

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
JUNE 16, 2026 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorDecolynneJo Burns
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

DRAFT

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:06 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL INDIGENOUS PEOPLES DAY:

Alberta Beach would like to recognize that June 21 marks National Indigenous Peoples Day, to recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit, and Metis People.

AGENDA ADDITIONS:

- 13.o Community Futures Yellowhead East RIAMS – Community Property & Development Inventory Checklist
- 14.f MADD Canada – MADD Message Yearbook Advertising
- 14.g Town of Onoway – Discontinuation of Administration Services for Trivillage FCSS Program

ADOPTION OF AGENDA:

MOTION #093-26

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF MAY 19, 2026:

MOTION #094-26

MOVED BY Deputy Mayor Durocher that the minutes of the Regular Council meeting held on May 19, 2026 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

MAYOR ELWOOD APPROVAL TO ATTEND THE SUMMER VILLAGES OF LAC STE. ANNE EAST MEETING:

MOTION #095-26

MOVED BY Councillor Muir that Mayor Elwood be approved to attend the Summer Villages of Lac Ste. Anne East meeting on June 27 to present a Resolution for Alberta Municipalities to support regional water infrastructure funding & advocate for the establishment of enhanced and dedicated funding opportunities specifically targeted toward regional rural water infrastructure projects including distribution systems.

CARRIED UNANIMOUSLY

APPROVAL OF 2026 ROADWORK & PAVING PROJECTS:

MOTION #096-26

MOVED BY Councillor Weber that Council approves the quote from Border Paving Ltd. for the 2026 Roadwork & Paving Projects to include paving of the following: 47 Street overlay, Museum Road, and pavement overlays on the Walking Trails along 47 Avenue, 46 Street and 46 Avenue low spot behind the Agliplex as recommended by the Public Works Advisory Committee and further the projects be funded by Deferred Revenue, CCBF and LGFF grant funds.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #097-26

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MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

BYLAW #304-26 ACCESS TO INFORMATION BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #304-26:

MOTION #098-26

MOVED BY Councillor Burns that Bylaw #304-26, being a bylaw for the purposes of the Access to Information Act and to set fees thereunder be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #304-26:

MOTION #099-26

MOVED BY Councillor Muir that Bylaw #304-26 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #304-26:

MOTION #100-26

MOVED BY Deputy Mayor Durocher that unanimous consent be given to proceed to third reading of Bylaw #304-26.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #304-26:

MOTION #101-26

MOVED BY Councillor Weber that Bylaw #304-26 be read a third & final time.

CARRIED UNANIMOUSLY

BYLAW #305-26 PROTECTION OF PRIVACY BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #305-26:

MOTION #102-26

MOVED BY Councillor Burns that Bylaw #305-26, being a bylaw for the purposes of the Protection of Privacy Act and to establish a directory of Personal Information Banks, and to establish a Privacy Management Program be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #305-26:

MOTION #103-26

MOVED BY Councillor Muir that Bylaw #305-26 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #305-26:

MOTION #104-26

MOVED BY Deputy Mayor Durocher that unanimous consent be given to proceed to third reading of Bylaw #305-26.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #305-26:

MOTION #105-26

MOVED BY Councillor Weber that Bylaw #305-26 be read a third & final time.

CARRIED UNANIMOUSLY

PRIVACY MANAGEMENT PROGRAM POLICY:

MOTION TO APPROVE PRIVACY MANAGEMENT PLAN:

MOTION #106-26

MOVED BY Councillor Burns that the Privacy Management Plan be approved.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

Councillor Muir reported on the following meetings:

Alberta Beach Ag Society Agliplex Operations Committee meeting held on May 20, 2026.

FCSS Trivillage Committee meeting held on June 2, 2026.

Joint Trivillage meeting held on June 4, 2026.

Community & Council Meet & Greet held on June 13, 2026.

