MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM NOVEMBER 17, 2026 AT 7:00 P.M.

DRAFT

PRESENT:

Mayor….. .....Kelly Muir
Deputy Mayor .....Debbie Durocher
Councillor .....Daryl Weber
CAO .....Kathy Skwarchuk
Asst. CAO .....Cathy McCartney (Zoom Administrator)

ABSENT:

Councillor .....DecolynneJo Burns (Approved Leave of Absence)
Councillor .....Tara Elwood

CALL TO ORDER:
Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:
Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:
13.n Municipal Assessment Services Group – 2026 MASG Inspection Notice
13.o Alberta Municipal Affairs – Official 2027 Equalized Assessment
14.g Gunn Area Recreation Society – Annual Family Christmas Party Donation Request
14.h North Saskatchewan Watershed Alliance – NSWA 2026-27 Municipal Funding Request
14.i Lac Ste. Anne County – Emergency Management Preparedness Program Grant Letter of Support

ADOPTION OF AGENDA:
MOTION #207-26
MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.
CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

ORGANIZATIONAL COUNCIL MEETING OF OCTOBER 20, 2026:
MOTION #208-26
MOVED BY Councillor Weber that the minutes of the Organizational Council meeting held on October 20, 2026 be adopted as presented.
CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING OF OCTOBER 20, 2026:
MOTION #209-26
MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on October 20, 2026 be adopted as presented.
CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:
The CAO reported that, at the previous meeting, a member of the public had requested that the meeting be recorded and although Council had no objection to the meeting being recorded; the release of the recording was subject to reviewing the Council Procedure Bylaw. The CAO confirmed that, upon reviewing the Council Procedure Bylaw, the bylaw permits the recording secretary to record Council meetings for the sole purpose of completing the Council meeting minutes, and once the minutes have been approved, the recording is to be destroyed. The bylaw does not authorize the release or distribution of the recording.

ACCEPTANCE OF CAO REPORT ACTION LIST:
MOTION #210-26
MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM NOVEMBER 17, 2026 AT 7:00 P.M.

BYLAW #306-26 MUNICIPAL CREDIT CARD BORROWING BYLAW:

MOTION TO APPPROVE FIRST READING OF BYLAW #306-26:
MOTION #211-26
MOVED BY Deputy Mayor Durocher that Bylaw #306-26, being a bylaw to authorize the municipality to apply to ATB Financial for a municipal credit card be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #306-26:
MOTION #212-26
MOVED BY Mayor Muir that Bylaw #306-26 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #306-26:
MOTION #213-26
MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #306-26.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #306-26:
MOTION #214-26
MOVED BY Councillor Weber that Bylaw #306-26 be read a third & final time.

CARRIED UNANIMOUSLY

GENERAL VILLAGE POLICY #G.3.9 ASSET MANAGEMENT POLICY:

MOTION TO APPROVE GENERAL VILLAGE POLICY #G.3.9 ASSET MANAGEMENT POLICY:
MOTION #215-26
MOVED BY Deputy Mayor Durocher that General Village Policy #G.3.9 to establish an asset management policy be approved as presented.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR WEBER:
Councillor Weber reviewed and submitted reports on the following meetings:
Lac Ste. Anne Foundation meeting held on October 28, 2026.
Trivillage Regional Sewer Services Commission meeting held on November 12, 2026.

DEPUTY MAYOR DUROCHER:
Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach Museum meeting held on October 21, 2026.
Lac Ste. Anne County Regional Municipalities meeting held on October 23, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on October 27, 2026.
Lac Ste. Anne East End Bus Committee meeting held on November 16, 2026.

MAYOR MUIR:
Mayor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting held on October 21, 2026.
Meeting with the Fire Commissioner held on November 4, 2026.
Trivillage Regional Sewer Services Commission meeting held on November 12, 2026.

ALBERTA BEACH AG SOCIETY – ADDITIONAL FUNDING FOR AGLIPLEX UTILITIES:
MOTION #216-26
MOVED BY Mayor Muir that Council approves that the additional funding increase from 1/3 to 1/2 reimbursement to the Alberta Beach Ag Society for the Agliplex power & gas utilities be extended for a further 6 month period.

