

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
MAY 16, 2023 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT & RECOGNITION OF NATIONAL DAY OF AWARENESS
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council meeting of April 18, 2023
 - b. Emergency Advisory Committee meeting of April 11, 2023
7. DELEGATIONS
 - a. Community Futures Yellowhead East – CFYE Annual Report Presentation
 - b. Richard Demers – Waste Management
– Gravel Road Construction (attached separately)
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. 2023 Budget
12. BYLAWS & POLICIES
 - a. Bylaw #291-23 Alberta Beach Animal Control Bylaw
 - b. Bylaw #293-23 A Bylaw to Authorize the Rates of Taxation for 2023
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Health Services – AHS shows improvement in Priority Areas
 - b. Alberta Municipal Affairs – Provincial State of Emergency Declared
 - c. Canoe Procurement – Canoe & RMA Charity Golf Tournament
 - d. Falun Dafa Association of Edmonton – Request for Falun Dafa Day Flag Raising, letter or proclamation
 - e. Town of Onoway – Centennial Celebrations 2023
 - f. Town of Onoway – Onoway Regional Fire Services 2023 Approved Budget
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach Lion's Club – Request for Donation towards Fireworks for Poly Days
 - b. Alberta Beach 50 Plus Club – Request to attend Burger Night
 - c. Alberta Municipal Affairs – 2023 Minister's Awards for Municipal & Public Library Excellence
 - d. Association of Summer Villages of Alberta – ASVA Annual Conference & 2023 Sponsorship Letter
 - e. Carol Larson – Tax Payment Request
 - f. Courageous Companions – Courageous K9 Advertising
 - g. Yellowhead County – Request for Support to Postpone Provincial Election
16. NEW BUSINESS
 - a. Alberta Beach Library Board Appointments
 - b. Alberta Beach Snowmobile Club – Letter of Support
 - c. Lac Ste. Anne County – Home Support & Preventative Counselling Subsidy Agreement
 - d. Water Distribution Feasibility Study Steering Committee – Terms of Reference
17. QUESTION PERIOD
18. ADJOURNMENT

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
APRIL 18, 2023 AT 7:00 P.M.**

PRESENT:

MayorAngela Duncan
Deputy MayorTara Elwood
CouncillorDebbie Durocher
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Duncan called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Duncan read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

- 14.l Alberta Municipal Affairs – Time Extension for Review of Intermunicipal Collaboration Frameworks
- 14.m Rural Charities Alberta – Camrose Casino Relocation Townhall & Rural Charities Revenues
- 15.g Alberta Municipalities – Update on RCMP Retroactive Salary Costs and Draft Resolutions
- 15.h Ed Gallagher, President, Onoway Royal Canadian Legion – Mayor's Invitation to Veterans Dinner
- 15.i Tim Rosadiuk, Great Escape Kayaks – Game-Changing Kayak/SUP Rental System

MOTION #050-23 – ADOPTION OF AGENDA:

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

MOTION #051-23 – CONFIDENTIAL CLOSED MEETING SESSION:

MOVED BY Councillor Durocher that the confidential closed meeting session be moved to the end of the meeting.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

MOTION #052-23 – ADOPTION OF REGULAR COUNCIL MEETING OF MARCH 21, 2023:

MOVED BY Deputy Mayor Elwood that the minutes of the Regular Council meeting held on March 21, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

MOTION #053-23 – ADOPTION OF MUNICIPAL PLANNING COMMISSION MEETING OF MARCH 21, 2023:

MOVED BY Councillor Muir that the minutes of the Municipal Planning Commission meeting held on March 21, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

MILES HUNT & RICK BELL – HARD SURFACING OF 51 AVENUE:

Miles Hunt & Rick Bell met with Council to discuss hard surfacing of 51 Avenue, they reported that the condition of 51 Avenue is poor due to the drainage pooling in the lane and the pot holes and is very un-passable at times. A concern was also expressed that due to the addition of gravel over the years this has led to the raised elevation which creates problems for some residents, as the lane is higher than some properties, and as well, dust is a problem. They requested that consideration be given to remove 6 inches of gravel from 51 Avenue prior to paving the road. It was reported that the engineer is working on the drainage plan for this road, it was also reported that a number of encroachments exist, and therefore, prior to any hard surfacing the drainage and encroachments need to be corrected. It was also reported that as this road is narrow, the Engineer has suggested the installation of a swale in the centre of the road which would be sloped to drain to the ditches in the accesses. The Public Works Manager has requested paving quotes including the drainage swale & sloping for 51 Avenue for Council to review. Council reported that our provincial grant funding has been cut back for our road and drainage projects and one option suggested was to complete the paving and drainage work along 51 Avenue in sections due to costs, however it is not anticipated that this project will proceed in 2023. Mr. Hunt requested public works grade 51 Avenue regularly due to these drainage issues.

Mayor Duncan thanked Miles Hunt and Rick Bell for attending the meeting.

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ALLEN LEE, DOYLE & COMPANY – PRESENTATION OF THE DRAFT 2022 FINANCIAL STATEMENTS (AGENDA ITEM 11.A):

The Auditor, Mr. Allen Lee of Doyle & Company presented and reviewed with Council the 2022 Audited Financial Statements. Mr. Lee gave a summary of the 2022 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

MOTION #054-23 – MOTION TO ACCEPT THE DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2022 AND APPROVAL OF TRANSFERS TO RESERVES:

MOVED BY Councillor Durocher that the draft Audited Financial Statements for December 31, 2022 be approved as presented and further that Council approve the following transfers from surplus funds to reserves; \$25,000.00 to Patrol Capital Reserve, \$25,000.00 to Public Works Capital Reserve and \$63,330.00 to General Capital Reserves.

CARRIED UNANIMOUSLY

Mayor Duncan thanked Mr. Allen Lee for attending the meeting and for his presentation of the financial statements.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

MOTION #055-23 – ACCEPTANCE OF CAO REPORT ACTION LIST:

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2022:

The draft Audited Financial Statements for December 31, 2022 was approved under delegations above.

MOTION #056-23 – ACCEPTANCE OF FINANCIAL REPORT OF MARCH 31, 2023:

MOVED BY Councillor Muir that the Financial Report of March 31, 2023 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR ELWOOD:

Deputy Mayor Elwood reviewed and submitted reports on the following meetings:
Parkland RCMP meeting held on April 5, 2023.
Community Policing Advisory Committee (CPAC) meeting held on April 6, 2023.
Emergency Advisory Committee meeting held on April 11, 2023.
Onway Regional Fire Services Executive meeting with Lac Ste. Anne County held on April 12, 2023.
Yellowhead Regional Library Executive Board meeting held on April 17, 2023.
Onway Regional Fire Services all members meeting held on April 17, 2023.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on March 28, 2023.
Alberta Beach & District Museum & Archives meeting held on April 12, 2023.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Alberta Beach in Bloom meeting held on April 5, 2023.
Highway 43 East Waste Commission meeting held on April 18, 2023.

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted reports on the following meeting:
Trivillage Regional Sewer Services Commission meeting held on March 23, 2023.

MAYOR DUNCAN:

Mayor Duncan reviewed and submitted reports on the following meetings:
Mayor's Report of April 18, 2023.
Trivillage Regional Sewer Services Commission meeting held on March 23, 2023.
Regional Sewer meeting held on April 4, 2023.
Emergency Advisory Committee meeting held on April 11, 2023.
Onway Regional Fire Services all members meeting held on April 17, 2023.

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MOTION #057-23 – APPROVAL OF LILSA PARTNERSHIP FOR THE ALBERTA BEACH BOAT LAUNCH RIPARIAN RESTORATION PROJECT:

MOVED BY Councillor Durocher that Council approve to partner with LILSA on a Regional Lake Stewardship application for the Alberta Beach Boat Launch Riparian Restoration Project and further that LILSA will complete the application, the administration and public works department will assist on the project with preparations, signage, communication and notices to the adjacent landowners and Councillor Durocher will be the liaison on the project.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMIT REPORT:

The administration department submitted a report on the 2023 Development Permits issued to date.

MOTION #058-23 – ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – RECALL PETITION UPDATES:

Correspondence was received from Alberta Municipal Affairs regarding the updates to the Mayor and Councillor recall petitions.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – 2022-23 POLICE FUNDING MODEL CHARGEBACK:

Correspondence was received from Alberta Public Safety & Emergency Services regarding the 2022-23 Police Funding Model chargeback and the municipal contribution towards the policing cost share.

ALBERTA RECREATION & PARKS ASSOCIATION – ARPA & LIEUTENANT GOVERNORS AWARDS & SCHOLARSHIPS:

Correspondence was received from Alberta Recreation & Parks Association regarding the ARPA & Lieutenant Governors awards & scholarships to recognize and honour outstanding work in the community.

ALBERTA SENIORS, COMMUNITY & SOCIAL SERVICES – BUDGET 2023 INCREASE TO FCSS PROGRAMS:

Correspondence was received from Alberta Seniors, Community & Social Services regarding Budget 2023 and the increase to the FCSS program.

ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE 2023:

Correspondence was received from Alberta Treasury Board and Finance which included the Borrowing Notice 2023 outlining the current loan application dates and requirements.

FEDERATION OF CANADIAN MUNICIPALITIES – RETROACTIVE RCMP COSTS:

Correspondence was received from the Federation of Canadian Municipalities regarding FCM's response to the federal government's decision to pass the retroactive RCMP costs on to municipalities.

HON. REBECCA SCHULZ, MINISTER, ALBERTA MUNICIPAL AFFAIRS – JOINT USE & PLANNING AGREEMENTS (JUPAS):

A letter was received from Honourable Rebecca Schulz, Minister of Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

NEXT GEN MEN – SUPPORTING THE MEN MENTAL HEALTH, WELLBEING & RELATIONSHIPS OF BOYS & MEN IN ALBERTA:

Correspondence was received from Next Gen Men regarding the initiative to supporting the men mental health, wellbeing & relationships of boys & men in Alberta.

SCHOOL AGE CARE DIRECTORS ASSOCIATION OF ALBERTA – ANNUAL LIGHTS ON AFTERSCHOOL ALBERTA INITIATIVE:

Correspondence was received from School Age Care Directors Association of Alberta regarding their annual Lights On Afterschool Alberta Initiative.

TOWN OF BARRHEAD – LETTER OF SUPPORT – EPR EXEMPTION FOR NEWSPAPER MEDIA:

The Town of Barrhead forwarded a copy of their letter to the Minister of Environment in support of the exemption for newspaper media from the EPR Program revisions.

WELLSPRING ALBERTA CANCER SUPPORT – INTRODUCTORY LETTER:

A letter was received from Wellspring Alberta Cancer Support as an introduction to the services and support they provide to people living with cancer and their caregivers and supporters.

ALBERTA MUNICIPAL AFFAIRS – TIME EXTENSION FOR REVIEW OF INTERMUNICIPAL COLLABORATION FRAMEWORKS:

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A letter was received from the Minister of Alberta Municipal Affairs advising that the time extensions for review of Intermunicipal Collaboration Frameworks has been extended from five to seven years while the ministry reviews the ICF provisions within the Municipal Government Act.

RURAL CHARITIES ALBERTA – CAMROSE CASINO RELOCATION TOWNHALL & RURAL CHARITIES REVENUES:

Correspondence was received from Rural Charities Alberta regarding the proposed Camrose Casino Relocation and its impact on rural charities revenues in Alberta.

MOTION #059-23 – ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

MOTION #060-23 – ALBERTA PUBLIC WORKS ASSOCIATION – NATIONAL PUBLIC WORKS WEEK PROCLAMATION:

MOVED BY Deputy Mayor Elwood that Council approves the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 21-27, 2023.

CARRIED UNANIMOUSLY

MOTION #061-23 – ALBERTA TREASURY BOARD & FINANCE – SUBMISSION OF ESTIMATED BORROWING AMOUNTS 2023-24:

MOVED BY Councillor Weber that the correspondence from Alberta Treasury Board and Finance regarding the submission of estimated borrowing amounts for 2023-24 be accepted for information and further that Alberta Beach file the estimated capital requirements as nil.

CARRIED UNANIMOUSLY

MOTION #062-23 – COMMUNITY FUTURES YELLOWHEAD EAST – NORTHERN ALBERTA LEMONADE DAY:

MOVED BY Councillor Weber that Council approve to participate in the partnership between Onoway, Alberta Beach and Lac Ste. Anne County for the Community Futures Yellowhead East Northern Alberta Lemonade Day sponsorship for Entrepreneur of the Year Category.

CARRIED UNANIMOUSLY

MOTION #063-23 – HONOURABLE SHANE GETSON, MLA LAC STE. ANNE-PARKLAND – INVITATION TO TOUR OF MCCULLOUGH CENTRE:

MOVED BY Councillor Muir that the correspondence from Honourable Shane Getson, MLA Lac Ste. Anne-Parkland regarding the Tour of McCullough Centre be accepted for information and further that all Council be approved to attend.

CARRIED UNANIMOUSLY

MOTION #064-23 – RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE AGM PROXY 2023:

MOVED BY Councillor Weber that Council approve to appoint Mayor Duncan to act as proxy on behalf of Alberta Beach at the annual general meeting of Genesis Reciprocal Insurance Exchange being held on May 9, 2023.

CARRIED UNANIMOUSLY

MOTION #065-23 – WILD ALBERTA VISITORS GUIDE – ADVERTISING OPPORTUNITY:

MOVED BY Deputy Mayor Elwood that Council approves advertising in the WILD Alberta Visitors Guide for a half page advertisement in the amount of \$395.00.

CARRIED UNANIMOUSLY

MOTION #066-23 – ALBERTA MUNICIPALITIES – UPDATE ON RCMP RETROACTIVE SALARY COSTS AND DRAFT RESOLUTIONS:

MOVED BY Councillor Muir that the correspondence from Alberta Municipalities regarding the update on RCMP retroactive salary costs and draft resolutions be accepted for information.

CARRIED UNANIMOUSLY

MOTION #067-23 – ONOWAY ROYAL CANADIAN LEGION – INVITATION TO VETERANS DINNER:

MOVED BY Councillor Durocher that Mayor Duncan be approved to attend the Onoway Royal Canadian Legion Veterans Dinner on May 13, 2023.

CARRIED UNANIMOUSLY

MOTION #068-23 – GREAT ESCAPE KAYAKS – GAME-CHANGING KAYAK/SUP RENTAL SYSTEM:

MOVED BY Councillor Muir that the correspondence from Great Escape Kayaks regarding the Game-changing Kayak/SUP Rental System be tabled for further information.

CARRIED UNANIMOUSLY

5

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NEW BUSINESS:

MOTION #069-23 – ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – HERITAGE VILLAGE LEASE:

MOVED BY Councillor Durocher that the Alberta Beach & District Museum & Archives Society Heritage Village Lease be approved as presented.

CARRIED UNANIMOUSLY

MOTION #070-23 – 2022/23 ALBERTA COMMUNITY PARTNERSHIP STRATEGIC INITIATIVES COMPONENT CONDITIONAL GRANT AGREEMENT:

MOVED BY Deputy Mayor Elwood that the 2022/23 Alberta Community Partnership Strategic Initiatives Component Conditional Grant Agreement be approved as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the boat launch riparian restoration project partnership with LILSA and dangerous trees were reported in two locations in the village.

CONFIDENTIAL – CLOSED MEETING SESSION:

Mayor Duncan advised that Council will be moving to closed meeting session and the public is welcome to return to the meeting after the closed session, however no motions are anticipated from the discussions.

MOTION #071-23 – MOTION TO MOVE TO CLOSED MEETING:

MOVED BY Deputy Mayor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting will be closed to the public at 9:05 P.M. to discuss emergency management.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, and C.A.O. Kathy Skwarchuk were in attendance for the closed meeting session.

MOTION #072-23 – MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOVED BY Councillor Weber that Council move to come out of closed meeting at 9:20 P.M.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 9:20 P.M.

Mayor – Angela Duncan

C.A.O. – Kathy Skwarchuk

6.b

**Alberta Beach Emergency Advisory Committee Meeting Minutes
Held in Alberta Beach Council Chambers
& held Electronically via Zoom,
Tuesday, April 11, 2023 at 5:00 P.M.**

Present:

- Angela Duncan, Mayor
- Tara Elwood, Deputy Mayor
- Debbie Durocher, Councillor
- Kelly Muir, Councillor
- Daryl Weber, Councillor
- Shari Ives, DEM
- Dave Ives, DDEM
- Kathy Skwarchuk, DDEM/CAO
- Cathy McCartney, PIO/Asst CAO/Zoom Coordinator

Call to Order:

Mayor Duncan called the meeting to order at 5:10 P.M.

Agenda Additions: None.

Agenda Adoption:

MOVED BY Councillor Durocher that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Previous Minutes:

MOVED BY Deputy Mayor Elwood that the minutes of the Emergency Advisory Committee meeting of December 13, 2022 be accepted for information.

CARRIED UNANIMOUSLY

AEMA Annual Review Update:

DEM Shari Ives reported that as part of the AEMA Annual Review, the Alberta Beach Municipal Emergency Management Plan has been forwarded to John Swist, the AEMA North Central Region Field Officer.

Municipal Emergency Management Plan Update:

DEM Shari Ives reported that the outstanding items have been updated in the Alberta Beach Municipal Emergency Management Plan.

Emergency Management Agency Update:

DEM Shari Ives distributed and reviewed the minutes of the Emergency Management Agency meeting of March 17, 2023.

Emergency Management Training Update:

DEM Shari Ives provided an update on the Alberta Emergency Alert training and further reported that Cathy McCartney has completed the training.

Emergency Management Mutual Aid Collaboration Group Update:

DDEM Kathy Skwarchuk provided an update on the Emergency Management Mutual Aid Collaboration Group meeting held on March 10, 2023.

Correspondence:

Stephen Lacroix, Managing Director, Alberta Emergency Management Agency – Letter regarding emergency management functional exercise. (attached).

MOVED BY Councillor Weber that the letter from Stephen Lacroix, Managing Director, Alberta Emergency Management Agency approving the request to delay the requirement for a functional exercise from 2023 to 2024 be accepted for information.

CARRIED UNANIMOUSLY

Functional Training Exercise:

MOVED BY Mayor Duncan that the DEM and the Emergency Management Agency be directed to begin planning for a functional exercise for 2024 and further to actively engage our regional partners to collaborate and explore partnerships, sponsorships, grants and funding opportunities.

CARRIED UNANIMOUSLY

DEM Budget:

It was reported that in the past the annual emergency management budget has been set at \$7,500.00. The original proposed DEM annual budget outlining the administrative functions was distributed for information.

It was requested that the DEM and the agency prepare 3 options for a functional exercise including the collaborating partners, funding opportunities and costs for the advisory committee's review.

A suggestion was made to contact the AEMA Field Officer and other CAO's to gather further information on preparing for a functional exercise as well as preparing a budget for the exercise.

Motion to Move to Closed Session:

MOVED BY Councillor Durocher that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 6:12 P.M.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, DEM Shari Ives, Deputy DEM Dave Ives, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

DEM Shari Ives and DDEM Dave Ives left the meeting at 6:28 P.M.

Motion to Re-Open Meeting to the Public:

MOVED BY Councillor Weber that Council move to come out of closed session at 6:51 P.M.

CARRIED UNANIMOUSLY

Adjournment:

The meeting adjourned at 6:51 P.M.

Mayor, Angela Duncan

DEM, Shari Ives

aboffice@albertabeach.com

From: Michelle Jones <mjones@albertacf.com>
Sent: April 9, 2023 1:11 PM
To: aboffice@albertabeach.com; darylweb@telus.net
Cc: Lillian Wisser
Subject: Community Futures Yellowhead East Annual Council Presentation - Lemonade Day Information
Attachments: FINAL CFYE ANNUAL COUNCIL PRESENTATION 2023 (1).pptx; 2023.01.22_CF RRRF Needs Assessment - YELLOWHEAD EAST Regional Report - FINAL_1.docx; 2023.01.17_RRRF Needs Assessment - External - Overall Report Single Page V4.1.pdf; Municipality Save the Date Host Community Request.docx

Hi Kathy, Mayor and Council, I am reaching out to inquire if council would be interested in having CFYE attend an upcoming council meeting to provide our annual council update?

Additionally, I am attaching the latest Lemonade Day Information, to inquire if Alberta Beach wanted to join with Onoway and Lac Ste Anne County again this year in being an event host?

Please let me know if the council would like to have us present to council at the next available meeting, and or if you have any additional questions, don't hesitate to reach out directly.

Sincerely,

Michelle Jones

Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
p: 780-706-3500, c: 780-778-0977
mjones@albertacf.com

Register Today to increase your Online Business Presence for FREE!!
<https://digitalmainstreet.ca/business-account/registration/>

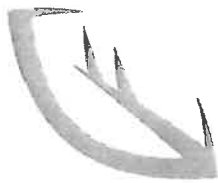
2022-2023 Stakeholder Report





Who We Are

MISSION STATEMENT	VISION STATEMENT	VALUES
To help communities thrive economically by supporting an entrepreneurial culture through training, coaching and lending best practices.	Community Futures Yellowhead East, the trusted and respected leader, fostering business development. Leading the way to economic prosperity and diversity within our region.	Knowledge, Education, Character, Innovation, Trust, Respect, Confidence, Collaboration, Support



Board Composition

- Guided by a Council appointed Board of Directors, our 10 Municipally appointed board members bring extensive knowledge and experience to the area's economy.
- The role of the Board is to establish Community Future Yellowhead East's strategic priorities, monitor and evaluate the performance of the loan fund, and be accountable to key stakeholders - such as local, provincial and federal governments.
- CFYE Board Members are Nick Gelych (Lac Ste. Anne County), Daryl Weber (Alberta Beach), Marvin Schatz (County of Barrhead), Liz Krawiec (Swan Hills), Serena Lapointe (Whitcourt), Jim Hailes (Fox Creek), Bruce Prestidge (Woodlands County), Anna Greenwood (Mayerthorpe), Robin Murray (Onoway), Ty Assaf (Town of Barrhead)



Message from Board Chair

- This past year has been a remarkable year for all of us here at Community Futures Yellowhead East. We have emerged more resilient and reinvigorated, and our confidence in our capabilities is reflected not only in our numbers but also in the trust that our clients have placed in us, and the relationships that have been further developed.
- While most of us would like to put the past few years behind us; the current cost of living, supply chain concerns and the rise in inflation, has made it even more of a priority for CFYE to assist entrepreneurs and small business owners. The devastating effect to our economy still has lingering effects on all of us.
- I am excited to see what we can do together. With the support of our Municipal partners, our Board of Directors and through conscientious work of our CFYE staff; I am confident that the next year; and the years to come; will bring continued success to our business community, future entrepreneurs, and our municipalities economic development efforts.
- I would also like to thank our Board of Directors and our CFYE staff for their helpful guidance. I look forward to working with them. And finally, thanks to you, our Municipal partners and Business community, for your continued trust in Community Futures Yellowhead East.