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COUNCILLOR BURNS:

Councillor Burns reported on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on June 12, 2026.
Community Futures Yellowhead East RIAMS Project updates.
Joint Trivillage meeting held on June 4, 2026.
Community & Council Meet & Greet held on June 13, 2026.
Lemonade Day Contest Judging held on June 13, 2026.

COUNCILLOR WEBER:

No meetings to report.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reported on the following meetings:
Alberta Beach & District Museum & Archives meeting held on May 20, 2026.
Lac Ste. Anne East End Bus Committee meeting held on June 8, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on May 26, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society WQ meeting held on June 2, 2026.
Joint Trivillage meeting held on June 4, 2026.

MAYOR ELWOOD:

Mayor Elwood reported on the following meetings:
Alberta Beach Library Board meeting held on June 8, 2026.
Alberta Beach Public Works Advisory Committee meeting held on June 12, 2026.
Joint Trivillage meeting held on June 4, 2026.
Community & Council Meet & Greet held on June 13, 2026.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #107-26

MOVED BY Councillor Burns that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ARTS, CULTURE & STATUS OF WOMEN – PROVINCIAL FCSS TEAM UPDATE:

Correspondence was received from Alberta Arts, Culture and Status of Women to advise that as part of the Government of Alberta's reorganization of ministries, that they are now responsible for the Family and Community Support Services Program.

ALBERTA MUNICIPAL AFFAIRS – EARLY ENGAGEMENT ON FEDERAL AGREEMENTS UNDER THE PROVINCIAL PRIORITIES ACT:

Correspondence was received from Alberta Municipal Affairs regarding the process for approvals on all federal agreements under the Provincial Priorities Act.

ALBERTA MUNICIPAL AFFAIRS – PROVINCIAL EDUCATION REQUISITION CREDIT (PERC) PROGRAM EXTENSION:

Correspondence was received from Alberta Municipal Affairs advising that the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) programs are approved for a three-year extension through 2028 for municipalities for the unpaid oil and gas property taxes.

ALBERTA MUNICIPALITIES – SUMMER 2026 MUNICIPAL LEADERS' CAUCUS:

Correspondence was received from Alberta Municipalities regarding the Summer 2026 Municipal Leaders' Caucus being held in various locations between June 10-24.

ALBERTA MUNICIPALITIES – ABMUNIS PRIORITY ISSUES KEY MESSAGES:

Correspondence was received from Alberta Municipalities regarding their priority issues and their key messages.

COALITION OF ALBERTA PUBLIC LIBRARIES – BILL 28 AND ALBERTA'S LIBRARIES:

Correspondence was received from the Coalition of Alberta Public Libraries regarding Bill 28 which amends Alberta's Libraries Act and creates new requirements for public library operations.

COMMUNITY FUTURES YELLOWHEAD EAST RIAMS – LOCAL INTEL AI MARKETING TOOL:

Correspondence was received from Community Futures Yellowhead East RIAMS project regarding the Local Intel AI Marketing Tool demo.

COMMUNITY FUTURES YELLOWHEAD EAST RIAMS – ALBERTA SITE SELECTOR TOOL:

Correspondence was received from Community Futures Yellowhead East RIAMS project regarding the Alberta Site Selector Tool & RIAMS guide to attract investments and increase property visibility.

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FIRE UNDERWRITERS SURVEY – 2026 NATIONAL FIRE CHIEF OF THE YEAR AWARDS:
Correspondence was received from the Fire Underwriters Survey regarding the call for nominations for the 2026 National Fire Chief of the Year Awards.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – NSWA AGM PACKAGE:
Correspondence was received from the North Saskatchewan Watershed Alliance regarding the NSWA Annual General Meeting being held on June 24, 2026.

MOTION #108-26

MOVED BY Councillor Muir that Council approves Councillor Weber to attend the North Saskatchewan Watershed Alliance annual general meeting being held on June 24, 2026.