CARRIED UNANIMOUSLY

THANK YOU RECOGNITION TO BUD LOVE:
Mayor Muir recognized Bud Love for his hard work and dedication to the village in maintaining the main beach and ball diamonds for our residents and visitors and expressed Council's sincere appreciation. A special thank you, to Bud Love for his time and dedication to Alberta Beach.

DEVELOPMENT PERMIT REPORT:
Administration submitted a report for information on the 2026 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:
MOTION #217-26
MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ARTS & CULTURE – 2027 FCSS PORTAL MANDATORY TRAINING:
Correspondence was received from the Provincial FCSS team of Alberta Arts, Culture and Status of Women regarding the updated 2027 FCSS portal and the mandatory training requirements.

ALBERTA COMMUNITY DEVELOPMENT – HONOURING SERVICE NEWSLETTER:
Alberta Community Development sent their newsletter Honouring Service which included a list of various webinars being held in November through January, as well budgeting, grants, funding and supports available for non-profit organizations.

ALBERTA INVASIVE SPECIES COUNCIL – ANNUAL GENERAL MEETING:
Correspondence was received from Alberta Invasive Species Council regarding their fall 2026 Annual General Meeting being held on December 8, 2026 at Olds College, the meeting will also be available virtually.

ALBERTA JOBS, ECONOMY, TRADE & IMMIGRATION – NORTH CENTRAL CONNECTOR:
The November issue of the North Central Connector was received from Alberta Jobs, Economy, Trade & Immigration which included programs, initiatives and economic development resources.

ALBERTA SUMMER VILLAGES ASSOCIATION – THANK YOU:
A thank you was received from Alberta Summer Villages Association for the donation for their silent auction.

BROWNLEE LLP – EMERGING TRENDS IN MUNICIPAL LAW:
Correspondence was received from Brownlee LLP regarding the Emerging Trends in Municipal Law seminar being held in Edmonton on February 11, 2027.
MOTION #218-26
MOVED BY Mayor Muir that Councillor Elwood be registered to attend the Brownlee LLP Emerging Trends in Municipal Law Seminar being held in Edmonton on February 11, 2027.
CARRIED UNANIMOUSLY

BUILT GREEN CANADA – 2027 PROGRAM CHECKLIST UPDATES:
Correspondence was received from Built Green Canada regarding the 2027 program updates.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:
Correspondence was received from Lac Ste. Anne County advising that the next Regional Municipalities Meeting is scheduled for February 26, 2027.

NORTH CENTRAL REGION, ALBERTA TRANSPORTATION & ECONOMIC CORRIDORS – MEETING SUMMARY:
Alberta Transportation & Economic Corridors, North Central Region forwarded a Meeting Summary on the meeting held on September 24, 2026 during the Alberta Municipalities Convention between Alberta Beach Council and the North Central Region.

POLICE REVIEW COMMISSION – QUARTERLY DATA REPORT:
The Police Review Commission forwarded the September/October Quarterly Data Report which provides an updated overview of police oversight activities and key performance metrics for the period July 1, 2026 to September 30, 2026.

POLICE REVIEW COMMISSION – SEPTEMBER/OCTOBER PRC UPDATE:
The Police Review Commission forwarded the September/October PRC Update which provides regular organizational updates on policy, file load and community engagement.

STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY PARTNERSHIP – SVREMP OCTOBER UPDATE:
Correspondence was received from the Ste. Anne Summer Villages Regional Emergency Partnership which included a SVREMP October report & update on regional activities and progress including the regional mock emergency functional exercise.

WILD WATER COMMISSION – 2027 RATES AND BUDGET REQUISITIONS:
Correspondence was received from WILD Water Commission regarding the 2027 rates and budget requisitions.

MUNICIPAL ASSESSMENT SERVICES GROUP – 2026 MASG INSPECTION NOTICE:
Correspondence was received from Municipal Assessment Services Group regarding the 2026 MASG inspection notice for the residents and to introduce MASG's new video "How Your Property Is Assessed" which is a quick guide to help residents better understand property assessment.

ALBERTA MUNICIPAL AFFAIRS – OFFICIAL 2027 EQUALIZED ASSESSMENT:
The official 2027 Equalized Assessment was received from Alberta Municipal Affairs.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:
MOTION #219-26
MOVED BY Deputy Mayor Durocher that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

HANNAH LAM, DENTAL AT HOME – REGULAR DENTAL AT HOME CARE DAYS FOR ALBERTA BEACH:
MOTION #220-26
MOVED BY Mayor Muir that a response be sent to Hannah Lam in regards to her email regarding the Dental At Home Care Days for Alberta Beach to advise that Alberta Beach Council welcomes Dental at Home Services and can share their brochure on social media, however please note the Village cannot host the business; that any bookings for rental of the Alberta Beach Agliplex must be directed to the Alberta Beach & District Ag Society; and further that she contact the Alberta Beach Development Officer to inquire on any permit requirements.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – NRED APPLICATION REQUEST FOR LETTER OF SUPPORT:
MOTION #221-26
MOVED BY Mayor Muir that Council approves the letter of support for Lac Ste. Anne County's Northern and Regional Economic Development (NRED) application to support the development of a comprehensive County-specific Economic Development Plan 2027-2032 and Implementation Action Plan 2027-2029, to guide economic growth, business development, investment attraction and long-term economic sustainability.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – REGIONAL POLICING MEETING:
MOTION #222-26
MOVED BY Councillor Weber that Council approves that Councillor Elwood and Mayor Muir or the CAO be approved to attend the Lac Ste. Anne County Regional Policing meeting being held on December 15, 2026.

CARRIED UNANIMOUSLY

LAKE ISLE LAC STE. ANNE STEWARDSHIP SOCIETY – ECO-ACTION GRANT APPLICATION REQUEST FOR LETTER OF SUPPORT:
MOTION #223-26
MOVED BY Deputy Mayor Durocher that Council approves the letter of support for Lake Isle Lac Ste. Anne Stewardship Society's Eco-Action grant application and further approves to provide $6,000.00 in-kind contribution towards the project.

CARRIED UNANIMOUSLY

NORM SHAW, EVENT PLANNING SPECIALIST – NEW YEARS DAY POND HOCKEY TOURNAMENT:
MOTION #224-26
MOVED BY Mayor Muir that a response be sent to Norm Shaw, Event Planning Specialist in regards to his email regarding the New Years Day Pond Hockey Tournament to advise that although Alberta Beach Council has no authority over the lake, Council has no objection to holding a New Years Day Pond Hockey Tournament subject to the following: that Special Entertainment acquire proper liability insurance for the event; that the Village of Alberta Beach is added as additional insured under the policy; that Special Entertainment, as host of the event ensure the ice conditions are appropriate for the event; that adequate washroom facilities are in place; and that provisions are in place for the clean up after the event.

CARRIED UNANIMOUSLY

ODELL BROKENHEIM – ALBERTA BEACH TRAFFIC AND BYLAW ENFORCEMENT CONCERNS:
MOTION #225-26
MOVED BY Mayor Muir that administration respond to Odell Brokenheim's emails regarding Alberta Beach traffic and bylaw enforcement concerns to advise that further to the patrol department's response, Council understands there is no record of complaints coming forward to the patrol department dispatch regarding these matters and it is important for the residents to call dispatch at the time of the event to document their complaints and to follow-up by forwarding their statements and any applicable photographs, addresses etc. to the patrol department for their attention. The Patrol Officer may not have witnessed the events, however they can issue violation tickets if they have supporting documentation and witness statements. Further that Council will direct our administration to request the patrol department review the Traffic Bylaw, the Off Highway Vehicle Bylaw, the Public Order Bylaw and the associated penalty schedules and provide suggested amendments and comments back to Council for the January 19, 2027 Council meeting.

CARRIED UNANIMOUSLY

GUNN AREA RECREATION SOCIETY – FAMILY CHRISTMAS PARTY DONATION:
MOTION #226-26
MOVED BY Deputy Mayor Durocher that Council approves a donation of promotional products for the Gunn Area Recreation Society for their Family Christmas Party and silent auction.

CARRIED UNANIMOUSLY

NORTH SASKATCHEWAN WATERSHED ALLIANCE – NSWA 2026-27 MUNICIPAL FUNDING REQUEST:
MOTION #227-26
MOVED BY Councillor Weber that Council approves the North Saskatchewan Watershed Alliance NSWA 2026-27 municipal funding request in the amount of $518.40.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – EMERGENCY MANAGEMENT PREPAREDNESS PROGRAM GRANT LETTER OF SUPPORT:
MOTION #228-26
MOVED BY Deputy Mayor Durocher that Council approves a letter of support for Lac Ste. Anne County's Emergency Management Preparedness Program grant application to support ICS training across the region, in addition to workshop/tabletop activities and a Functional Type 3 Incident Exercise with the municipalities in the region.

CARRIED UNANIMOUSLY

NEW BUSINESS:

WILD WATER COMMISSION – MEMBER CONNECTION APPLICATION FOR NGPS (GRASMERE SCHOOL):
MOTION #229-26
MOVED BY Mayor Muir that Council approves the member connection application completed by Northern Gateway Public Schools for connection of Grasmere School to the Wild Water Commission system subject to the following conditions: that all construction costs and contractor liabilities and duties related for this connection will be the responsibility of Northern Gateway Public Schools; that the connection will be required to tie into the municipal distribution line at such a time in the future when the municipality completes its' municipal distribution system and then shall become the property of the municipal system (from the connection point to the property line); that the WILD Water Commission directly invoice Northern Gateway Public Schools for their water usage until such a time as the municipality completes its' water supply agreement and water rates bylaw, with this arrangement being reviewed every five (5) years in the interim; and that all future connections and uses supplied to or through this line, shared or otherwise, will be negotiated in the future as part of the creation, integration and expansion of Alberta Beach's municipal distribution system.

CARRIED UNANIMOUSLY

WILD WATER COMMISSION – CONNECTION AGREEMENT:
MOTION #230-26
MOVED BY Deputy Mayor Durocher that Council approves the WILD Water Commission Connection Agreement as presented.

CARRIED UNANIMOUSLY

WILD WATER COMMISSION – WATER SUPPLY AGREEMENT:
MOTION #231-26
MOVED BY Councillor Weber that Council approves the WILD Water Commission Water Supply Agreement as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:
A brief discussion was held on the following topics: weeds and removal on lake accesses.

CONFIDENTIAL – CLOSED MEETING SESSION:

MOTION TO MOVE TO CLOSED MEETING:
MOTION #232-26
MOVED BY Mayor Muir that as per Section 197(2) of the MGA and Division 2, Section 32 of the Access to Information Act, the meeting be closed to the public at 8:55 P.M. to discuss agenda item #17.a Tax Forfeiture Property Roll #380, Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street) – Offer to Purchase.

CARRIED UNANIMOUSLY

Present for the closed meeting session:
Mayor Kelly Muir, Deputy Mayor Debbie Durocher, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM NOVEMBER 17, 2026 AT 7:00 P.M.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:
MOTION #233-26
MOVED BY Deputy Mayor Durocher that Council move to come out of closed meeting at 9:06 P.M.
CARRIED UNANIMOUSLY

TAX FORFEITURE PROPERTY ROLL #380, LOT 3A, BLOCK 11, PLAN 7720268 (5012 – 56 STREET) – OFFER TO PURCHASE:
MOTION #234-26
MOVED BY Councillor Weber that Council accept Mark Pappin's Offer to Purchase the tax forfeiture property, tax roll #380, legally described as Lot 3A, Block 11, Plan 7720268 and municipal address being 5012 – 56 Street in the amount of $85,000.00 dated November 11, 2026 as per the following: the parcel is being sold on an "as-is, where is" basis with no conditions; that Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, environmental and geographical conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; and further the acceptance be subject to signing a contract in a form satisfactory to the municipality's solicitor.
CARRIED UNANIMOUSLY

ADJOURNMENT:
The meeting adjourned at 9:18 P.M.

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Mayor – Kelly Muir

_____
C.A.O. – Kathy Skwarchuk