

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM MEETING
DECEMBER 20, 2022 AT 7:00 P.M.**

PRESENT:

Mayor.....Angela Duncan
Deputy MayorTara Elwood
CouncillorDebbie Durocher
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Duncan called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Duncan read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

5.b Confidential Closed Meeting Session – Intergovernmental Relations
15.b Alberta Beach Museum & Archives Society – Community Initiatives Program Letter of Support
Confidential closed meeting session agenda 5.a and 5.b to be moved to the end of the meeting.

ADOPTION OF AGENDA:

#204-22 MOVED BY Councillor Durocher that the agenda be adopted as amended.
CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

#205-22 REGULAR COUNCIL MEETING OF NOVEMBER 15, 2022:
MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on November 15, 2022 be adopted as presented.
CARRIED UNANIMOUSLY

DELEGATIONS:

CORPORAL KEITH GAULTON, PARKLAND RCMP – RCMP LIAISON INTRODUCTION & PRESENTATION OF CRIME STATISTICS:
Corporal Keith Gaulton of the Parkland RCMP Detachment met with Council to introduce himself as the RCMP liaison for Alberta Beach & for presentation of crime statistics. Upon review of the crime statistics report, the Corporal answered questions from Council as well as the public. He also reported on the importance of reporting incidents to the RCMP complaint line or use the Alberta RCMP App. Corporal Gaulton reported that the RCMP priorities include crime reduction, traffic, impaired driving and persons' crime. Mayor Duncan thanked Corporal Gaulton for attending the meeting.
#206-22 MOVED BY Councillor Muir that the RCMP presentation from Corporal Gaulton be accepted for information.
CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

#207-22 **MUNICIPAL PLANNING COMMISSION MEETING:**
MOVED BY Mayor Duncan that the meeting adjourn to hold a Municipal Planning Commission Meeting at 7:50 P.M.
CARRIED UNANIMOUSLY

MEETING RECONVENED:

Mayor Duncan reconvened the meeting at 8:14 P.M.

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FINANCIAL REPORTS:

#209-22 FINANCIAL REPORT OF NOVEMBER 30, 2022:
MOVED BY Councillor Durocher that the Financial Report of November 30, 2022 be accepted for information.
CARRIED UNANIMOUSLY

#210-22 2023 INTERIM BUDGET:
MOVED BY Councillor Weber that the 2022 Budget be accepted as a 2023 Interim Budget.
CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

#211-22 GENERAL VILLAGE POLICY #G.3.7 – ANONYMOUS, ABUSIVE, FRIVOLOUS AND VEXATIOUS COMPLAINTS POLICY:
MOVED BY Deputy Mayor Elwood that General Village Policy #G.3.7 Anonymous, Abusive, Frivolous and Vexatious Complaints Policy be approved as presented.
CARRIED UNANIMOUSLY

#212-22 GENERAL VILLAGE POLICY #G.3.8 – COUNCIL PROFESSIONAL DEVELOPMENT POLICY:
MOVED BY Councillor Muir that General Village Policy #G.3.8 Council Professional Development Policy be approved as presented.
CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR

Councillor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on November 25, 2022.
Alberta Beach Ag Society Agliplex Operations Committee meeting held on December 8, 2022.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Highway 43 East Waste Commission meeting held on December 6, 2022.
Lac Ste. Anne East End Bus Committee meeting held on December 13, 2022.
Community Futures Yellowhead East meeting held on December 15, 2022.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on November 16, 2022.
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meeting held on November 22, 2022.

DEPUTY MAYOR ELWOOD:

Deputy Mayor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on November 25, 2022.
Yellowhead Regional Library Board Trustee meeting held on December 5, 2022.
Regional Trail Master Plan Steering Committee meeting held on December 7, 2022.
Onoway Regional Fire Services meeting held on December 9, 2022.

MAYOR DUNCAN:

Mayor Duncan reviewed and submitted reports on the following meetings:
Mayor's Report of December 20, 2022.
Trivillage Regional Sewer Services Commission meeting held on November 17, 2022.
FCSS Trivillage Committee meeting held on November 21, 2022.
Fortis Broadband meeting of November 23, 2022.
East End Bus meeting of December 13, 2022.
Emergency Advisory Committee meeting held on December 13, 2022.

FORTIS BROADBAND MEETING:

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MEETING RECESS:

Mayor Duncan called for a brief recess at 8:55 P.M.

MEETING RECOVERED:

Mayor Duncan reconvened the meeting at 9:04 P.M.

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA COMMUNITY CRIME PREVENTION ASSOCIATION – ACCPA ANNUAL CONFERENCE:

Correspondence was received from the Alberta Community Crime Prevention Association regarding the ACCPA Annual Conference being held in Edmonton on May 1-3, 2023.

ALBERTA HEALTH SERVICES – ALBERTA PRECISION LABORATORIES MEMO – COMMUNITY LAB SERVICES TRANSITION:

Alberta Health Services forwarded correspondence from Alberta Precision Laboratories regarding the community lab services transition.

ALBERTA MUNICIPALITIES – APPOINTMENT TO AFRRCS INTEROPERABILITY & STANDARDS COUNCIL:

Correspondence was received from Alberta Municipalities advising on their appointment of Deputy Mayor Elwood as Alberta Municipalities' representative appointed to the Alberta First Responder Radio Communications System (AFRRCS) Interoperability & Standards Council. Mayor Duncan congratulated Deputy Mayor Elwood on her appointment to the AFRRCS Council.

ALBERTA MINISTRY OF JOBS, ECONOMY & NORTHERN DEVELOPMENT – INITIAL CONTRACT FROM MINISTER BRIAN JEAN:

An introductory email was received from the Leah Wood, Ministerial Assistant to Honourable Brian Jean, Minister of Alberta Jobs, Economy, & Northern Development.

ALBERTA PUBLIC SAFETY AND EMERGENCY SERVICES – PROVINCIAL CHANGES TO VICTIM SERVICES:

A letter was received from Honourable Mike Ellis, Minister of Alberta Public Safety and Emergency Services regarding the provincial changes to victim services.

COLLEGE OF PHYSICIANS AND SURGEONS – RESPONSE LETTER – PHYSICIAN RECRUITMENT & RETENTION CONCERNS:

A letter was received from the College of Physicians and Surgeons in response to Mayor Duncan's letter regarding physician recruitment & retention concerns.

DOYLE & COMPANY – AUDIT OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022:

A report letter was received from Doyle & Company outlining the audit process and responsibilities in the audit of the Financial Statements for December 31, 2022.

DOYLE & COMPANY – AUDITOR INDEPENDENCE WITH RESPECT TO ALBERTA BEACH:

A letter was received from Doyle & Company outlining the Auditor independence with respect to Alberta Beach.

DOYLE & COMPANY – AUDIT TERMS OF ENGAGEMENT:

The terms of engagement letter was received from Doyle & Company which outlines the responsibilities of management as well as the Auditor for the audit of the financial statements.

GRASMERE SCHOOL – THANK YOU FOR SUPPORT:

A thank you card was received from Grasmere School to thank Council for the donation and support.

HELP INTERNATIONAL – 2023 SUBSIDIZED SHELTERBELT TREE PROGRAM:

Correspondence was received from Help International regarding the 2023 Subsidized Shelterbelt Tree

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TOWN OF ONOWAY – OUTSTANDING BALANCES AND CURRENT YEAR PAYMENT TO EAST END BUS:

The Town of Onoway forwarded a copy of their letter to the East End Bus Society advising on the approval of payment on the outstanding balances and current year payment to East End Bus.

TOWN OF ONOWAY – ONOWAY REGIONAL FIRE SERVICES 2022 PRESENTATION:

The Town of Onoway forwarded the Onoway Regional Fire Services 2022 Presentation for information. Mayor Duncan commented that Onoway Regional Fire Service has responded to 150 medical calls between January and October 2022 at no cost to the municipalities.

TOWN OF PONOKA – LETTER TO MINISTER OF HEALTH REGARDING AMBULANCE SERVICE IN ALBERTA:

The Town of Ponoka forwarded a copy of their letter to the Minister of Health regarding the crisis in ambulance service in Alberta and the effects falling on volunteer fire fighters.

WILD WATER COMMISSION – 2023 RATES AND BUDGET ESTIMATES:

A letter was received from the Wild Water Commission regarding the 2023 rates and budget estimates and the 2023 municipal requisitions.

YELLOWHEAD REGIONAL LIBRARY – QUEEN ELIZABETH II PLATINUM JUBILEE MEDAL AWARD TO YRL DIRECTOR:

Correspondence was received from the Yellowhead Regional Library announcing the Queen Elizabeth II Platinum Jubilee Medal Award presented to YRL Director, Karla Palichuk for her extensive contributions to libraries in Alberta.

ALBERTA MUNICIPALITIES – POWER + PROGRAM UPDATE:

Alberta Municipalities forwarded an update on the Power + Program for information.

#215-22

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOVED BY Councillor Weber that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

#216-22

LAC STE. ANNE FOUNDATION – REGIONAL HOUSING NEEDS ASSESSMENT:

MOVED BY Councillor Weber that Council approve that the Lac Ste. Anne Foundation complete the regional housing needs assessment on behalf of Alberta Beach.

CARRIED UNANIMOUSLY

#217-22

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – COMMUNITY INITIATIVES PROGRAM LETTER OF SUPPORT:

MOVED BY Councillor Durocher that Council approve a letter of support for the Alberta Beach & District Museum & Archives Society for their application to the Community Initiatives Program for the purchase of a tipi and story boards to showcase Indigenous heritage in our community.

CARRIED UNANIMOUSLY

NEW BUSINESS:

#218-22

REQUEST FOR DECISION – NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:

MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A Merry Christmas and Happy New Year was expressed by all.

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Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, and C.A.O. Kathy Skwarchuk were in attendance for the closed meeting session.

MEETING RE-OPENED TO THE PUBLIC:

#220-22

MOVED BY Councillor Durocher that Council move to come out of closed meeting at 9:44 P.M.

CARRIED UNANIMOUSLY

#221 -22

MOVED BY Deputy Mayor Elwood that Council approve Mayor Duncan sign the letter as discussed in closed session.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 9:48 P.M.

Mayor – Angela Duncan

C.A.O. – Kathy Skwarchuk