

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD ELECTRONICALLY VIA ZOOM MEETING
DECEMBER 15, 2020 AT 7:00 P.M.**

PRESENT:

MayorJim Benedict
Deputy MayorAngela Duncan
CouncillorBud Love
CouncillorJudy Valiquette
CouncillorDaryl Weber
CAOKathy Skwarchuk

CALL TO ORDER:

Mayor Benedict called the meeting to order at 7:01 P.M.

AGENDA ADDITIONS: None.

ADOPTION OF AGENDA:

#207-20 MOVED BY Councillor Love that the agenda be adopted as presented.
CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION:

No closed meeting session was held.

ADOPTION OF PREVIOUS MINUTES:

#208-20 MOVED BY Deputy Mayor Duncan that the minutes of the Regular Council Meeting of November 17, 2020 be adopted as presented.
CARRIED UNANIMOUSLY

#209-20 MOVED BY Councillor Weber that the minutes of the Municipal Planning Commission Meeting of November 17, 2020 be adopted as presented.
CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING:

#210-20 MOVED BY Mayor Benedict that the meeting recess to hold a Municipal Planning Commission meeting at 7:03 P.M.
CARRIED UNANIMOUSLY

MEETING RECONVENED:

Mayor Benedict reconvened the meeting at 7:07 P.M.

OLD BUSINESS & CAO REPORT ACTION LIST:

#211-20 MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

#212-20 FINANCIAL REPORT OF OCTOBER 31, 2020:
MOVED BY Councillor Valiquette that the Financial Report of October 31, 2020 be accepted as presented.
CARRIED UNANIMOUSLY

#213-20 3 YEAR OPERATING & 5 YEAR CAPITAL PLANS:
MOVED BY Councillor Love that the 3 Year Operating and 5 Year Capital Plans be approved as presented.
CARRIED UNANIMOUSLY

#214-20 2021 INTERIM BUDGET:
MOVED BY Mayor Benedict that the 2020 Budget be accepted as a 2021 Interim Budget.
CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

#215-20 **BYLAW #270-19 ALBERTA BEACH LIBRARY BOARD BYLAW:**
MOVED BY Deputy Mayor Duncan that Bylaw #270-19, being a bylaw for the purpose of establishing the Alberta Beach Library Board be read a second time as amended.
CARRIED UNANIMOUSLY

#216-20 MOVED BY Councillor Weber that Bylaw #270-19 be read a third & final time.
CARRIED UNANIMOUSLY

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- BYLAW #276-20 DESIGNATED OFFICER BYLAW:**
#217-20 MOVED BY Councillor Love that Bylaw #276-20, being a bylaw to establish the positions of Chief Administrative Officer and Designated Officers for Alberta Beach be read a first time.
CARRIED UNANIMOUSLY
#218-20 MOVED BY Councillor Valiquette that Bylaw #276-20 be read a second time.
CARRIED UNANIMOUSLY
#219-20 MOVED BY Deputy Mayor Duncan that unanimous consent be given to read Bylaw #276-20 three times in one sitting.
CARRIED UNANIMOUSLY
#220-20 MOVED BY Councillor Weber that Bylaw #276-20 be read a third & final time.
CARRIED UNANIMOUSLY
- BYLAW #277-20 FEES AND RATES BYLAW:**
#221-20 MOVED BY Councillor Valiquette that Bylaw #277-20, being a bylaw to establish a schedule of fees and rates for the municipality be read a first time.
CARRIED UNANIMOUSLY
#222-20 MOVED BY Councillor Love that Bylaw #277-20 be read a second time.
CARRIED UNANIMOUSLY
#223-20 MOVED BY Councillor Weber that unanimous consent be given to read Bylaw #277-20 three times in one sitting.
CARRIED UNANIMOUSLY
#224-20 MOVED BY Deputy Mayor Duncan that Bylaw #277-20 be read a third & final time.
CARRIED UNANIMOUSLY
- BYLAW #278-20 MOBILE VENDOR BYLAW:**
#225-20 MOVED BY Deputy Mayor Duncan that Bylaw #278-20, being a bylaw to provide for the permitting of all Mobile Vendors operating in Alberta Beach be read a first time.
CARRIED UNANIMOUSLY
#226-20 MOVED BY Councillor Love that Bylaw #278-20 be read a second time.
CARRIED UNANIMOUSLY
#227-20 MOVED BY Councillor Valiquette that unanimous consent be given to read Bylaw #278-20 three times in one sitting.
CARRIED UNANIMOUSLY
#228-20 MOVED BY Councillor Weber that Bylaw #278-20 be read a third & final time.
CARRIED UNANIMOUSLY
- BYLAW #279-20 SUBDIVISION AND DEVELOPMENT APPEAL BOARD BYLAW:**
#229-20 MOVED BY Councillor Love that Bylaw #279-20, being a bylaw to establish a Subdivision and Development Appeal Board for Alberta Beach be read a first time.
CARRIED UNANIMOUSLY
#230-20 MOVED BY Deputy Mayor Duncan that Bylaw #279-20 be read a second time.
CARRIED UNANIMOUSLY
#231-20 MOVED BY Councillor Weber that unanimous consent be given to read Bylaw #279-20 three times in one sitting.
CARRIED UNANIMOUSLY
#232-20 MOVED BY Councillor Valiquette that Bylaw #279-20 be read a third & final time.
CARRIED UNANIMOUSLY
- BYLAW #280-20 COUNCIL PROCEDURE BYLAW:**
#233-20 MOVED BY Councillor Love that Bylaw #280-20, being a bylaw to regulate the proceedings and the conduct of business at the Alberta Beach Council and committee meetings be read a first time.
CARRIED UNANIMOUSLY
#234-20 MOVED BY Councillor Weber that Bylaw #280-20 be read a second time.
CARRIED UNANIMOUSLY
#235-20 MOVED BY Deputy Mayor Duncan that unanimous consent be given to read Bylaw #280-20 three times in one sitting.
CARRIED UNANIMOUSLY
#236-20 MOVED BY Councillor Valiquette that Bylaw #280-20 be read a third & final time.
CARRIED UNANIMOUSLY
- GENERAL VILLAGE POLICY #G.2.7 PLANNING & DEVELOPMENT SCHEDULE OF FEES:**
#237-20 MOVED BY Mayor Benedict that General Village Policy #G.2.7 the Planning & Development Schedule of Fees Policy be rescinded.
CARRIED UNANIMOUSLY
- GENERAL VILLAGE POLICY #G.3.1 SUBDIVISION & DEVELOPMENT APPEAL BOARD REMUNERATION POLICY:**
#238-20 MOVED BY Deputy Mayor Duncan that General Village Policy #G.3.1 the Subdivision & Development Appeal Board Remuneration Policy be approved as presented.
CARRIED UNANIMOUSLY

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COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR DUNCAN:

ALBERTA BEACH AG SOCIETY AGLIPLIX OPERATIONS COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the November 26th meeting (attached).

EMERGENCY ADVISORY COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the December 14th meeting (attached).

LAKE ISLE & LAC STE. ANNE WATER QUALITY – Deputy Mayor Duncan reviewed and submitted report on the November 24th and December 1st meetings (attached).

STURGEON RIVER WATERSHED ALLIANCE – Deputy Mayor Duncan reviewed and submitted report on the November 27th meeting (attached).

TRIVILLAGE REGIONAL SEWER SERVICES COMMISSION – Deputy Mayor Duncan reviewed and submitted report on the November 19th meeting (attached).

WEST INTER-LAKE DISTRICT (WILD) WATER COMMISSION – Deputy Mayor Duncan reviewed and submitted report on the November 30th meeting (attached).

REGIONAL COVID-19 MEETINGS – Deputy Mayor Duncan reviewed and submitted report on the November 25th and 27th meetings (attached).

COUNCILLOR VALIQUETTE:

YELLOWHEAD REGIONAL LIBRARY – Councillor Valiquette reviewed and submitted report on the December 7th meeting (attached).

COUNCILLOR WEBER:

1ST WATERSHED ACTION GROUP – Councillor Weber reviewed and submitted report on the December 11th meeting (attached).

COMMUNITY FUTURES YELLOWHEAD EAST – Councillor Weber gave a brief update on the CFYE Covid-19 Business Viability & Strategic Business Pivoting Project.

LAC STE. ANNE FOUNDATION – Councillor Weber reviewed and submitted report on the December 9th meeting (attached).

PARTNERS IN PROGRESS – Councillor Weber reviewed and submitted report on the December 15th meeting (attached).

PARTNERS IN PROGRESS – ACP GRANT APPLICATION:

MOVED BY Mayor Benedict that Alberta Beach supports in full the activities outlined in the ACP grant application being submitted by the Town of Onoway and further appoints the Town of Onoway to be the managing partner for this initiative.

CARRIED UNANIMOUSLY

COUNCILLOR LOVE:

HIGHWAY 43 EAST WASTE COMMISSION – Councillor Love reviewed and submitted report on the December 14th meeting (attached).

MAYOR BENEDICT:

ALBERTA MUNICIPAL AFFAIRS & PREMIER COVID-19 UPDATE – Mayor Benedict reviewed and submitted report on the November 18th meeting (attached).

EMERGENCY ADVISORY COMMITTEE – Mayor Benedict reviewed and submitted report on the December 14th meeting (attached).

REGIONAL FIRE SERVICES STEERING COMMITTEE – Mayor Benedict reviewed and submitted report on the December 7th and 10th meetings (attached).

TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION – Mayor Benedict reviewed and submitted report on the November 19th meeting (attached).

MAYERTHORPE REGIONAL COVID-19 MEETINGS – Mayor Benedict reviewed and submitted report on the November 25th and 27th meetings (attached).

DEVELOPMENT PERMIT REPORT:

A report on the 2020 Development Permits issued to date was distributed for information.

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA HEALTH SERVICES – COVID-19 COMMUNITY UPDATES:

Covid-19 Community Updates of November 16, 23, 30 & December 7 was received from Alberta Health Services.

ALBERTA HEALTH SERVICES – RFP ISSUED FOR COMMUNITY LAB SERVICES:

Correspondence was received from Alberta Health Services regarding their Request for Proposals issued seeking private-sector partners to provide community lab services across Alberta.

#2 39-20

#240-20

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ALBERTA HEALTH OPERATIONS – AB TRACE TOGETHER:

Correspondence was received from Alberta Health Services requesting municipalities encourage their residents to download the secure ABTraceTogether app to assist in Alberta's contract tracing system.

ALBERTA HEALTH SERVICES – ALBERTA BEACH EMS STATION:

Correspondence was received from Alberta Health Services advising on their intent to continue providing EMS services to the community and look forward to discussions regarding lease extension on the Alberta Beach EMS station.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL GOVERNANCE DURING COVID-19:

Alberta Municipal Affairs forwarded their November 27th, December 4th and 11th issues of Municipal Governance during Covid-19 for information.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL STIMULUS PROGRAM (MSP) PROJECT ACCEPTANCE NOTIFICATION:

Notification was received from Alberta Municipal Affairs that the Alberta Beach Storm Water Outfall Rehabilitation Project has been accepted under the Municipal Stimulus Program.

ALBERTA MUNICIPAL AFFAIRS – MSP RED TAPE REDUCTION:

Correspondence was received from Alberta Municipal Affairs regarding the red tape reduction conditions associated with Municipal Stimulus Program.

ALBERTA MUNICIPAL AFFAIRS – ASSESSMENT AUDIT REPORT FOR ALBERTA BEACH:

A draft copy of the Detailed Assessment Audit Report for Alberta Beach was received from Alberta Municipal Affairs which identifies all legislated standards are being met and meets assessment best practices.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – TOWN HALL SESSION ON 2021 MUNICIPAL BUDGETS:

Correspondence was received from Alberta Urban Municipalities Association regarding a Town Hall session which was held to discuss 2021 municipal budgets.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – WORKSHOP WITH ALBERTA HEALTH SERVICES:

Correspondence was received from Alberta Urban Municipalities Association advising that AHS, AUMA and RMA have been working together to deliver a workshop on the future of healthcare in Alberta and further advising that the province has invited AUMA to participate in the Rural Sustainability Primary Care Network Task Force.

CITY OF COLD LAKE – GOVERNMENT OF ALBERTA COVID-19 ALERT MOBILE APPLICATION:

The City of Cold Lake forwarded a copy of their letter to the province urging the Government of Alberta to open access to the federal Covid-19 mobile app in Alberta.

GRASMERE SCHOOL – THANK YOU:

A thank you card was received from Grasmere School to thank Council for the donation and support.

LAC STE. ANNE EAST END BUS – INVOICE AND 2019 FINANCIAL STATEMENT:

The Lac Ste. Anne East End Bus Society forwarded their 2019 financial statements for information.

BROWNLEE LLP – EMERGING TRENDS IN MUNICIPAL LAW VIRTUAL CONFERENCE:

Correspondence was received from Brownlee LLP regarding their Emerging Trends in Municipal Law Virtual Conference being held via zoom on February 11 and 18, 2021.

#241-20

MOVED BY Mayor Benedict that Deputy Mayor Duncan attend the Brownlee LLP Emerging Trends in Municipal Law Virtual Conference.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL GOVERNANCE DURING COVID-19:

Alberta Municipal Affairs forwarded their December 11th issue of Municipal Governance during Covid-19 for information.

#242-20

MOVED BY Councillor Weber that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

AB-ONLINE.CA – ALBERTA BUSINESS DIRECTORY:

#243-20

MOVED BY Mayor Benedict that the correspondence from AB-Online.ca regarding the Alberta Business Directory be accepted for information.

CARRIED UNANIMOUSLY

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#244-20 HEATHER COMRIE – JANUARY 2021 PROPERTY TAX PENALTY:
MOVED BY Mayor Benedict that a letter be forwarded to Heather Comrie to advise that Council has denied the request to waive the January 2021 late payment tax penalty as Council already waived the August 2020 penalty and extended the due date for property taxes due to Covid-19, and further advise that Council sympathizes with the situation however municipal services are still being provided and property taxes are still due to the municipality.

CARRIED UNANIMOUSLY

#245-20 ALBERTA BEACH SENIORS – REQUEST FOR LETTER OF SUPPORT FOR CIP APPLICATION:
MOVED BY Mayor Benedict that Council approve the request from the Alberta Beach Seniors for a letter of support in their application for funding through the Community Initiatives Program to provide support to people in need during the pandemic.

CARRIED UNANIMOUSLY

#246-20 REX KING – OUTHOUSE:
MOVED BY Deputy Mayor Duncan that a letter be forwarded to Rex and Gina King in response to their correspondence regarding the outhouse located at 5223 50 Avenue to outline the response to the original complaint as well as to advise that it is Council's understanding that Alberta Health Services had inspected the outhouse and had no concerns that the system was leaking, however Alberta Beach will request that Alberta Health Services re-inspect the outhouse.

CARRIED UNANIMOUSLY

NEW BUSINESS:

#247-20 APPOINTMENT OF DESIGNATED OFFICERS:
MOVED BY Councillor Love that Council approve the appointment of Designated Officers as follows; that Kathy Skwarchuk be appointed as Designated Officer in the capacity of Chief Administrative Officer; that Dan Kanuka of Municipal Assessment Services Group be appointed as Designated Officer in the capacity of Assessor; that Bruce Parno and Derek Heinrichs be appointed as Designated Officers in the capacity of Bylaw Enforcement Officers; that Kim Kozak of Innovative Planning & Development be appointed as Designated Officer in the capacity of Development Authority as well as Subdivision Authority; and that Cathy McCartney and Emily House be appointed as Designated Officers in the capacity of Subdivision & Development Appeal Board Clerks.

CARRIED UNANIMOUSLY

#248-20 APPOINTMENT OF RETURNING OFFICER AND SUBSTITUTE RETURNING OFFICER:
MOVED BY Deputy Mayor Duncan that Kathy Skwarchuk be appointed as the Returning Officer and further that Cathy McCartney be appointed the Substitute Returning Officer.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held regarding the budget and financial report.

ADJOURNMENT:

The meeting adjourned at 8:25 P.M.

Mayor – Jim Benedict

C.A.O. – Kathy Skwarchuk