CARRIED UNANIMOUSLY

SV REMP – FRIAA GRANT FUNDING FOR COMMUNITY EVENTS:
Correspondence was received from SV REMP regarding the FRIAA Grant Funding available for planning community events and initiatives related to FireSmart Awareness.

WICKED AUTOMOTIVE – NOTICE OF VACATING COMMERCIAL PREMISES:
A letter was received from Wicked Automotive to give notice of vacating the commercial premises located at 4000-C and 4000-B Museum Road effective July 31, 2026.

DAVID IVES, FIRE RESCUE INTERNATIONAL – NEW DEVELOPMENTS – HIGH-ACUITY HIGHWAY DISPATCH DEVIATION:

David Ives of Fire Rescue International forwarded a copy of a response letter he received from the Minister of Hospital and Surgical Health Services regarding high-acuity highway dispatch for Medical First Response (MFR) services, the letter confirmed that Lac Ste. Anne County is the only agency automatically requested to provide MFR assistance within its borders; and as the municipality of jurisdiction, Lac Ste. Anne County determines which other agencies are activated for MFR and fire/rescue events; and Parkland County Dispatch conducts those directions; further that Emergency Health Services Dispatch does not determine which fire or MFR agencies are activated. The letter acknowledged that since October 2023 Fire Rescue International is no longer automatically dispatched to the incidents; with respect to service levels, the letter confirmed that Fire Rescue International provides MFR at the Emergency Medical Responder level while Lac Ste. Anne County provides MFR at the Medical First Responder/Advanced First Aid level. A response letter from Mr. Ives to the Minister was also included in the correspondence to request the province commence a formal review of dispatch practices and to consider implementing standardized provincial criteria for fire based MFR co-response to high-acuity highway incidents.

FIRE RESCUE INTERNATIONAL – 2025 FIRE RESCUE INTERNATIONAL STATS:
Fire Rescue International forwarded their 2025 Fire Rescue International Stats power point presentation report for information.

COMMUNITY FUTURES YELLOWHEAD EAST RIAMS – COMMUNITY PROPERTY & DEVELOPMENT INVENTORY CHECKLIST:

Correspondence was received from Community Futures Yellowhead East RIAMS project regarding a community property & development inventory checklist and template to assist the communities to become investment ready and better positioned to respond to business & investment inquiries.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #109-26

MOVED BY Councillor Muir that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH AG SOCIETY – 2026 POLYNESIAN DAYS SPONSORSHIP:

MOTION #110-26

MOVED BY Councillor Muir that Council approves a gold sponsorship in the amount of \$1,250.00 for the Alberta Beach Ag Society's 2026 Polynesian Days event, as well as a donation of promotional products.

CARRIED UNANIMOUSLY

ALBERTA BEACH AG SOCIETY – 2026 POLYNESIAN DAYS PARADE:

MOTION #111-26

MOVED BY Deputy Mayor Durocher that Council approves to participate in the Alberta Beach Ag Society's Polydays Parade.

CARRIED UNANIMOUSLY

ALBERTA BEACH SENIORS 50 PLUS CLUB – 2026 ANNUAL ALBERTA BEACH SHOW & SHINE:

MOTION #112-26

MOVED BY Councillor Burns that Council approves to sponsor a plaque in the amount of \$40.00 as well as a donation of promotional products to the Alberta Beach Seniors 50 Plus Club for the 2026 Alberta Beach Show & Shine.

CARRIED UNANIMOUSLY

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KELLY KOVAC – REQUEST FOR SHANNON FAMILY PLAQUE:

MOTION #113-26

MOVED BY Councillor Muir that the public works department be requested to remove the plaque in the 46B Street Park and further Council approves the request from Kelly Kovac that the plaque in recognition of James Shannon be given to the Shannon family.

