

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF ALBERTA BEACH
IN THE PROVINCE OF ALBERTA
HELD IN COUNCIL CHAMBERS
(TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD)
AND HELD ELECTRONICALLY FOR THE PUBLIC VIA ZOOM MEETING
OCTOBER 19, 2021 AT 7:00 P.M.**

PRESENT:

Councillor Angela Duncan
Councillor Debbie Durocher
Councillor Tara Elwood
Councillor Bud Love
Councillor Daryl Weber
C.A.O..... Kathy Skwarchuk
Assistant CAO..... Cathy McCartney (Zoom Administrator)

CALL TO ORDER:

The Organizational Meeting was called to order by the C.A.O. at 7:01 P.M.

COUNCILLOR OFFICIAL OATH OF OFFICE:

Each Councillor took the Official Oath of Office for the position of Councillor for Alberta Beach.

ADOPTION OF AGENDA:

#153-21

MOVED BY Councillor Weber that the agenda be approved as presented.

CARRIED UNANIMOUSLY

NOMINATION: MAYOR

The CAO declared nominations open and called for nominations for the position of Mayor.

Councillor Weber nominated Councillor Love.

Councillor Love accepted the nomination.

The CAO called for nominations for the position of Mayor for the second time.

The CAO called for nominations for the position of Mayor for the third & final time.

#154-21

MOVED BY Councillor Elwood that nominations for the position of Mayor cease.

CARRIED UNANIMOUSLY

The C.A.O. declared Councillor Love elected as Mayor.

Councillor Love was sworn into the office of Mayor and took the Mayor's Official Oath of Office.

Mayor Love assumed the chair.

NOMINATION: DEPUTY MAYOR

Mayor Love declared nominations open and called for nominations for the position of Deputy Mayor.

Mayor Love nominated Councillor Duncan.

Councillor Duncan accepted the nomination.

Councillor Durocher nominated Councillor Weber.

Councillor Weber declined the nomination.

Mayor Love called for nominations for the position of Deputy Mayor for the second time.

Mayor Love called for nominations for the position of Deputy Mayor for the third & final time.

#155-21

MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.

CARRIED UNANIMOUSLY

Mayor Love declared Councillor Duncan elected as Deputy Mayor.

Councillor Duncan was sworn into the office of Deputy Mayor and took the Deputy Mayor's Official Oath of Office.

MUNICIPAL OFFICE:

#156-21

MOVED BY Councillor Durocher that the Municipal Office be confirmed at 4935 – 50th Avenue, Alberta Beach.

CARRIED UNANIMOUSLY

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#157-21

CONFIRMATION OF MEETINGS, BOARDS, APPOINTMENTS AND AUTHORITIES:
MOVED BY Councillor Weber that all meetings, boards, appointments and authorities be confirmed as follows:

REGULAR MEETING – DATE & TIME:

3rd Tuesday of the month at 7:00 P.M.

SIGNING AUTHORITIES:

The Mayor or Deputy Mayor and the C.A.O. or Assistant C.A.O.

BANKING AUTHORITY:

ATB Financial

AUDITOR APPOINTMENT:

Allen Lee of Doyle & Company

SOLICITOR APPOINTMENT:

Brownlee LLP and Patriot Law

ASSESSOR APPOINTMENT:

Dan Kanuka through agreement with Municipal Assessment Services Group

ASSESSMENT REVIEW BOARD:

through agreement with Capital Region Assessment Services Commission

ASSESSMENT REVIEW BOARD MEMBERS AND CLERK:

ARB Chairperson Raymond Ralph; ARB Clerk Richard Barham; and ARB Panelists Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph.

DEVELOPMENT AUTHORITY:

Paul Hanlan through agreement with SV Planning & Development

SUBDIVISION AUTHORITY:

Subdivision Authority remain as Council and administration of Subdivision Authority as Paul Hanlan through agreement with SV Planning & Development

SUBDIVISION & DEVELOPMENT APPEAL BOARD MEMBERS:

Jason Shewchuk, Gerald Stark, Rainbow Williams, John Roznicki, Jamie-Lee Kraley and Denis Meier

SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERK:

Cathy McCartney and Emily House

MUNICIPAL PLANNING COMMISSION:

Council

FOIP COORDINATOR:

CAO or Designate

DIRECTOR OF EMERGENCY MANAGEMENT:

Shari Ives as appointed by Bylaw #271-20

DESIGNATED OFFICERS:

Kathy Skwarchuk be appointed as Designated Officer in the capacity of Chief Administrative Officer; Dan Kanuka of Municipal Assessment Services Group be appointed as Designated Officer in the capacity of Assessor;

Bruce Parno and David White be appointed as Designated Officers in the capacity of Bylaw Enforcement Officers;

Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Development Authority;

Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Administration of Subdivision Authority; and

Cathy McCartney and Emily House be appointed as Designated Officers in the capacity of Subdivision and Development Appeal Board Clerks.

ROUND TABLE MEETING – DATE & TIME:

2nd Monday of the month at 2:00 P.M.

CARRIED UNANIMOUSLY

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#158-21

COMMITTEE APPOINTMENTS:

MOVED BY Councillor Durocher that all committee appointments be confirmed as follows;

ALBERTA BEACH AG SOCIETY AGLIPLEX OPERATIONS COMMITTEE
Deputy Mayor Duncan and Councillor Elwood as Alternate

ALBERTA BEACH CAMPGROUND ADVISORY COMMITTEE
Mayor Love and Councillor Weber

ALBERTA BEACH INTER-MUNICIPAL DEVELOPMENT PLAN STEERING COMMITTEE
Mayor Love and Deputy Mayor Duncan

ALBERTA BEACH LIBRARY BOARD
Councillor Elwood

ALBERTA BEACH MUSEUM & ARCHIVES
Councillor Durocher

ALBERTA BEACH PUBLIC WORKS ADVISORY COMMITTEE
Mayor Love and Councillor Weber

BEACHWAVE PARK STAKEHOLDERS COMMITTEE
Councillor Durocher

COMMUNITY FUTURES YELLOWHEAD EAST
Councillor Weber and Councillor Elwood as Alternate

DARWELL REGIONAL WASTEWATER TRANSMISSION LINE STEERING COMMITTEE
Deputy Mayor Duncan

EMERGENCY ADVISORY COMMITTEE
All Council members

FCSS TRIVILLAGE COMMITTEE
Deputy Mayor Duncan

HIGHWAY 43 EAST WASTE COMMISSION
Mayor Love and Councillor Weber as Alternate

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE
Mayor Love and Deputy Mayor Duncan and Councillor Elwood as Alternate

LAC STE. ANNE EAST END BUS SOCIETY
Councillor Weber

LAC STE. ANNE FOUNDATION
Councillor Weber and Councillor Elwood as Alternate

LAKE ISLE AND LAC STE. ANNE WATER QUALITY MANAGEMENT SOCIETY:
Deputy Mayor Duncan

LAND USE BYLAW REVIEW COMMITTEE
Deputy Mayor Duncan and Councillor Durocher

PARTNERS IN PROGRESS COMMITTEE
Councillor Durocher

REGIONAL FIRE SERVICES STEERING COMMITTEE
Councillor Elwood

REGIONAL RECREATION BOARD STEERING COMMITTEE
Councillor Durocher

REGIONAL REVENUE AND COST SHARING STEERING COMMITTEE
Deputy Mayor Duncan

STE. ANNE RECREATIONAL LAKE USE COMMITTEE (SARLUC)
Mayor Love and Councillor Weber

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STE. ANNE REGIONAL MUNICIPALITIES (SARM) COMMITTEE
Mayor Love and Deputy Mayor Duncan and Councillor Elwood as Alternate

STONY PLAIN CRIME PREVENTION ASSOCIATION
(No Councillor appointed –same night as Council meetings)

STURGEON RIVER WATERSHED ALLIANCE
Deputy Mayor Duncan

TRIVILLAGE REGIONAL SEWAGE SERVICE COMMISSION
Deputy Mayor Duncan and Councillor Weber

IWAG (WATERSHED ACTION GROUP)
Councillor Durocher

WEST INTER LAKE DISTRICT (WILD) WATER COMMISSION
Deputy Mayor Duncan and Mayor Love as Alternate

YELLOWHEAD REGIONAL LIBRARY BOARD
Councillor Elwood and Deputy Mayor Duncan as Alternate

CARRIED UNANIMOUSLY

ADJOURNMENT:
The meeting adjourned at 7:30 P.M.

Mayor – Bud Love

C.A.O. – Kathy Skwarchuk