently tell residents when patrol is on but not publicly available for people to alter their behaviour around.

These offenders are conspicuous because of how loud and consistent their behaviour is. Patrols need to actively identify them, address the violations, and issue tickets where warranted. Residents need meaningful intervention during the periods when the disruption occurs.

Rerouting OHV traffic away from the town centre and residential areas would also be very helpful. Routes should direct riders toward the perimeter of the Village and out to permitted riding areas, keeping them away from homes, yards, businesses, and public spaces where people gather. There is no reason for riders to use sidewalks, main roads, and alleys as their recreational track. Repeatedly circling through these areas is disruptive, dangerous, and extremely frustrating. Any necessary access between a residence and a permitted route should be highly regulated, patrolled and not become an excuse for continuous recreational riding through the community.

The fines and proposed bylaw changes also remain unanswered. My original letter requested that Council review Traffic Bylaw #208-07 and Off-Highway Vehicle Bylaw #187-03 and consider escalating



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penalties of $250, $500, and $1,000. We also requested a review of operating hours. Please clarify whether Council intends to consider these requests, including routing OHV traffic to the Village perimeter.

Residents and offenders are also not seeing clear, prominent communication about noise restrictions and their consequences. Visible signage and public notices would help, but penalties must also be consistently enforced. Whatever fines exist on paper, the continuing behaviour suggests that the current deterrent is insufficient.

A growing number of residents are frustrated and are now aware that these concerns were formally brought before Council and recorded in the public meeting record. Having reviewed the publicly posted minutes and Council's response, we were left with the impression that the focus was on how to respond to the correspondence rather than what concrete action would address the problem. We would welcome clarification of any substantive direction or commitments that were made.

There is also a serious concern about where continued inaction could lead. When people experience repeated disruption and feel that requests for help are not producing results, there is a real risk that some will attempt to resolve matters themselves through confrontation, retaliation, or worse. We do not want that outcome and are asking for effective intervention to help prevent it. This is a concern about escalating frustration, not an endorsement of anyone taking matters into their own hands.

Residents cannot be left feeling helpless and increasingly distressed while those repeatedly breaking the rules appear free to continue without meaningful consequences. People need confidence that their concerns are being taken seriously and that the authorities responsible for enforcement will provide practical help.

Please provide a written response addressing:

- What targeted enforcement will follow from Patrol's review, particularly during the evening and weekend periods identified, including enforcement directed at excessively loud gas and diesel trucks, first bikes and motorcycles.
- Whether the appointment delays are still affecting staffing and when any outstanding gaps are expected to be resolved.
- Whether Council will review the requested fines and OHV operating hours.
- Whether Council will reroute OHV traffic toward the Village perimeter and away from homes, businesses, and actively used public spaces.

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- How residents should submit photographs, identifying information, and incident details to support enforcement. A clear way to report at all times would be helpful for patrol follow up and to identify repeat offenders.
- When residents can expect an update on actions taken and their effectiveness.

I and we appreciate the challenges involved in providing enforcement, it is a difficult situation, but the ongoing disruption is not acceptable. We are residents, homeowners and taxpayers and deserve to live free from unreasonable disruption. We are asking for support, a clear plan, and meaningful follow-through so residents can enjoy their homes and community without this relentless interference.

Thank you for your attention. I look forward to a substantive response,

Odell Brockenheim & members of the community

On Fri, Sep 18, 2026 at 11:33 <aboffice@albertabeach.com> wrote:

Good morning,

Please be advised that Council received your correspondence regarding traffic and bylaw enforcement concerns at their September 15th Regular Council Meeting which was accepted for information.

Council would like to provide the following information to the concerns you raised. There has been a six-month delay by the Government of Alberta in processing Community Peace Officer appointments, which has contributed to some of the challenges identified in your correspondence.

We would also like to clarify that patrol hours do in fact include evening and weekend coverage. In addition, Council has directed that your concerns be forwarded to the Patrol Department for further review and attention.

We have included the Patrol Department in this email. If you have any further questions or concerns you can reach out directly to CPO Lucas Stacey.

Thank you again for bringing your concerns forward. We appreciate you taking the time to contact Council.

Thank you,

Alberta Beach Administration

Box 278

Alberta Beach, AB

T0E 0A0

Phone: 780-924-3181

Fax: 780-924-3313

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aboffice@albertabeach.com

*This email is intended for the use of the recipient or entity to which it has been addressed. This email may contain information that is privileged confidential, and/or protected by law and is to be held in strict confidence. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute or take action relying on it. Any communication received in error, or subsequent reply should be deleted or destroyed.*

**From:** Odell Brokenheim
**Sent:** August 31, 2026 8:23 AM
**To:** taraelwood@albertabeach.com; debbiedurocher@albertabeach.com; decolynnejoburns@albertabeach.com; kellymuir@albertabeach.com; aboffice@albertabeach.com
**Subject:** Alberta Beach Traffic and Bylaw Enforcement Concerns

Dear Mayor and Members of Council,

I am writing today on behalf of several residents of Alberta Beach and the Tri-Village area to raise a serious and worsening concern regarding excessive vehicle noise, speeding, reckless and impaired driving, and unsafe OHV use in Alberta Beach, and to specifically request stronger and more consistent enforcement.

Residents are routinely subjected to modified and excessively loud exhaust systems, unnecessary revving, burnouts, speeding, stunting, and dangerous driving. Individuals, including children, are also operating ATVs on Village roads in violation of existing restrictions, including riders without helmets. These are not minor inconveniences. They are ongoing public-safety and severe quality-of-life issues.

It is important to clarify that this is not primarily an OHV noise problem. A large portion of the most disruptive noise comes from trucks, motorcycles and cars with straight-piped or heavily modified exhaust systems, often with modifications that appear specifically intended to make the vehicle louder. This type of exhaust noise carries for miles under normal conditions and can be heard well beyond the road or area where the vehicle is being operated. There is well-documented evidence that lower-frequency sound travels farther and penetrates buildings and areas more readily than higher-frequency sound. Engine-retarder brakes are a familiar example of this problem: their distinctive, abrupt sound and frequency characteristics make them particularly intrusive over long distances and inside homes. The same characteristics apply to extremely loud exhaust systems and make them far more disruptive than ordinary traffic noise.

The frustrating part is that the laws and penalties to address this behaviour already exist: 124

- Alberta Beach Public Order Bylaw #197-04 prohibits public noise, nighttime residential noise and motor-vehicle noise. Penalties are $250 for a first offence, $500 for a second and $1,000 for third and subsequent offences. (Alberta Beach)
- Alberta Beach Traffic Bylaw #208-07 prohibits objectionable vehicle noise, including tire squealing, roaring or explosive vehicle sounds and excessively loud stereos. The fine is $100. Engine-retarder braking is $250, and exceeding the 15 km/h alley speed limit is $75. The general Village speed limit is 40 km/h unless otherwise posted. (Alberta Beach)
- Alberta Beach Off-Highway Vehicle Bylaw #187-03 requires OHVs to generally use the most direct route between a residence and permitted area, limits them to 10 km/h, requires use of alleys and lanes except where otherwise permitted, prohibits operation between 11 p.m. and 8 a.m., and requires operators and passengers to wear approved helmets. Specified penalties include $57 for failing to wear a helmet or failing to use the most direct route, $100 for operation in restricted areas, and $115 for prohibited operation or excessive OHV exhaust noise. The bylaw also permits a peace officer to seize and detain an OHV where there are reasonable grounds to believe an offence has occurred. (Alberta Beach)
- Under Alberta's Use of Highway and Rules of the Road Regulation, ss. 82 and 87, unnecessary vehicle noise and operating a vehicle in a residential area between 10 p.m. and 7 a.m. in a manner that unduly disturbs residents carry $162 penalties.
- Alberta's Vehicle Equipment Regulation, s. 61, regulates exhaust and muffler systems, including alterations that increase exhaust noise. The current specified penalty is $135 before the applicable victim surcharge.
- Speeding penalties currently range from $105 to $744 for 1–50 km/h over the limit, with 2–4 demerit points depending on speed. At 51 km/h or more over, there is a mandatory court appearance and six demerit points.
- Impaired driving carries immediate and substantial consequences. A first IRS FAIL includes a $1,000 penalty plus a 20% victim surcharge, 30-day vehicle seizure, 90-day complete licence suspension followed by a further 12-month suspension, along with mandatory remedial requirements. Criminal Code impaired-driving convictions carry a minimum $1,000 fine for a first offence, increasing for higher blood-alcohol concentrations, with imprisonment required for repeat offences.

The issue is not a lack of laws, most of the penalties or enforcement authority. The issue is consistent enforcement.

The following bylaws would benefit from a large increase in the penalties associated with them.

- Alberta Beach Traffic Bylaw #208-07
- Alberta Beach Off-Highway Vehicle Bylaw #187-03

Increasing the fines to $250, $500 and $1,000, similar to Alberta Beach Public Order Bylaw #197-04, would be appropriate and allow the bylaws to remain current.

For Bylaw #187-03, a review of routes should be conducted to remove OHV traffic from residential areas as much as possible, keeping it to the perimeters and away from homes, businesses and primary roadways. Consideration of reducing the hours would also be beneficial. There are plenty of trails to use; there is no reason OHVs should be using main roads, sidewalks or residential streets as their primary track.

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When people believe there is little chance of being stopped or ticketed, the deterrent disappears. Individuals see others getting away with the same behaviour and it becomes normalized. This has been extremely apparent in 2026 where this behaviour has seen an all time high. Enforcement is the most direct way to stop that cycle.

This is becoming increasingly concerning as all of these violations are occurring openly with blatant disregard. Adults and parents are responsible for the conduct and safety of themselves and their children, but the municipality also has an important role in enforcing the rules established to protect everyone using public areas. If and when a serious injury or death eventually occurs after these behaviours have been repeatedly visible and allowed to continue, residents will understandably ask why more was not done.

The disruptions that occur from vehicles also need to be taken very seriously. One excessively loud vehicle can disturb people throughout a large portion of Alberta Beach and surrounding communities. Because this type of noise can travel such significant distances, the impact of one deliberately loud vehicle is not confined to one street or neighbourhood; it can affect a substantial portion of the Village at once. Residents should not have to be deafened while in public, close their windows, stop conversations, be awakened at night, or repeatedly have the enjoyment of their homes and properties interrupted because one person chooses to make as much noise as possible.

For many people, this has moved well beyond irritation. It is deeply affecting quality of life. People are tired of it, extremely frustrated by it, and increasingly feel that nothing will change because the behaviour continues without meaningful consequences. It is pushing responsible residents and visitors away while encouraging exactly the kind of behaviour Alberta Beach should be trying to discourage.

I understand and appreciate that Alberta Beach has a culture of motorsport. I agree with and support much of the culture. My family, friends and I are enthusiasts of classic cars, boating and snowmobiles. There are many responsible owners who respect the community and understand and obey the rules and the culture. However, there is an increasing number of individuals who have a blatant disregard for the laws and community and whose only objective is to make noise, be disruptive, get attention, and be obnoxious. That is the behaviour that is becoming a problem and, in turn, negatively impacting the responsible individuals.

These issues are "here and now" problems where active patrol, photo radar or acoustic radar are beneficial in making changes to improve the community. **Patrolling with purpose, implementing appropriate patrol hours that extend into the evening and night time and all weekends**, issuing tickets, detaining vehicles when appropriate and following up on equipment violations will drastically improve our community. In addition, removing unsafe people from the roads is only beneficial.

"9-5" patrol with occasional weekends is not sufficient. People know the patrol schedule and in turn behave poorly when they know no patrol is available to stop them. This has been an observed pattern by many residents.

Alberta Beach should not be allowed to erode and become known as a place where excessive noise, reckless driving, impaired driving and disorder are tolerated. That is not what this community was, and it should not be what it becomes. We have a real opportunity in Alberta Beach to take a direction that would be hugely beneficial for the community and the area, but holding residents and visitors accountable for their poor behaviour is an absolute must.

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I respectfully ask Council to make enforcement of these existing laws a serious priority, particularly during the summer, evenings, nights and weekends when these problems are most prevalent.

The laws exist. The penalties exist. The enforcement authority exists. Consistent enforcement can make a real and immediate difference. Please use the tools already available before this problem becomes even more deeply entrenched in our community.

Thank you for your consideration. I appreciate your time, and please don't hesitate to contact me should you have any questions or would like to discuss any items.

Regards,

Odell Brockenheim & Community

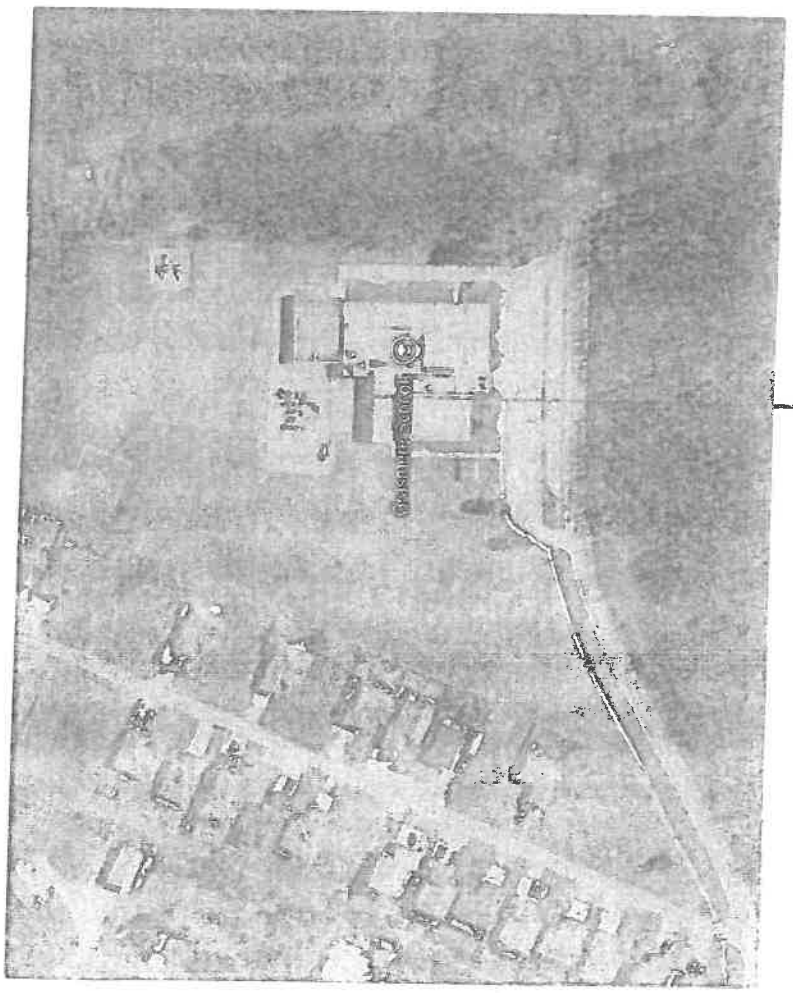


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## Bylaw 15-2022 - Schedule A
## Member Connection Application Form

| To Be Completed by Member (Applicant Municipality) | |
|---|---|
| **Member Name:** | |
| **Member Contact:** | Contact Name: Randy Lovich<br>Contact Phone Number: 780-284-8911<br>Contact Email: randy.lovich@ngps.ca |
| **Location of Requested Connection:** | Legal Land Description: 4201 - 46 ST. ALBERTA BEACH<br>Site Drawing Attached: Y (Y/N) |
| **Intended Service Area to be Connected:** | ~~Hamlet~~ Village of ALBERTA BEACH<br>Subdivision of GRASMERE<br>Non-Hamlet Urban Centre of N/A<br>General Secondary Distribution Line SECONDARY<br>Other (ex. High Capacity Commercial): COMMERCIAL (SCHOOL) |
| **Intended Service Date:** | |
| **Connection Requirements and Specifications:** | Pipe Size: 2"<br>Reservoir Size (Capacity in $m^3$): 1000 GALLONS<br>Meter Size: 3"<br>Annual Initial) Water Consumption for Subject Tap-Off: 180 $m^3$<br>Estimated (Initial) Peak Daily Consumption for Subject Tap-Off: .8 $m^3$<br>5-Year Estimate for Water Consumption for Subject Tap-Off: 300 $m^3$<br>25-Year Estimate for Water Consumption for Subject Tap-Off: 500 $m^3$<br>Engineered Drawings of Tap-Off Connection Attached: N (Y/N)<br>Engineered Drawings of Member Distribution System Attached: N (Y/N) |

| | |
|---|---|
| **Member Endorsement** | _____ (Signature of Authorized Agent)<br>Rhody Kovich (Name of Authorized Agent)<br>10/14/2026 (Date Signed)<br>_____ (Witness Signature)<br>Deanna Harapchuk (Witness Name) |



LOCATION OF STORAGE TANK.

Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 4, 2026

WILD Water Commission
P.O. Box 8
Alberta Beach, AB
T0E 0A0
Sent via email: wildwatercommission@gmail.com

Attention: Dwight Moskalyk, Commission Manager

**Re: Member Connection Application for Northern Gateway Public Schools (Grasmere School)**

Please accept this letter as authorization from Alberta Beach Council to approve the Member Connection Application completed by Northern Gateway Public Schools for connection of Grasmere School to the Wild Water Commission system subject to the following conditions:

- that all construction costs and contractor liabilities and duties related for this connection will be the responsibility of Northern Gateway Public Schools;
- that the connection will be required to tie into the municipal distribution line at such a time in the future when the municipality completes its' municipal distribution system and then shall become the property of the municipal system (from the connection point to the property line);
- that the WILD Water Commission directly invoice Northern Gateway Public Schools for their water usage until such a time as the municipality completes its' water supply agreement and water rates bylaw, with this arrangement being reviewed every five (5) years in the interim; and
- that all future connections and uses supplied to or through this line, shared or otherwise, will be negotiated in the future as part of the creation, integration and expansion of Alberta Beach's municipal distribution system.

I have attached the Member Connection Application Form which was completed by Northern Gateway Public Schools. Please advise if you require any further information.

Sincerely,

Kathy Skwarchuk

Kathy Skwarchuk,
CAO

Encl.

Cc: Alberta Beach Council
Northern Gateway Public Schools

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15.b

# WEST INTER LAKE DISTRICT (WILD)
# REGIONAL WATER SERVICES COMMISSION

**Box 8 Alberta Beach, AB. T0E 0A0 | Ph: (780) 967-0271 | Email: wildwatercommission@gmail.com**

November 5, 2026

Alberta Beach
Kathy Skwarchuk, CAO
Box 278 Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

***(Delivered by Email)***

Dear CAO Skwarchuk:

**Re: <u>Conditional Approval of Application for Tap-Off Connection under Bylaw 15-2022</u>**
**<u>Grasmere School Connection (46th Street Tap-Off)</u>**

Further to the requirements of section 5(d) of Bylaw 15-2022 – Tap-Off and Regional Transmission Line Connection Bylaw, the purpose of this letter is to confirm that your endorsed application dated November 4, 2026 has been reviewed by the Commission and has been approved subject to the conditions outlined below.

The conditions attached to the approval are as follows:

- The following technical revisions/conditions must be adopted:

  1) Connection to be facilitated a 1.5" meter;
     (Note: application requests 3" meter)

  2) Connection must be facilitated to and through a meter vault (dry vault) built to the specifications endorsed by the Commission, as illustrated in the application's valve assembly and chamber drawings;
     (Note: Use of barrel-style manhole meter chambers are not acceptable)

  3) The Pressure Reducing Valve/Pressure Sustaining Valve Assembly and meter must be housed within the approved meter vault;

  4) The construction of these facilities is to be arranged through Northern Gateway Public School Division, the developer. The developer must accept and adhere to the requirements set forth herein and under Bylaw 15-2022. All construction costs and contractor liabilities and duties related for this connection will be the responsibility of Northern Gateway Public Schools.

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5) The connection will be required to tie into the municipal distribution line at such a time in the future when the municipality completes its' municipal distribution system and then shall become the property of the municipal system, from the connection point to the property line. In the interim, the developer shall own and maintain the surviving assets (all assets beyond the meter vault).

6) WILD Water Commission shall directly invoice Northern Gateway Public Schools, the developer, for their water usage until such a time as the municipality completes its water supply agreement and water rates bylaw, with this arrangement being reviewed every 5 years in the interim. The developer shall be entitled to the same service delivery rights and obligations as the member under the water supply agreement (water delivery service levels, payment of water bills, etc.).

7) All future connections and uses supplied to or through this line, shared or otherwise, will be negotiated in the future as part of the creation, integration and expansion of Alberta Beach's municipal distribution system.

8) The application endorsement letter, including the developer's application form, is attached hereto, and except where amended in the above conditions, shall form part of this agreement.

- The Commission must approve (be permitted to review the qualifications of and provide endorsement of) the construction contractor retained for the construction. The Commission may endorse the engagement of the developer's preferred contractor, or it may withhold endorsement for want of engagement of a more suitable provider:

    1) The Commission understands that Northern Gateway Public School Division will be responsible for the construction of this connection, and Tyschuk Construction Ltd (Onoway) has been assigned as construction contractor, and we endorse this contractor. If the preferred construction contractor is otherwise, please advise us as soon as possible so we may review;

- Further to section 5(h) of Bylaw 15-2022, the Applicant must enter into an agreement with the Commission, in a form satisfactory to the Commission, confirming the Applicant's responsibility to construct or pay for the construction of infrastructure to be transferred to the Commission, confirming the process for inspection and acceptance of such infrastructure, confirming the Applicant's obligations respecting construction, connection, and post-obligations, and confirming the requirements for security to ensure the terms of the agreement are carried out;

    1) The Applicant, by accepting this approval and initiating the works, hereby agrees that:

        i. The Applicant has read and understands, and made their agents, contractors and parties aware of same, the general provisions outlined Bylaw 15-2022, including:

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a) Section 11 – Construction and Completion of the Connection; and,
b) Section 12 – Post Connection Obligations;

And will affect in good faith the general responsibilities, duties and obligations set forth in same for themselves and their Developer.

ii. The Meter Vault and all project components therein and prior to the custody transfer point of the connection will be constructed by the Applicant, or through the Applicant the Developer, to a specification satisfactory to the Commission and upon completion of same will be transferred to the ownership and care of the Commission

iii. That the Construction of the Meter Vault and all project components therein and prior to the custody transfer point of the connection, and specifically those to be transferred to the ownership of the Commission upon completion, be protected by a minimum 2-year warranty on all workmanship, material and components guaranteed by the preferred contractor, or directly by the Applicant or the Developer, and transferable to, or retained to the benefit of, the Commission.

iv. As discussed, the normal connection application fee and charges for this connection shall be waived as this connection location is an "originating tap-off point" on the system.

v. The Commission will supply the appropriate water meter for installation. The Applicant, either directly or through the Developer, shall arrange for the prompt payment of the water meter charge within 30 days of receiving delivery of the same and being invoiced by the Commission for the meter.

vi. The Commission shall be advised of, and permitted inspection access to the site, during the construction process, including mandatory invitations for the following milestones:

a) Generally, all occurrences where work is being done within 3 meters of the Commission's Transmission Line or Assets.
b) Generally, all occurrences where the Commission's existing assets are to be exposed or the Commission's existing or presumed assets are to be backfilled.
c) Project Start-Up Meeting
d) 50% Completion Stage
e) 75% Completion Stage
f) Final Inspection/Deficiencies Review
g) Commissioning and Start-up

As a courtesy to the Commission, please allow at least 5 business days' notice for site visits to ensure availability.

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vii. The Commission has assigned Jason Madge (780-868-4467) as our Assigned Representative for this connection project. For the general purposes of construction coordination and inspection outlined in Bylaw 15-2022 and as otherwise agreed to, expressed or implied, in this approval or otherwise, arrangements shall be made through the Commission's Assigned Representative.

viii. The Water Supply Agreement between the Member (Applicant) and the Commission shall be entered into and shall include this new connection point. The water supplied through this connection shall be applied to the Member's annual allocation threshold as outlined in the Water Supply Agreement, and more generally as expressed in the Business Plan, as amended from time to time.

- The Applicant must comply with all requirements of Bylaw 15-2022, including (without limitation), the time limits for completion of construction, the process for construction and completion of the approved Tap-Off connection, and all post-construction obligations.

1) For the purposes of Section 6 of the Bylaw, the Application Approval shall be deemed active on Nov. 5, 2026 at 12:00noon. The Applicant shall have 2 years to complete the application, expiring on November 5, 2028 at 12:01 p.m., unless granted an extension by the Commission.

Section 5(j) of Bylaw 15-2022 confirms that where an application has been approved with technical revisions or conditions, an Applicant may request that the Board of Directors review the technical revisions or conditions attached to the approval by the Commission Manager. After reviewing the Commission Manager's decision, the Board of Directors may confirm or vary the Commission Manager's decision or substitute a decision of their own. The decision of the Board of Directors is final and is not subject to any further appeal.

**A request for review by the Board of Directors must be provided in writing to the undersigned within 30 days of the date of this letter.**

Please contact me if there are any questions.

Regards,

Dwight Moskalyk
Commission Manager / CAO
WILD Water Commission

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**WEST INTER LAKE DISTRICT (WILD)**
**REGIONAL WATER SERVICES COMMISSION**

**Box 8 Alberta Beach, AB. T0E 0A0 | Ph: (780) 967-0271 | Email: wildwatercommission@gmail.com**

APPLICANT ACCEPTANCE:

On behalf of the Applicant Member, I Kelly Muir, Mayor, being a duly authorized representative of the Applicant Member, hereby acknowledge I have received, reviewed and accept this Approval Notice of our Application for a Tap-Off Connection at Grasmere School (Northern Gateway Public School Division Connection) including acceptance of all expressed or implied conditions assigned to the Approval.

Per: _____ Date: Nov 12/26

Witness: Kathy Skwarchuk Date: Nov. 12/26

(Please Return a Signed copy of this Approval Notice to the Commission for Our Records)

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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 4, 2026

WILD Water Commission
P.O. Box 8
Alberta Beach, AB
T0E 0A0
Sent via email: wildwatercommission@gmail.com

Attention: Dwight Moskalyk, Commission Manager

**Re: Member Connection Application for Northern Gateway Public Schools (Grasmere School)**

Please accept this letter as authorization from Alberta Beach Council to approve the Member Connection Application completed by Northern Gateway Public Schools for connection of Grasmere School to the Wild Water Commission system subject to the following conditions:

- that all construction costs and contractor liabilities and duties related for this connection will be the responsibility of Northern Gateway Public Schools;
- that the connection will be required to tie into the municipal distribution line at such a time in the future when the municipality completes its' municipal distribution system and then shall become the property of the municipal system (from the connection point to the property line);
- that the WILD Water Commission directly invoice Northern Gateway Public Schools for their water usage until such a time as the municipality completes its' water supply agreement and water rates bylaw, with this arrangement being reviewed every five (5) years in the interim; and
- that all future connections and uses supplied to or through this line, shared or otherwise, will be negotiated in the future as part of the creation, integration and expansion of Alberta Beach's municipal distribution system.

I have attached the Member Connection Application Form which was completed by Northern Gateway Public Schools. Please advise if you require any further information.

Sincerely,

Kathy Skwarchuk

Kathy Skwarchuk,
CAO

Encl.

Cc: Alberta Beach Council
Northern Gateway Public Schools

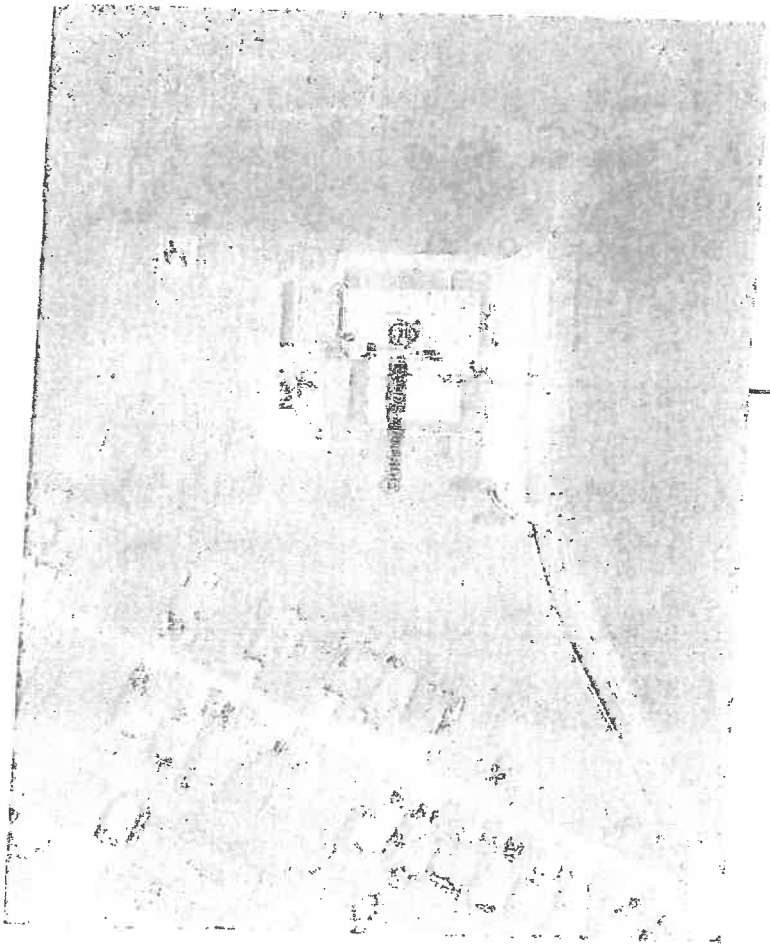
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## Bylaw 15-2022 - Schedule A
## Member Connection Application Form

**To Be Completed by Member (Applicant Municipality)**

| | |
|---|---|
| **Member Name:** | |
| **Member Contact:** | Contact Name: Randy Lovich<br>Contact Phone Number: 780-284-8911<br>Contact Email: randy.lovich@ngps.ca |
| **Location of Requested Connection:** | Legal Land Description: 4201 - 46 ST. ALBERTA BEACH<br>Site Drawing Attached: Y (Y/N) |
| **Intended Service Area to be Connected:** | Village<br>Hamlet of ALBERTA BEACH<br>Subdivision of GRASMERE<br>Non-Hamlet Urban Centre of N/A<br>General Secondary Distribution Line SECONDARY<br>Other (ex. High Capacity Commercial): COMMERCIAL (SCHOOL) |
| **Intended Service Date:** | |
| **Connection Requirements and Specifications:** | Pipe Size: 3"<br>Reservoir Size (Capacity in m³): 1000 Gallons 7.57m3<br>Meter Size: 3"<br>Annual Initial) Water Consumption for Subject Tap-Off: 180 m³<br>Estimated (Initial) Peak Daily Consumption for Subject Tap-Off: .8 m³<br>5-Year Estimate for Water Consumption for Subject Tap-Off: 300 m³<br>25-Year Estimate for Water Consumption for Subject Tap-Off: 500 m³<br>Engineered Drawings of Tap-Off Connection Attached: N (Y/N)<br>Engineered Drawings of Member Distribution System Attached: N (Y/N) |

| | | |
|---|---|---|
| **Member Endorsement** | | (Signature of Authorized Agent) |
| | Randy Lovich | (Name of Authorized Agent) |
| | 10/14/2026 | (Date Signed) |
| | | (Witness Signature) |
| | Deanna Harapchuk | (Witness Name) |



LOCATION OF STORAGE TANK.

15.c

THIS AGREEMENT is made effective as of the 5th day of November, 2026.

**WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION**
(the "**Commission**")

- and -

**Alberta Beach**
(the "**Customer**")

## WATER SUPPLY AGREEMENT

**WHEREAS:**

A. The Customer desires to enter into an agreement with the Commission for the supply of Water in order to permit the Customer to provide water service to its own customers;

B. The Customer wishes to purchase Water from the Commission and the Commission wishes to sell and deliver Water to the Customer; and

C. The Customer and the Commission recognize that conservation of water resources is an important goal.

In consideration of the mutual and other promises described in this Agreement, the Commission and the Customer covenant and agree as follows:

**1. Definitions**

In this Agreement, each of the following words shall have the meaning for that word described below unless expressly stated otherwise:

(a) **Agreed Variance** means the standard for accuracy for the Meter being tested as specified in the latest edition of the American Water Works Association 700 Series Standards;

(b) **Agreement** means this Water Supply Agreement including the recital clauses, all attached Schedules and all documents produced or delivered according to the terms of this Agreement;

(c) **Annual Quantity** means for each calendar year the quantity of Water for that year, determined according to the provisions of the attached Schedule "A", which for greater certainty shall exclude Water supplied to Truck Fills;

(d) **Best Efforts** means, in relation to the performance of an obligation, efforts that are sensible and practical, and involve the exercise of reasoned and sound judgement having regard to all of the relevant circumstances;

(e) **Commission System** means the water transmission system consisting of the Watermains, Truck Fills, metering facilities, pumps, and associated piping, connections, equipment and works owned and/or operated by the Commission extending up to the Points of Delivery, as more particularly shown within Schedule "C";

(f) **Connection Fee** means that sum of money to be paid by the Customer to the Commission to connect the Commission's Watermain to the Customer's reservoir or distribution system, as applicable, determined in accordance with:

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(i) the Tap-Off and Regional Transmission Line Connection Bylaw; and

(ii) the Connection and Construction Agreement, if any, entered into by the parties pursuant to the Tap-Off and Regional Transmission Line Connection Bylaw;

(g) **Connection and Construction Agreement** means an agreement entered into by the Commission and the Customer pursuant to the Tap-Off and Regional Transmission Line Connection Bylaw relating to construction, the process for inspection and acceptance of infrastructure, connection procedures, post-connection obligations, the provision of security to ensure that the terms of such agreement are carried out, costs, and other incidental matters relating to the connection of the Commission's Watermain to the Customer's reservoir or distribution system;

(h) **Controlled** means that scenario whereby:

(i) the Customer holds more than 50% of the securities of a Subsidiary to enable the Customer to elect the board of directors of the Subsidiary; or

(ii) the Customer otherwise has enough votes attached to the securities of a Subsidiary such that the Customer can elect a majority of the board of directors of the Subsidiary;

(i) **Cross Connection** means any physical connection to the Commission's or the Customer's Watermains whereby Water may become contaminated;

(j) **Customer's Boundaries** means the municipal boundaries of the Customer as shown in Schedule "C";

(k) **Delivery Pressures** means for each calendar year the Minimum Pressure and the Normal Pressure Range for that year;

(l) **Effective Date** means the date first above written;

(m) **Equipment** means all necessary valves, pressure and flow controls, associated equipment and pipes required within a Meter Vault, except the Meter;

(n) **Interest** means the amount calculated on a sum owing under this Agreement, based upon the interest rate specified in the System Rates and Fees Bylaw, calculated from and including the date upon which the sum became due and owing, but excluding the date of unconditional payment;

(o) **Maximum Daily Quantity** means for each day during a calendar year the maximum quantity of Water for that day determined according to the provisions of the attached Schedule "B";

(p) **Meter** means the consumption measuring device owned by the Commission which is located in a Meter Vault;

(q) **Meter Vault** means the physical structure which houses the Equipment and the Meter at which the Commission measures the quantity of Water delivered to the Customer;

(r) **Minimum Pressure** means for each calendar year the minimum pressure for delivery of Water at the Points of Delivery for that year determined according to the provisions of the attached Schedule "D";

(s) **$M^3$** means cubic meters;

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(t) **Normal Pressure Range** means for each calendar year the normal pressure range for delivery of Water at the Points of Delivery for that year determined according to the provisions of the attached Schedule "D";

(u) **Peak Hour Draw Rate** means the greatest quantity of Water delivered to the Customer in a single hour;

(v) **Point of Delivery** means the location(s) where the Commission's Watermain connects to the Customer's reservoir or distribution system, as applicable, but does not include a Truck Fill;

(w) **Rate** means the price for Water established from time to time according to the provisions of this Agreement;

(x) **Schedules** means those Schedules attached hereto which form part of this Agreement including:

(i) **Schedule "A"** - Annual Quantity

(ii) **Schedule "B"** - Maximum Daily Quantity/Peak Hour Draw Rate

(iii) **Schedule "C"** - Commission System, Points of Delivery/Truck Fills and Customer's Boundaries

(iv) **Schedule "D"** - Delivery Pressure

(v) **Schedule "E"** - Dispute Resolution Process;

(y) **Service Bylaws/Policies** means those bylaws/policies established from time to time by the Commission governing the manner in which Water services is provided by the Commission to all of its customers including, without restriction, policies respecting or governing:

(i) rate setting principles, procedures and practice;

(ii) billing and collection;

(iii) tap-off and connections to the Commission System; and

(iv) system expansion and upgrades;

(z) **Subsidiary** means any body corporate that is Controlled by the Customer;

(aa) **System Allocation** means the maximum total Water allocation available to be supplied by the Commission to the Customer, inclusive of water delivered to the Points of Delivery and water supplied to Truck Fills, as established in the Commission's business plan.

(bb) **System Rates and Fees Bylaw** means the bylaw passed annually by the Commission establishing the rates and fees for the delivery of Water from the Commission to its members and other customers of the Commission;

(cc) **Tap-Off and Regional Transmission Line Connection Bylaw** means Bylaw No. 15-2022, adopted by the Commission on November 7th, 2022, to establish a process for the application, review, and approval of tap-off connections from the Commission's regional transmission Watermain to its member communities, as amended from time to time;

(dd) **Term** means the term of this Agreement, commencing on the date hereof and expiring on December 31, 2036, subject to the provisions for earlier termination contained herein and any renewals or extensions hereof;

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(ee) **Truck Fill** means a potable water fill station providing bulk water to water haulers that is owned and operated by the Commission and located within the jurisdictional boundaries of the Customer;

(ff) **Up-Stream Supply Agreement** means those certain water supply agreements entered into by the Commission providing for the supply of Water to the Commission necessary to provide the services contemplated under this Agreement including, without restriction:

(i) the current water supply agreement between Capital Regional Parkland Water Service Commission, as supplier, and the Commission, as customer, as amended or replaced from time to time; and

(ii) such further and other up-stream water supply agreements as the Commission may enter into or may otherwise apply to the supply of Water to the Commission, as amended or replaced from time to time;

(gg) **Water** means treated potable water which is safe for human consumption;

(hh) **Watermain** means a water pipe line under pressure used to supply or deliver Water.

2. **General Terms**

(a) This Agreement may not be assigned by the Customer without the prior written consent of the Commission, in the Commission's sole and absolute consent. Notwithstanding the foregoing, the parties agree and acknowledge that the Customer shall have the right to assign this Agreement to a Subsidiary of the Customer if the following terms and conditions are met:

(i) In addition to any rights the Customer may have against the Subsidiary, the Customer shall also indemnify the Commission for any losses, claims, damages or other liabilities that the Commission has incurred which were caused by the Subsidiary;

(ii) The Customer shall pay all outstanding amounts that are owed by the Customer to the Commission; and

(iii) The Customer provides written notification of the assignment to the Commission.

(b) This Agreement is for the benefit of and binds the parties and their respective successors and permitted assigns.

(c) Any term of this Agreement which is determined to be void, unenforceable or illegal shall be severed from this Agreement. The remaining terms shall be effective and enforceable.

(d) The headings are for reference only and shall not be used to interpret or construe this Agreement.

(e) Time is of the essence for every part of this Agreement.

(f) Any notice, consent or communication required by this Agreement must be in writing and shall be delivered by hand or by courier to the following addresses or shall be emailed or telecopied to the following telecopier numbers or email addresses, as the case may be:

(i) To the Commission at:

West Inter-Lake District Regional Water Services Commission
P.O. Box 8

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Alberta Beach, Alberta T0E 0A0
Attention: Commission Manager
Fax No.: 780-967-0431
E-mail: wildwatercommission@gmail.com

(ii) To the Customer at:

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0

Attention: Kathy Skwarchuk, CAO
Fax: 780-924-3313
Email: aboffice@albertabeach.com

(g) This Agreement shall be governed by and construed according to the laws in force in the Province of Alberta.

(h) All changes of gender and number shall be made where required.

(i) The headings, captions, section numbers, subsection numbers, article numbers and indices appearing in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit, construct or enlarge the scope or meaning of this Agreement or any provisions hereof.

(j) Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between the parties hereto, it being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent service agreement between the two parties at arm's length.

(k) Except as may from time to time be expressly stated in writing by the one party, the other party has no authority to assume or create any obligation whatsoever, expressed or implied, on behalf of or in the name of the other party, nor to bind the other party in any manner whatsoever.

(l) Excepted where otherwise expressly noted, this Agreement constitutes the entire agreement between the parties hereto and the parties acknowledge and agree that there are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement save as expressly set out in this Agreement.

(m) Each of the parties do hereby agree to do such things and execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

(n) This Agreement may not be altered or amended in any of its provisions, except where any such changes are reduced to writing and executed by the parties.

(o) No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

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(p) This Agreement may be executed in several counterparts each of which when so executed shall be deemed to be an original, and such counterparts shall constitute the one and same instrument and notwithstanding their date of execution shall be deemed to bear the date first above written.

(q) If any term, covenant or condition of this Agreement or the application thereof to any party or circumstances shall be invalid or unenforceable to any extent, the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law.

(r) The parties acknowledge and agree that any payment of monies required to be made hereunder shall be made in Canadian funds and that any tender of monies or documents hereunder may be made upon the solicitors acting for the party upon whom the tender is desired and it shall be sufficient that a negotiable bank draft is tendered instead of cash.

(s) All amounts payable by one party to the other hereunder will be exclusive of any goods and services tax ("GST") and the party providing payment will, in addition the amounts payable hereunder, pay to the other party all amounts of GST applicable thereon.

(t) This Agreement is the only agreement between the parties in relation to the subject matter hereof, and supersedes and replaces all prior agreements, representations, warranties, statements, promises, information, arrangements and understandings, whether oral or written, express or implied, with respect to the subject matter hereof. This Agreement may only be amended or modified by a further written agreement of the parties.

3. **Purpose**

(a) The Commission agrees to sell and deliver Water to the Customer according to the terms of this Agreement.

(b) The Commission shall provide potable water to the Customer at the Point(s) of Delivery. The Customer shall be responsible for all treatment of the Water received from the Commission after the Point of Delivery that may be required to ensure that the Water is safe for human consumption.

(c) The Commission shall provide potable water at the Truck Fills for the supply of water haulers. Payment for any Water obtained from Truck Fills shall be the responsibility of the haulers obtaining Water from such Truck Fill sites.

(d) The Customer agrees to buy and accept delivery of Water from the Commission according to the terms of this Agreement.

(e) The Customer, during the term of this Agreement and for all assigned connections and Points of Delivery under this Agreement, as amended, shall obtain all of its potable water requirements from a Commission water source. Notwithstanding the foregoing;

(i) The Customer is free to utilize bottle water for individual consumption, without breaching this provision;

(ii) If the Customer requires an alternate potable Water supply to service the needs of its individual customers, the following shall apply:

(i) The Customer shall first request the Commission to advise if the Commission can supply the additional potable Water that is required by the Customer on terms that are commercially reasonable;



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(ii) If the Commission can supply the Customer with the potable Water that the Customer shall require on terms that are satisfactory to both the Customer and the Commission, both acting reasonably, then the terms of this Agreement shall be amended accordingly to reflect this new supply;

(iii) If the Commission is not willing or is not able to supply the Customer with the potable Water that the Customer requires, then the Customer may contact third party suppliers of Water to determine if someone else is able to supply the Customer with this Water that it requires.

(f) The Customer acknowledges that the delivery of Water from the Commission to the Customer at a Point of Delivery may be subject to the Commission's receipt of payment of a Connection Fee with respect to that Point of Delivery.

(g) The Customer is free to construct such internal transmission lines and/or distribution lines within the Customer's Boundaries as it sees fit, from time to time, in accordance with the following terms and conditions:

(i) the internal transmission lines and/or distribution lines which receive Water from the Commission System do not connect to other Water lines which extend beyond the Customer's Boundaries;

(ii) the internal transmission lines and/or distribution lines will not be connected to the Commission System via a Cross Connection without the consent of the Commission. Should a Cross Connection be required:

A. it may be subject to payment of a Connection Fee to the Commission; and

B. the Commission shall approve of the Cross Connection prior to it being made to ensure that all supply, technical and engineering conditions that the Commission requires in its Service Bylaws/Policies are satisfactory to the Commission; and

(iii) the Customer shall consult with the Commission prior to construction to ensure that adequate storage capacity for the Water delivered by the Commission to the Customer is maintained by the Customer following the expansion of their internal transmission lines and/or distribution lines.

(h) The Customer shall provide the Commission with such information as the Commission may reasonably request from time to time in respect of the Customer's actual consumption of water.

(i) The Commission shall, subject to the System Allocation limitations, undertake to provide capacity within the system to supply the volume of water annually requested. In fulfilling this obligation, the Commission shall use Best Efforts to:

(i) make Water available to the Customer each year as required by the Customer to a maximum amount equal to the Annual Quantity for that year;

(ii) make Water available to the Customer each day as required by the Customer up to a maximum amount equal to the Maximum Daily Quantity for that day;

(iii) make Water available to the Customer at the Points of Delivery in substantially the same quality as received by the Commission pursuant to its Up-Stream Supply Agreements;

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(iv) deliver Water to the Points of Delivery at all times during each year at a pressure equal to at least the Minimum Pressure for that year, and for the majority of the time during such year at a pressure falling within the Normal Pressure Range for that year; and

(v) avoid situations where it is unable to supply to the Customer the quantity of Water required by the Customer.

(j) The Customer and the Commission shall work cooperatively and each of them shall use Best Efforts to manage and control the Peak Hour Draw Rate so as to optimize the operation of the water supply system providing water to the Customer under this Agreement.

(k) The Customer shall pay for all Water measured by the Commission at the Points of Delivery.

(l) The Customer shall pay for all Water by monthly payments based upon billings prepared by the Commission. The Commission shall provide monthly billings to the Customer at least thirty (30) days in advance of the due date for payment. If the Customer fails to pay by the due date, then the Customer must pay the late payment charge specified in the System Rates and Fees Bylaw.

(m) The Customer and the Commission are individually responsible for obtaining, at their sole expense, all necessary consents, approvals or orders from any level of government, board, tribunal, the Customer or other regulatory authority which is or are required in order for each of them to enter into this Agreement or to perform and satisfy their respective obligations described herein. The Customer and the Commission shall cooperate with each other and shall provide reasonable assistance to each other, when requested.

(n) Subject to Section 3(g) hereof, the Customer shall not allow or permit any Cross Connections.

(o) The supply of Water shall always be subject to the Commission's Service Bylaws/Policies.

(p) The Customer shall only use or resell any or all of the Water bought from the Commission for the purpose of distributing the Water:

(i) to customers located within the Customer Boundaries;

(ii) to customers located outside of the Customer's Boundaries, that may be authorized by the Commission; and

(iii) the Customer shall not resell any Water bought from the Commission for the purpose of the supply of Water for injection into any geological subsurface structure or formation.

(q) The Commission will provide the Customer with the results of the Commission's testing of the quality of the Water that it obtains from time to time. Additionally, when the Commission reports to the Customer the results of its testing the quality of Water, the Commission shall advise the Customer of:

(i) the frequency of when the Commission tests the quality of the Water;

(ii) the method that the Commission utilizes in testing the Water quality;

(iii) any other detail relevant to the Water quality testing that is reasonably requested by the Customer.

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4. **Rates**

(a) The Customer shall pay for all Water at the Rate established by the Commission in its System Rates and Fees Bylaw in effect from time to time.

(b) Annually, upon passage of the System Rates and Fees Bylaw establishing the rates to be charged by the Commission for the supply of Water, the Commission shall forward to the Customer a copy of such System Rates and Fees Bylaw containing the rates to be charged under this Agreement, which shall become effective on the date identified in the System Rates and Fees Bylaw.

(c) Under this Agreement, the Customer shall pay to the Commission the product of the actual volume of Water delivered to the Customer in a year multiplied by the Rate set out by the Commission in its System Rates and Fees Bylaw. Notwithstanding this, where the actual volume of Water delivered is less than 90% of the Annual Quantity, the Customer shall be responsible for a minimum payment to the Commission of 90% of the Annual Quantity multiplied by the Rate set out in the System Rates and Fees Bylaw. However, if the actual volume of Water delivered is less than 90% of the Annual Quantity by reason of the Commission's inability to supply the Customer a greater amount, whether due to water shortages or any other cause attributable to the Commission, the Customer shall only pay for the actual volume of Water delivered.

(d) In the event of conflicts or discrepancies regarding the Rate payable by the Customer under this document and the System Rates and Fees Bylaw, the System Rates and Fees Bylaw shall take precedence and govern.

5. **Ownership**

(a) The Commission owns:

(i) all Watermains, Truck Fills, metering facilities, associated piping, equipment and connections up to the Point of Delivery, comprising the Commission System; and

(ii) the Meter and Meter Vault located at each Point of Delivery.

(b) The Customer owns all reservoirs, Watermains, metering facilities, and associated piping, connections, equipment and works extending from and after the Point of Delivery and contained within the Customer's Boundaries, and shall be responsible for the maintenance, repair, and replacement of the same.

(c) The Commission shall retain ownership of the Meter that measures the volume of Water passing through each Point of Delivery at an accuracy within the Agreed Variance and shall care for, maintain, repair and replace the Meter as may be necessary to ensure accuracy within the Agreed Variance.

(d) The Commission and the Customer agree that, where not specified in this Agreement, or in the event of a conflict or discrepancy between this Agreement and the Tap-Off and Connection Bylaw and/or any Connection and Construction Agreement entered into by the parties thereunder, regarding any matter relating to:

(i) responsibility for the design, supply, construction, installation, and approval of a connection by the Customer to the Commission System at a Point of Delivery, including any associated costs thereto;

(ii) ownership of any Meter, Meter Vault, Equipment, pipeline, valves, monitoring or maintenance components, instrumentation or other infrastructure or works associated with the delivery of Water to the Customer at a Point of Delivery; or





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(iii) the responsibility for maintenance, repair, or replacement of any device, facility, equipment or other waterworks infrastructure referred to above;

the Tap-Off and Connection Bylaw and Connection and Construction Agreement, as applicable, shall take precedence and govern.

6. **Points of Delivery and Metering of Water**

(a) The Commission and the Customer shall determine the Point or Points of Delivery and Truck Fills, and the location of each Point of Delivery and Truck Fill, as applicable, shall be described in Schedule "C". The Commission and the Customer may agree to additional Points of Delivery and Truck Fills. The Customer hereby provides the Commission with a power of attorney for the sole purpose of amending this Schedule "C" to reflect the additional Points of Delivery and Truck Fills.

(b) Any additional Points of Delivery shall, as applicable, be constructed in accordance with the Tap-Off and Connection Bylaw and the terms of any Connection and Construction Agreement entered into by the parties thereunder.

(c) Once every two (2) years, the Commission may test all Meters for accuracy. The Commission shall pay for these tests.

(d) After notifying the Commission in writing, the Customer may request the Commission to have a Meter tested for accuracy.

(e) If at any time a Meter Vault or a Meter is out of service or is being repaired so that the measurement of the volume of Water being delivered is not being recorded accurately within the Agreed Variance, or if a test determines that a Meter is not registering accurately within the Agreed Variance, the Meter Vault or Meter shall be repaired or adjusted as soon as practical, the measurement shall be corrected for a period definitely known or agreed upon, or if not known or agreed upon for one-half of the period since the last Meter test, and the measurements shall be determined or adjusted, as the case may be, to correct for the degree of inaccuracy using the best available data in the following priority:

(i) by using any measuring equipment if installed and if accurately registering within the Agreed Variance;

(ii) by correcting the error, if the percentage of the error is ascertainable by calibration, test or mathematical calculation; or

(iii) by estimating the volume based upon deliveries under similar conditions during a period of time when the Meter Vault and Meter were working accurately.

Where a test (other than an annual test) indicates that the accuracy of a Meter exceeds the Agreed Variance, the Commission shall pay for the test. Where a test (other than an annual test) does not indicate that the accuracy of a Meter exceeds the Agreed Variance, the Customer shall pay for the test.

(f) The Customer shall at all times allow the Commission reasonable access to all Meter Vaults and any other Commission equipment or property located at a Point of Delivery for the purposes of allowing the Commission to perform all of its obligations or exercise its rights hereunder, including but not limited to its obligations to care for, maintain, repair, replace and test the Meters.

(g) Upon the conclusion of any tests of the Meters, within seven days of the Commission's receipt of any calibration reports, records, certificates or other documentation respecting same, the Commission shall provide copies of same to the Customer.

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7. **Repairs, Maintenance and Replacements**

(a) The Commission may interrupt or curtail Water service for such period of time as it may reasonably require for the purpose of effecting any repairs, maintenance, replacement, upgrading or other work related to the water supply system providing service under this Agreement provided that:

(i) the Commission has given the Customer at least seventy-two (72) hours prior notice or, in the event of unforeseen circumstances, the Commission gives notice of such interruption or curtailment as soon as is reasonably possible; and

(ii) the Commission acts using best efforts to restore services as soon as reasonably possible.

(b) The Commission shall use Best Efforts to coordinate the repairs, maintenance, replacement, upgrading and other work referred to in section 7(a), above, with the Customer so as to minimize to the extent reasonable the inconvenience to the Customer of interruptions and curtailments.

(c) During periods of interruption or curtailment provided for in section 7(a) above, the Commission may reduce the level, quality or quantity of service provided to the Customer under this Agreement, provided that the Commission shall treat all of its customers affected by the interruption or curtailment, including the Customer, fairly, equitably, and without preference, consistent with any operating constraints then in effect. The Commission and the Customer shall use Best Efforts to keep each other apprised of and up-to-date in respect of the relevant circumstances during each interruption or curtailment.

(d) Any resale of Water by the Customer shall be subject to the Commission's Service Bylaws/Policies. Without restricting the foregoing, unless otherwise agreed to by the Commission, the Customer shall ensure that all customers are subject to the terms of this Agreement including, without restriction, the Service Bylaws/Policies.

8. **Force Majeure**

The Commission shall not be liable for any failure of or delay in the performance of its obligations hereunder or be deemed to be in breach of this Agreement if such failure or delay arise from "force majeure".

(a) For the purposes of this Agreement, "force majeure" shall mean any cause not reasonably within the Commission's control and shall include, without limitation, acts of God, strikes, lockouts or other industrial disturbances, acts of public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, storms, floods, high waters, washouts, inclement weather, orders or acts of evil or military authorities, civil disturbances, or any other causes, whether of the kind herein enumerated or otherwise, not within the reasonable control of the Commission and which, by the exercise of due diligence, the Commission is unable to overcome, provided that lack of funds shall not be a cause beyond control.

(b) The Commission shall give the Customer prompt notice of such circumstances and shall take all reasonable steps to mitigate the force majeure. The Commission shall not be entitled to the benefit of this force majeure clause to the extent the failure to provide Water was caused by the Commission having failed to remedy the force majeure condition where it was reasonably able to do so and in such circumstances the Commission shall resume the supply of water with reasonable dispatch.

(c) The Commission may impose reasonable restrictions on the delivery of Water, provided that the Commission shall treat all of its customers affected by the force majeure, including

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the Customer, fairly, equitably and without preference, consistent with any operating constraints then in effect.

(d) The parties agree that the settlement of strikes, lockouts, and other industrial disturbances shall be entirely within the discretion of the particular party involved therein and such party may make settlement thereof in such time and on such terms and conditions as it may deem to be advisable and no delay in making such settlement shall deprive such party of the benefits of this section.

(e) A force majeure event shall merely suspend contractual obligations, and not bring this Agreement or any portion thereof to an end.

**9. Liability, Damages and Mutual Indemnity**

(a) Unless the cause is proven to be due directly to the negligence of the Commission, its employees or agents, the Commission shall have no liability to the Customer whatsoever for any damage, loss, cost or expense resulting from, arising out of or associated with:

(i) a break of any Watermain, service pipe or collapse of any ditch or trench.

(ii) the interference or suspension of the supply of Water due to maintenance work to, repair work to or replacement work for the Commission's water system or an emergency situation regarding any part of the Commission's water system, and

(iii) any accident to or failure of any part of the Commission's water system;

(b) Notwithstanding any other provision of this Agreement, neither the Customer nor the Commission shall be liable to the other for:

(i) any losses or costs arising from third party claims or causes of action, including claims or causes of action of the other's customers; or

(ii) any indirect, consequential or punitive damages, including loss of profits or revenues or other similar damages.

(c) Each party (the "**indemnifying party**") agrees to indemnify and save harmless the other party (the "**indemnified party**"), its directors, councillors, agents and employees from and against any and all damage, injury, loss, costs, causes of action, including legal costs on solicitor and his own client full indemnity basis, and claims suffered or incurred by the indemnified party, its agents or employees which are in any way connected with the performance or nonperformance of this Agreement and which are caused either directly or indirectly or contributed to in whole or in part by any act or failure to act of the indemnifying party, its agents and employees, in respect of which the indemnifying party, its agents or employees is liable or otherwise responsible in law, provided that such indemnity shall be limited to an amount in proportion to which the indemnifying party, its agents and employees are at fault or otherwise held responsible in law.

**10. Arbitration and Remedies**

(a) If a dispute arises between the Customer and the Commission regarding the interpretation, application, operation or breach of this Agreement or any part of it the dispute must be submitted to the dispute resolution process described in the attached Schedule "E" before either party may take any other action or step or pursue any available remedy in relation to the dispute regardless of whether such action, steps or remedy involves the courts, the Alberta Utilities Commission or any successor tribunal or entity, provided however that either party may file a complaint or other document required to be filed with the courts, the Alberta Utilities Commission or any successor tribunal or entity and take any other action or step prior to submitting any dispute to the dispute resolution process if such filing, action



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or step is necessary to preserve its right to pursue the dispute in the event that the dispute resolution process is unsuccessful in resolving the dispute.

Notwithstanding that the dispute resolution process is involved, the parties shall continue to perform their obligations described in this Agreement until such time as the dispute resolution process is complete.

(b) Subject to section 10(a), if a party breaches this Agreement, then the other party shall have all available legal, equitable and other remedies.

## 11. Water Shortage

In the case of a water shortage, the Commission may impose conservation restrictions on the Customer's water supply under this Agreement. The Commission shall provide notice of the imposition of the conservation restriction as soon as reasonably possible. The Commission shall treat each and every one of the Commission's customers, including the Customer, fairly, equitably and without preference, consistent with any operating constraints then in effect.

## 12. Performance by Either Party

A party shall be deemed to be in default hereunder if any of the following events occur (each of the following events to be referred to as an "**Event of Default**", the party in default to be referred to as the "**Defaulting Party**" and the party not in default to be referred to as the "**Non-defaulting Party**"):

(a) a party fails to make a payment as required by any provision of this Agreement including failure to pay either a payment amount or an indemnity amount required to be paid pursuant to the terms of this Agreement (a "**Payment Default**");

(b) a party fails to perform any of its obligations under this Agreement (which, for greater certainty, shall not include obligations resulting in a Payment Default if not performed) (each such event being a "**Performance Default**"); or

(c) a party experiences any of the following events (an "**Insolvency Default**"):

(i) the party institutes voluntary liquidation, dissolution or winding-up procedures;

(ii) the party takes any voluntary proceedings under any bankruptcy or insolvency legislation to be adjudicated a bankrupt or for any other relief;

(iii) the party makes a compromise with or an assignment for the benefit of creditors;

(iv) a receiver/receiver manager is appointed with regard to the party or to any material part of the party's property;

(v) a court adjudges the party to be bankrupt or makes an order requiring the liquidation, dissolution or winding up of the party; or

(vi) if the corporate existence of the party is otherwise terminated.

## 13. Notice of Default

(a) If a party claims that there has been a Payment Default or Performance Default committed by or affecting the other party, the party making the claim shall give to the party alleged to be in default a notice (hereinafter referred to as the "**Notice of Default**"). The Notice of Default shall specify and provide particulars of the alleged Event of Default.

(b) In the event the alleged Event of Default is capable of being remedied, the party alleged to be in default shall:

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(i) have no cure period in respect of an Insolvency Default;

(ii) have a cure period of Fifteen (15) days after receipt of the Notice of Default with respect to a Payment Default;

(iii) subject to Sections 13(b)(iv) and 13(c), have a cure period of Thirty (30) days after receipt of the Notice of Default with respect to a Performance Default; or

(iv) if a Performance Default is such that it cannot be reasonably remedied within Thirty (30) days after receipt of the Notice of Default, have a reasonable period of time to cure the Performance Default provided that the Defaulting Party promptly commences and diligently continues thereafter to remedy the Event of Default.

(c) If before the expiry of the later of the cure period (if any) referred to in Section 13(b) or the time to cure specified in the Notice of Default the Defaulting Party cures the Event of Default, the Default Notice shall be inoperative and the Defaulting Party shall lose no rights hereunder.

**14. Remedies**

Upon the occurrence of an Insolvency Default, or in the event that a Notice of Default has been given and the party alleged to be in default does not cure or remedy the Event of Default in the manner contemplated by Section 13(c), the Non-defaulting Party shall have the following rights and remedies:

(a) in the case of a Payment Default, to charge the Defaulting Party Interest with respect to the unpaid amount until it is paid, calculated daily, regardless of whether the Non-defaulting Party has notified the Defaulting Party in advance of its intention to charge Interest with respect to the unpaid amount; and/or

(b) in the case of a Performance Default, the Non-defaulting Party may but shall not be obligated to, either directly or indirectly by engaging a third party or otherwise, as the case may be, do all such things in order to rectify such Event of Default at the sole cost and expense of the Defaulting Party; and/or

(c) in the case of any Event of Default, the Non-defaulting Party may:

(i) suspend performance of its obligations under this Agreement, including the right to suspend any payment owing pursuant to this Agreement; and/or

(ii) set-off against the unpaid amount any sums due or accruing to the Defaulting Party by the Non-defaulting Party in accordance with this Agreement; and/or

(iii) maintain an action or actions for the unpaid amount and Interest thereon on a continuing basis as the amounts become payable but are not paid by the Defaulting Party, as if the obligation to pay those amounts and the Interest thereon was a liquidated demand due and payable on the date the amounts were due to be paid, without any right or resort of the Defaulting Party to set-off or counter-claim; and/or

(iv) terminate this Agreement.

**15. Remedies Cumulative**

A Non-defaulting Party may, at its discretion, exercise the remedies referenced in Section 14 applicable to it in the alternative, concurrently or cumulatively, except where inconsistent with the express provisions contained in this Agreement and provided that in the case of a Payment Default the concurrent or cumulative exercise of remedies shall not result in duplication or a recovery on the part of the Non-defaulting Party based on an amount (excluding Interest) in excess of the Payment Default. No delay or omission by a Non-defaulting Party in exercising its rights or remedies hereunder shall operate as a waiver of those rights or remedies or of any other

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right or remedy and no single or partial exercise thereof shall preclude any other or future exercise thereof or the exercise of any other right or remedy.

**16. Renewal or Extension of Term**

(a) Any renewals or extension of this Agreement shall be subject to the parties mutually agreeing to such renewals or extension.

(b) Failing an agreement to extend this Agreement under subsection (a) above, this Agreement shall expire on the last day of the Term or renewal term, as the case may be, and shall be of no further force and effect save and except for those provisions which are deemed to survive expiration or termination of this Agreement.

(c) Upon a renewal or extension of this Agreement, unless otherwise agreed to all other terms and conditions within this Agreement shall remain in full force and effect.

(d) Notwithstanding the foregoing, either party may terminate this Agreement by the provision of no less than two (2) years' notice to the other party of its intent to terminate. This notice of termination shall be without cause and shall be without financial penalty to either side.

[THIS SECTION INTENTIONALLY BLANK]

**IN WITNESS WHEREOF** the parties have signed this Agreement to be effective from and after the Effective Date notwithstanding the actual date(s) of execution.

**WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION**

**Per:** _____

(c/s)

**Per:** _____

**Alberta Beach**

**Per:** _____ Nov 12/26

(c/s)

**Per:** Kathy Skuraschuk, CAO

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## SCHEDULE "A"

### ANNUAL QUANTITY

1. The Annual Quantity of Water for a calendar year shall be determined or redetermined, as the case may be, as follows:

   (a) In each year of this Agreement, the Customer shall provide to the Commission:

      (i) a request for water for the next calendar year which the Customer proposes as the Annual Quantity of Water, together with a forecast of volumes anticipated to be required for the second through fifth ensuing calendar years (the "**forecast**"); and

      (ii) engineering and other information supporting the forecast, including without restriction information regarding the Customer's forecast population, business and industrial growth.

   (b) If the Commission does not agree that the quantity requested by the Customer as the Annual Quantity of Water or any other forecasted volumes are reasonable, the Customer and the Commission shall work together in good faith to reach agreement on the Annual Quantity of Water or other forecasted volumes.

   (c) The Annual Quantity of Water shall exclude the quantity of Water supplied to Truck Fills.

2. For greater certainty, each of the Commission and the Customer shall act reasonably in preparing and reviewing each forecast, and in all discussions and negotiations in relation to each forecast and the establishment of an Annual Quantity of Water. The Customer shall use Best Efforts in the preparation of each forecast to ensure to the extent reasonably possible that it is not over-estimating or otherwise inflating its Water needs. The Commission shall exercise sound engineering judgement and, where appropriate, consult with the Customer when reviewing the technical aspects of the Customer's forecast.

3. The Annual Quantity of Water shall not exceed the System Allocation for the Customer, and the quantity of Water available to be supplied by the Commission to the Customer under this Agreement shall be always subject to the applicable limitations under the System Allocation.

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## SCHEDULE "B"

### MAXIMUM DAILY QUANTITY/PEAK HOUR DRAW RATE

The Maximum Daily Quantity for each day shall be equal to the quantity (expressed in $M^3$) determined as follows:

Maximum Daily Quantity = 2 AQ / 365.

Where AQ equals the Annual Quantity for the calendar year in which that day falls.

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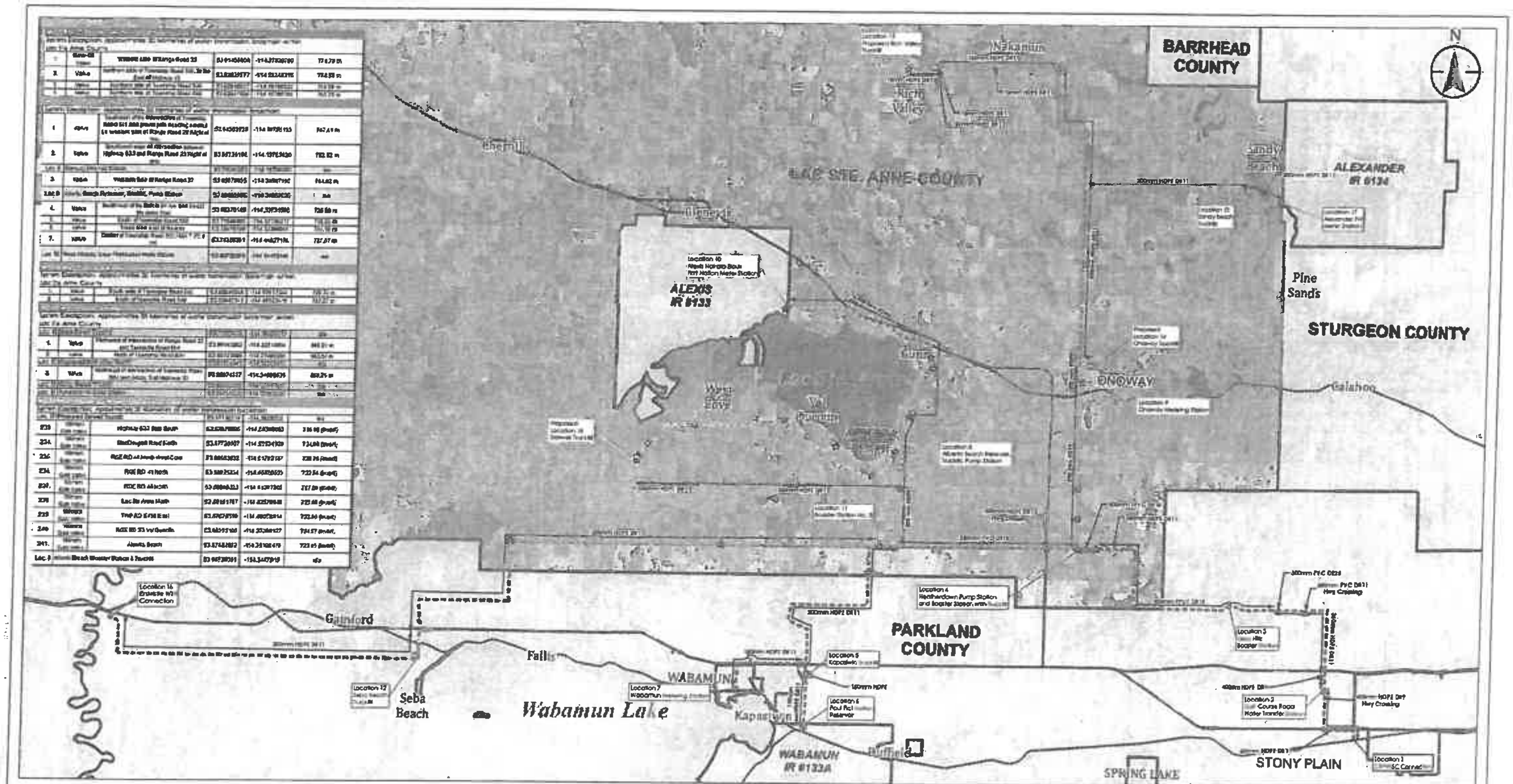
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## SCHEDULE "C"

## COMMISSION SYSTEM, POINTS OF DELIVERY/TRUCK FILLS AND CUSTOMER'S BOUNDARIES

### A. COMMISSION SYSTEM


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**Stantec**

- Lac Ste. Anne County Point of Delivery
- Future Truckfill
- Existing Booster Station
- Existing Truckfill
- Existing Meter Station
- Existing Transfer Station
- CPRWSC
- Existing Phase 1 Waterline
- Existing Phase 2 Waterline
- Existing Phase 3 Waterline
- Existing Phase 4 Waterline
- Proposed Phase 5A Waterline

Notes
1. Coordinate System: NAD 1983 UTM Zone 12N
2. Data Sources:
3. Background: World Street Map: Esri, HERE, Garmin, NGA, USGS, NPS
World Imagery: Parkland County, Earthstar Geographics

0 5 10 Kilometers
(At original document size of 22x34)
1:100,000

Project Location
Parkland County and Lac St. Anne County, Alberta

Prepared by AL on 2024-09-12
TR by SS on 2024-09-12

Client/Project
WILD Commission
West Inter Lake District Waterline

Figure No.
6

Title
Phases 1, 2, 3, 4, 5A Overview
Lac Ste. Anne County

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## B. POINT(S) OF DELIVERY / TRUCK FILLS (Within Member/Customer Boundaries)

| | Point(s) of Delivery (Name) (Latitude/Longitude) | 25-Year Assigned Allocation Factor |
|---|---|---|
| 1 | Grasmere School Connection 46th Street (53.67482023, -114,35105478) | 500m3/year |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| | **Unassigned (Open) Allocation** | **241,503m3/year** |

| | Truck Fills (Name) (Latitude/Longitude) |
|---|---|
| 1 | |
| 2 | |
| 3 | |

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## C. CUSTOMER'S BOUNDARIES





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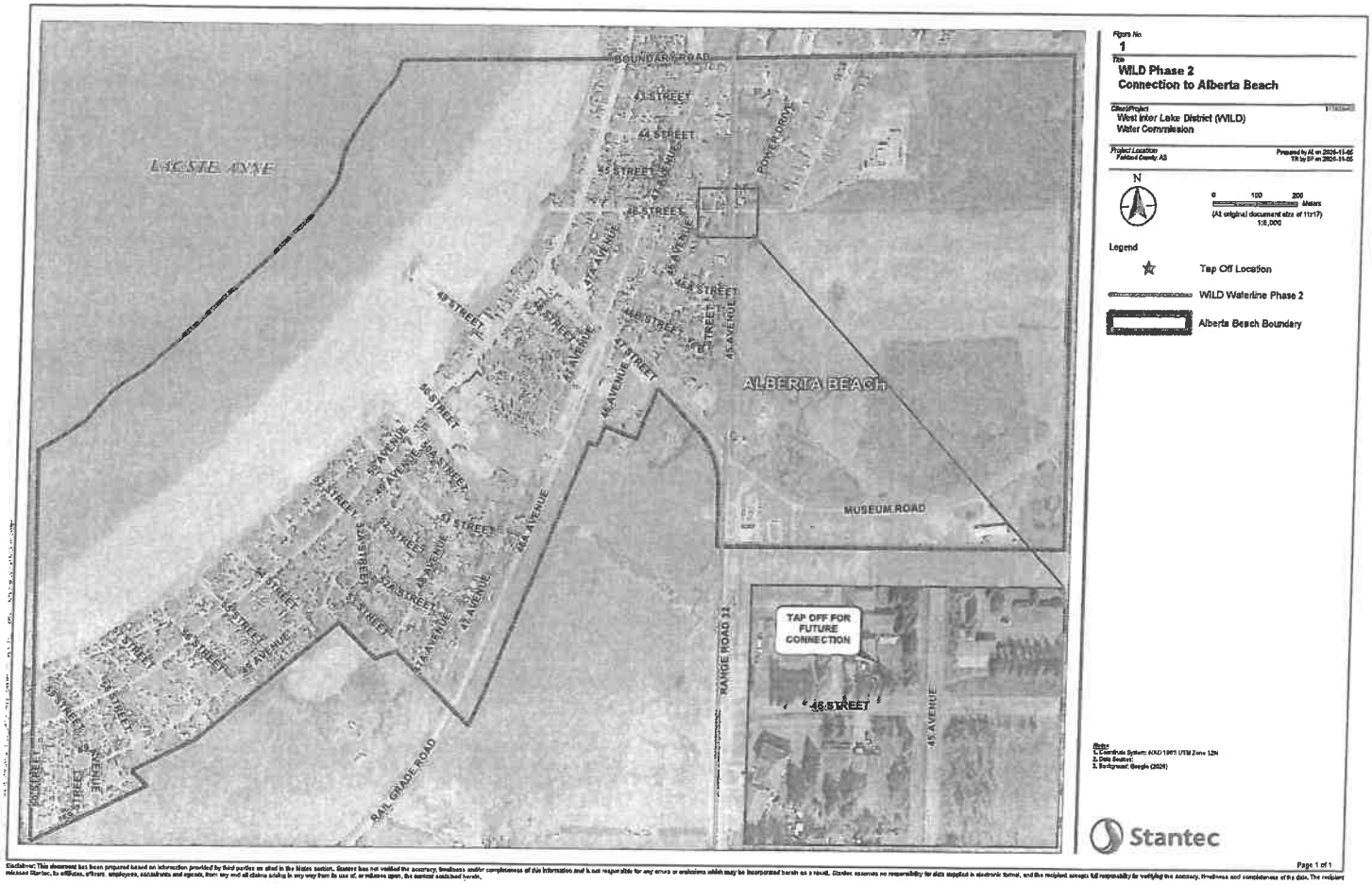



Figure No.
1

Title
**WILD Phase 2**
**Connection to Alberta Beach**

Client/Project
West Inter Lake District (WILD) Water Commission

Project Location
Parkland County, AB

Prepared by AE on 2025-11-05
TR by EP on 2025-11-05

N

0 100 200 Meters
(At original document size of 11x17)
1:6,000

Legend

- Tap Off Location
- WILD Waterline Phase 2
- Alberta Beach Boundary

Notes
1. Coordinate System: NAD 1983 UTM Zone 12N
2. Data Source:
3. Background: Google (2025)

Stantec



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## SCHEDULE "D"

## DELIVERY PRESSURES

1. **Operating Pressure** – subject to the forecast not exceeding the design capacity of the Commission System, the Commission will exercise its Best Efforts to provide water pressure to the Point of Delivery as depicted on the following chart:

| Minimum Pressure* | Normal Pressure | Maximum Pressure |
|---|---|---|
| * 20 PSI | 20 to 50 PSI | 130 PSI |

** - This is a best efforts objective only; the Commission will not be in default of the contract if operationally the pressure drops below this setting through circumstances beyond the control and/or operational responsibility of the Commission.*


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## SCHEDULE "E"

## DISPUTE RESOLUTION PROCESS

The Customer and the Commission acknowledge that in any business relationship a difference of opinion or interpretation or a divergence of interest may arise. The Customer and the Commission are committed to resolving any disputes in a non-adversarial, informal, and cost-efficient manner. Therefore, the Customer and the Commission agree as follows:

1. The Customer and the Commission shall attempt to resolve any dispute through direct negotiation.

2. Failing successful negotiation they shall resort to mediation as follows:

   (a) Either party may, by written notice to the other, request that the parties select a mediator. The parties shall endeavor to select a mediator agreeable to both from a list of suitable mediators maintained by the Alberta Arbitration and Mediation Society.

   (b) Within 7 days of his or her selection, the Mediator shall designate a time for a meeting among the Mediator and a representative of each the Customer and the Commission. Each representative must have authority to agree to a resolution of the dispute.

   (c) Subject to section 10(b) of the Agreement, for a 45 day period of time from the written notice requesting the selection of a mediator, neither the Customer nor the Commission shall take any action or step or pursue any available remedy other than to use its best efforts to participate in the mediation process.

   (d) The cost and expense of the Mediator and the mediation process shall be paid for equally by the Customer and the Commission.

   (e) The mediation process, including all discussions, proposals and written materials made or prepared, shall be strictly confidential and cannot be used or referred to in any subsequent action, step or proceedings.

   (f) The Mediator cannot be called by either party as a witness in any subsequent action, step or proceeding.

3. Notwithstanding Section 2(c), either party may take such legal or regulatory action as may be necessary to preserve the right to any legal or regulatory remedy should a resolution of the dispute under the process in Section 2 of this Schedule be unsuccessful.

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