CARRIED UNANIMOUSLY

SUMMER VILLAGE OF VAL QUENTIN – RESOLUTION FOR WATER FEASIBILITY STUDY:

MOTION #114-26

MOVED BY Councillor Muir that the Council of Alberta Beach hereby approves the use of remaining funds available under ACP Grant Project No. 2223-IC-50 to complete additional technical work, including detailed modeling and reporting as presented by MPE Engineering Ltd. as this work is intended to improve project cost certainty, support future capital planning, and strengthen future grant funding applications.

CARRIED UNANIMOUSLY

MADD CANADA – MADD MESSAGE YEARBOOK ADVERTISING:

MOTION #115-26

MOVED BY Councillor Weber that the Council approves to support MADD Canada and purchase a business card advertisement in the amount of \$329.00 for their MADD message yearbook.

CARRIED UNANIMOUSLY

TOWN OF ONOWAY – DISCONTINUATION OF ADMINISTRATION SERVICES FOR TRIVILLAGE FCSS PROGRAM:

MOTION #116-26

MOVED BY Deputy Mayor Durocher that the Town of Onoway letter giving notice on the discontinuation of administration services for the Trivillage FCSS Program effective January 1, 2027 be accepted for information and further that administration request a quote for administration services for the FCSS program from Wild Willow Enterprises and Lac Ste. Anne County.

CARRIED UNANIMOUSLY

NEW BUSINESS:

LAC STE. ANNE COUNTY – HOME SUPPORT AGREEMENT:

MOTION #117-26

MOVED BY Councillor Burns that Council approves the Lac Ste. Anne County Home Support Agreement as presented.

CARRIED UNANIMOUSLY

NORTHERN GATEWAY PUBLIC SCHOOLS – DRAFT JOINT USE AND PLANNING AGREEMENT:

MOTION #118-26

MOVED BY Councillor Weber that the draft Joint Use and Planning Agreement (JUPA) from Northern Gateway Public Schools be accepted for further review.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – JULY MEETING CANCELLATIONS:

MOTION #119-26

MOVED BY Deputy Mayor Durocher that the Round Table Meeting scheduled for July 14, 2026 and the Regular Council Meeting scheduled for July 21, 2026 be cancelled due to vacation schedules.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the 2026 paving projects, the boat launch and municipal address signs on residential properties.

CONFIDENTIAL – CLOSED MEETING SESSION:

MOTION TO MOVE TO CLOSED MEETING:

MOTION #120-26

MOVED BY Councillor Burns that as per Section 197(2) of the MGA and Division 2, Section 26 and 32 of the Access to Information Act the meeting be closed to the public at 9:00 p.m. to discuss intergovernmental relations and legal matters.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Tara Elwood, Deputy Mayor Debbie Durocher, Councillor DecolynneJo Burns, Councillor Kelly Muir, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

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MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #121-26

MOVED BY Councillor Weber that Council move to come out of closed meeting at 9:36 P.M.

CARRIED UNANIMOUSLY

LETTER TO LAC STE. ANNE COUNTY REQUESTING UPDATE ON REQUEST TO RE-INSTATE AUTOMATIC DUAL DISPATCH CALLOUT FOR MEDICAL FIRST RESPONSE FOR HIGH-AQUITY HIGHWAY INCIDENTS:

MOTION #122-26

MOVED BY Deputy Mayor Durocher that Mayor Elwood send a letter to Lac St. Anne County to request an update on Alberta Beach's request for re-instatement of the automatic dual dispatch callout for Medical First Response to high acuity highway incidents, further that the letters from Fire Chief David Ives as well as the response letter from Honourable Matt Jones, Minister of Hospital and Surgical Health Services be attached and that the correspondence be copied to the Minister of Hospital and Surgical Health Services, the Minister of Public Safety & Emergency Services, the Minister of Transportation & Economic Corridors, the Minister of Municipal Affairs, the MLA, the Premier, Parkland County Dispatch, Fire Rescue International and the Summer Villages of Castle Island, Nakamun Park, Silver Sands, South View, and Val Quentin.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 9:45 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk