

**Alberta Beach Emergency Advisory Committee Meeting
Held in Alberta Beach Council Chambers
& held Electronically via Zoom
Tuesday, April 11, 2023 at 5:00 P.M.**

Agenda

1. Call to Order
2. Agenda Additions
3. Agenda Adoption
4. Previous Minutes:
Emergency Advisory Committee meeting of December 13, 2022
5. Updates:
AEMA Annual Review
Municipal Emergency Management Plan
Emergency Management Agency
Emergency Management Training
Emergency Management Mutual Aid Collaboration Group
6. Correspondence:
Stephen Lacroix, Managing Director, Alberta Emergency Management Agency – Regarding
Emergency Management Functional Exercise
7. Functional Training Exercise
8. DEM Budget
9. Directives
10. Closed Session
- 11.
- 12.
13. Adjournment

Alberta Beach Emergency Advisory Committee Meeting
Held in Alberta Beach Council Chambers and held Electronically via Zoom
Tuesday, December 13, 2022 at 5:00 P.M.

Present:

Angela Duncan, Mayor
Tara Elwood, Deputy Mayor
Debbie Durocher, Councillor
Kelly Muir, Councillor
Daryl Weber, Councillor
Shari Ives, DEM
Dave Ives, DDEM
Kathy Skwarchuk, DDEM/CAO
Cathy McCartney, PIO/Asst CAO/Zoom Coordinator

Call to Order:

Mayor Duncan called the meeting to order at 5:16 P.M.

Agenda Additions:

None.

Agenda Adoption:

MOVED BY Councillor Weber that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Emergency Management Agency Update:

DEM Shari Ives presented and reviewed the Emergency Management Agency Update for Alberta Beach 2022.

Alberta Beach Flood After Action Report:

DEM Shari Ives presented and reviewed the Alberta Beach Flood After Action Report.

Emergency Management Agency Meeting Agenda of March 22, 2022:

DEM Shari Ives presented and reviewed the Emergency Management Agency meeting of March 22, 2022.

Pope Francis Visit to Lac Ste. Anne Pilgrimage:

DEM Shari Ives presented and reviewed Pope Francis visit to Lac Ste. Anne Pilgrimage pre-planning meeting of June 3, 2022.

AEMA Community Emergency Management Program Annual Review 2020/2021:

DEM Shari Ives presented and reviewed the AEMA Community Emergency Management Program Annual Review for 2020/2021.

Alberta Beach Municipal Emergency Management Plan:

DEM Shari Ives presented and reviewed the Alberta Beach Municipal Emergency Management Plan.

Ste. Anne Summer Villages Regional Emergency Partnership Regional Collaboration Meeting of June 23, 2021:

DEM Shari Ives presented and reviewed the Ste. Anne Summer Villages Regional Emergency Partnership Regional Collaboration meeting of June 23, 2021.

Motion to accept DEM presentations:

MOVED BY Councillor Durocher that DEM, Shari Ives presentations be accepted for information.

CARRIED UNANIMOUSLY

Motion to approve a letter to Alberta Public Safety to request that activation of our emergency plan due to flooding in 2020 be accepted as full scale exercise:

MOVED BY Deputy Mayor Elwood that Council approve Mayor Duncan to write a letter to Assistant Deputy Minister of Public Safety regarding activating our Emergency Management Agency during the 2020 flooding in Alberta Beach to request this be accepted as a full scale exercise.

CARRIED UNANIMOUSLY

Motion to accept Alberta Beach Municipal Emergency Management Plan:

MOVED BY Councillor Muir that the Alberta Beach Municipal Emergency Management Plan be accepted as presented.

CARRIED UNANIMOUSLY

Motion to direct DEM to update Municipal Emergency Management Plan:

MOVED BY Councillor Weber that the DEM be directed to update the Municipal Emergency Management Plan as required and further develops a Business Continuity Plan to be included in the plan.

CARRIED UNANIMOUSLY

Adjournment:

The meeting adjourned at 6:25 P.M.



Mayor, Angela Duncan

DEM, Shari Ives

January 31, 2023

Her Worship Mayor Angela Duncan
Box 278
Alberta Beach AB T0E 0A0

Dear Mayor Duncan,

Thank you for your recent letter regarding the extension of time for your annual emergency management exercise along with your continued work to support the delivery of emergency management services in Alberta Beach.

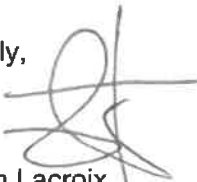
As you have mentioned in your letter, the Alberta Emergency Management Agency (AEMA) Field Operations unit and the Regional Field Officers have advised that the response to the May 2020 Alberta Beach flooding did not meet the requirements for a functional exercise equivalency. This equivalency could still have been granted had the Alberta Beach post incident assessment (PIA) identified the response shortcomings, and had the emergency plan been amended to reflect these shortcomings. The assessment of the Regional Field Officer is that the Alberta Beach emergency plan requires more work in order to correct the shortcomings observed in 2020.

With continuous improvement of the Alberta Beach emergency plan in mind, AEMA is prepared to grant your request to delay your functional exercise from 2023 to 2024. There are a number of updates we would like to see in a revised version of the emergency plan in 2023, in order to support a functional exercise in 2024.

John Swist, your Regional Field Officer is looking forward to working with your Director of Emergency Management to support any required updates to your emergency plan and can be reached at John.Swist@gov.ab.ca.

Thank you again for your continued interest in, and support for emergency management in Alberta Beach.

Sincerely,



Stephen Lacroix
Managing Director

Cc: Mike Ellis
Minister of Public Safety and Emergency Services