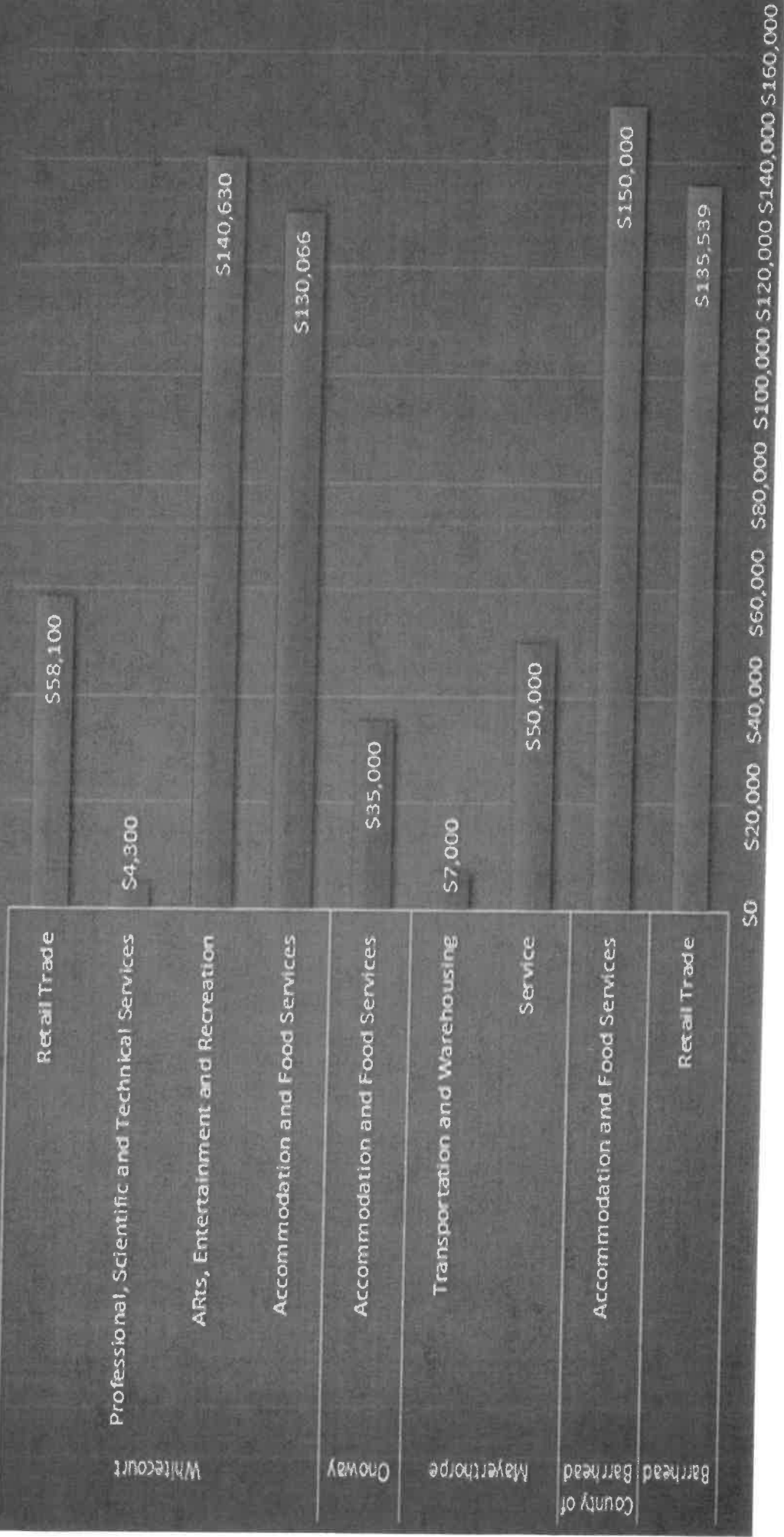


Our Staff

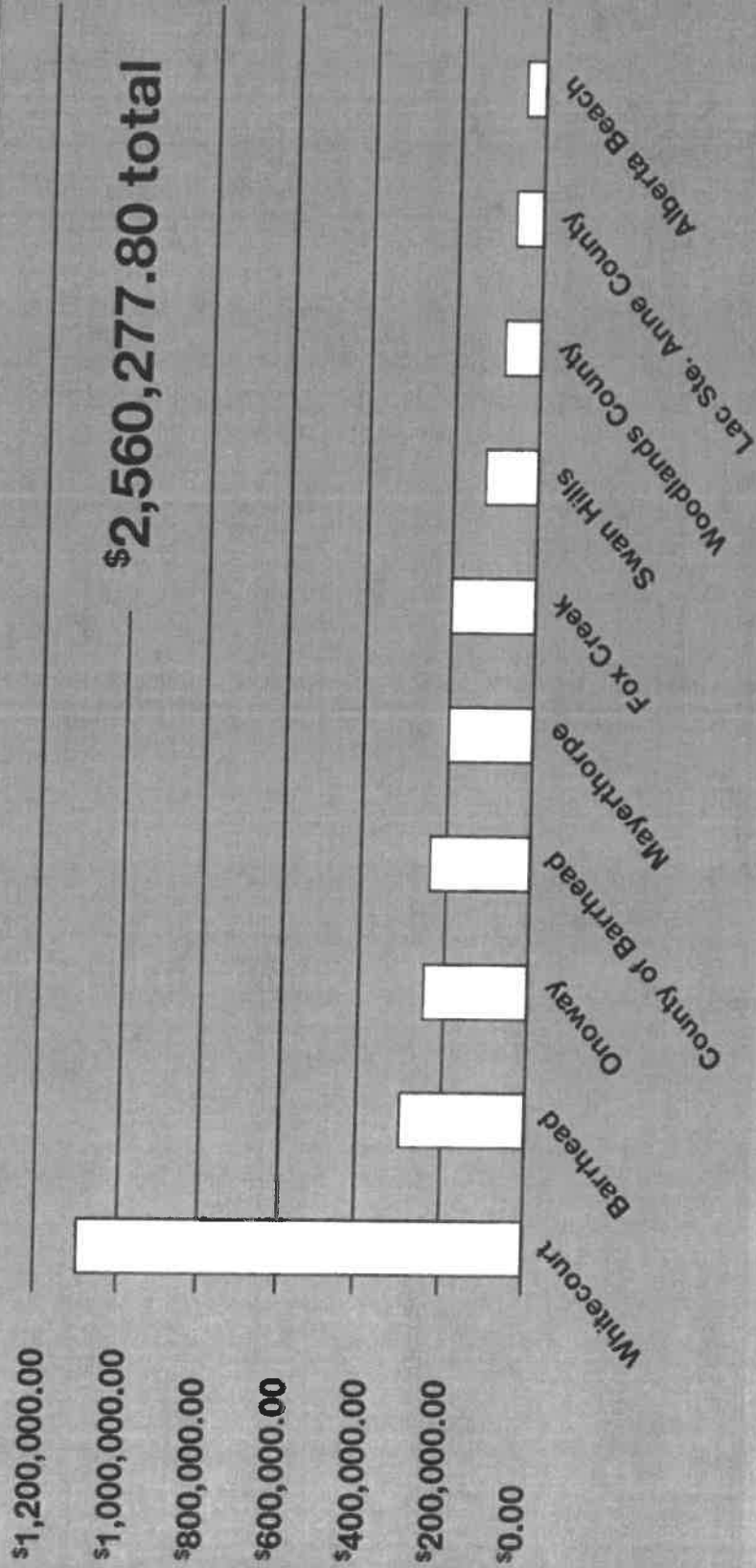
Current Capacity:

- Executive Director, Michelle Jones
- Office Project Management / CED Coordinator – Lilian Wisser
- Business & Financial Analyst, Matthew Hartney
- Digital Service Squad, Ian Butler- Contract Position Extended

CFYE Term Loan Committed by Municipality/Primary Sector



CFYE RRRF Loan Investment By Municipality





CFYE Led RRRF Client Survey Results

53 CLIENTS IN TOTAL – 31 RESPONDED TO DATE

Potentially Paying

"Business has been increasing and steady. Finding staff has been hard as there is many competitive wages for the same services. Hoping to take advantage of the loan in a lump sum payment option but would like to look at what a payment plan option would look like."

"Hoping to take advantage of the forgivable portion of the loan. Covid has made running a business extremely hard as people don't get the in-person shopping experience and just online shop."

Business is slowly picking up and has opened a second location. Doesn't need many staff but has been able to maintain the ones currently employed."

Most likely to Pay/ Already Paid

"Business was very busy all summer they could pay the loan currently but forgot about the loan."

"Business is steady and staffing levels have remained the same. Would like payment plan options. Loved that there was an extension until December 2023 as it was less stressful to try and pay off while working at getting back to pre-COVID times."

"Loan has been completely paid back. The loan and its terms were straight forward, and it really helped get the business and its staff through the pandemic."

Less Likely to Pay

"Does not think there is an option at all paying back the loan by the extension date. The cost of supplies is rising and making it more difficult to even get what they need. Summer is busier than Winter. Would like to look a payment plan option to see where they will sit."

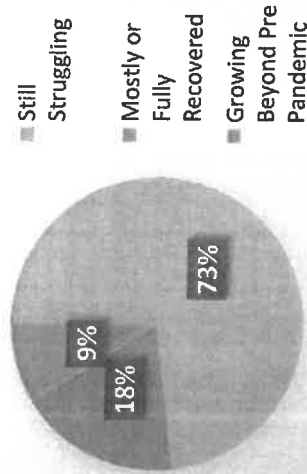


RRRF Provincial Led Small Business Needs Assessment Aug-Dec. 2022

CFYE Survey Results

73% of businesses were still struggling or affected by the economic impact of covid-19

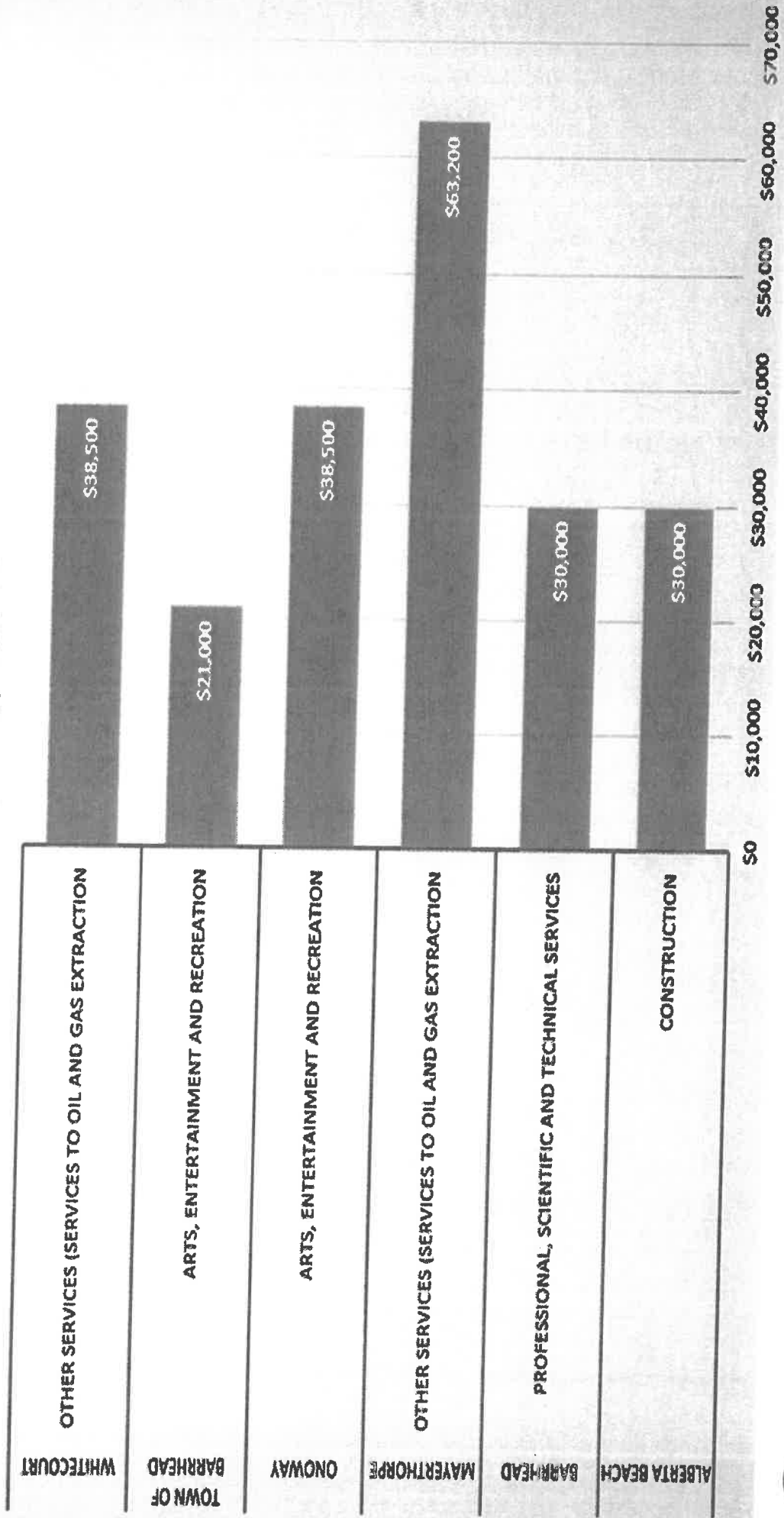
CFYE Percentages



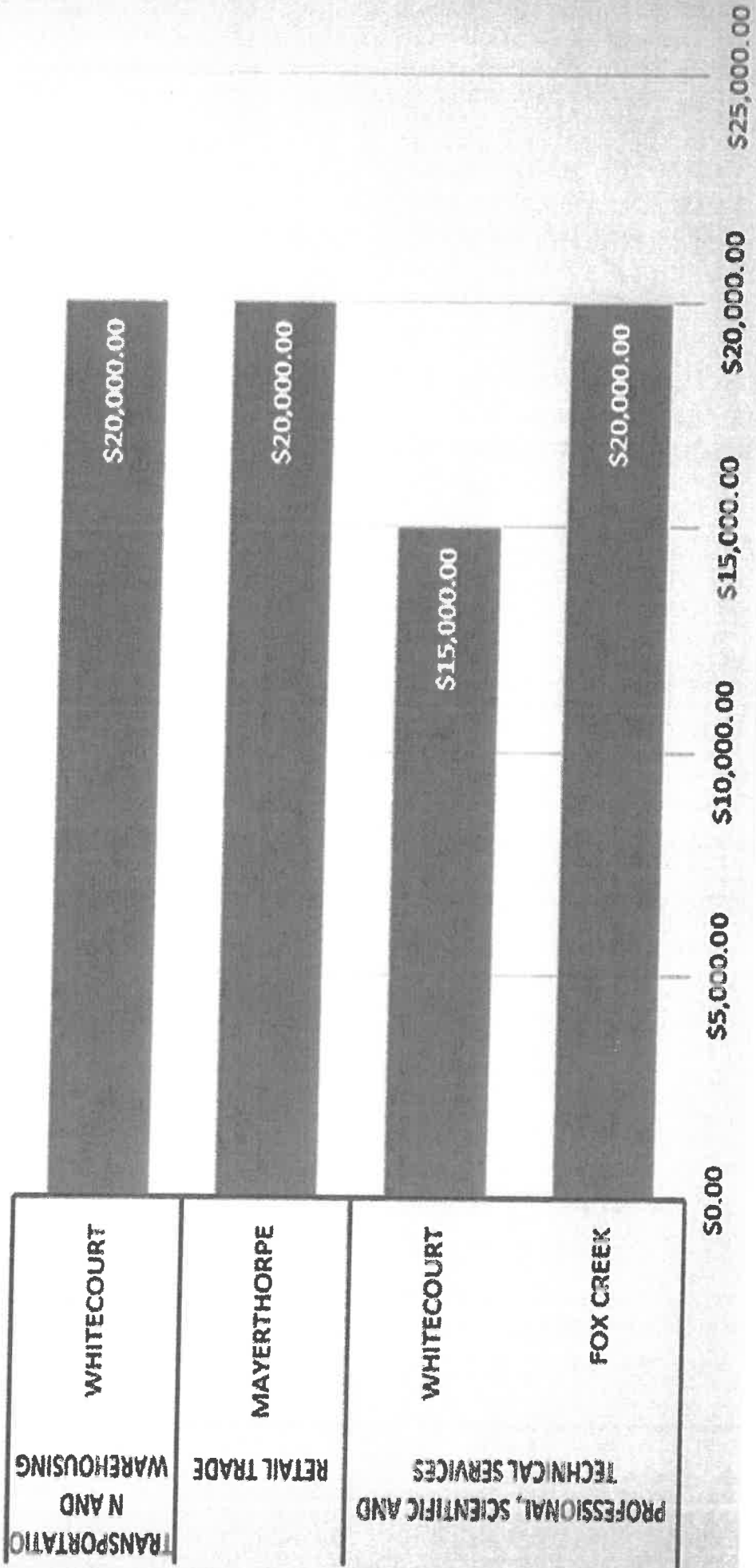
Provincial RRRF Survey Result Findings

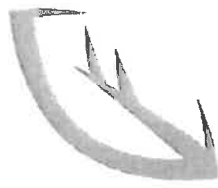
AWARENESS	BUSINESS RESILIENCE	FINANCES	LOAN REPAYMENT	REGIONS
49% of clients were not familiar with CF services or how they could support businesses.	59% of business owners would not be able to operate and survive another short-term crisis or economic downturn in the next 2-5 years. 4% were planning to sell their businesses.	27% of respondents were requesting support in the area of financing. Many were also interested in loans as a backup plan to pay off the RRRF loan in time to qualify for the forgivable portion.	65% of clients were somewhat to very concerned about repaying their RRRF loan by deadline of Dec. 31, 2023 <ul style="list-style-type: none"> 2% hadn't thought about it. 34% not concerned 37% somewhat concerned 28% very concerned 	Regions with the highest proportions of businesses who had not yet recovered included East Yellowhead at 73%. Regions where the largest percentage of businesses were somewhat or very concerned about repaying their RRRF loan by deadline included East Yellowhead at 55%

RRRF Loan Repayment Dollars Received by CFYE by Municipality/Sector



CGI Loan Funds Committed by Primary Sector/Municipality





2022/2023 Community Based Projects

YOUTH	WOMEN	INDIGENOUS	NEW CANADIANS	CORE OTHER
<ul style="list-style-type: none">• Youth Market Pilot –Gr 8• Lemonade Day (7)• Youth Loan Product	<ul style="list-style-type: none">• The Collective Co-Working Space• Project Gazelle• Reach for the Star• Metis Women Job Shadow• Women in Leadership & Business• CGI Women's Loan Program	<ul style="list-style-type: none">• The Collective Co-Working Space• Reach for the Star• Metis Women Job Shadow• WIFS Strategic Planning/Board Development	<ul style="list-style-type: none">• AAIP – Rural Renewal Stream Partnerships (2)	<ul style="list-style-type: none">• Regional Travelling Incubator(7)• Strategic Planning Sessions. (3)• Digital Service Squad• Business Support Network• Agri Food Projects• RRRF Loan Program



2023 CFYE Board Strategic Goals

BOARD IDENTIFIED STRATEGIC PRIORITIES			
Board Training/Development	Succession Planning	Marketing/Awareness	Core Purpose
CFYE STAFF OPERATIONAL PLAN			
<ul style="list-style-type: none"> Monitoring Board member participation and engagement Board Commitment to raising awareness Notes provided to board members to share at council meetings * Elevator pitch developed Business visits planned with Board Member/DSS Member 	<ul style="list-style-type: none"> Succession Planning Internal/External Cross Training in Office Create awareness regarding project capacity Staffing Reorganization Small Business Succession Planning Projects/Grant Proposal Municipal Succession Planning Preparedness Organizational Succession Planning, Non-Profit 	<ul style="list-style-type: none"> Market New Loan and Program Ongoing Training Encourage stakeholder and partners participation in sharing of resources available Continue ongoing meeting efforts to ensure stakeholders are aware of resources available and how to take advantage of being Economic Development Partners * Promote Mandatory Strategic Planning Services Available Identify Stakeholder training 	<ul style="list-style-type: none"> Programs/Training and Coaching Resources Identify Grant opportunities to increase project capacity RRRF Client supports, expanded awareness, meet with MLA, MP's
			Partnerships
			<ul style="list-style-type: none"> Quarterly/ Annual Round Table Meetings Review current partnerships, and improve efforts to share workloads etc.

Community Futures Performance Results 2021-2022



Strong rural community strategic planning and implementation

- | | |
|--|----|
| 1. Total number of community-based projects (new & on-going) | 76 |
| 2. Total number of local and regionally-based community strategic plans developed and/or updated | 3 |

Rural access to business development services

- | | |
|---|-----|
| 3. Total number of business training session participants | 173 |
| 4. Total number of business advisory services | 479 |

Rural access to capital and leveraged capital

- | | |
|---|-------------|
| 5. Dollar value of loans | \$482,400.0 |
| 6. Total number of loans | 20 |
| 7. Number of jobs created/maintained/expanded through lending | 20 |

2023 Prairies Can MPS Operating Plan



Performance Indicator

2023-24 Target GROUP 1 GROUP 2 GROUP 3

**Targets for your Minimum Performance Standards (MPSs) should be greater than or equal to your MPS. Indicate which Group your CF is in (groupings can be found in the attached Instruction Manual):

Group 2

Strong rural community strategic planning and implementation

Performance Indicator	2023-24 Target	GROUP 1	GROUP 2	GROUP 3
# of local and regionally-based community strategic plan(s) developed and/or updated during the year	3			
# of partners engaged in community strategic planning (New & Ongoing)	5			
# of new community-based projects plus number of ongoing community-based projects (MPS**)	8	2	2	2
# of partners engaged in community-based projects (New & Ongoing)	10			
\$ amount invested in community-based projects (New & Ongoing)	\$3,000			
\$ amount leveraged from community-based projects (New & Ongoing)	\$100,000			
<i>Rural access to business development services</i>				
# of businesses created, maintained, or expanded through business services	100			
# of business training session participants (MPS**)	400			
# of business advisory services (MPS**)	800	400	400	300
<i>Rural access to capital and leveraged capital</i>				
# of loans (MPS**)	8	12	8	6
\$ value of loans (MPS**)	400,000	\$600,000	\$400,000	\$200,000
Amount leveraged through lending (EDP and non-EDP)	40,000			
# of new community-based projects/initiatives that align with GOC/PrairiesCan priorities and (PLUS) # of loans that align with GcC/PrairiesCan priorities	10	3	2	1

25



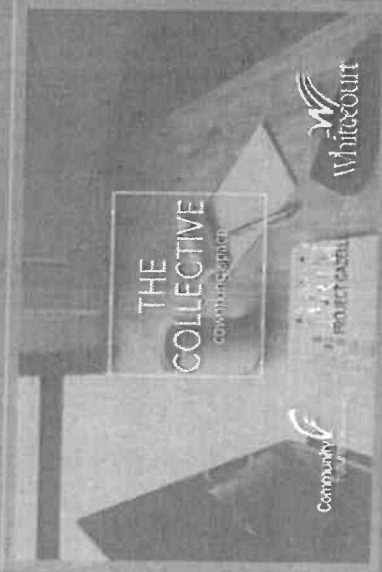
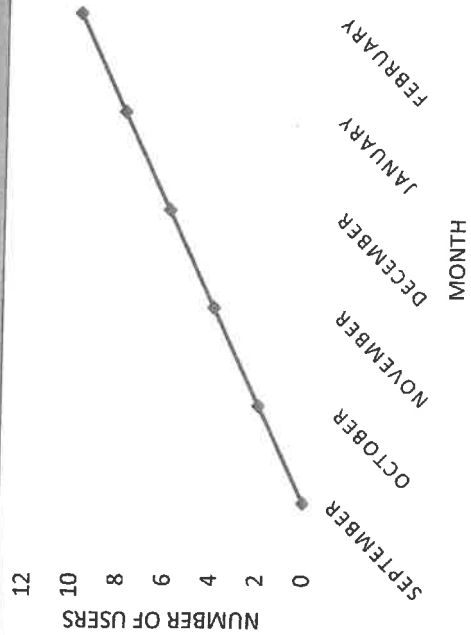
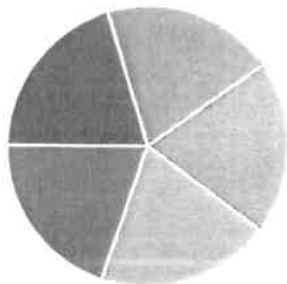
2023 Upcoming Partnership Opportunities

- SUCCESSION PLANNING – ROF GRANT APPLICATION
 - BUSINESS COMMUNITY READINESS
 - MUNICIPAL ECONOMIC DEVELOPMENT
 - Capacity Building – Strategic Doing, Destination Creation, SMART Start in Business
- YOUTH ENTREPRENEURSHIP –
 - LOAN PROJECT AWARENESS, LEMONADE DAY, YOUTH BUSINESS LICENSING
- REGIONAL ECONOMIC DEVELOPMENT
 - FINALIZE CFYE INVESTMENT FUND PLANS
 - STRATEGIC DOING WORKSHOPS, STRATEGIC PLANNING FACILITATION
 - DSS EXTENSION
 - GROWTH PARTNERSHIP
- WOMEN IN LEADERSHIP & BUSINESS
 - EXPAND TO ADDITIONAL COMMUNITIES



The Collective Coworking Space

- Small Businesses/Home Based Businesses
- Travelling Professionals
- Clients
- Blog/ Content Creators
- Other CF Offices





Digital Service Squad



Digital Service Squad

The Digital Service Squad provides support to local small businesses by offering free assistance to help grow an online presence and by teaching how to use Digital Tools!

DSS Weekly Travel Schedule for March 2023:

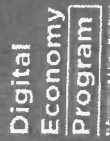
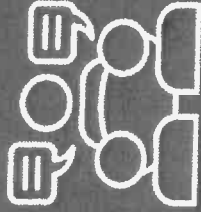
- Fox Creek: March 8th
- Whitecourt: March 15th
- Alberta Beach: March 22nd
- Barrhead: March 29th

Reach out today to book a meeting with the Digital Service Squad!

Email: dssye@albertacf.com

Phone: 780-706-3500

Website: <https://yellowheadeast.albertacf.com/services/dep>





Thank You

Community Futures Yellowhead East is proud to be your trusted and proven economic development partner!

TOGETHER

WE WILL BE SUCCESSFUL IN GROWING AND THRIVING
WITHIN AN ECONOMICALLY DIVERSE AND PROSPEROUS
REGION

Good afternoon, on behalf of Community Futures Yellowhead East (CFYE), we are pleased to inform you that we will once again be hosting the Northern Alberta Lemonade Day Program, on Saturday, June 17, 2023, within the CFYE Region.

As a past host community partner, we are reaching out to inquire about your interest in once again be a host community partner. CFYE will also be doing a formal detailed presentation at our upcoming annual council presentation, however we were hoping to get an idea of how many municipalities are interested in hosting Lemonade Day in their community, so that we can start to arrange for training sessions etc.

Many of the same commitments will still be required of each host community, such as;

- Request for \$500 Entrepreneur of the Year sponsorship
- Request to provide free training space within your community to train this year's entrepreneurs.
- A minimum of 3 volunteer judges to assist with both the Lemonade Tasting Contest and on Lemonade Day to just the other award categories.
- Continue to provide business licenses to participants registering for the program. (all material will be provided to you by CFYE)
- Allow participants to register for their licensing at the town office.
- provide a staff member as the main liaison between CFYE lemonade day staff and your municipality.

Recognizing that you may require council approval, we are hoping to at least get an expression of interest in being a host community, based on recognizing and understanding the above commitment that will be required of each host community. If you have a council meeting prior to our annual presentation, please put this request on your agenda, for approval, this will allow us more lead time with our organizational plans.

If you have any questions or concerns, please feel free to reach out directly to this years Lemonade Day Coordinator; Lilian Wiser, CFYE at admincfye@albertacf.com

Thank you for your consideration to this request and your anticipated response.

Alberta Beach Village Office

From:
Sent: May 2, 2023 3:24 PM
To: aboffice@albertabeach.com
Subject: Garbage and Organic Pick-up
Attachments: IMG_5864.jpeg

Hello,

I hope this email receives the attention of the Mayor and Council as well as the administrators who are responsible for the pick up of Organic and Garbage throughout the Village of Alberta Beach.

The new system is good with respect to the pick-up times. Wednesday makes much more sense as a regular pick-up day for garbage. Monday also works for organic waste. Nice change.

The change to the method of pick-up is very concerning. It imposes an unreasonable demand on the homeowner to place the bin(s) adequately for the convinces of the pick-up operator especially in situations where there are multiple bins for one yard. The attached picture shows the unreasonable demand by the village for the convenience of the operator. Perhaps there could be a more functional system developed for all of the residents of the Village.

A village meeting for the residents to discuss the matter would allow concerns to be voiced in a public form and given the right facilitation may even allow for the development of a more reasonable approach to the collection of waste.

It would be nice to receive a reply to this email from those responsible

Thank you

Richard Demers



Alberta Beach Village Office

From:
Sent: May 8, 2023 2:33 PM
To: aboffice@albertabeach.com
Subject: Waste management
Attachments: IMG_5871.jpeg; IMG_5870.jpeg; IMG_5869.jpeg; IMG_5868.jpeg

Hello,

I would like to be included on the agenda for the May 16, 2023 Alberta Beach Council meeting. I would like to address Council with respect to our Waste management solution. In support of my presentation, please find some photos of the Organic Waste pick-up conducted on May 8, at 11:35 am.



Alberta Beach Village Office

From:
Sent: May 8, 2023 2:42 PM
To: aboffice@albertabeach.com
Subject: Gravel Road Conditions
Attachments: Gravel Road Construction 2.pdf

document
attached
Separately

Hello,

I would like Council and our Public Works department to review the enclosed document with respect to the proper maintenance of our gravel roadways at Alberta Beach. It seems we could use some of the techniques identified in the document to greatly improve our alleys and gravel roadways. I am certain if we apply best practices with respect to our maintenance of the roads of Alberta Beach there will be a direct benefit for all residents and a significant reduction in maintenance of our roads.

Sincerely,

Richard Demers



U.S. Department
of Transportation
**Federal Highway
Administration**

August 2015

GRAVEL ROADS CONSTRUCTION & MAINTENANCE GUIDE

36

CAO REPORT – ACTION LIST

APRIL 2023

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 **MOVED BY** Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

LAC STE. ANNE PILGRIMAGE – LETTERS TO REQUEST FINANCIAL ASSISTANCE:

June 21/22 **MOVED BY** Councillor Weber that letters be forwarded to the Archbishop, the Minister of Municipal Affairs, the Minister of Tourism, the Premier of Alberta and the Prime Minister of Canada to request that the provincial government, the federal government and the Catholic Church provide funding to assist Alberta Beach with the impacts and costs in our community incurred from the Lac Ste. Anne Pilgrimage and further the letters be copied to the MLA, the MP, the Minister of Public Safety and the Minister of Crown-Indigenous Relations.

July 19/22 Letters were sent. AEMA & AB Municipal Affairs has responded to follow up from the letter to the Premier, funding may be available through the Strategic Initiatives component of the Alberta Community Partnership program, an estimate of potential costs has been submitted.

Aug.16/22 Municipal Affairs advised on a federal program through Public Safety Canada which may cover security costs and further that the balance of other costs may be reimbursed through the ACP program, they have requested the costs & invoices which admin has submitted.

Feb.21/22 Municipal Affairs has advised the Minister will render a decision on funding by the end of March 2023.

Mar.21/23 A letter was received from Honourable Rebecca Schulz, Minister of Alberta Municipal Affairs advising that Alberta Beach has been approved for funding under the 2022/23 Alberta Community Partnership Strategic Initiatives component to support the financial and operational impacts surrounding Pope Francis’ visit to the Lac Ste. Anne Pilgrimage. (Municipal Affairs will forward grant agreement)

Apr.18/23 **MOVED BY** Deputy Mayor Elwood that the 2022/23 Alberta Community Partnership Strategic Initiatives Component Conditional Grant Agreement be approved as presented.

S.V. OF YELLOWSTONE – INVITATION TO DEMONSTRATION OF LAKE HEALTH TECHNOLOGY:

Mar.21/23 **MOVED BY** Mayor Duncan that any Council member be authorized to attend the Summer Village of Yellowstone’s demonstration of lake health technology (E8 Innovations) being held on July 22, 2023. RSVP by May 30/23.

MLA SHANE GETSON – INVITATION TO TOUR OF MCCULLOUGH CENTRE:

Apr.18/23 **MOVED BY** Councillor Muir that the correspondence from Honourable Shane Getson, MLA Lac Ste. Anne-Parkland regarding the Tour of McCullough Centre be accepted for information & further all Council be approved to attend.

RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE AGM PROXY 2023:

Apr.18/23 **MOVED BY** Councillor Weber that Council approve to appoint Mayor Duncan to act as proxy on behalf of Alberta Beach at the annual general meeting of Genesis Reciprocal Insurance Exchange being held on May 9, 2023.

ONOWAY ROYAL CANADIAN LEGION – INVITATION TO VETERANS DINNER:

Apr.18/23 **MOVED BY** Councillor Durocher that Mayor Duncan be approved to attend the Onoway Royal Canadian Legion Veterans Dinner on May 13, 2023.

ADMINISTRATION:

PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL:

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 **MOVED BY** Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in

residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.
June 21/22 D.O. is working on the traffic bylaw.
Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.
Oct.18/22 D.O. will be meeting with CPOs at end of month to review.
Nov.15/22 D.O. met with CPO to review bylaw.
Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.
Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

ALBERTA COMMUNITY PARTNERSHIP GRANT – WATER DISTRIBUTION FEASIBILITY STUDY PROJECT:

Aug. 16/22 MOVED BY Deputy Mayor Durocher that Alberta Beach participate in an Alberta Community Partnership Intermunicipal Collaboration Grant for a Water Distribution Feasibility Study and that the project include projected costs, funding options, governance structure, and public consultation and further that the Summer Village of Val Quentin be the managing partner on the grant application.
Sept.20/22 VQ CAO is working on the ACP application & will forward out for comments prior to submitting.
Nov.15/22 Mayor Duncan requested CAO to contact VQ CAO to request the draft ACP application be sent to MLA Getson for his comments.
Dec.20/22 VQ CAO has submitted the ACP application to Municipal Affairs.
Jan.17/23 Mayor Duncan forwarded to MLA Getson requesting his support in the application.
Mar.21/23 A letter was received from the Minister of Alberta Municipal Affairs advising on the approval of an ACP Grant application submitted by the SV of Val Quentin for a Potable Water Distribution Feasibility Study Project.

ASSET MANAGEMENT TRAINING:

Aug.16/22 MOVED BY Mayor Duncan that Alberta Beach apply to participate in asset management training through Alberta Municipalities, RMA, and Infrastructure Asset Management Alberta, and further that administration complete FCM's Asset Management Readiness Scale and further that we approve any Councillor who wishes to attend the elected officials asset management workshop being held September 29 in Edmonton with travel costs to come out of the Councillor's professional development budget.
Mar.21/23 CAO reported that registration was sent for Asset Management Training on May 25, 2023.

LSA COUNTY – JOINT USE INFRASTRUCTURE – CAPITAL & MAINTENANCE COST SHARE REQUEST:

Oct.18/22 MOVED BY Councillor Weber that Lac Ste. Anne County be advised that a letter will be forthcoming from the trivillage municipalities requesting further information on their capital & maintenance cost share request and further they be advised that Alberta Beach is also requesting future capital & maintenance cost share on 47 Street, Museum Road, Grade Road, 60 Street & 50th Avenue, further that the Summer Villages of Sunset Point and Val Quentin be copied on the letter.
Nov.15/22 Letter was sent to Lac Ste. Anne County.
Dec.20/22 CAO & PW Manager met with Greg Edwards, LSAC GM of Infrastructure to discuss shared capital projects, waiting on further information.
Feb.21/23 A letter was sent to Greg Edwards to inquire whether projects will proceed in 2023.
Mar.21/23 A follow-up email was sent as no response has been received.

FORTIS WIRELESS BROADBAND OPPORTUNITY (CAMBIUM NETWORKS & CONNECT MOBILITY) & ALBERTA BROADBAND FUND:

Dec.20/22 MOVED BY Mayor Duncan that administration set up a Fortis Broadband meeting and further that the Summer Villages of Sunset Point and Val Quentin be invited to attend.
Jan.17/23 Request was sent to Fortis Alberta however it was suggested to set up the meeting with Cambium Networks. Admin is working on setting up a zoom meeting with Cambium Networks.
Feb.21/23 Meeting was held with Cambium Networks. Further info was rec'd from Connect Mobility.
Feb.21/23 MOVED BY Councilor Muir that administration be directed to request a cost estimate from Connect Mobility for the wireless broadband network, to move forward with the speed test survey and to reach out to the Summer Villages of Sunset Point and Val Quentin with an update.
Mar.21/23 Connect Mobility provided a cost estimate, if the Alberta Broadband Fund approves application then there is no cost to municipalities as Connect Mobility will cover the 25% costs and if application is not successful then the project will not proceed/ notices were posted for speed test.
MOVED BY Councillor Weber that Council approves to proceed with a Trivillage joint community application to the Alberta Broadband Fund for a wireless network and a fiber to the home network.
Apr.18/23 Applications have been submitted.

NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec'd and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

ANIMAL CONTROL BYLAW #291-23:

Feb.21/23 MOVED BY Councillor Durocher that Bylaw #291-23, being a bylaw to regulate and control household pets, and other animals be read a first time.

WESTERN CANADIAN WATERCROSS ASSOCIATION – WCWA JETSKI SUMMER EVENT:

Feb.21/23 MOVED BY Councillor Durocher that the correspondence from the Western Canadian Watercross Association regarding a WCWA Jetski Summer Event be accepted for information and further administration be directed to gather additional information including what are their expectations from the municipality.

Mar.21/23 WCWA confirmed they have no expectations from the municipality, they are only looking for permission to hold the event in Alberta Beach (possibly August 19), they have submitted their safety plan, understand that Council prefers site B, and understand accommodation and parking could be an issue. (admin has forwarded maps and listing of accommodations and campgrounds).

Apr.18/23 WCWA will be coming to Alberta Beach to view the site area & then will advise if their event will work here.

AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2022 AND APPROVAL OF TRANSFERS TO RESERVES:

Apr.18/23 MOVED BY Councillor Durocher that the draft Audited Financial Statements for December 31, 2022 be approved as presented and further that Council approve the following transfers from surplus funds to reserves; \$25,000.00 to Patrol Capital Reserve, \$25,000.00 to Public Works Capital Reserve and \$63,330.00 to General Capital Reserves.

LILSA PARTNERSHIP FOR THE ALBERTA BEACH BOAT LAUNCH RIPARIAN RESTORATION PROJECT:

Apr.18/23 MOVED BY Councillor Durocher that Council approve to partner with LILSA on a Regional Lake Stewardship application for the Alberta Beach Boat Launch Riparian Restoration Project and further that LILSA will complete the application, the administration and public works department will assist on the project with preparations, signage, communication and notices to the adjacent landowners and Councillor Durocher will be the liaison on the project.

ALBERTA PUBLIC WORKS ASSOCIATION – NATIONAL PUBLIC WORKS WEEK PROCLAMATION:

Apr.18/23 MOVED BY Deputy Mayor Elwood that Council approve the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 21 -27, 2023.

ALBERTA TREASURY BOARD & FINANCE – SUBMISSION OF ESTIMATED BORROWING AMOUNTS 2023-24:

Apr.18/23 MOVED BY Councillor Weber that the correspondence from Alberta Treasury Board and Finance regarding the submission of estimated borrowing amounts for 2023-24 be accepted for information and further that Alberta Beach file the estimated capital requirements as nil.

COMMUNITY FUTURES YELLOWHEAD EAST – NORTHERN ALBERTA LEMONADE DAY:

Apr.18/23 MOVED BY Councillor Weber that Council approve to participate in the partnership between Onoway, Alberta Beach and Lac Ste. Anne County for the Community Futures Yellowhead East Northern Alberta Lemonade Day sponsorship for Entrepreneur of the Year Category.

WILD ALBERTA VISITORS GUIDE – ADVERTISING OPPORTUNITY:

Apr.18/23 MOVED BY Deputy Mayor Elwood that Council approves advertising in the WILD Alberta Visitors Guide for a half page advertisement in the amount of \$395.00.

GREAT ESCAPE KAYAKS – GAME-CHANGING KAYAK/SUP RENTAL SYSTEM:

Apr.18/23 MOVED BY Councillor Muir that the correspondence from Great Escape Kayaks regarding the Game-changing Kayak/SUP Rental System be tabled for further information.

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – HERITAGE VILLAGE LEASE:

Apr.18/23 MOVED BY Councillor Durocher that the Alberta Beach & District Museum & Archives Society Heritage Village Lease be approved as presented.

PUBLIC WORKS:**DRAINAGE PLAN UPDATE & DESIGN:**

July 19/22 MOVED BY Deputy Mayor Durocher that Council approve that Bolson Engineering provide a drainage plan update & design to include an update of all inventory, engineering design drawing for areas where required as well as a maintenance plan to a maximum of \$40,000.00 to be funded by reserves and/or MSI funding.

Aug.16/22 Bolson Engineering is working on the drainage plan. LSA County has confirmed they are responsible for the cost for engineering of drainage from county lands.

Nov.15/22 CAO updated Council on the drainage project; further reported that the 57 Street alley work was completed; the 47A Ave alley is in progress; & the engineer is completing the design for 46B Street area, as well as the areas of 49 Ave; 58A Street and the drainage from LSAC lands.

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – WALKING TOUR SIGN PROJECT:

Nov.15/22 MOVED BY Councillor Muir that Council approve to provide in-kind support to the Alberta Beach & District Museum & Archives Society for their Walking Tour Project and further they be advised that Council has approved the public works department provide the labour and equipment to install the signs however any costs for supplies, equipment rental and concrete will be additional costs to the Alberta Beach Museum & Archives Society and further the work to install the signs will be completed around the public works schedule.

Dec.20/22 Letter was sent to A.B. Museum. (Email was received from A.B. Museum advising they have received donation of \$3,500.00 from CNN for the project).

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

2023 BUDGET

Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)
Period 1: -	--- Begin	01Jan2023
	--- End	31Dec2023
	--- Type	B
(less)	--- Begin	000000000
Period 2: -	--- End	000000000
	--- Type	
Ratios:	% of Account	
Graphs:	# of Columns, Scale	0 0

Description	2023 BUDGET
REVENUE	
RESIDENTIAL TAXES (MUNICIPAL)	868,103.00
RESIDENTIAL TAXES (SCHOOL)	436,473.30
COMMERCIAL TAXES (MUNICIPAL)	101,247.12
COMMERCIAL TAXES (SCHOOL)	34,166.61
FARM TAXES (MUNICIPAL)	77.79
FARM TAXES (SCHOOL)	39.11
POWER & PIPELINE (MUNICIPAL)	18,897.26
POWER & PIPELINE (SCHOOL)	6,377.02
DIP \ MACH & EQUIP (MUNICIPAL)	1,766.60
DIP \ MACH & EQUIP (SCHOOL)	68.92
DESIGNATED INDUSTRIAL (DI)	154.36
MUNICIPAL SERVICES TAX	789,470.00
LIBRARY LEVY	0.00
MISC. OTHER LEVY	0.00
TOTAL TAXES	2,256,841.09
PENALTIES & COSTS ON TAXES	71,900.00
FRANCHISE - ATCO GAS	36,000.00
FRANCHISE - FORTIS	58,000.00
INVESTMENT INCOME	35,000.00
PROVINCIAL GRANTS	
RESTRUCTURING GRANT	0.00
CONDITIONAL FGTF	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00
CONDITIONAL MSI GRANT	42,420.00
FROM RESERVE\DEF.REV.	0.00
OTHER	0.00
ADMIN	
ADMINISTRATIVE SERVICE	5,400.00
SALES OF GOODS & SERVICES	2,000.00
TAX CERTIFICATES	3,000.00
PHOTOCOPIES\FAXES\POSTAGE	200.00
PENALTIES\COSTS - N.S.F. FEES	300.00
HAWKER PEDDLER LICENSES	500.00
RENTAL AND LEASE	25,000.00
PROV\FED CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
PATROL	
SALES TO OTHER LOCAL GOV'T	45,000.00
SALES OF GOODS & SERVICES	1,225.00
Description	2023 BUDGET

Analysis: INCOME STATEMENT

Description	2023 BUDGET
FINES	10,000.00
SALE OF FIXED ASSETS	0.00
PROV CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
FIRE DEPARTMENT - DONATIONS	0.00
FEEES DUE TO COUNTY FROM UNPAID	0.00
RENTAL & LEASE	24,000.00
UTILITIES REIMBURSEMENT	4,500.00
PROVINCIAL CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	14,170.00
TRANSFER FROM RESERVES	0.00
DISASTER SERVICES	0.00
AMBULANCE GRANT	0.00
AMBULANCE STATION RENTAL	10,200.00
ANIMAL LICENSES	1,000.00
BY-LAW FINES	1,000.00
COMMON SERVICES	
PUBLIC WORKS SERVICES	5,000.00
SALES OF GOODS & SERVICES	1,000.00
RENTAL AND LEASE	67,000.00
CONDITIONAL GRANT	0.00
SALE OF FIXED ASSETS	0.00
TRANSFER FROM RESERVE	0.00
ROADS	
CONDITIONAL GRANT	0.00
SALE OF TCA	0.00
TRANSFER FROM RESERVE	0.00
STORM SEWER & DRAINAGE	
CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
SEWER	
LOCAL IMPROVEMENT CHGS	0.00
SEWER REVITALIZATION	244,800.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
SOLID WASTE	
CONTRACT WITH OTHER MUNICIPAL	0.00
SALE OF GOODS & SERVICES	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
ECONOMIC DEVELOPMENT	0.00
Description	2023 BUDGET

Analysis: INCOME STATEMENT

Description	2023 BUDGET
MUNICIPAL PLANNING	0.00
DEVELOPMENT PERMITS	2,500.00
COMPLIANCE CERTIFICATES	500.00
SUBDIVISION APPLICATIONS	0.00
ENCROACHMENT AGREEMENTS	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00
SALE OF PUBLIC LAND	0.00
BOAT LAUNCH	10,000.00
TRANSFER RESERVE\DEF.REV.	0.00
PARKS	
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00
CONDITIONAL GRANT	0.00
UNCONDITIONAL GRANT	0.00
GRANT FROM LOCAL AGENCIES	10,000.00
PARKING LOT REVENUE	0.00
TRANSFER FROM RESERVE	0.00
RECREATION FACILITIES	
SALE OF SERVICE - FEES\CHARGES	0.00
REGIONAL RECREATION	24,058.00
GRANT FROM LOCAL AGENCIES	1,000.00
CONDITIONAL PROVINCIAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
CAMPGROUND	
USER FEES (SEASONAL)	246,000.00
WEEKEND SITES	25,000.00
CAMPGRD CABIN RENTAL	0.00
SALES OF GOODS & SERVICES	2,000.00
WINTER STORAGE	24,600.00
DEBIT MACHINE ADJUSTMENTS	0.00
RENTAL & LEASE	9,600.00
M.R.T.A. GRANT	0.00
TRANSFER FROM RESERVE	0.00
CULTURE	
LIBRARIAN WAGE REIMBURSEMENT	0.00
GAIN ON SALE OF FIXED ASSET	0.00
TOTAL OPERATING REVENUE	3,320,714.09
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	0.00
CAPITAL PURCHASES-PUBLIC WORKS	20,000.00
Description	2023 BUDGET

Analysis: INCOME STATEMENT

Description	2023 BUDGET
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	20,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECT-ROADS	200,000.00
CAPITAL PROJECT-SHOP	0.00
CAPITAL PROJECT-DRAINAGE	100,000.00
CAPITAL PROJECT-WALK PATHS	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00
TOTAL	300,000.00
TOTAL CAPITAL REVENUE	320,000.00
REQUISITIONS:	
SCHOOL FOUNDATION	0.00
ASFF	477,125.11
OVER\UNDER LEVY UTILIZED	0.00
DESIGNATED INDUSTRIAL	154.36
TOTAL REQUISITIONS	477,279.47
BUSINESS INCOME PROFIT	0.00
TOTAL	3,163,434.62
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

EXPENCE STATEMENT		(1)
Period 1: -	--- Begin	01Jan2023
	--- End	31Dec2023
	--- Type	B
(less)	--- Begin	000000000
Period 2: -	--- End	000000000
	--- Type	
Ratios:	% of Account	
Graphs:	# of Columns,Scale	0 0

Description	2023 BUDGET
COUNCIL	
COUNCIL HONORARIUMS - MAYOR	10,554.00
COUNCIL HONORARIUMS	37,418.70
MEETING FEES	18,000.00
HONOURARIUM DEDUCTIONS	2,000.00
COUNCIL TRAVEL	2,200.00
CONFERENCES\PROFESSIONAL DE	12,500.00
INTERNET & PHONE EXPENSE	6,000.00
COUNCIL PROMOTIONAL	8,500.00
MISC. SUPPLIES	2,500.00
TOTAL	99,672.70
ADMINISTRATION	
ADMINISTRATOR	123,884.00
SALARIES	188,198.00
PAYROLL TO\FROM BUS INC	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL DEDUCTIONS	63,000.00
SCP PAYROLL	0.00
FROM\TO RESERVE	0.00
TRAINING	1,000.00
TRAVEL	200.00
FREIGHT, POSTAGE, DELIVERY	3,500.00
TELEPHONE\INTERNET\SATELLIT	4,000.00
ADVERTISING	1,500.00
SUBSCRIPTIONS\MEMBERSHIPS	4,050.00
PRINTING	1,500.00
LEGAL	5,000.00
AUDITOR	12,000.00
SERVICE CONTR-PHOTO,FAX,POS	5,200.00
SERVICE CONTR - ALARM	500.00
PURCHASED EQUIPMENT REPAIR	9,000.00
CONTRACT - JANITOR	7,200.00
INSURANCE	56,000.00
W.C.B.	19,000.00
STATIONERY & SUPPLIES	5,000.00
JANITORIAL SUPPLIES	1,000.00
MISCELLANEOUS SUPPLIES	2,000.00
VILLAGE PROMOTION	4,000.00
100 YEAR ANNIVERSARY	0.00
UTILITIES	5,500.00
DEBT REPAYMENT	0.00
SHORT TERM BORROWING FEES	0.00
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

Description	2023 BUDGET
BANK CHARGES	1,000.00
TAX REBATES & CANCELLATIONS	0.00
OTHER & BLDG REPAIRS	10,000.00
BAD DEBT EXPENSE	0.00
CAPITAL PURCHASES	0.00
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	533,232.00
ELECTION \ CENSUS	
SALARIES & WAGES	0.00
ADVERTISING	0.00
GOODS & SUPPLIES	0.00
TOTAL	0.00
ASSESSMENT SERVICES	
ASSESSMENT SERVICES	26,000.00
TOTAL	26,000.00
PATROL	
ADMINISTRATION	0.00
SALARIES & WAGES	86,000.00
PROVINCIAL POLICE FUNDING	45,215.00
RCMP ENHANCED POLICING	13,080.00
PAYROLL DEDUCTIONS	16,000.00
TRAINING & DEVELOPMENT	5,000.00
MILEAGE & SUBSISTENCE	500.00
FREIGHT, POSTAGE, DELIVERY	0.00
TELEPHONE	6,000.00
ADVERTISING & PROMOTION	500.00
AUX PROG\CRIME PREVENTION	0.00
EQUIPMENT REPAIR	5,000.00
VEHICLE REPAIR	6,000.00
JANITOR EXPENSES	0.00
LICENSES & PERMITS	0.00
STATIONERY & OFFICE SUPPLIES	1,000.00
MISC. SUPPLIES	2,500.00
UNIFORMS & ACCOTREMENTS	1,000.00
FUEL & OIL	6,000.00
UTILITIES	4,000.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	7,500.00
TOTAL	205,295.00
BY-LAW ENFORCEMENT	
BYLAW\ANIMAL CONTROL	0.00
PARKING ENFORCEMENT	0.00
POUND FEES	2,000.00
GENERAL GOODS AND SERVICES	1,000.00
SIGNS	0.00
TOTAL	3,000.00
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

Description	2023 BUDGET
FIREFIGHTING	
FIRE DEPARTMENT HONORAIUMS	0.00
TELEPHONE	0.00
FIRE CONTRACT	98,055.00
JANITOR EXPENSES	0.00
GOODS AND SUPPLIES	500.00
MISCELLANEOUS	2,200.00
BUILDING REPAIR	30,000.00
UTILITIES	9,000.00
CAPITAL	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	139,755.00
DISASTER SERVICES	
GENERAL GOODS AND SERVICES	7,500.00
TO RESERVE\DEF.REV.	0.00
AMBULANCE SERVICES	
AMBULANCE CONTRACT	0.00
BUILDING REPAIRS	2,500.00
UTILITIES	6,000.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	8,500.00
COMMON SERVICES	
PUBLIC WORKS MANAGER	0.00
PUBLIC WORKS WAGES	224,600.00
EXTRA PERSON	0.00
SUMMER PAYROLL	15,000.00
PAYROLL DEDUCTIONS - MGR	0.00
PAYROLL DEDUCTIONS	49,500.00
PAYROLL DEDUCTIONS - SUMMER	1,200.00
FROM\TO RESERVE	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL TO BUSINESS INCOME	0.00
TRAINING & DEVELOPMENT	3,000.00
MILEAGE & SUBSISTENCE	300.00
POSTAGE, FREIGHT & DELIVERY	0.00
TELEPHONE	2,000.00
PURCHASE SERVICES	10,000.00
EQUIPMENT REPAIR	25,000.00
VEHICLE REPAIR	20,000.00
EQUIPMENT RENTAL	2,000.00
GENERAL GOODS	15,000.00
SIGNS	1,000.00
BUILDING REPAIRS	5,000.00
SAFETY SUPPLIES	2,500.00
FUEL & OIL	28,000.00
UTILITES - SHOP	20,000.00
BOAT LAUNCH MTCE	0.00
CAPITAL PURCHASES	0.00
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

Description	2023 BUDGET
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	424,100.00
ROADS AND STREETS	
GRAVEL\SAND\ETC.	20,000.00
CRACK FILLING\LINE PAINTING	30,000.00
UTILITIES - STREET LIGHTS	103,000.00
ROAD PROJECTS	0.00
ROAD PROJECTS	0.00
STREET LIGHT PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	153,000.00
STORM SEWER AND DRAINAGE	
GENERAL SUPPLY-CULVERTS	15,000.00
DRAINAGE PROJECTS	0.00
DRAINAGE STUDY	0.00
TOTAL	15,000.00
WATER SYSTEM	
WATER COMM. OPERATING	13,086.93
WATER COMM. DEBENTURES	72,683.03
TO RESERVE\DEF.REV.	0.00
TOTAL	85,769.96
SANITARY SEWER	
TVRSSC MAINTENANCE AGREE	246,604.00
TVRSSC SEWER REVITALIZATION	244,800.00
TVRSSC DEB. - LAGOON	85,826.00
TVRSSC UPGRADE	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	577,230.00
GARBAGE COLLECTION	
GARBAGE WAGES	18,700.00
GARBAGE CONTRACT	67,000.00
REGIONAL LAND FILL	23,000.00
RECYCLING	6,000.00
ANNUAL WASTE ROUND-UP	0.00
FUEL & OIL	5,400.00
TRUCK REPAIRS & MAINTENANCE	0.00
CAPITAL PURCHASES	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	120,100.00
COMPOST FACILITY	
PURCHASED SERVICE - CLEANUP	3,000.00
GENERAL SUPPLIES	0.00
TOTAL	3,000.00
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

Description	2023 BUDGET
MUNICIPAL PLANNING	
CONTRACT - DEVELOPMENT OFF	22,350.00
MUNICIPAL PLANNING	2,450.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	25,300.00
ECONOMIC DEVELOPMENT	
ADVERTISING AND PROMOTION	3,600.00
TELEPHONE AND UTILITIES	0.00
REVENUE & COST SHARE STUDY	0.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	4,100.00
LAC STE. ANNE FOUNDATION	39,279.08
PIER\BOAT LAUNCH	20,000.00
PIER TO RESERVE\DEF.REV.	0.00
RECREATION & FACILITIES	
REGIONAL RECREATION	30,073.00
GENERAL GOODS & SUPPLIES	20,000.00
EAST END BUS	11,210.00
LSA PHYSICIAN RECRUITMENT	0.00
UTILITIES	5,700.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
PROJECTS	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	25,000.00
TOTAL	91,983.00
PARKS	
CONTRACT SERVICES	18,000.00
GENERAL GOODS & SUPPLIES	8,000.00
UTILITIES	5,300.00
PARKING LOT EXPENSES	3,053.00
PARK PROJECTS	0.00
PARK PROJECTS	0.00
CONTRIBUTED ASSETS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	34,353.00
CAMPGROUND:	
ADVERTISING & SIGNS	2,000.00
POSTAGE, FREIGHT, DELIVERY	0.00
PHONE\INTERNET\SATELITTE	2,200.00
PRINTING	300.00
CAMPGROUND MANAGER CONTRACT	56,000.00
CAMPGROUND SUMMER HELP	0.00
PAYROLL DEDUCTIONS	0.00
EQUIPMENT REPAIR	1,000.00
Description	2023 BUDGET

Analysis: EXPENCE STATEMENT

Description	2023 BUDGET
GENERAL GOODS & SUPPLIES	4,000.00
JANITORIAL SUPPLIES	600.00
WASTE DISPOSAL	3,700.00
FUEL & OIL	1,000.00
REPAIR MATERIALS	8,000.00
CONSTRUCTION MATERIALS	1,600.00
UTILITIES	39,000.00
IMPROVEMENTS	4,000.00
DEBIT\VISA BANK FEES	600.00
CAMPGROUND PROJECTS	0.00
CAMPGROUND PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	124,000.00
CULTURE	
SALARIES & WAGES	0.00
PAYROLL DEDUCTIONS	0.00
REIMBURSE LIBR WAGE	0.00
UTILITIES	0.00
GRANT TO LIBRARY	13,452.48
YELLOWHEAD REGIONAL LIBRARY	4,812.40
TOTAL	18,264.88
LOSS ON SALE OF FIXED ASSET	0.00
AMORTIZATION OF TCA	65,000.00
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	0.00
CAPITAL PURCHASES-PUBLIC WORKS	40,000.00
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	40,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECTS-ROADS	200,000.00
CAPITAL PROJECTS-SHOP	0.00
CAPITAL PROJECTS-DRAINAGE	100,000.00
CAPITAL PROJECTS-WALKING PATHS	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00
TOTAL	300,000.00
TOTAL CAPITAL EXPENSES	340,000.00
BUSINESS INCOME EXPENSES	0.00
TOTAL	3,163,434.62
Description	2023 BUDGET

12.a

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

**A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
FOR THE PURPOSE OF REGULATING ANIMALS AND PROMOTING
RESPONSIBLE ANIMAL OWNERSHIP**

WHEREAS the *Municipal Government Act*, empowers a Council to pass bylaws:

- a) respecting the safety, health and welfare of people and the protection of people and property;
- b) respecting nuisances;
- c) respecting wild and domestic animals and activities in relation to them;
- d) regulating or prohibiting activities;
- e) providing for a system of licenses, permit or approvals; and
- f) respecting remedying of contraventions of bylaws;

AND WHEREAS the Municipal Council of Alberta Beach deems it appropriate and in the community interest to pass a bylaw to regulate and control domestic animals, and other animals;

NOW THEREFORE the Municipal Council of Alberta Beach, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. SECTION 1 - TITLE

- 1.1. This Bylaw may be cited as the "Alberta Beach Animal Control Bylaw."

2. SECTION 2 - INTERPRETATION

2.1. In this Bylaw, the following terms shall have the following meanings:

- a) "Animal" means any bird, reptile, amphibian, or mammal excluding humans and Wildlife;
- b) "*Animal Protection Act*" means the *Animal Protection Act*, RSA 2000, c A-41;
- c) "Attack" means an assault resulting in bleeding, bone breakage, sprains, serious bruising, or multiple injuries;
- d) "Bark Excessively" means a Dog that barks, howls, or makes any other loud noise for a continuous period so as to unreasonably disturb the peace and tranquility of the neighborhood;
- e) "Bite" means force applied by an Animal by means of its mouth and teeth upon a person or other Animal;
- f) "Bylaw" means this Alberta Beach Animal Control Bylaw;
- g) "CAO" means the chief administrative officer for the Village;
- h) "Cat" means any domesticated male or female of the feline family;
- i) "Cemetery" means land within the Village that is set apart or used as a place for the burial of dead human bodies or other human remains or in which dead human bodies or other human remains are buried;
- j) "Communicable Disease" means diseases which can be passed from animal to animal, and from animal to person;
- k) "Council" means the municipal council of the Village;
- l) "Court" means the Alberta Court of Justice;
- m) "Dog" means any domesticated male or female member of the canine family;
- n) "Domestic Animal" means a domesticated Animal that lives and breeds in a tame condition and, without restricting the generality of the foregoing, shall include a Dog, a Cat, a rabbit, and a ferret, but shall not include Livestock or Wildlife;
- o) "Fees and Charges Bylaw" means Village Bylaw 287-22 Fees & Rates Bylaw;
- p) "Former Owner" means the Person who at the time of impoundment was the Owner of an Animal which has subsequently been sold, given away, or destroyed;
- q) "Golf Course" means land which is set aside for the playing of the game of golf and upon which the game of golf is played;

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- r) "Impounded" means taken into custody of the Pound;
- s) "Justice" has the meaning as defined in the *Provincial Offences Procedures Act*, RSA 2000, c, P-34, and the regulations thereunder;
- t) "Land Use Bylaw" means Village Land Use Bylaw 252-17;
- u) "Leash" means a chain, rope or strap attached to the collar or harness of an animal used to lead, restrain, or control it;
- v) "License" means a License issued by the Village to an Owner for a specific Dog pursuant to this Bylaw;
- w) "Livestock" includes, but is not limited to:
 - i. A horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
 - ii. Domestically reared or kept deer, reindeer, moose, elk, or bison;
 - iii. Farm bred fur bearing animals including foxes or mink;
 - iv. Animals of the bovine species;
 - v. Emus, ostriches, peacocks, peahens; and
 - vi. All other animals that are kept for agricultural purposes including bee colonies,but does not include Dogs or other Domestic Animals;
- x) "*Municipal Government Act*" or the "Act" means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder;
- y) "Municipal Violation Tag" means a notice issued by the Village that alleges an offence and provides a person with the opportunity to pay a fine amount to the Village in lieu of prosecution for the offence
- z) "Muzzle" means a humane device of sufficient strength placed over an Animal's mouth to prevent it from Biting;
- aa) "Nuisance" with respect to the activities of any Animal means activities which, having regard to all the circumstances, are injurious or obnoxious or likely to unreasonably injure, endanger or detract from the comfort, health, peace or safety of persons or property in the Village and specifically includes but is not limited to:
 - i. Biting a person or persons;
 - ii. Chasing people, bicycles, automobiles or other vehicles;
 - iii. Excessive noise;
 - iv. Trespassing upon property;
 - v. Causing damage to property, other animals or persons; or
 - vi. Upsetting waste receptacles or scattering the contents thereof.
- bb) "Off Leash Area" means a Park or a portion of a Park which has been designated as an off-leash area by the Village;
- cc) "Owner" means any Person or body corporate, as the context requires:
 - i. Who is the licensed owner of an Animal;
 - ii. Who has legal title to an Animal;
 - iii. Who has possession, care and control, or custody of an Animal, either temporarily or permanently;
 - iv. Who harbours an Animal or allows an Animal to remain on that Person's premises;
 - v. Who is identified as the registered owner on a title at the Land Titles office;
 - vi. Who is recorded as the Owner of a Property on the Village's assessment roll; or

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- vii. Who is an occupant of a Property under a lease, license or permit;
- dd) "Park" means a public space controlled by the Village and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, cultural heritage, education, appreciation of nature and enjoyment and includes:
 - i. Playgrounds;
 - ii. Cemeteries;
 - iii. Natural areas;
 - iv. Sports Fields;
 - v. Pathways;
 - vi. Trails;
 - vii. Park roadways;
 - viii. Spray parks; and
 - ix. Wading or swimming areas;but does not include Golf Courses;
- ee) "Pathway" means a multipurpose throughfare controlled by the Village and set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, which is improved by asphalt, concrete or brick, whether or not it is located in a Park, and includes any bridge or structure with which it is contiguous;
- ff) "Patrol Supervisor" means the person who is the Supervisor of the Patrol Department of the Village, or their designate;
- gg) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Peace Officer appointed under the *Peace Officer Act*, SA 2006, c P-3.5, or a Village Bylaw Enforcement Officer;
- hh) "Person" includes a corporation, an individual, and the heirs, executors, administrator or other legal representatives of an individual;
- ii) "Playground" means land within the Village and controlled by the Village upon which apparatus such as swings and slides are placed;
- jj) "Pound" means the premises designated by the Village for the purposes of impounding and caring for all Dogs found to be at Running at Large or otherwise contravening any section of this Bylaw;
- kk) "Pound Keeper" means a person appointed by the Village or by agreement with another municipality or private business to maintain the designated Pound or Pounds;
- ll) "Public Property" means all Property owned by or under the control and management of the Village;
- mm) "Property" includes any lands, buildings or premises in the Village;
- nn) "*Provincial Offences Procedure Act*" means the *Provincial Offences Procedure Act*, RSA 2000, c P-34, and the regulations thereunder;
- oo) "Running at Large" or "Run at Large" means:
 - i. An Animal or Animals which are not under the control of a person by means of a Leash and is or are upon property other than the property in respect of which the Owner of the Animal or Animals has the right of occupation, or upon any highway, throughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an Off Leash Area, or
 - ii. Any Animal which is under the control of a person by means of a Leash and which causes damage to persons, property or other Animals, that is off of the property of the Owner or harbourer;

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- pp) "Service Dog" has the same definition as set out in the *Service Dog Act, SA 2007, c S-7.5*, and the regulations thereunder and includes a dog that is in training to become a service dog but does not include a Dog that is no longer actively used as service dog;
- qq) "Severe Injury" includes any injury resulting in one or more broken bones, disfiguring lacerations, sutures, cosmetic surgery, scars, and further includes any other injury determined to be severe by a court upon hearing the evidence;
- rr) "Sports Field" means land within the Village and controlled by the Village which is set apart and used for the playing of sport including, but not limited to, baseball diamonds, field hockey or cricket pitches, and rugby, soccer or football fields;
- ss) "*Stray Animals Act*" means the *Stray Animals Act, RSA 2000, c S-20*, and the regulations thereunder;
- tt) "Threatening Behaviour" means the following behaviour exhibited by a Dog, without provocation: growling, snapping at, lunging at, chasing, stalking, attacking or biting another Animal, Livestock or Wildlife or a bicycle, or motor vehicle being operated, unless the Dog is a working Livestock guardian Dog and is engaged in the performance of such work;
- uu) "Trespasser" means one who intentionally and without consent, privilege, or authority, enters another's property;
- vv) "Vicious Dog" means:
- i. Any Dog which, without provocation, has chased, injured, or bitten any other Animal, livestock or human;
 - ii. Any Dog which, without provocation, has damaged or destroyed any public or private property;
 - iii. Any Dog which, without provocation, has threatened or caused the reasonable apprehension of threat to another Animal, Livestock, or human and which in the opinion of the Patrol Supervisor presents a threat of serious harm to other Animals, Livestock, or humans;
 - iv. Any Dog which has been previously determined to be a Vicious Dog under this Bylaw, or a prior bylaw;
- ww) "Village" means the municipality of Alberta Beach;
- xx) "Violation Ticket" has the same meaning as that term is used in the *Provincial Offences Procedure Act*;
- yy) "Wildlife" has the same meaning as that term is used in the *Wildlife Act, RSA 2000, c W-10* and includes but is not limited to coyotes, cougars, bobcats, deer, moose, elk, wild rabbits, porcupines, beavers and skunks; and
- zz) "Wildlife Attractant" means any substance that could be reasonably expected to attract Wildlife including, but not limited to, food products, domestic garbage, pet food, seed, restaurant grease, compost, a carcass or part of a carcass of an animal, fish or meat, or fruit from trees.

- 2.2. Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.
- 2.3. Whenever a singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context requires.
- 2.4. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.

3. SECTION 3 - RESPONSIBILITIES OF ANIMAL AND DOG OWNERS

- 3.1. The Owner of a Dog shall:
- a) Ensure the Dog is not Running at Large within the Village;
 - b) Ensure the Dog is on a Leash, except when in an Off-Leash Area, and in control at all times when off of the Owner's property;

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- c) Ensure that the Dog does not enter into or remain in or on a Cemetery within the Village;
 - d) Ensure that the Dog does not enter into or remain in or on a Park or other Public Property with signage confirming Dogs are prohibited;
 - e) Ensure that any Dog that is suffering from a Communicable Disease is kept housed and confined and is not permitted to come into contact with other Animals, Dogs or humans except for contact required to obtain veterinary medical care; and
 - f) Ensure that the Dog is Licensed in accordance with Section 8.
- 3.2. No person shall allow a Dog to:
- a) Bark Excessively;
 - b) Bite, chase or stalk Animals, bicycles, automobiles or other motor vehicles;
 - c) Chase or otherwise threaten a person or persons, whether on the property of the Owner or not, unless the person chased or threatened is a Trespasser on the property of the Owner;
 - d) Cause damage to property or other Animals, whether on the property of the Owner or not;
 - e) Do any act that injures a person or persons whether on the property of the Owner or not;
 - f) Bite a person or persons, whether on the property of the Owner or not;
 - g) Attack a person or persons, whether on the property of the Owner or not;
 - h) Attack a person or persons causing Severe Injury, whether on the property of the Owner or not;
 - i) Repeatedly Attack a person or persons causing Severe Injury, whether on the property of the Owner or not;
 - j) Cause death to another Animal; or
 - k) Upset any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner.
- 3.3. An Owner of an Animal shall:
- a) Ensure that the Animal is not in distress;
 - b) Ensure that the Animal has adequate food and water;
 - c) Provide the Animal with adequate care when the Animal is wounded or ill;
 - d) Provide the Animal with reasonable protection from injurious heat or cold; and
 - e) Provide the Animal with adequate shelter, ventilation and space.
- 3.4. No person shall allow an Animal to be outside of the passenger cab of a Motor Vehicle on a Roadway, regardless of whether the Motor Vehicle is moving or parked.
- 3.5. Notwithstanding section 3.4 above, a person may allow an Animal to be outside of the passenger cab of a Motor Vehicle, including riding in the back of a pick-up truck or flatbed truck if the Animal is:
- a) In a fully enclosed trailer;
 - b) In a canopy enclosing the bed area of a vehicle;
 - c) Contained in a ventilated kennel or similar device that is securely fastened to the bed of the vehicle; or
 - d) Securely tethered in such a manner that it is not standing on bare metal, cannot jump, or be thrown from the vehicle, is not in danger of strangulation, and cannot reach beyond the outside edges of the vehicle.
- 3.6. If an Animal defecates on any Public Property or private property other than the property of its Owner, the Owner shall cause such defecation to be removed immediately and disposed of properly.

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- 3.7. The Owner of an Animal shall ensure that when the Animal is on Public Property or private property other than property of its Owner, the Owner has means in the Owner's possession to collect and properly dispose of defecation from such Animal.
- 3.8. The Owner of an Animal shall ensure that the Animal is not Running at Large.
- 3.9. The Owner of an Animal left unattended in a Motor Vehicle shall ensure:
 - a) That the Animal is restrained in a manner that prevents the contact between the Animal and any member of the public; and
 - b) That the Animal has suitable ventilation.
- 3.10. A Peace Officer that identifies an offence under section 3.10 of this Bylaw may use any means reasonable and necessary for the safety of the Animal to remove the Animal from the Motor Vehicle, with any expense associated with such action being the responsibility of the Owner of the Vehicle.
- 3.11. The Owner of a Motor Vehicle involved in an offence referred to in this Section is guilty of the offence unless that Owner satisfies the Court:
 - a) That the Motor Vehicle was not being driven or was not parked by the Owner; and
 - b) That the person driving or parking the Motor Vehicle at the time of the offence did so without the Owner of the Motor Vehicle's express or implied consent.
- 3.12. The Owner of an Animal shall ensure that the Animal is not left unattended while tethered or tied on premises where the public has express or implied access.
- 3.13. The Owner of an Animal shall ensure that the Animal is not left unsupervised while tethered or tied on private property.
- 3.14. The Owner of an Animal shall ensure that the Animal is not a Nuisance.

4. SECTION 4 - INTERFERENCE WITH ANIMALS OR DOGS

- 4.1. No Person shall:
 - a) Untie, loosen, or otherwise free an Animal or Dog which has been tied or otherwise restrained;
 - b) Tease or torment an Animal or Dog or otherwise provoke an Animal or Dog to bark, Bite, attempt to Bite, chase or otherwise threaten any Person, Animal or Dog; or
 - c) Negligently or willfully open a gate, door, or other opening in a fence or enclosure in which an Animal or Dog has been confined and thereby allow an Animal or Dog to Run at Large.
- 4.2. No Person shall ignore or further neglect any Domestic Animal found to be in distress within the meaning of the *Animal Protection Act*, and such Person shall report the said Domestic Animal to a Peace Officer.

5. SECTION 5 - VICIOUS DOGS

- 5.1. The Patrol Supervisor may, based on personal observation of the Dog or an investigation initiated by a compliant, declare a Dog to be a Vicious Dog.
- 5.2. A Peace Officer may impound a Dog that is the subject of a complaint for a period of up to 7 days for the purposes of evaluating the Dog and determining whether the Dog should be declared a Vicious Dog.
- 5.3. A Dog shall not be declared a Vicious Dog based on the following behaviour alone:
 - a) It Attacks or Bites a Trespasser on the Property of the Owner, or property controlled by the Owner; or
 - b) It is kept as a Livestock guardian Dog and if the Attack is in defense of Livestock of which the Dog is responsible on the property of the Owner.
- 5.4. If the Patrol Supervisor determines a Dog to be a Vicious Dog, the Patrol Supervisor shall give the Owner of the Vicious Dog written notice by mail within fifteen (15) days of such determination:
 - a) Informing the Owner that their Dog has been determined to be a Vicious Dog;

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- b) Requiring the Owner to keep the Vicious Dog in accordance with the provisions of Section 5 of the Bylaw; and
 - c) Informing the Owner that if the Vicious Dog is not kept in accordance with the requirements of this section of this Bylaw, that the Owner will be fined, or subject to enforcement pursuant to this Bylaw.
- 5.5. An Owner of a Dog determined to be a Vicious Dog by the Patrol Supervisor may appeal such determination to Council within thirty (30) days of receiving notice of such determination. A notice of appeal shall be submitted in writing to the CAO.
- 5.6. On receipt of a notice of notice of appeal under section 5.5 above, Council shall as soon as is reasonably practical cause the matter to be reviewed and make a final determination. That determination by Council shall be final and binding and not subject to further appeal under this Bylaw.
- 5.7. The determination of a Dog to be a Vicious Dog continues notwithstanding that the Dog has been sold, gifted, or transferred to a new Owner.
- 5.8. When a declared Vicious Dog is not on the property of the Owner:
- a) The Dog shall be harnessed or on a Leash which shall not exceed two (2) meters in length and in a manner that prevents it from chasing, injuring, or Biting other Animals or persons, or causing damage to public or private property;
 - b) The Dog shall be under the control of a person who is eighteen (18) years of age or older; and
 - c) The Dog shall be muzzled.
- 5.9. When a declared Vicious Dog is on the property of an Owner;
- a) The Dog shall be confined indoors;
 - b) The Dog shall be kept as if the provisions of section 5.8 above applied to such Dog while on the Property of the Owner; or
 - c) The Dog shall be confined in a secure enclosure, meaning a locked building, cage or fenced area of such construction that will not permit the confined Dog or Dogs to jump, climb, dig, or force their way out, or allow the entry of any person not in control of the Dog.
- 5.10. An Owner shall not be required to leash or muzzle a Vicious Dog while inside a building or enclosure and being shown or displayed at a *bona fide* Dog show.
- 5.11. Where a Dog is determined to be a Vicious Dog pursuant to this Bylaw, the Owner shall, within ten (10) days of receiving the notice of designation:
- a) Ensure that the Vicious Dog has been tattooed by a licensed veterinarian;
 - b) Ensure that an identifiable microchip has been implanted in the Vicious Dog;
 - c) If the Vicious Dog has not been spayed or neutered, have the Vicious Dog spayed or neutered; and
 - d) Post signs conspicuously on their premises alerting the public that a Vicious Dog is on the premises.
- 5.12. Where a Dog has been determined to be a Vicious Dog, the Patrol Supervisor may impose one or more of the following conditions on the Owner of the Vicious Dog, and the Owner must comply with such conditions as are imposed under this section:
- a) Requiring the Owner to modify the Owner's property in some manner in order to reduce the risk of the Vicious Dog leaving the property or Running at Large;
 - b) Requiring the Owner to retain the services of a Dog trainer to provide the Owner with specified training and that the Owner provide proof of the completion of such training;
 - c) Requiring the Owner to obtain third party liability insurance in a specified amount for the Vicious Dog; and
 - d) Any other additional condition that is similar to the above and in the opinion of the Patrol Supervisor is reasonably necessary for the safety of the public.

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- 5.13. An Owner of a Vicious Dog shall ensure that the Dog does not:
- a) Chase a person or other Animal;
 - b) Injure a person or other Animal;
 - c) Bite a person or other Animal;
 - d) Attack a person or other Animal; or
 - e) Damage or destroy public or private property.
- 5.14. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not permit the Vicious Dog to be in an Off Leash Area at any time.
- 5.15. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not breed or sell the Vicious Dog within the Village
- 5.16. The Owner of a Vicious Dog shall notify the Village immediately of the following:
- a) The Vicious Dog is Running at Large;
 - b) The occurrence of any incident described in section 5.12 involving the Vicious Dog; or
 - c) The sale, surrender, or death of the Vicious Dog.

6. SECTION 6 – RABIES AND COMMUNICABLE DISEASE CONTROL

- 6.1. Upon demand made by a Peace Officer, an Owner of a Domestic Animal shall forthwith surrender any Domestic Animal which the Peace Officer has reasonable and probable grounds to suspect of having been exposed to rabies or any Communicable Disease for supervised quarantine, the expense for which shall be borne by the Owner, and the Animal may be reclaimed by the Owner if the Animal is adjudged to be free of rabies or any Communicable Disease upon payment of the confinement expenses and upon compliance with the licensing provisions of this Bylaw.
- 6.2. When a Domestic Animal under quarantine has been diagnosed as rabid, or suspected by a licensed veterinarian of being rabid, and dies while under such observation, the Pound Keeper shall immediately send the head of such Domestic Animal to the appropriate health department for pathological examination and shall notify the appropriate public health officer of reports and human contacts and the diagnosis made, or suspected diagnosis made, of the Domestic Animal.
- 6.3. During such period of rabies quarantine as provided for in this section, every Domestic Animal bitten by any Animal adjudged to be rabid, shall be forthwith destroyed or, at the Owner's expense and option shall be treated for rabies infection by a licensed veterinarian or held under quarantine by the Owner in the same manner as other Domestic Animals are quarantined.
- 6.4. The carcass of any dead Animal exposed to rabies shall, upon demand, be surrendered to the Pound Keeper.
- 6.5. A licensed veterinarian shall direct the destruction, disposal of remains or treatment of any Domestic Animal found to be infected with rabies.

7. SECTION 7 – SEIZURE AND IMPOUNDMENT OF ANIMALS

- 7.1. A Peace Officer, upon complaint under this Bylaw, may seize and impound:
- a) Every Dog found Running at Large contrary to this Bylaw in Alberta Beach;
 - b) Every Dog which has Bitten or Attacked, or is alleged to have Bitten or Attacked, a person or Animal, pending the determination by the Patrol Supervisor as to whether to declare the Dog to be a Vicious Dog;
 - c) Every Dog not wearing a collar and License as required by this Bylaw,

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- d) Every Dog which is required to be impounded pursuant to any provincial or federal law,
and in enforcement of the jurisdiction provided in section 7.1 for the purposes of investigation only, a Peace Officer is hereby authorized to enter any privately owned premises provided that in this section the word "premises" does not include a building or buildings used as a dwelling house. A Peace Officer may enter a premises in order to preserve the safety and security of the public if deemed necessary. Premises include any outdoor lot visible from the street.
- 7.2. If a Peace Officer knows or can ascertain the name or residence of the Owner of any Impounded Dog, they shall make reasonable attempts to notify the Owner of the Impoundment of the Dog.
- 7.3. For all Dogs impounded other than for the purpose of determining whether the Dog is to be declared a Vicious Dog:
- a) the Pound Keeper shall keep all Impounded Dogs for a period of at least 72 hours, including the day of impounding. Sundays and statutory holidays shall not be included in the computation of the 72-hour period. During this period, any healthy Dog may be redeemed by its Owner upon the Owner paying to the Pound Keeper the appropriate fees, documentation of neutering or spaying, plus Pound fees for every 24-hour period or fraction thereof that the Dog has been Impounded.
 - b) If at the expiration of a 72-hour period any Impounded Dog has not been redeemed, it may be sold, given away, or destroyed. The purchaser of an Impounded Animal from the Pound pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title to the Former Owner shall be forfeit.
- 7.4. For Dogs impounded under section 5.2 of this Bylaw for the purposes of determining whether to declare the Dog a Vicious Dog:
- a) The Pound Keeper shall keep the Impounded Dog for the period required to evaluate the Dog in accordance with section 5.2 of this Bylaw;
 - b) The Owner shall be notified when the evaluation of the Dog has been completed. The Pound Keeper shall keep the Dog for a period of at least 72 hours after notice has been given to the Owner. Sundays and statutory holidays shall not be included in the computation of the 72-hour period. During this period, the Dog may be redeemed by its Owner upon the Owner paying to the Pound Keeper the appropriate fees, documentation of neutering or spaying, plus Pound fees for every 24-hour period or fraction thereof that the Dog has been Impounded.
 - c) If at the expiration of a 72-hour period any Impounded Dog has not been redeemed, it may be sold, given away, or destroyed. The purchaser of an Impounded Animal from the Pound pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title to the Former Owner shall be forfeit.
- 7.5. Any Impounded Dog which appears to be in distress in accordance with the *Animal Protection Act* shall be dealt with as provided for in the *Animal Protection Act*.
- 7.6. Any Livestock Running at Large within the Village shall be enforced in accordance with the *Stray Animals Act*.
- 7.7. No person whether or not they are the Owner of the Animal which is being, or has been, pursued or captured shall:
- a) Interfere with or attempt to obstruct a Peace Officer who is attempting to capture or who has captured any Animal in accordance with this Bylaw;
 - b) Open any Motor Vehicle in which seized Animals have been placed;
 - c) Remove or attempt to remove, from the possession of a Peace Officer, any Animal which has been seized;
 - d) Induce any Animal to enter a house or other place where it may be safe from capture, or otherwise assist the Animal to escape capture;
 - e) Falsely represent themselves as being in charge or control of an Animal so as to establish that the Animal is not Running at Large;

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- f) Unlock, unlatch, or otherwise open a Motor Vehicle in which Animals captured for Impoundment have been placed to as to allow or attempt to allow any Animals to escape; or
- g) Provide false information to a Peace Officer.

8. SECTION 8 – LICENSING OF DOGS

- 8.1. No person shall own, keep, or harbour any Dog within the municipal limits of the Village unless such Dog is licensed as provided in this Bylaw.
- 8.2. The holder of a Dog License must be at least eighteen (18) years of age unless an exemption is given by the Patrol Supervisor.
- 8.3. Every Owner of a Dog over the age of six (6) months within the limits of the Village shall:
 - a) Obtain a license for such Dog on the first day on which the Village office is open for business after the Dog becomes six (6) months of age;
 - b) Obtain a license on the first day on which the Village office is open after they become Owner of the Dog; or
 - c) Obtain a license for a Dog notwithstanding that it is under the age of six (6) months where the Dog has been found to be Running at Large.
- 8.4. Every Owner of a Dog shall provide the Village with the following information with each application for a Dog License:
 - a) The name, street address, postal address, and telephone number of the Owner;
 - b) Where the Owner is a body corporate, the name, street address, postal address and telephone number of a natural person responsible for the Dog;
 - c) A description of the Dog including breed, name, gender, age;
 - d) Proof of spaying or neutering, if applicable;
 - e) Identification tattoo number and location, if applicable;
 - f) Identification microchip information, if applicable;
 - g) Such other information as may be required with respect to the application.
- 8.5. The Village shall keep a record of each License issued.
- 8.6. No person shall give false information when applying for a License pursuant to this Bylaw.
- 8.7. An Owner shall forthwith notify the Village of any change with respect to the information provided in the application for a License under this Bylaw.
- 8.8. Licenses issued under this Bylaw shall be issued for the life of the Dog. No refund shall be made on any paid Dog License fee because of the death or sale of the Dog, or upon the Owner of the Dog leaving the Village.
- 8.9. Licenses issued under this Bylaw may be transferred to another Dog on the payment of the associated transfer fee.
- 8.10. License fees shall be those listed in the Fees and Charges Bylaw.
- 8.11. Every Owner shall ensure that the License is securely fastened to a choke chain, collar, or harness which must be worn at all times when the Dog is off of the Owner's property. If the License tag becomes lost, the Owner shall obtain a replacement License tag from the Village and shall pay the required fee for such replacement License tag.
- 8.12. If a Dog is found not wearing a choke chain, collar or harness with a valid License tag, the Owner shall be deemed not to have a License for the Dog unless the Owner can produce, to the satisfaction of the Peace Officer, the License tag or receipt for the License within twenty-four (24) hours of notice to the Owner.
- 8.13. A License is not required for the Owner of a Dog who is temporarily resident in the Village for a period not exceeding twenty-one (21) days. This period may be extended on the receipt of written permission from the Patrol Supervisor.
- 8.14. A License shall be issued free of charge to:

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- a) The Owner of a Service Dog; or
- b) Seasonal residents of the Village who are Owners of a Dog and provide proof of the licensing of said Dog in another municipality.

9. SECTION 9 – KENNELS, LIVESTOCK, AND HORSES

- 9.1. No person shall operate a Kennel on any Property except where an approved Development Permit has been issued for such Kennel under the Land Use Bylaw, and any other required licenses have been obtained. The harbouring, keeping of, or owning more than three (3) Dogs shall be deemed to be operating a Kennel.
- 9.2. No person shall keep Livestock on any residentially zoned Property in the Village.
- 9.3. No Owner of a horse shall allow a horse to be in a Park except for a Park that is approved and designated by the Village for horseback riding.
- 9.4. No person shall have more than five (5) Domestic Animals, of which no more than three (3) may be Dogs, on any residentially zoned Property in the Village.

10. SECTION 10 – WILDLIFE ATTRACTANTS

- 10.1. No Owner of a Property in the Village shall place, store, permit or dispose of Wildlife Attractants outdoors in such a manner as to be accessible to Wildlife, or to attract Wildlife.
- 10.2. Owners of Property in the Village must remove ripened fruit from trees and the ground on the Property if they attract Wildlife.
- 10.3. Owners of Property in the Village must remove bird feeders if they attract Wildlife.
- 10.4. No person shall feed or attempt to feed Wildlife.

11. SECTION 11 – GENERAL

- 11.1. Where this Bylaw requires that an Owner be provided with a notice or a decision, that notice of decision may be served by ordinary mail to the last known address of the Owner and the Owner is deemed to have received that notice or decision seven (7) days from the date it was mailed.
- 11.2. No person shall willfully or knowingly obstruct a Peace Officer, or a person aiding the Peace Officer's in their duties, from enforcing the provisions of this Bylaw.
- 11.3. The Patrol Supervisor shall keep an up-to-date record of all complaints, notices and reports and a similar record of the disposition therefore.
- 11.4. Any person or Owner who commits a breach of any of the provisions of this Bylaw commits an offence.
- 11.5. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence with respect to each day, or part of a day, during which the contravention continues, and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such separate offence.
- 11.6. A person who is guilty of an offence under this Bylaw is liable:
 - a) To a fine in an amount not less than as set out in **Schedule A**, or
 - b) On summary conviction, to a fine not exceeding \$10,000.00, or imprisonment for not more than six months, or both.
- 11.7. If a Municipal Violation Tag is issued in respect of an offence, the Municipal Violation Tag must specify the fine established by this Bylaw for the offence.
- 11.8. A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted for the offence under the *Provincial Offences Procedure Act*.
- 11.9. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, the Peace Officer may commence proceedings against the person by issuing a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
- 11.10. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

62

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

- a) Specify the fine amount established by this Bylaw for the offence; or
 - b) Require a person to appear in court without the alternative of making a voluntary payment.
- 11.11. A person who commits an offence may, if a Violation Ticket is issued in respect of the offence and if the Violation Ticket specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine.
- 11.12. Nothing in this Section shall prevent any Peace Officer from issuing a Violation Ticket requiring the court appearance of the defendant pursuant to the *Provincial Offences Procedure Act*, or from laying an information instead of issuing a Violation Ticket or Municipal Violation Tag.
- 11.13. Nothing in this Section shall prevent any person or Owner from defending a charge of committing a breach of this Bylaw.
- 11.14. The Village is not required to enforce this Bylaw. In deciding whether to enforce this Bylaw, the Village may consider any practical concerns, including municipal budget and personnel resources.
- 11.15. A Peace Officer investigating a complaint involving threatening behaviour of an Animal may, but is not required to, classify the behaviour by means of reference to the Dr. Ian Dunbar's Aggression Scale which is set out in **Schedule B** of this Bylaw.
- 11.16. **Schedules A and B** form part of this Bylaw.
- 11.17. Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

12. SECTION 12 – TRANSITION AND COMING INTO FORCE

- 12.1. Upon the coming into force of this Bylaw, Bylaw 223-09 is repealed.
- 12.2. This Bylaw shall come into full force when it receives THIRD and FINAL reading and is duly signed.

READ a first time this 21st day of February 2023.

READ a second time this _____ day of _____ 20__.

READ a third and final time this _____ day of _____ 20__.

SIGNED this _____ day of _____ 20__.

Mayor, Angela Duncan

Chief Administrative Officer, Kathy Skwarchuk

63

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

SCHEDULE A

FINE SCHEDULE

Section	Offence	First Offence	Second Offence	Third and Subsequent Offences
3.1(a)	Dog Running at Large	\$150.00	\$300.00	\$600.00
3.1(b)	Dog not on Leash or control when off Owner's property	\$150.00	\$300.00	\$600.00
3.1(c)	Dog in Cemetery	\$150.00	\$300.00	\$600.00
3.1(d)	Dog in area prohibited by sign	\$150.00	\$300.00	\$600.00
3.1(e)	Dog suffering from Communicable Disease not confined	\$200.00	\$400.00	\$800.00
3.1(f), 8.1, 8.3	Dog not Licensed	\$100.00	\$200.00	\$300.00
3.2 (a)	Dog barking excessively	\$100.00	\$200.00	\$300.00
3.2(b)	Dog biting, chasing or stalking Animals, bicycles, automobiles or other motor vehicles	\$250.00	\$500.00	\$1,000.00
3.2(c)	Dog chasing or threatening a person	\$250.00	\$500.00	\$1,000.00
3.2(d)	Dog causing damage to property or other Animals, whether on the property of the Owner or not	\$250.00	\$500.00	\$1,000.00
3.2(e)	Dog injures a person or persons whether on the property of the Owner or not	\$400.00	\$800.00	\$1,600.00
3.2(f)	Dog bites a person or persons, whether on the property of the Owner or not	\$400.00	\$800.00	\$1,600.00
3.2(g)	Dog attacks a person or persons, whether on the property of the Owner or not	\$500.00	\$1000.00	\$2000.00
3.2(h)	Dog attacks a person or persons, whether on the property of the Owner or not, causing Severe Injury	\$2,000.00	\$2,000.00	\$2,000.00
3.2(i)	Dog repeatedly attacks a person or persons, whether on the property of the Owner or not, causing Severe Injury	\$2,000.00	\$2,000.00	\$2,000.00
3.2(j)	Dog causes death to another Animal	\$2,000.00	\$2,000.00	\$2,000.00
3.2(k)	Dog upsets any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner	\$150.00	\$300.00	\$600.00
3.3(a)	Animal in distress	\$500.00	\$1000.00	\$2,000.00
3.3(b)	Animal does not have adequate food or water	\$350.00	\$700.00	\$1,400.00
3.3(c)	Animal not provided with adequate care	\$350.00	\$700.00	\$1,400.00
3.3(d)	Animal not provided with protection from heat or cold	\$350.00	\$700.00	\$1,400.00
3.3(e)	Animal not provided with adequate shelter, ventilation, or space	\$350.00	\$700.00	\$1,400.00
3.4	Animal outside of passenger cab in vehicle	\$150.00	\$300.00	\$600.00
3.6	Animal feces not removed	\$150.00	\$300.00	\$600.00
3.7	Animal Owner does not have means to remove defecation	\$150.00	\$300.00	\$600.00
3.8	Animal Running at Large	\$150.00	\$300.00	\$600.00
3.9	Animal left unattended in motor vehicle improperly	\$350.00	\$700.00	\$1,400.00
3.12	Animal tethered or tied unattended on public property	\$150.00	\$300.00	\$600.00

64

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

Section	Offence	First Offence	Second Offence	Third and Subsequent Offences
3.13	Animal tethered or tied unattended on private property	\$150.00	\$300.00	\$600.00
3.14	Animal is a Nuisance	\$150.00	\$300.00	\$600.00
4.1(a)	Untie, loosed or free an Animal	\$350.00	\$700.00	\$1,400.00
4.1(b)	Tease or torment or provoke an Animal	\$150.00	\$300.00	\$600.00
4.1(c)	Opening Animal confinement	\$350.00	\$700.00	\$1,400.00
4.2	Failure to report animal in distress	\$350.00	\$700.00	\$1,400.00
5.8(a)	Vicious Dog not harnessed or on Leash	\$500.00	\$750.00	\$1,000.00
5.8(b)	Vicious Dog not in control of adult	\$500.00	\$750.00	\$1,000.00
5.8(c)	Vicious Dog not muzzled	\$500.00	\$750.00	\$1,000.00
5.9	Vicious Dog not kept or confined as required	\$500.00	\$750.00	\$1,000.00
5.11	Vicious Dog Owner failure to comply with requirements after designation of Vicious Dog	\$500.00	\$750.00	\$1,000.00
5.12	Vicious Dog failure to comply with conditions	\$500.00	\$750.00	\$1,000.00
5.13(a)	Vicious Dog chases a person or other animal	\$500.00	\$750.00	\$1,000.00
5.13(b)	Vicious Dog injures a person or other animal	\$2,000.00	\$2,000.00	\$2,000.00
5.13(c)	Vicious Dog bites a person or other animal	\$2,000.00	\$2,000.00	\$2,000.00
5.13(d)	Vicious Dog attacks a person or other animal	\$2,000.00	\$2,000.00	\$2,000.00
5.13(e)	Vicious Dog damages or destroys property	\$1,000.00	\$1,500.00	\$2,000.00
5.14	Vicious Dog in Off Leash Area	\$1,000.00	\$1,500.00	\$2,000.00
5.15	Sell or breed Vicious Dog	\$500.00	\$1,000.00	\$2,000.00
5.16(a)	Failure to notify of Vicious Dog Running at Large	\$500.00	\$1,000.00	\$2,000.00
5.16(b)	Failure to notify of incident with Vicious Dog	\$500.00	\$1,000.00	\$2,000.00
5.16(c)	Failure to notify of sale, surrender or death of Vicious Dog	\$500.00	\$1,000.00	\$2,000.00
6	Failure to comply with Section 6	\$500.00	\$1,000.00	\$2,000.00
7.7	Interfere with pursuit or seizure of Animal	\$500.00	\$1,000.00	\$2,000.00
8.6	Provide false information on application for License	\$350.00	\$700.00	\$1,400.00
8.7	Failure to notify Village of change	\$150.00	\$300.00	\$600.00
8.11	Failure to securely fasten License to Dog	\$50.00	\$100.00	\$200.00
9.1	Possess more than 3 Dogs / operate a Kennel	\$250.00	\$500.00	\$1,000.00
9.2	Keeping Livestock on residential property	\$250.00	\$500.00	\$1,000.00
9.3	Horses in Park where not authorized	\$150.00	\$300.00	\$600.00
9.4	Possess more than 5 Domestic Animals	\$250.00	\$500.00	\$1,000.00
10.1	Improper storage of Wildlife Attractants	\$150.00	\$300.00	\$600.00
10.2	Failure to remove Wildlife Attractant	\$150.00	\$300.00	\$600.00
10.3	Failure to remove Wildlife Attractant	\$150.00	\$300.00	\$600.00
10.4	Feed Wildlife	\$150.00	\$300.00	\$600.00
11.2	Obstruct Peace Officer	\$2,000.00	\$2,000.00	\$2,000.00

65

**ALBERTA BEACH
BYLAW #291-23
ANIMAL CONTROL BYLAW**

SCHEDULE B

Dr. IAN BUNBAR'S AGGRESSION SCALE

ASSESSMENT OF THE SEVERITY OF BITING PROBLEMS BASED ON AN OBJECTIVE EVALUATION OF WOUND PATHOLOGY	
LEVEL 1	Dog growls, lunges, snarls – no teeth touch skin. Mostly intimidation / threatening behaviour.
LEVEL 2	Teeth touch skin but no puncture. May have red mark / minor bruise from dog's head or snout, may have minor scratches from paws/nails. Minor surface abrasions or lacerations.
LEVEL 3	Punctures one to three holes, single bit. No tearing or slashes. Victim not shaken side to side. Bruising.
LEVEL 3.5	Multiple Level 3 bites.
LEVEL 4	Two to four holes from a single bite, typically contact / punctures from more than canines, considerable bruising. Black bruising, tears and/or slashing wounds. Dog clamped down and held and/or shook head from side to side.
LEVEL 5	Multiple bites at Level 4 or above. A concerted, repeated attack causing severe injury.
LEVEL 6	Any bite resulting in the death of an animal.

This Scale is developed by Dr. Ian Dunbar PhD, BVetMed, MRCVS, of Berkeley California. From his studies Dr Dunbar has been able to separate and classify bites into a generalized six level assessment protocol. Tills Scale is used as a standard throughout the world in canine aggression investigations and behavior assessment. Updated in 2012 for the City of Calgary Animal Services.

"Inhibitions are the mechanisms which compel an animal to interrupt an action in the middle of a sequence."(i)
"Good bite inhibition does not mean that your dog will never snap, lunge, nip, or bite. Good bite inhibition means that should the dog snap and lunge, his teeth will seldom make skin contact and should the dog's teeth ever make skin contact, the inhibited "bite" will cause little, if any, damage."

References

- (i). ABRANTES R. *Dog Language An Encyclopedia of Canine Behavior* 145. Wakan Tanka Publishers 1997
- (ii). DUNBAR. I. PhD, BVetMed. MRCVS *After you Get Your Puppy* 84. James & Kenneth Publishers 2001
- (iii). City of Calgary Animal Services. *Standard Operating Procedure for Peace Officers*. City of Calgary, 2012

66

12.6

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
 ASSESSABLE PROPERTY WITHIN ALBERTA BEACH FOR THE 2023 TAXATION YEAR.**

Whereas, Alberta Beach has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Regular Council Meeting held on May 16, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for Alberta Beach for 2023 total \$3,163,434.62; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$1,383,873.00 and the balance of \$1,779,561.62 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$436,512.56
Non-residential	40,612.55
Designated Industrial Property Tax Requisition	154.36
Senior Foundation	39,279.08; and

Whereas, the Council of Alberta Beach is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in Alberta Beach as shown on the assessment roll is:

<u>Assessment Class</u>	<u>Assessment</u>
Residential (Class 1)	\$174,092,390.00
Non-residential (Commercial) (Class 2)	10,138,450.00
Farmland (Class 3)	15,600.00
Exempt	16,663,490.00
Designated Industrial (DI) – Non Residential (Class 4)	20,450.00
Designated Industrial (DI) – Machinery & Equipment (Class 4)	156,450.00
Power & Pipeline (Linear)	<u>1,892,290.00</u>
	<u>\$202,979,120.00</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of Alberta Beach, in the Province of Alberta, enacts as follows:

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Alberta Beach:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
General Municipal			
Residential	868,103.00	174,092,390.00	4.98645
Non-Residential	101,247.12	10,138,450.00	9.98645
Farmland	77.79	15,600.00	4.98645
DI – Non Residential	204.22	20,450.00	9.98645
DI – Machinery & Equipment	1,562.38	156,450.00	9.98645
Power & Pipeline	18,897.26	1,892,290.00	9.98645

67

**ALBERTA BEACH
BYLAW NO. 293-23
PAGE 2 of 2**

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
ASFF			
Residential	436,473.30	174,092,390.00	2.507136
Non-Residential	34,166.61	10,138,450.00	3.370003
Farmland	39.11	15,600.00	2.507136
DI – Non Residential	68.92	20,450.00	3.370003
Power & Pipeline	6,377.02	1,892,290.00	3.370003

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
Designated Industrial Property Tax Requisition			

DI – Non-Residential	1.53	20,450.00	0.0746
DI – Machinery & Equipment	11.67	156,450.00	0.0746
Power & Pipeline	141.16	1,892,290.00	0.0746

2. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a municipal services tax for general municipal purposes in the amount of \$950.00 per parcel for a total parcel count of 831 and a total estimated revenue of \$789,450.00.
3. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a sewer revitalization levy in the amount of \$300.00 per serviceable lot for a total parcel count of 816 and a total estimated revenue of \$244,800.00.

Read a first time this ___ day of _____, 2023.

Read a second time this ___ day of _____, 2023.

Unanimous consent given to proceed to third reading this ___ day of _____, 2023.

Read a third time and passed this ___ day of _____, 2023.

Signed by the Mayor and C.A.O. this ___ day of _____, 2023.

Mayor, Angela Duncan

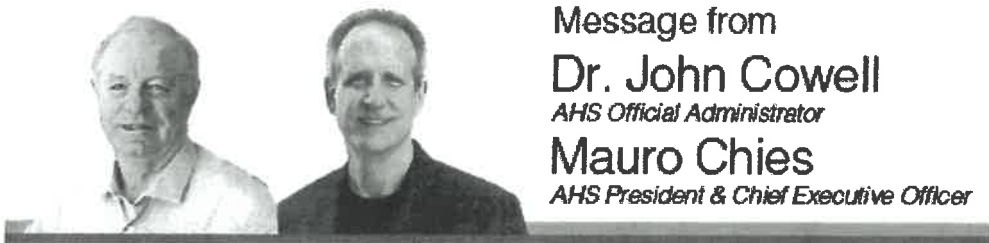
C.A.O., Kathy Skwarchuk

68

2023 Development Permits Issued						***High Lighted are NEW***	
Permit #	Date	Municipal	Lot	Block	Plan	Proposal	Approved
23DP01-01	31-Jan-23	4643 - 47A Avenue	6	17	3321BQ	Demolition of Cabin	Yes
23DP02-01	13-Feb-23	5311 - 51 Avenue	7	14	201BT	Major Variance to height of SDD	Yes
23DP03-01	02-Mar-23	4724 - 51 Street	2	12	3321BQ	Detached Garage	Yes
23DP04-01	30-Mar-23	4703 - 47 Street	4	17	3321BQ	Detached Garage - Major Variance	MPC - March 21, 2023 (Approved)
23DP05-02	27-Mar-23	4911 - 56 Street	14	3	201BT	Home Occupation	Yes
23DP06-02	11-Apr-23	4811 - 46A Avenue	NE Pt 3	26	8506ET	Vendor Stalls	Yes
23DP07-01	27-Apr-23	4704 - 52 Street	7	13	3321BQ	Replace and Enlarge Deck	Yes

Alberta Beach Village Office

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: April 26, 2023 3:20 PM
To: Community Engagement
Subject: AHS shows improvement in priority areas



AHS shows improvement in priority areas

Dear Community Leaders,

Since November, AHS has been committed to improving the healthcare system in priority areas that matter the most to Albertans. The changes we are making are having positive, measurable, and meaningful impacts to individuals and families. Collectively, we are improving healthcare in Alberta by reducing wait times, increasing access to surgeries, keeping ambulances on the road and in their home communities, and working to ensure Albertans receive the right care at the right time and in the right environment.

None of this would be possible without the hard work and dedication of our amazing healthcare teams and the support of our key partners. We continue to focus on recruiting and retaining the critical healthcare professionals we need to support this work across the province.

As follow-up to the 90-day report, we would like to share further progress made on our four priority areas:

- improving EMS response times
- decreasing emergency department (ED) wait times
- reducing wait times for surgeries
- improving patient flow throughout the healthcare continuum

AHS and the Government of Alberta issued a news release sharing additional information this afternoon, and you can also visit ahs.ca/priorities which details our progress and improvements as we build a better healthcare system for all.

Improving EMS response time

EMS response times have improved significantly. More ambulances are staying in their home communities since streamlining EMS transfers at EDs and launching programs to free up paramedics from non-emergency transfers. This has been a collaborative effort across teams at EMS and across sites.

- The response time in metro and urban areas dropped from 21.8 minutes last November to 12 minutes in April – a 44 per cent improvement. This is measured at the 90th percentile, which means the majority of responses are at or less than 12 minutes.
- Since mid-January, 2,500 people who called 911 for EMS were transferred to Health Link to direct them to the appropriate care that did not require an ambulance and met their health needs.
- The frequency of red alerts is down significantly. In April, Edmonton has spent about 10 minutes in red alert, compared to 295 minutes in November and four minutes in Calgary in April, compared to 254 minutes in November.
- A new inter-facility transfer program will introduce 10 new ambulances in Central Zone to support the transfer of stable, low-acuity patients between facilities and keep EMS resources for emergencies. The program will be expanded across the province in the future.
- AHS is working with approximately 180 contractors to provide non-critical transfers for Albertans requiring transportation home after discharge for both ED and hospital stays.

Decreasing ED wait times

- ED wait times are coming down. From November 2022 to March 2023:
 - The average provincial wait time to see a doctor in an ED decreased by 17 per cent, from 7.1 hours to 5.9 hours.
 - The total time spent in the ED for admitted patients decreased by 26 per cent, from 42 hours to 31 hours.
 - The total time spent in the ED for discharged patients has been reduced by seven per cent, from 11.9 hours to 11.1 hours.

Reducing wait times for surgeries

- 11,190 fewer patients are waiting longer than clinically recommended compared to this time last year – more than a 25 per cent improvement.
- 75 per cent of pediatric patients and 86 per cent of cardiac patients are now receiving surgeries within the clinically recommended surgical target.
- In the 2022-23 fiscal year, AHS completed about 22,100 cancer surgeries, compared to about 20,040 pre-pandemic, a 10 per cent increase.

Improving patient flow

- The number of Albertans waiting at the 14 largest hospitals for continuing care placement dropped 20 per cent from a peak of 299 in September 2022, to 240 at the end of March.
- More hospital patients have been placed into a continuing care living option within 30 days of no longer requiring hospital care, with 78 per cent in March compared to 70 per cent in April 2022.
- The Bridge Healing Transitional Accommodation Program in Edmonton began accepting patients in March to help provide transitional care for people experiencing homelessness or other housing insecurity who have been discharged from EDs.

These improvements tell us that we are moving in the right direction, and we remain committed to our workforce, partners and all Albertans.

Thank you again for your commitment to advancing healthcare in Alberta.

Sincerely,

Dr. John Cowell
AHS Official Administrator

Mauro Chies
AHS President and CEO



**Alberta Health
Services**

Healthy Albertans
Healthy Communities
Together.

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aboffice@albertabeach.com

From: municipalservicesdivision@gov.ab.ca
Sent: May 6, 2023 5:54 PM
To: Kathy Skwarchuk
Subject: Provincial State of Emergency Declared

Dear Chief Elected Official and Chief Administrative Officer,

I am writing to advise you that earlier today the Government of Alberta declared a provincial State of Emergency in response to the ongoing wildfire situations across Alberta. You can view the news release here: [Alberta declares provincial state of emergency | alberta.ca](#).

The Government of Alberta is committed to working collaboratively with municipal leaders to ensure the safety of Albertans and their communities. The Provincial Emergency Coordination Centre is in regular contact with your Directors of Emergency Management (DEMs), however we recognize that timely communication with local elected officials is also important. We have made arrangements to share the regular situation report (SITREP) updates, which are already shared with your DEMs, with the chief elected officials of directly affected municipalities.

Please continue to work directly with your Directors of Emergency Management to access supports from the Alberta government as required. Albertans affected by wildfires, including evacuees, can access supports by calling the Alberta Supports Contact Centre at 1-877-644-9992 or the Government of Alberta contact centre at 310-4455. These information lines are available for extended hours.

For the most up to date information please monitor the Alberta government's [news feed](#) or visit the Alberta Emergency Updates webpage: <https://www.alberta.ca/emergency.aspx>.

We are also inviting each of you to provide your cell phone contact number to Municipal Affairs so that you can be contacted more easily if needed during this, or any future, emergency. Should you wish to share your cell number, please send an email with your name, municipality, and cell phone number to ma.updates@gov.ab.ca.

Thank you to each and every one of you for the critical leadership role you are playing in your communities during these challenging events.

Sincerely,

Brandy Cox
Deputy Minister
Alberta Municipal Affairs

14.c

Alberta Beach Village Office

From: Sheila Ashton <sheila@canoeprocurement.ca>
Sent: April 26, 2023 4:34 PM
Subject: Join us for the Canoe and RMA Charity Golf Tournament



We are thrilled to invite you to our annual golf tournament, which will be held on June 14, 2023 at Coal Creek Golf Resort. This year's tournament promises to be a day of fun, sun, and friendly competition where we'll be playing Scramble Rules format. All proceeds from the tournament will be donated in support of the Stollery Children's Hospital Foundation.

[Register Now](#)

The deadline for registration is May 31, 2023. Spaces are limited, so please register early to secure your spot.

Please let us know if you have any questions or need assistance with registration.

We look forward to seeing you on the course!

Best regards,

The Canoe team

74



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canoe
procurement group of canada
canoeprourement.ca

in f t

Sheila Ashton
Business Services Coordinator
sheila@canoeprourement.ca
Office: 780.955.8402
Mobile: 780.920.0080




canoe collaborating with RMA
CHARITY GOLF TOURNAMENT
REGISTER NOW!

Click the Charity Golf Tournament banner above to register today and view available sponsorship opportunities.

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75

aboffice@albertabeach.com

From: angeladuncan@albertabeach.com
Sent: May 3, 2023 8:18 AM
To: aboffice@albertabeach.com
Subject: FW: A special request for a Falun Dafa Day flag raising, greeting letter or proclamation

Kathy, please add this to the next agenda – info items, only. I am not looking for council to make a motion on this.

Thanks,

Angela Duncan
Mayor, Alberta Beach
Vice President, Villages & Summer Villages, Alberta Municipalities
angeladuncan@albertabeach.com

From: Chunyan Huang <chunyan.h@shaw.ca>
Sent: Monday, May 1, 2023 2:25 PM
To: angeladuncan@albertabeach.com
Cc: taraelwood@albertabeach.com
Subject: Re: A special request for a Falun Dafa Day flag raising, greeting letter or proclamation

Dear Mayor Angela Duncan,

I am sending you my request below again and hoping you would send us a letter or proclamation for this occasion.

Thank you for your support.

Best regards,

Chunyan

On 2023-04-12 12:47 a.m., Chunyan H wrote:

Dear Mayor Angela Duncan,

In recognition of the 31st anniversary of Falun Dafa's introduction to the public, and the contributions of the Falun Dafa community in Canada, we respectfully request a recognition (greeting letter or proclamation), and flag raising for our annual Falun Dafa Day celebration in May 2023. On this occasion, we celebrate the values of Truthfulness, Compassion, and Tolerance that we espouse.

Falun Dafa (also known as Falun Gong) is a mind/body meditation and improvement practice based on the universal principles of Truthfulness, Compassion, and Tolerance. It was introduced by the founder, Mr. Li Hongzhi, in 1992 in China and it is now enjoyed by millions from diverse racial and cultural backgrounds in over 100 countries.

Here in Canada, for the past 30 years, Falun Gong volunteers have taught free meditation exercises to help Canadians improve their mental, moral and physical wellbeing, contributing to a more healthy and harmonious society.

We truly appreciate your council's invaluable support during the past years, which has given the local Falun Dafa members enormous encouragement to promote good values.

In 2022, we were grateful to have had 23 cities do flags-raising or lighting-up their city halls to celebrate Falun Dafa Day and also received over 110 supporting letters and/or proclamations from Canadian MPs, MPPs, and Mayors in Canada.

As you may be aware, for the past 24-years the Falun Gong community has been victims of persecution by the communist regime in China, which includes intimidation, threats, and misinformation campaigns here in Canada to hide the crimes they are responsible for and silence possible support from Canadian society. While Human rights and legal experts affirm that crimes against humanity and genocide is occurring in China, Falun Dafa practitioners have peacefully endured, persevered, and stood up for basic human rights and freedoms.

Canadians who practice Falun Gong—many of whom arrived as refugees fleeing the persecution in China—are truly grateful that we can enjoy the freedom, diversity and compassionate support of Canadians. We are proud to call Canada our home.

Your greeting/proclamation, and flag raising event will help support Canada's cultural diversity, freedom of conscience, and also the universal values of truthfulness, compassion and tolerance.

We would truly appreciate if you could please send by May 10th, 2023. Should you have any questions, please don't hesitate to contact us.

Sincerely,

Chunyan Huang,

on behalf of Falun Dafa Association of Edmonton

Tel: 780-708-3282 Email: chunyan.h@shaw.ca

4 enclosures below:

1. A short video of 'An Introduction to Falun gong' (6:35 min)

<https://www.youtube.com/watch?v=aJ-A6xY47jc>

For more information, please visit faluninfo.net

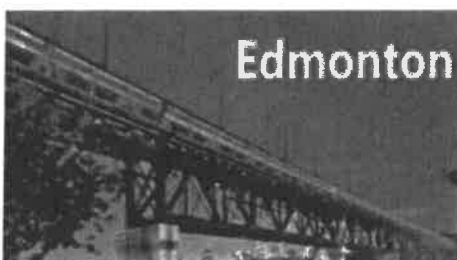
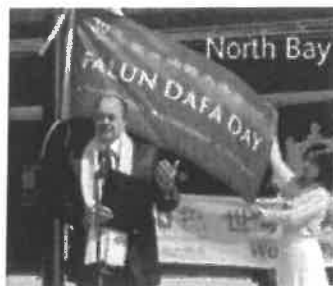
2. 23 Flag Raising and Light-up Ceremony Hosting Cities in 2022:

ON : Toronto, Kingston, Burlington, Milton, Cornwall, North Bay, Orangeville, St. Catharine, Orillia, Brighton, Brock, Quinte West, Scugog, Amherstburg, Belleville;

AB: Edmonton, Red Deer;

SK: Regina, Saskatoon;

BC: Port Moody, Nanaimo, New Westminster;



3. Greetings for Falun Dafa Month Celebration 2022(excerpt from 110 greetings issued by representatives of three levels of government):“Falun Dafa traditions encourage practitioners to improve their mental and physical well-being, while being rooted in the honourable values of truthfulness, compassion and tolerance; I would like to thank the many Falun Dafa practitioners who took these values to heart during the pandemic. I am grateful for the efforts you made within your communities to encourage and uplift your neighbors during these hard times.” **–Hon. Candice Bergen, interim leader of the Conservative party, greetings 2022**

“Falun Dafa is the spiritual discipline based on truthfulness, compassion, and forbearance. This week on Parliament Hill I had the pleasure of joining a special group of individuals who celebrated the 30th year Anniversary of Falun Dafa.” **–Hon. Judy Sgro, co-chair of the Falun Gong Parliamentary Friendship Group, rally speech 2022**

“I would like to thank the Falun Dafa communities for your work to preserving the traditional Chinese culture which continues to enrich Canada’s Multicultural landscape, Falun Dafa communities have been integral in bringing Communist party’s atrocities to light, practitioners are on the front lines of holding the government to account ” - **MP Garnett Genuis, , co-chair of the Falun Gong Parliamentary Friendship Group, greeting 2022**

“The universal values of Truthfulness, Compassion and Tolerance, which are at the heart of Falun Dafa, are also ideals for Canada. I appreciate your contribution to bring these values to

life in Canada for a more healthy, peaceful, tolerance and compassionate society.” – **MP Hon. Pierre Poilievre , greeting letter 2022**

As Parliamentary Leader of the Green Party of Canada and Member of Parliament for Saanich-Gulf Islands, I am pleased to extend my warmest congratulations to the Falun Dafa community as you gather to celebrate Falun Dafa Day. I have great respect for the principles of Truth, Benevolence and Forbearance. – **MP Elizabeth May , Parliamentary Leader of the Green Party, greeting letter 2022**

“May 13th is a very special day as practitioners and supporters around the world will celebrate this year 30th Anniversary. Truthfulness, compassion, and tolerance,.... have “so much meaning” in society today. I want to wish all to have a special celebration on May 13th” – **MP Kevin Lamoureux, greeting video 2022**

“Communities rooted in spirituality have played an important role in building the social fabric of our province. Many of the values that we cherish today —compassion, generosity, and justice— are anchored in spiritual traditions. Inherent among those who practice is the courage to continuously seek positive transformation in one’s own life and society.”-**Ontario Lieutenant Governor Elizabeth Dowdeswell, greeting letter 2022**

“We live in a time of much division and conflict, and the values of truthfulness, compassion and tolerance that are espoused by Falun Dafa are timely, indeed. New Canadians who have fled persecution due to their practice of Falun Gong have demonstrated exceptional resilience in the face of great hardship.” -**Lieutenant Governor Russ Mirasty of the Province of Saskatchewan, greeting letter 2022**

“I would like to extend a big thank you to the Falun Dafa community in Fredericton, for their dedication to promoting a more harmonious and healthy society. Thank you for your continuous efforts to encouraging tolerance and compassion and building a better world for all of us.” – **Her Worship Kate Rogers, Fredericton, greeting letter 2022**

We also received greetings from:

MPs: Mark Gerretsen, Ryan Turnbull, Brad Vis, Kerry-Lynne Findley, Mark Dalton, Ted Falk, James Bezan, Luc Berthold, Marilyn Gladu, Ryan Williams, Dan Muys, Colin Carrie, Melissa Lantsman, Anna Roberts, John Brassard, Scott Reid, Larry Brock, Eric Duncan, Jamie Schmale, Michael Cooper, Len Webber, Pat Kelly, Rachael Thomas, Greg McLean, Mike Lake, Ziad Aboultaif, Dane Lloyd, Chris Warkentin, Arnold Viersen

MPPs/MLAs: Daisy Wai, Robin Martin, Peter Bethlenfalvy, Sam Oosterhoff, Belinda Karahalios, Dominic Cardy, Minister Ron Orr, Diljeet Brar, MLA Burrows

Mayors’ Proclamation/Greetings: Ottawa, Calgary, Edmonton, Fredericton, Winnipeg, Victoria, Hamilton, Oshawa, Vaughan, London, Leamington, Westport, Flatrock, Southwest Middlesex, Mississippi Mills, Ramara, Sarnia, Springwater, Sault Ste.Marie, Tecumseh, LaSalle, Muskoka Lakes, New Tecumseth, Napanee, Cold Lake, Banff, Devon, Spruce Grove, Pincher Creek, Maple Ridge, Port Coquitlam, Chiliwack, Duncan, Armstrong, Kelowna, Gibson, New West, Cote SaintLuc

4. About Falun Dafa:

Falun Dafa (also known as Falun Gong) is a self-improvement practice rooted in the ancient schools of cultivation in China. It consists of meditative exercises, and a moral philosophy aimed at the promotion of virtue. At the core of Falun Dafa's teachings are the tenets of Truthfulness, Compassion, and Forbearance. Practitioners of Falun Dafa aim to live in accordance with these principles, taking them as a guide for daily life and practice.

Falun Dafa transcends cultural boundaries and contributes to a healthier and more harmonious society. Since Falun Dafa's public introduction in 1992, hundreds of millions of people from diverse cultural backgrounds in over 100 countries, including Canada, benefit from practicing Falun Gong, where the free teachings help people improve their mental, moral, and physical well being.

On 20 July, 1999, the Chinese Communist Party (CCP) launched a campaign to eradicate Falun Gong. For the past 23 years, major human rights organizations, the United Nations, the U.S. government, and NGOs, etc. have extensively documented the nation-wide campaign of hatred, mass imprisonment, forced slave labour, torture, and killing of people who practice Falun Dafa in China.

Hence, millions of Falun Dafa practitioners and their families have been torn apart. Countless practitioners have been killed for their vital organs that are sold by the state. International legal experts say that crime against humanity, and possibly genocide, have occurred. Falun Gong community and supporters in Canada continue to experience various kinds of intimidation, harassment, and vilification by the CCP.

The Falun Dafa community, both within China and abroad, has endured two decades of unimaginable adversity with resolute non-violence and persistence to uphold freedom and the universal values. This has garnered worldwide recognition, including thousands of greetings and proclamations from governments and officials.



14.e

TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

April 17, 2023

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Dear Mayor Duncan:

Re: Town of Onoway Centennial Celebrations - 2023

On behalf of the Town of Onoway, I take great pleasure in inviting yourself and council to help us celebrate our Town's 100th Anniversary Celebration on Saturday, June 24, 2023.

We would be honoured to have you participate in our Centennial celebrations. Starting the days celebrations will be a pancake breakfast followed by a parade and the Official Ceremonies. The remaining days events are family friendly, and we hope you will enjoy all the planned events. A schedule of the weekend celebrations will be released soon.

Thank you so much for Celebrating our Centennial and we look forward to seeing you.

Yours truly,

Lenard Kwasny
Mayor
Town of Onoway

RECEIVED MAY - 1 2023

LK/dg
cc.Council
Onoway 2023 Centennial Celebration Committee

81

Alberta Beach Village Office

From: shelleyk@onoway.ca
Sent: April 26, 2023 2:15 PM
To: AB Beach Administration; Wendy Wiildman; cao@rosshaven.ca; cao@valquentin.ca; cao@svnakamun.ca; 'Matt Ferris'; 'Yellowstone Office'; administration@wildwillowenterprises.com
Cc: Jennifer Thompson (CAO Onoway); gino@onoway.ca
Subject: 2023 Onoway Regional
Attachments: Approved 2023 Onoway Regional Fire Services Budget.pdf; 2023 Onoway Regional Fire Services Increase.pdf

Alberta Beach and Summer Villages,

Please find attached the 2023 approved Budget, and a copy of the 2023 Fire Services Increase.

If you have any questions, please don't hesitate to reach out.

Best Regards,



Shelley Klein
Administrative Assistant.

Phone: 780-967-5338
Fax: 780-967-3226
E-Mail : shelleyk@onoway.ca

Mail: Box 540 Onoway, AB T0E-1V0
Town Office: 4812-51 Street Onoway

Web: www.onoway.ca





TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

April 26, 2023

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

Onoway Regional Fire Services - Approved 2023 Budget

Further to our April 17th, 2023 meeting, please find attached the approved budget for 2023.

The Contract with Northwest Fire/Fire Rescue International has gone up by 3.9%, and the operational budget has gone up by \$0.79/lot, with the lot count remaining unchanged from last year. To get your respective municipality's 2023 numbers, add your two lines shown in the yellow highlighted columns.

A handwritten signature in black ink that reads 'Jennifer Thompson'.

Jennifer Thompson
Chief Administrative Officer
Town of Onoway

c.c. Executive Committee Members

83

**Fire Services Costs - Onoway Regional Fire Services
2022 Contract Costs and Operating Budget Costs**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P	Q
	Parcel Count	2017 rate per parcel (1.1%)	2017 Costs	2018 rate per parcel (2.39%)	2018 costs	2019 rate per parcel (1.5)	2019 costs	2020 rate per parcel (2.4%)	Count incl exempt for 2021	2021 rate (2.7%) + \$23,500 (Dec. 7 mtg)		2022 Rate (\$261,880 (1.1%))	Rate per parcel (based on 2021 count)	2023 Rate \$270,215.99 (3.183% increase as per 2021 Alberta Annual Inflation Rate)	
1	NWFR Contract														
2	Onoway	\$75.83	\$42,768.12	77.64	\$43,788.96	78.83	\$44,460.12	\$45,528.20	578	\$88.00	\$50,864.00	\$88.97	\$51,424.66	\$91.80	\$53,060.56
3	Alberta Beach	\$75.83	\$65,062.14	77.64	\$66,615.12	78.83	\$67,636.14	\$69,261.00	868	\$88.00	\$76,384.00	\$88.97	\$77,225.96	\$91.80	\$79,682.65
4	Silver Sands	\$65.72	\$23,593.48	67.29	\$24,157.11	68.32	\$24,526.88	\$25,115.84	354	\$77.59	\$27,466.86	\$78.44	\$27,767.76	\$80.94	\$28,651.10
5	South View	\$65.72	\$8,997.92	67.29	\$9,151.44	68.32	\$9,291.52	\$9,514.60	130	\$77.59	\$10,086.70	\$78.44	\$10,197.20	\$80.94	\$10,521.59
6	Yellowstone	\$65.72	\$11,566.72	67.29	\$11,843.04	68.32	\$12,024.32	\$12,313.08	176	\$77.59	\$13,655.84	\$78.44	\$13,805.44	\$80.94	\$14,244.61
7	Nakamun Park	\$65.72	\$12,552.52	67.29	\$12,852.39	68.32	\$13,049.12	\$13,362.52	190	\$77.59	\$14,742.10	\$78.44	\$14,903.60	\$80.94	\$15,377.71
8	Val Quentin	\$75.83	\$15,317.66	77.64	\$15,683.28	78.83	\$15,923.66	\$16,306.20	202	\$88.00	\$17,776.00	\$88.97	\$17,971.94	\$91.80	\$18,543.66
9	Castle Island	\$75.83	\$1,440.77	77.64	\$1,475.16	78.83	\$1,497.77	\$1,533.72	26	\$88.00	\$2,288.00	\$88.97	\$2,313.22	\$91.80	\$2,386.81
10	Sunset Point	\$75.83	\$15,014.34	77.64	\$15,372.72	78.83	\$15,608.34	\$15,983.32	305	\$88.00	\$26,840.00	\$88.97	\$27,135.85	\$91.80	\$27,999.09
11	SSB Bible Camp (10%)	\$75.83	\$1,501.43	77.64	\$1,537.27	78.83	\$1,560.83	\$1,598.32							
12	Ross Haven		\$9,213.35	72.68	\$17,661.24	73.79	\$17,930.97	\$18,362.96	244	\$77.59	\$18,931.96	\$78.44	\$19,139.36		\$19,748.22
13			\$206,968.45		\$220,137.73		\$223,509.67	\$228,879.16	3073		\$259,035.46		\$261,884.99		\$270,215.99
14															
15	Operational Costs														
16	Onoway	\$10.00	\$5,640.00	\$20.00	\$11,280.00	\$20.00	\$11,280.00	\$11,280.00	578		\$10,837.50		up \$1.63/lot		\$12,233.50
17	Alberta Beach	\$10.00	\$8,580.00	\$20.00	\$17,160.00	\$20.00	\$17,160.00	\$17,160.00	868		\$16,275.00		\$17,689.84		\$18,371.42
18	Silver Sands	\$10.00	\$3,590.00	\$20.00	\$7,180.00	\$20.00	\$7,180.00	\$7,180.00	354		\$6,637.50		\$7,214.52		\$7,492.49
19	South View	\$10.00	\$1,360.00	\$20.00	\$2,720.00	\$20.00	\$2,720.00	\$2,720.00	130		\$2,437.50		\$2,649.40		\$2,751.48
20	Yellowstone	\$10.00	\$1,760.00	\$20.00	\$3,520.00	\$20.00	\$3,520.00	\$3,520.00	176		\$3,300.00		\$3,586.88		\$3,725.08
21	Nakamun Park	\$10.00	\$1,910.00	\$20.00	\$3,820.00	\$20.00	\$3,820.00	\$3,820.00	190		\$3,562.50		\$3,872.20		\$4,021.39
22	Val Quentin	\$10.00	\$2,020.00	\$20.00	\$4,040.00	\$20.00	\$4,040.00	\$4,040.00	202		\$3,787.50		\$4,116.76		\$4,275.38
23	Castle Island	\$10.00	\$190.00	\$20.00	\$380.00	\$20.00	\$380.00	\$380.00	26		\$487.50		\$529.88		\$550.30
24	Sunset Point	\$10.00	\$2,000.00	\$20.00	\$3,960.00	\$20.00	\$3,960.00	\$3,960.00	305		\$5,718.75		\$6,215.90		\$6,455.41
25	SSB Bible Camp (10%)			\$20.00	\$396.00	\$20.00	\$396.00	\$396.00							
26	Ross Haven		\$1,215.00	\$20.00	\$4,860.00	\$20.00	\$4,860.00	\$4,860.00	244		\$4,575.00		\$4,972.72		\$5,164.32
27			\$28,265.00		\$59,316.00		\$59,316.00	\$59,316.00	3073		\$7,618.75		\$62,627.74		\$65,040.76
28	Mutual Hwy Responses														
29	2021 Surplus Hwy Response														
30	From Reserves for AFRCS radios														
31															

84

15.9



Alberta Beach & District
LIONS CLUB
Box 126, Alberta Beach, AB T0E 0A0



May 8, 2023

Alberta Beach Council
Box 278
Alberta Beach, AB
T0E 0A0

Re: Fireworks

Attention: Mayor & Council

The Alberta Beach & District Lions Club is making a request for a donation towards fireworks for Poly Days weekend. Please consider this at your next meeting.

Sincerely

A handwritten signature in cursive script that reads 'Kimberly Scheiris'.

Kimberly Scheiris
President/ ABADLC

85

aboffice@albertabeach.com

From: angeladuncan@albertabeach.com
Sent: May 1, 2023 5:36 PM
To: taraelwood@albertabeach.com; darylweb@telus.net; Kelly Muir;
debbiedurocher@albertabeach.com
Cc: aboffice@albertabeach.com
Subject: FW: Burger nights

Hello all...Thoughts on this?

I am able to go.

Thanks,

Angela Duncan
Mayor, Alberta Beach
Vice President, Villages & Summer Villages, Alberta Municipalities
angeladuncan@albertabeach.com

From: Richard & Rhonda Baker
Sent: Monday, May 1, 2023 12:36 PM
To: angeladuncan@albertabeach.com
Subject: Burger nights

Hello Angela,

At the Alberta Beach and District 50 plus Club we will be hosting our burger nights in May and June.

Would you and your council be available to help serve and meet our guest on May 29th? The event starts at 5:00 pm.

I look forward to hearing from you.

Rhonda Baker

--
Richard & Rhonda

15.c

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: April 25, 2023 9:55 AM
To: Kathy Skwarchuk
Subject: 2023 Minister's Awards for Municipal and Public Library Excellence
Attachments: 110942_Letter.pdf

Attention: All CEOs and CAOs

Please see attached letter.

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,



Rebecca Schulz
Minister

15d

Alberta Beach Village Office

From: ASVA Exec Director <summervillages@gmail.com>
Sent: April 20, 2023 11:04 AM
To: ASVA
Subject: ASVA's Annual Conference & AGM - 65 Years of Success Together
Attachments: 2023 Save the Date County Reeves & Managers-CAOs.pdf; 2023 Sponsorship Letter County Reeves and Managers.pdf

Dear Reeves and County Managers/CAOs,

ASVA is celebrating "65 Years of Success Together" this year at the Annual Conference and AGM, October 19 & 20th, 2023.

We are extending an invitation to the Reeves and County Managers/CAOs in your organization to attend our conference and network with peers. Details are attached below. Please watch for further updates as to when registration will open.

ASVA would like to take this opportunity to ask for consideration of your organization in becoming a sponsor or to kindly donate a silent auction item for our event. Attached are the details and sponsorship levels for your review. ASVA thanks you in advance for your consideration of this request in helping make ASVA's 2023 65th Annual Conference and AGM a huge success.

Any questions, please reach out, thank you.

Warm Regards,

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

90



65 YEARS of SUCCESS TOGETHER

**2023 ASVA ANNUAL
CONFERENCE & AGM**



**SAVE-THE-DATE
OCTOBER 19-20, 2023
THURSDAY & FRIDAY**

- Meet the Ministers Municipal Affairs and Environment (TBC)
- MLA's (TBC)
- Alberta Emergency Management Updates – Friday October 20th -morning session
- Municipal Planning Services – Land Use Issues Summer Villages Face
- ALMS
- Updates from the Nurse Practitioners Association
- Broadband In Communities
- Firesmart
- Alberta Invasive Species
- Aquatic Invasive Species Specialist
- Municipal Affairs -MAP review (Municipal Accountability Program)
- And more

(Please note that Speakers may change due to unforeseen circumstances)

OCTOBER 19TH BANQUET VENUE

- Hot Buffet Dinner
- Awards
- Entertainment
- Silent Auction
- Cash Bar



Venue

**CONFERENCE REGISTRATION
BEGINS MID JULY ONLINE.
WATCH FOR UPDATES...
CONFERENCE RATE:**

\$299

Cancellations must be in writing via email to execdirector@asva.ca before September 15, 2023 for a full refund, less \$50 administration fee

**Conference
Registration
Deadline September
15th**

Royal Hotel West
10010-178 St
Edmonton, AB T5S 1T3
780-484-6000
to book your
accommodations
Ask for the ASVA Group
Booking Rate
Room Rates: Queen: \$119
+ Taxes
Double Queen or King
\$129 + Taxes

**Please join us in listening to
the exciting speakers with
updates and information that
can impact your Summer
Villages. Network with Peers
from all over Alberta.**

**IT'S ALL ABOUT
REGIONAL
COLLABORATION**

**ASSOCIATION OF
SUMMER VILLAGES OF
ALBERTA**

www.asva.ca





Association of
SUMMER VILLAGES
OF ALBERTA

April 20, 2023

Good morning, Reeves and County Managers/CAO's

ASVA is excited to be hosting the Association's 65th Annual Conference October 19 & 20, 2023 at the Royal Hotel West, Edmonton, AB. We are celebrating **65 YEARS OF SUCCESS TOGETHER**, with the focus for this educational event being Regional Collaboration.

We are seeking your valued support, and are asking for your consideration to provide:

- a cash sponsorship and/or,
- a silent auction item for donation

The publicity you will receive from your contribution is substantial and consists of the following:

Exposure of your company to:

- the Mayors, Deputy Mayors and Councilors from 51 Municipalities (Summer Villages) of Alberta
- DEMS and Deputy DEMS
- MLA's and Ministers from various areas/departments of Alberta

Whether you choose to provide a Silent Auction item (please identify value of your item) or cash donation, below is how you will be recognized, when payment is received before September 1st, 2023. There is great value in being a Sponsor at the Conference.

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

1/1/23

92



Association of
SUMMER VILLAGES
OF ALBERTA

Sponsorship Level	Amount	Provided with a Display Space	Number of Breakfast, snacks, lunch & banquet tickets provided with Sponsorship	Number of Breakfast, snacks, lunch provided with Sponsorship Level	Recognized as a Sponsor in the Agenda Pkg	Recognized on Power point	Self-Introduction of your Company to the delegates & intro of guest speaker (as part of	Sponsor Sign at Coffee Station	Logo in ASVA Annual Report	Company Logo placed on ASVA Website as a Sponsor
PLATINUM	\$2,000+	YES	4	0	YES	YES	YES	NO	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	NO	YES	YES
SILVER	\$500+	YES	0	2	YES	YES	NO	NO	YES	NO
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	NO	NO

Thank you in advance for your consideration to our request. As always, we appreciate your support.

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta

* The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

ALBERTA BEACH COUNCIL

APRIL 18/2023

Page

I HAVE LIVED IN ALBERTA BEACH SINCE 1996.

I HAVE PAID MY TAXES FAITHFULLY UP UNTIL THE LAST 2 YEARS.

I HAVE BEEN EXTREMELY ILL IN THE PAST 2 YRS AND UNABLE TO KEEP UP TO THE COMMITMENT.

I HAVE THIS DATE BEEN IN THE VILLAGE OFFICE AND PAID \$400. I HOPEFULLY WILL BE ABLE TO PAY OFF THE BALANCE OF \$563.55 IN THE NEXT 2 MONTHS.

MY WISH IS TO PAY MY TAXES IN AUG/2023 BY POST. DATED CHEQUES. THIS WAS THE OPTION PRIOR TO MY MESS UP.

PLEASE GIVE THIS YOUR CONSIDERATION.

THANK YOU

CAROL LARSON

(2)

I HAVE THIS DATE PAID A FURTHER
\$400. LEAVING A BALANCE OF
\$163.58 WHICH WILL BE PAID
IN THE NEXT MONTH.

THANK YOU.

RECEIVED APR 21 2023

TAX STATEMENT OF ACCOUNT

ALBERTA BEACH
 BOX 278
 ALBERTA BEACH, AB
 T0E 0A0
 TELEPHONE: 780-924-3181 FAX: 780-924-3313

Date Mailed: May 12, 23

To: LARSON, CAROL & BRIAN

Account Reference: 764

Other Information:

LEGAL 12 3 898MC
 MUNICIPAL 4543 - 47 Street

ASSESSMENT INFORMATION

PROPERTY TYPE	TR	
LAND ASSESSMENT		64,380
IMPROVEMENTS		67,320
TOTAL ASSESSMENT		131,700

Date	Ref#	Description	Amount	Balance
		Balance Forward		724.32
01Jan2022	0	PENALTY	130.38	854.70
12Jan2022		Larson - Returned Cheque	720.00	1,074.70
12Jan2022		N.S.F. Fee	35.00	1,109.70
10Jun2022	0	2022 MUNICIPAL SERVICES TAX	875.00	1,984.70
10Jun2022	0	SEWER REVITALIZATION LEVY	300.00	2,284.70
10Jun2022	0	2022 SCHOOL LEVY	343.68	2,628.38
10Jun2022	0	2022 MUNICIPAL LEVY	663.63	3,292.01
03Aug2022	171197	Larson - Taxes	200.00-	3,092.01
09Aug2022	171483	Larson - Taxes	2,400.00-	692.01
10Aug2022	0	PENALTY	124.56	816.57
01Jan2023	0	PENALTY	146.98	963.55
19Apr 2023	173003	LARSON - TAXES DEBIT	400.00-	563.55
21Apr 2023	173014	LARSON - TAXES	400.00-	163.55

PENALTY - AUG 10 = 18% CURRENT YEAR ARREARS	TOTAL AMOUNT DUE	2,400.46
PENALTY - JAN 1 = 18% TOTAL ARREARS		
	PAYABLE TO:	ALBERTA BEACH

Alberta Beach Village Office

From: sponsor@courageousk9.ca
Sent: April 27, 2023 10:43 AM
To: aboffice@albertabeach.com
Subject: Courageous K9 Advertising Information
Attachments: Courageous_K9_Advertising_Rates.pdf; SAMPLE_PAGES.pdf

Dear Mayor Duncan & Council,

Further to my message with reception today, we are hoping to add our request to the agenda for an upcoming Council meeting. Please accept this email as our official sponsorship request for the 2023 campaign. Thank you for your time and consideration. Please feel free to email or call the office at 1-866-767-1731. We hope to have the Village of Alberta Beach join us in support of Courageous Companions. We look forward to hearing from you. Have a wonderful day!
www.courageousk9.ca

Courageous Companions is an extraordinary organization which provides certified service dogs to military veterans and first responders who suffer with physical and/or psychological injuries as a result of their service. Service dogs are provided at no charge, which is why Courageous Companions relies entirely on the support of individuals, service organizations and the business community. Please help by placing a sponsorship ad or message of support in our upcoming annual edition of Courageous K9 Magazine. In return, we will send you a full colour copy of the yearbook once it has been published. To learn more and to see our rates and stories from our last edition, please visit our website, www.courageousk9.ca. Without the support of the business community, this important publication would not be possible. We hope to count on your participation.

Yours truly,
Stacey Biekx
T: (866) 767-1731
E: sponsor@courageousk9.ca
W: www.courageousk9.ca

Back Covers \$2200.00
Inside Covers \$1600.00
Full page \$1300.00
1/2 page \$870.00
1/4 page \$670.00
Banner \$570.00
1/8th page \$395.00
Business Card \$295.00
Honour Roll Listing \$175.00 (three lines-non-graphical)



Thank you for your interest in Courageous Companions. We thank all military personnel and first responders for their service. Many of the volunteers at Courageous Companions have experienced the trauma of operational injuries in service to our great nation and are therefore in a unique position to understand the challenges of stress injuries.

Courageous Companion service dogs are provided at no charge to our Veterans and First Responders. We rely entirely on individuals, businesses and service organizations like yours for funding.

Together we can really help veterans and first responders in need

Together with your financial support, we can provide more services to our injured Veterans and First Responders. Your support will be used to help rebuild the lives of those who have sacrificed for all of us.

Ad Sizes

Rates

Back Cover (8.25" x 10.625")	\$2200
Inside Covers (8.25" x 10.625")	\$1600
Full Page (8.25" x 10.625")	\$1300
Half Page (7.5" x 4.75")	\$870
Quarter Page (3.625" x 4.75")	\$670
Banner (7.5" x 1.75")	\$570
Eighth Page (3.625" x 2.25")	\$395
Business Card (2.33" x 1.5")	\$295

applicable taxes extra

A mission to help Military and First Responders

Courageous Companions provides quality trained certified Service Dogs to Military Veterans and First Responders who suffer with physical and/or psychological operational injuries as a result of their service.

One-Hundred Percent Volunteer Driven

a 100% volunteer driven organization that strives to restore dignity, rebuild confidence, and increase the quality of life for our brave men and women who serve in uniform.

Service Dogs Provided at No Cost

Courageous Companion service dogs are provided at no charge, which is why we rely entirely on the support from individuals and businesses and service organizations. A Courageous Companions Elite K-9 Service Dog is a specifically molded Service Dog trained to respond to the specific needs of an individual manifesting the symptoms of physical and/or physiological operational injuries.

Injured, Not Broken

Together we can give our Veterans and First Responders a chance to live whole again in our community with their heads held high. In our business we like to say "injured, not broken".

Thank you for choosing to help support the work at Courageous Companions!

I want to support Courageous Companions by placing an ad in Courageous K-9

PLEASE SELECT THE DESIRED AD : ALL ADS ARE IN FULL COLOUR ON GLOSS PAPER

BACK COVER INSIDE COVERS FULL PAGE HALF PAGE QUARTER PAGE BANNER EIGHTH PAGE BUSINESS CARD

PLEASE SELECT THE DESIRED PAYMENT METHOD: VISA MASTERCARD AMEX INVOICE ME

CREDIT CARD# EXP. DATE: ___/___

COMPANY: _____ DATE: _____

AUTHORIZED SIGNATURE: _____ PRINT NAME: _____

THANK YOU FOR YOUR SUPPORT! CALL 1-866-767-1731

FAX: 1-866-277-1994 | EMAIL: sponsor@courageousk9.ca

www.courageousk9.ca

98



Courageous Companions
Compagnons Courageux

Dear Prospective Advertiser:

Thank you so much for showing interest in the "Courageous K9" magazine for Courageous Companions. Courageous Companions is a non-profit charitable organization which provides to military service men and women, veterans, and first responders diagnosed with an operational stress injury to be paired and trained with a service dog. These dogs minimize the individual's functional limitations resulting from their injury. Courageous Companions is volunteer run and governed by a board of directors, most of whom have ties to the Canadian Armed Forces or First Responder field.

Each Service Dog undertakes specialized training to provide for the needs of the individual for whom they are being trained. The two are then trained together to become a service dog team. Service dogs are an additional treatment option to psychiatric and social support. The dogs have been shown to have a calming effect on PTSD sufferers. Among other effects, a service dog can provide the following:

- psychiatric support and interruptive behavior;
- deliberate disobedience to redirect the clients' behavior, then tactile stimulation to disrupt emotional overload;
- wakening the client from nightmares;
- deep pressure grounding for a calming effect;
- crowd control and panic prevention in public;
- arousal from fear paralysis or a disassociation spell;
- assisting a client to leave an area by finding an exit;
- allowing the client to feel calm enabling personal space expansion.

Courageous Companions provides all the funding related to acquisition, training, certification, equipment and transportation of the dog and person team. We depend on sponsorship and donations as the average cost of training, certifying, and maintaining the certification of a service dog is between \$15,000 and \$20,000. The initial training takes approximately two years to complete. By placing an advertisement, you will be helping to improve an individual's quality of life by providing them with a specially trained companion, specifically chosen to help reduce the effects of their post-traumatic stress injury.

Sincerely,

John Dugas (K9 Mia)
Chairman
Board of Directors
jdugas@courageouscompanions.ca

Alberta Beach Village Office

From: Shannon Wharton <shwharton@yhcounty.ca>
Sent: May 10, 2023 11:34 AM
To: info@lloydminster.ca; info@mvcountry.com; info@sprucegrove.org;
 admin@villageofclyde.ca; admin@town.coronation.ab.ca; office@glenwood.ca;
 cao@itaska.ca; reception@pinchercreek.ca; southbaptiste@gmail.com;
 alden@paddleprairie.com; villageofpv@mcsnet.ca; info@mdopportunity.ab.ca;
 town@trmh.ca; clerk@berwyn.ca; town@athabasca.ca; mayor@innisfail.ca;
 info@mdwainwright.ca; mayor@svyellowstone.ca; info@clearhillscounty.ab.ca;
 info@consort.ca; info@vokitscoty.ca; administration@wildwillowenterprises.com;
 elnoraab@gmail.com; ytown@netago.ca; jblakeman@lsac.ca; admin@nobleford.ca;
 info@morinville.ca; cao@village.donalda.ab.ca; blaine@dyneco.ca; mayor@rmwb.ca;
 admin@midsmokyriver.com; ebrosseau@town.bonnyville.ab.ca; city.manager@airdrie.ca;
 irricana@irricana.com; admin@falher.ca; vlg4most@telusplanet.net;
 barnwell@barnwell.ca; village@rockyford.ca; vilocow@cowley.ca; gmburns45
 @gmail.com; administrator@woodlands.ab.ca; info@daysland.ca; info@mundare.ca;
 mailbox@lethcounty.ca; chadcardinal@hotmail.ca; info@calmar.ca; amy@smokylake.ca;
 wchoy@stonyplain.com; Jordon.Christianson@specialareas.ab.ca;
 mayor@medicinehat.ca; tomaszyk@mcsnet.ca; info@stettlercounty.ca;
 admin@id4waterton.ca; jclayton@cityofgp.com; cao@town.vauxhall.ab.ca;
 cao@drumheller.ca; rickb@carstairs.ca; info@chestermere.ca; james@magrath.ca;
 city@coldlake.com; information@devon.ca; cao.arrowwood@gmail.com;
 info@diamondvalley.town; mail@lacombe.ca; claude.cunningham@peavinemetis.com;
 admin@olds.ca; administrator@beaumont.ab.ca; information@svofficepl.com;
 1dwightld@gmail.com; rdavis@ranchland66.com; vledberg@syban.net;
 gov@gibbons.ca; sdelorme@blmetis.ca; contact@raymond.ca;
 admin@boylealberta.com; cao@betulabeach.ca; info@lamontcounty.ca;
 corrie.dimanno@banff.ca; k.dion@valquentin.ca; duanec@leduc-county.com;
 mayor@draytonvalley.ca; barons@xplornet.com; administration@newellmail.ca;
 cao@mclennan.ca; info@villageofchauvin.ca; ddrozd@countybarrhead.ab.ca;
 info@ryley.ca; mayor@tofieldalberta.ca; info@sylvansummervillages.ca;
 aboffice@albertabeach.com; info@eckville.com; donna@townofcastor.ca; burnstick8
 @gmail.com; jon@rideriverside.com; info@townoftwohills.com;
 mfarris@rainowlake.ca; cao@villageofalix.ca; mayor@bonnyvillebeach.com;
 town@ponoka.ca; admin@fortmacleod.com; info@irma.ca; office@cardstoncounty.com;
 admin@summervillageofgulllake.com; rod.frank@strathcona.ca;
 rosemary.cao@eidnet.org; pat.fule@strathmore.ca; allan.gamble@parklandcounty.com;
 citymanager@wetaskiwin.ca; cao@villageofalliance.ca; cao@villageofstandard.ca;
 cochrane@cochrane.ca; svwestcove@outlook.com; hughendencao@xplornet.com;
 sheila@foxcreek.ca; reuben.gladue@flms.ca; info@kananaskisid.ca;
 311contactus@calgary.ca; mayor@slavelake.ca; tgrant@townofvulcan.ca;
 cao@bawlf.com; sdary@thcounty.ab.ca; cgurevitch@sylvansummervillages.ca;
 inquiry@cremona.ca; andrew@mcsnet.ca; county@smokylakecounty.ab.ca;
 info@athabascacounty.com; morrin@netago.ca; info@stavely.ca;
 cypress@cypress.ab.ca; cao@nanton.ca; tsl@sylvanlake.ca;
 marge.hanssen@svnakamun.com; town@crossfieldalberta.com; admin@mdtaber.ab.ca;
 info@bruderheim.ca; admin@clive.ca; information@stalbert.ca; cheron@stalbert.ca;
 danhiller@rochonsands.net; sturgeonmail@sturgeoncounty.ca; info@bonaccord.ca;
 svmholmes@gmail.com; info@blackfalds.com; ahornseth1@gmail.com;
 info@villageofbigvalley.ca; office@county24.com; information@svofficepl.com;
 admin@saddlehills.ab.ca; inquiries@didsbury.ca; cao@rosshaven.ca;

To: waskvillage@mcsnet.ca; bwaterhouse@sundancebeach.ca; admin@villageofglendon.ca; info@edgerton.ca; info@fortymile.ab.ca; info@westlockcounty.com; rwildeman@threehills.ca; emily@milestonemunicipalservices.ca; vilcouth@telus.net; cwilliams@northernsunrise.net; info@mdpeace.com; info@sylvansummervillages.ca; village@delburne.ca; svpointalison@outlook.com; info@townofswanhills.com; viviandriver@mcsnet.ca; villageofveteran@gmail.com; beiseker@beiseker.com; office@kneehillcounty.com; info@rdcounty.ca; laura.yakiwchuk@viking.ca; clerk@townofspiritriver.ca; info@townofopenhold.ca; reception@forestburg.ca; info@leduc.ca; civiccentre@edson.ca; girouxvl@iwantwireless.ca

Cc: Luc Mercier; Council

Subject: Provincial Election

Attachments: ltr to AB municipalities re delay Election.pdf

Good morning, Alberta Mayors and Reeves,

Please see the attached letter from Mayor Wade Williams requesting support in postponing the Provincial Election.

Regards,
Shannon

Shannon Wharton CMC

Legislative Services Supervisor

(780) 723-4800 | 1 (800) 665-6030

Main IT Line: (780) 725-4534

Main Office: 2716 1 Avenue, Edson AB, T7E1N9



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10 May 2023

Dear Alberta Municipalities:

Re: Alberta Provincial Election

It is time for all parties running in this upcoming election to band together, get a hold of elections Alberta and postpone this Provincial Election.

This election is nothing but a distraction at this point. When we, Albertans, need every government official to roll up their sleeves and fight for this province before we don't have a province to come back to.

At this time, we ask that you postpone this election and form a non-partisan collaborative government for the betterment of all Albertans.

The forecast is for high temperatures again in the near future, and we need to be ready.

I'm calling on all Albertans, all mayors and reeves across Alberta to contact your MLAs to help me get this message out.

Regards,

Wade Williams
Mayor Yellowhead County

Cc: Premier of Alberta
RMA
AB Munis

Alberta Beach Village Office

From: Alberta Beach Library <ablibrary@yrl.ab.ca>
Sent: May 3, 2023 11:57 AM
To: aboffice@albertabeach.com
Subject: Alberta Beach library board appointments
Attachments: Resolving Issues with Library Board Appointments.pdf

Hello. Jordan at Public Library Services Branch has advised that we had a problem with library board appointments and member term expiry dates, based on the council meeting minutes of January 17, 2023. Jordan advised that a new motion must be made listing each appointee and expiry date of appointment. After speaking with him, and since we have a fairly stable board, I thought maybe we should go ahead and appoint everyone until October 31, 2024? Since we have 10 board members, even if someone doesn't want to remain on board at our next AGM meeting in October, we have enough to fulfil the minimum 5 members that we require by legislation. If that is a problem, we can just use the October 31, 2023 date and we'll use October 31, 2025 when we have our next AGM. Jordan welcomes you to submit the motion to him for vetting prior to council meeting to ensure that all is in order. The attachment gives a sample motion example that will clear this matter up. Thanks.

From: Jordan DeSousa <jordan.desousa@gov.ab.ca>
Sent: Wednesday, May 3, 2023 10:46 AM
To: Alberta Beach Library <ablibrary@yrl.ab.ca>
Subject: Alberta Beach library board appointments

Hi Cathy,

We're reviewing annual report and survey submissions and I wanted to follow up with you regarding library board appointments and board member term expiry dates. The information that was reported in the board list you submitted through LibPAS is not quite lining up with what I'm seeing in council meeting minutes. I've attached a copy of your annual report for reference (the board list is on page 3).

For a little bit of context... section 4 of the Libraries Act requires that all municipal library board members be appointed by the council of the municipality that established the board (in this case, only Alberta Beach council can appoint to the Alberta Beach Library Board). The board itself may play a role in recruiting members but only council can appoint them. I've attached a resource that explains appointments in more detail and provides some steps for resolving issues if necessary.

From what I can find in council meeting minutes, the most recent appointment of individuals to the municipal library board was at the January 17, 2023 council meeting. It looks like the entire board was "appointed" (the language in the motion is actually "ratify") in motion #005-23. However, the motion doesn't specify a term length or term expiry date so it's unclear how long the terms are intended to be.

I also looked at the municipal bylaw that established the board, as those will sometimes specify a set term length (e.g., all appointments will be for a term of 3 years), but there's nothing like that in there. It only specifies the number of board members. It does say that appointments will be made annually in October so that might suggest that all appointments are made for a 1-year term; however, it looks like the only person that was appointed in October 2022 was the councillor on the board so I don't know that the bylaw is being followed 100%.

In any case, I think I'm either missing some information or there's an issue with how appointments are being made. Can you provide some more information on how the appointment process currently works in Alberta Beach and where the November 30, 2023 expiry dates you reported in LibPAS are coming from? If there are any issues with appointments,

they can be easily corrected by council but we will want to get those addressed ASAP to protect the board.

Let me know what information you have regarding appointments and we can go from there.

Thanks very much,
Jordan

--

Jordan DeSousa (he/him)
Library Legislative Advisor
Public Library Services Branch, Alberta Municipal Affairs
17th Floor, Commerce Place
10155 – 102 Street
Edmonton, AB T5J 4L4
780-415-0295 | www.albertalibraries.ca

Classification: Protected A

Resolving Issues with Library Board Appointments

A Guide for Municipal Library Boards and Municipalities

Introduction

Municipal library boards are independent corporations established and governed under the *Libraries Act*. In order for a board to carry out its business legally, and uphold its responsibilities as a corporation, it is crucial that all board members be appointed in accordance with legislation.

Improper appointments pose a significant legal risk to the library board, the individuals serving on the board, and the establishing municipality; therefore, it is necessary to correct any issues as soon as they become apparent. This resource will guide you through the process of ensuring your municipal library board is legally appointed now and in the future.

Appointment basics

As per the *Libraries Act*, section 4, a municipal library board shall consist of 5 to 10 members appointed by municipal council. Of those members, *up to 2* (i.e. 0, 1 or 2 members) may be councillors of the municipality that established the board. Council must appoint *all* members of the board, not just those members who are also councillors.

All members are appointed for a term of up to 3 years and an individual may be re-appointed for up to 2 additional consecutive terms. Should council wish to re-appoint an individual beyond 3 consecutive terms, a special resolution is required to authorize the re-appointment.

It is also important to note that the authority to appoint members to a municipal library board rests solely with the council of the municipality that established the board.

The council of a neighbouring municipality cannot appoint to a library board they did not have a formal legislated role in establishing, regardless of any other agreements that may be in place. A neighbouring municipality may *recommend* an individual to serve on the board but the appointment of that individual must be made by the council of the establishing municipality.

Similarly, a library board cannot appoint members on its own. The board may play a significant role in recruiting prospective members but no individual is legally a member of the board until appointed by council. Furthermore, an individual's term on the board is always based on the term as appointed by council and not their board elected term as chair (or any other officer position).

For more general information on appointments, please consult the Public Library Services Branch (PLSB) fact sheet *Appointments to the Municipal Library Board*.

Resolving appointment issues

When a potential issue with library board appointments is identified, it is important that it be addressed as soon as possible. Municipal library boards and their municipalities can work together through the following steps to ensure all board members are legally appointed.

1. Verify appointment status of current board members

The first step is to verify the appointment status of all current board members. Some or all of the individuals serving on the board may have already been properly appointed. At this stage, the goal is to confirm whether or not there is an issue to resolve and, if so, the extent of that issue.

In order for an individual to have been properly appointed, there must be record of a motion to appoint made by the council of the municipality that established the board. The motions must also appoint the individual for a term that has not yet expired. You will likely need to look back through council meeting minutes to find record of appointment motions for each board member.

If you do find evidence of board appointments in council meeting minutes, verify that the motions include the necessary components. If a motion to appoint an individual is unclear or incomplete, then the appointment is invalid and will need to be resolved. At a minimum, the motion should:

- Include the first and last name of the individual being appointed
- Use the legal name of the library board – as per the *Libraries Act*, section 3, the legal name of a municipal library board is always the “[Name of municipality] Library Board”
- Use the word appoint – language like approve, confirm, etc., is unclear and suggests an entity other than council has made the appointment
- Include a term length or term expiry date

The elements of a valid appointment apply to *all* individuals appointed to the municipal library board, including those individuals who are also councillors. While councillors will often be appointed to the board at council’s annual organizational meeting, it is important to note that the library board is not a committee of council and has its own appointment requirements defined by the *Libraries Act*.

If you are unsure whether or not a motion to appoint is satisfactory, please consult with Public Library Services Branch.

If you are able to locate motions appointing all individuals currently serving on the board, and all terms are current (i.e. not expired), then there is no issue to resolve and you can proceed to step 4.

If you are unable to locate motions appointing some or all individuals currently serving on the board, or the motions are unclear, incomplete, or have expired terms, proceed to step 2.

2. Prepare a list of individuals to be appointed

The next step is to compile a list of all individuals who are currently serving on the board but have not been properly appointed as identified in step 1. This list will help municipal administration prepare a request for council to make the appointments.

The list only needs to include names of the individuals to be appointed but you may also wish to include their desired term expiry dates. This can be helpful in ensuring that the eventual appointments align with the expectations of the individual board members and minimize disruption to board operations.

Council has full discretion as to who is appointed and for what length of term. Input from the board is ultimately a recommendation and there is no guarantee that it will be followed entirely or at all.

3. Present a request for council decision

With a list of individuals to be appointed, work can begin on preparing a request for a council decision. How the request is prepared will depend on local practice; however, it is likely that municipal administration will draft the motion(s) and compile background information for council.

When drafting the motion(s), consider the following:

- Appointments can be made in a single motion or separate motions for each individual
- Motions should include the minimum required components as described in step 1
- Motions *should not* include the assignment of any officer positions (e.g. chair, treasurer) – as per the *Libraries Act*, section 32, it is the board that elects a chair and any other officers
- It is not necessary for appointments to be backdated or otherwise made retroactive

Special consideration should be given to the appointment term. While suggested term expiry dates may have been provided by the board, municipal administration and council may wish to strategically assign terms to achieve various outcomes.

For example, there may be a desire to have library board appointments always expire in the same month to streamline the annual appointment process. Similarly, there may be an opportunity to stagger expiry years to promote board continuity and avoid instances of a mass turnover.

Whatever is decided in regards to term length, it is recommended that the term be expressed in the motion with an expiry date that includes the month, day, and year. Alternatively, the term length can be expressed simply as X years (e.g. 3 years). In the latter scenario, the expiry date would be interpreted as X years from the date of the council meeting. In all cases, a term cannot exceed 3 years.

Here is a sample motion that includes all the required components and best practices:

Motion to appoint the following individuals to the Village of Mountain Library Board for the specified terms:

Linda Black – term expiry date October 31, 2022

Doug Murray – term expiry date October 31, 2022

Mark Smith – term expiry date October 31, 2023

Jane White – term expiry date October 31, 2023

Barbara Wilson – term expiry date October 31, 2024

If the motion or motions meet all requirements, and are successfully passed by council, you can consider the appointment issues resolved.

4. Follow up to confirm legal appointments

Once legal appointments have been confirmed—i.e., there is record of valid appointment motions for all board members—ensure the board has been notified. Both the board and municipality should note the motion number(s) and term expiry dates to assist in tracking when re-appointments or new appointments will be needed. Depending on the circumstances, you may also wish to inform other stakeholders (e.g. neighbouring municipality, PLSB) of the successful appointments.

Improving the appointment process

Ensuring your municipal library board is properly appointed is an ongoing process. Below are some further considerations to help municipalities and their library boards improve the appointment process.

Collaborate on recruitment

While appointments may only be made by municipal council, it is best practice for municipalities to collaborate with their library board on recruitment.

Library boards can offer a unique perspective on the appointment process that municipalities should seek and value. For example, the library board will likely know best what characteristics, qualifications, and skills will benefit its work. The board is also more likely to have direct contact with community members who are interested in volunteering and can recommend those individuals for appointment.

Although the input of the board is always valuable, it is recommended that municipalities still play an active role in the process rather than simply rubber-stamping appointments. The authority to appoint is one of the primary ways a municipality ensures accountability from its library board so the responsibility should not be taken lightly.

Municipalities can consider getting more involved by assisting with the development of a recruitment strategy, advertising openings through municipal channels, and/or participating in the vetting process.

Work with neighbouring municipalities

Municipal library boards often service an area that extends beyond their municipal boundaries. Residents of a rural municipality, for example, may access public library service in a neighbouring town or village. In such cases, there may be a desire for participation from that neighbouring municipality.

While the council of a neighbouring municipality cannot appoint to the library board, they can make a *recommendation* and forward the name of the individual (or individuals) they would like to see appointed. The details of such an arrangement can be worked out between the municipalities as long as all board members are appointed by the council of the establishing municipality.

Track and communicate appointment terms

Both boards and municipalities should keep up-to-date records on the status of all library board appointments. Consider using or adapting the tracking template attached to this guide.

When an appointment is made, it's a good practice for the municipality to send a letter to both the board and individual board member informing them of the appointment and its terms. You will find a sample letter attached to this guide.

Finally, arrangements for re-appointments and new appointments should be made in advance of the current members' term expiry dates. This ensures no lapse in term for continuing members and helps avoid a situation where a board is operating with fewer members than intended for any period of time.

Support and resources

If you have questions, please contact Public Library Services Branch by phone at 780-427-4871 (toll free by dialing 310-0000 first) or by email at libraries@gov.ab.ca. Information is also available at www.albertalibraries.ca

Appendix 1 – Appointment Tracking Template

<The (Name of Municipality) Library Board>

Name of board member	Date of initial appointment	Current term ends	Number of terms served	History (e.g. motion # or date of letter of appointment)
Bob Smith	October 15, 2014	October 15, 2019	2	Motion#12345s – appointed for a 2 year term Motion#98765f – appointed for a 3 year term

Appendix 2 – Sample Appointment Letter

MUNICIPALITY LETTERHEAD

<Recipient>
Street Address
City, AB A1B 2C3

Date

Dear <Recipient>,

On behalf of the <name of municipality>, we would like to thank you for putting your name forward to sit as a library board member on the <legal name of library board>.

At the Meeting of Council held on <date>, Council made the following motion:

<motion #> <motion appointing the individual>

This appointment is for <1, 2, or 3> year(s) and will be reviewed at the <20XX Organizational meeting, etc.>. As a library board member, you are part of a governing board tasked with delivering comprehensive and efficient public library service, as per the *Libraries Act* and Libraries Regulation.

To answer any further questions you may have, and for more information about the library board, please contact <library board chair and/or library manager, with contact info>.

We would like to express our appreciation for your willingness to serve your community.

Sincerely,

Your Name, position

cc: <library manager>, <name of library>
<library board chair>, <legal name of library board>

110

aboffice@albertabeach.com

From: Jordan DeSousa <jordan.desousa@gov.ab.ca>
Sent: May 3, 2023 5:02 PM
To: ! ABOffice
Subject: RE: Alberta Beach library board appointments

Hi Kathy,

I don't think it hurts to have that in the bylaw but it may not be necessary.

Section 4 of the Libraries Act already specifies that council shall appoint all municipal library board members, so it's not necessary to explicitly re-state that in the bylaw. If anything, the current wording in the bylaw may be somewhat restrictive as it states that appointments will be made in October (removes flexibility to appoint in other months) and, with use of the word "annually," could imply that all terms are made for 1-year only (whereas the Libraries Act allows for terms up to 3 years in length).

There's no problem including these more specific provisions (so long as they don't contravene what's in the Libraries Act) but it may be worth considering what purpose they serve. In some cases, certain things may be worth keeping in the bylaw (e.g., detailing the board composition, with representation from neighbouring municipalities, as the bylaw currently does) to ensure consistency from council to council. However, if some of these "extra" elements are found to be restrictive (e.g., setting October as the month for appointments to be made) you can always remove that to improve flexibility.

Does that answer the question? Let me know if there's anything further I can address.

Thanks,
Jordan

Classification: Protected A

From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: May-03-23 4:33 PM
To: Jordan DeSousa <jordan.desousa@gov.ab.ca>
Subject: RE: Alberta Beach library board appointments

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi Jordan,
Thanks for the clarification. One other thing, our Library Board Bylaw (attached) does say Council shall annually appoint or re-appoint new or returning board members, is this sufficient?

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB



Library Legislative Advisor
Public Library Services Branch, Alberta Municipal Affairs
17th Floor, Commerce Place
10155 – 102 Street
Edmonton, AB T5J 4L4
780-415-0295 | www.albertalibraries.ca

Classification: Protected A

From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: May-03-23 1:40 PM
To: Jordan DeSousa <jordan.desousa@gov.ab.ca>
Subject: RE: Alberta Beach library board appointments

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Sorry, forgot the attachment.

From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: Wednesday, May 3, 2023 1:39 PM
To: 'jordan.desousa@gov.ab.ca' <jordan.desousa@gov.ab.ca>
Subject: FW: Alberta Beach library board appointments

Hi Jordan,

I have attached two sample motions for the appointment of board members to the Alberta Beach Library Board as suggested.

Please advise if the first or second motion is preferred.

Thank you,

Kathy Skwarchuk,
CAO
Alberta Beach
Box 278
Alberta Beach, AB
TOE OAO
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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112

Motion #____-23

MOVED BY _____ that the following individuals be appointed to the Alberta Beach Municipal Library Board for the specified terms;

Betty Meads – term expiry date October 31, 2024
Helen Purnell – term expiry date October 31, 2024
Cathy VandenBiggelaar – term expiry date October 31, 2024
Chaddie Langman – term expiry date October 31, 2024
Kathy Dion – term expiry date October 31, 2024
Riley Ekins – term expiry date October 31, 2024
Sharon Hansen – term expiry date October 31, 2024
Judey Jackson – term expiry date October 31, 2024
Judy Valiquette – term expiry date October 31, 2024
Tara Elwood as Council representative
and further that Donna Warwaruk be appointed as their Auditor – term expiry date October 31, 2024.

CARRIED UNANIMOUSLY

Motion #____-23

MOVED BY _____ that Council approve to appoint the following individuals to the Alberta Beach Municipal Library Board for the specified terms:

Betty Meads – term expiry date October 31, 2024;
Helen Purnell – term expiry date October 31, 2024;
Cathy VandenBiggelaar – term expiry date October 31, 2024;
Chaddie Langman – term expiry date October 31, 2024;
Kathy Dion – term expiry date October 31, 2024;
Riley Ekins – term expiry date October 31, 2024;
Sharon Hansen – term expiry date October 31, 2024;
Judey Jackson – term expiry date October 31, 2024;
Judy Valiquette – term expiry date October 31, 2024;
Tara Elwood – term expiry date October 31, 2024;
and further that Donna Warwaruk be appointed as their Auditor – term expiry date October 31, 2024.

CARRIED UNANIMOUSLY

113

BYLAW #270-19
ALBERTA BEACH LIBRARY BOARD BYLAW

BEING A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A MUNICIPAL LIBRARY BOARD.

WHEREAS the Alberta Beach Library Board was established by Alberta Beach Bylaw #1-80, passed on July 14, 1980 and whereas Alberta Beach considers it beneficial to support a Library Board for the municipality.

NOW THEREFORE with the authority and under the provisions of the *Libraries Act*, the Council of Alberta Beach duly assembled, hereby enacts as follows:

1. **TITLE:**

This bylaw may be cited as the Alberta Beach Library Board Bylaw.

2. **DEFINITIONS:**

- i. "Board" means the Alberta Beach Library Board established in accordance with the *Libraries Act*.
- ii. "Council" means the Mayor and Councillors of Alberta Beach duly elected.
- iii. "Library" means the Alberta Beach Municipal Library.
- iv. "Municipality" means the corporation of Alberta Beach.

3. **RELATIONSHIP BETWEEN THE BOARD AND MUNICIPALITY:**

This bylaw shall confirm the Board, the duties, powers, and the responsibilities to perform the functions as prescribed within this Bylaw, the *Libraries Act* and amendments and regulations pertaining to. The relationship between the Board and Alberta Beach will continue to be governed by the *Libraries Act* and the *Libraries Regulation*.

4. **MEMBERSHIP:**

The Board shall consist of a minimum of five (5) members to a maximum of ten (10) members. The composition of the board members shall be as follows:

- i. One (1) person who is a member of Council;
- ii. A minimum of one (1) member from Alberta Beach to a maximum of six (6) members, two (2) of which may be from the area at large;
- iii. One (1) Lac Ste. Anne County member who is from within the Lac Ste. Anne County Library Board funding boundaries for the Alberta Beach region;
- iv. One (1) member from the Summer Village of Val Quentin; and
- v. One (1) member from the Summer Village of Sunset Point.

A person who is an employee of the Board is not eligible to be a member of the Board.

Council shall annually in October appoint or reappoint new or returning Board members. Council shall have the authority to revoke the appointment of any member during the term of office.

The Board shall be responsible to elect or appoint a Chairperson and Vice Chairperson.

A member ceases to be a member of the Board when that person ceases to be a resident of Alberta Beach or the detailed surrounding area.

Members of the Board shall be allowed to resign at anytime during their term upon written request to Council.

5. **BUDGET:**

The Board shall:

- i. be responsible for the preparation and management of the Library budget;
- ii. be responsible for acquiring library funding, requesting funds from Council and applying for provincial grants; and
- iii. before December 1st in each year prepare and submit to Council a detailed budget including an estimate of the money required during the ensuing fiscal year to operate and manage the Library.

6. **ACCOUNTS:**

The Board shall:

- i. keep financial records and accounts of its bank accounts, receipts, payments, credits and liabilities;
- ii. have the accounts audited by a person approved by Council; and
- iii. have the audit submitted to Council.

7. **DUTIES:**

The Board shall:

- i. have full management and control of the Library as governed by the *Libraries Act* and the *Libraries Regulations*; and

- ii. be responsible for the appointment of librarians, officers and employees as it deems fit to operate and function as a Library.
8. **LIMITATIONS:**
- i. The Board or any member thereof shall not have the power to pledge the credit of Alberta Beach or authorize any expenditure nor appropriate or expend public monies in any manner whatsoever.
 - ii. If any part of this bylaw contradicts the *Libraries Act* then the *Libraries Act* will prevail.

THIS BYLAW SHALL RESCIND BYLAW 185-03.

THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT UPON THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS 19TH DAY OF NOVEMBER, A.D. 2019

READ A SECOND TIME THIS 15TH DAY OF DECEMBER, A.D. 2020

READ A THIRD TIME THIS 15TH DAY OF DECEMBER, A.D. 2020

SIGNED BY THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER THIS 16TH DAY OF DECEMBER, A.D. 2020.

MAYOR, JIM BENEDICT

C.A.O., KATHY SKWARCHUK

January 19, 2023

Alberta Beach Municipal Library
Box 186
Alberta Beach, AB
TOE OAO

Attention: Betty Meads, Chairperson

Dear Ms. Meads:

**Re: Alberta Beach Municipal Library – 2023 Board of Directors
Board Member & Auditor Ratification**

Council of Alberta Beach held their last regular Council meeting on January 17, 2023. Please be advised that Council ratified the Alberta Beach Municipal Library Board members and auditor appointment as per the following motion;

Motion #005-23

MOVED BY Councillor Elwood that Council ratify the Alberta Beach Municipal Library Board members as follows; Betty Meads, Helen Purnell, Cathy VandenBiggelaar, Chaddie Langman, Kathy Dion, Riley Ekins, Sharon Hansen, Judey Jackson, Judy Valiquette, Tara Elwood as Council representative and further that Donna Warwaruk be appointed as their Auditor.

CARRIED UNANIMOUSLY

Please do not hesitate to contact the village office if you require any further information.

Sincerely,

Kathy Skwarchuk,
C.A.O.

cc: Alberta Beach Council

116

May 9 2023

Attention: To Whom it May Concern

Re: Letter of Support – Alberta Beach Snowmobile Club (ABSC)

On behalf of the Joint Tri Villages Municipalities, please accept this letter of support for the Alberta Beach Snowmobile Club (ABSC) application to the Community Facility Enhancement Program (CFEP) Small Funding Stream

The Alberta Beach Snowmobile Club is dedicated to continuous growth and safe snowmobiling. ABSC is seeking financial support and approval for the acquisition of a new mechanical trail groomer, to replace existing equipment that has reached the end of its useful life.

Groomed trails are smooth and easily recognizable and improve the safety and surface conditions of snowmobile trails, ski slopes and cross-country ski trails.

This benefits all snowmobile clubs and local communities through the development and maintenance of a reliable and designated snowmobile trail system, providing safety and awareness programs, and promotes recreational activities.

On behalf of the Summer Village of Val Quentin, we are pleased to provide a Letter of Support for this community initiative.

Sincerely,

Mayor Angela Duncan

Mayor Gwen Jones

Mayor Kathy Dion



Village of Alberta Beach



Summer Village of Sunset Point



Summer Village of Val Quentin

16.C

cc: Kelly & Angela

Alberta Beach Village Office

From: Donna Kerr <dkerr@lsac.ca>
Sent: April 25, 2023 2:01 PM
To: Village of Alberta Beach
Subject: RE: New Agreement - Home Support & Preventative Counselling Subsidy

The agreement is effective May 1st so we will carry on in good faith that it will be signed. If it helps for your Agenda item, there are currently two Home Support clients and one Preventative Counselling Subsidy client participating in the programs from Alberta Beach, and I believe Taryn has a new application for a third Home Support client that we have not initiated services for yet. We submitted an invoice request to our Finance department last week, and the invoice for Alberta Beach clients for the first quarter (Jan – Mar 2023) was \$461 (\$240 for Preventative Counselling Subsidy & \$221 for Home Support Subsidy).

Let me know if you need additional information. Happy to clarify anything.

My apologies I didn't give you more lead time to get it signed.

Have a good afternoon!

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: Tuesday, April 25, 2023 1:53 PM
To: Donna Kerr <dkerr@lsac.ca>
Subject: RE: New Agreement - Home Support & Preventative Counselling Subsidy

Thanks, Donna,
Our next Council meeting is May 16th, 2023 so I will have the agreement approved at that meeting and return it to you. Is that okay?

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

118

Alberta Beach Village Office

From: Donna Kerr <dkerr@lsac.ca>
Sent: April 24, 2023 1:36 PM
To: angeladuncan@albertabeach.com; Village of Alberta Beach; Kelly Muir
Subject: RE: New Agreement - Home Support & Preventative Counselling Subsidy
Attachments: Agreement - Home Support & Preventative Counselling Subsidy - Alberta Beach (effective May 1, 2023).docx

My apologies – please use the attached. The previous attachment missed an update to the header on page 2.

Thanks!

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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From: Donna Kerr
Sent: Monday, April 24, 2023 12:23 PM
To: 'angeladuncan@albertabeach.com' <angeladuncan@albertabeach.com>; Village of Alberta Beach <aboffice@albertabeach.com>; Kelly Muir <kellymuir@albertabeach.com>
Subject: New Agreement - Home Support & Preventative Counselling Subsidy

Good Morning Angela & Kelly,

Attached please find the new Home Support agreement, to come into effect May 1st. Please print two copies and have both signed my Mayor Duncan, then return both originals to me for Reeve Blakeman to sign. I will then return one of the fully endorsed originals to you for your records.

For clarification, per my email of March 15, 2023, just a reminder that the County will be entering into an agreement with each municipality individually as well as invoicing each individual municipality quarterly for any services as agreed to within this agreement. The attached is relevant only to Alberta Beach residents. When invoiced, the Village would then initiate payment from whomever is managing their FCSS dollars. Make sense?

Please let me know if you have any questions. Thanks!

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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MEMORANDUM OF AGREEMENT made this ____ day of _____, A.D., 2023

BETWEEN:

**LAC STE. ANNE COUNTY
BOX 219, SANGUDO, ALBERTA, T0E 2A0
(hereinafter referred to as the "County")**

OF THE FIRST PART

AND:

**ALBERTA BEACH
BOX 278 ALBERTA BEACH, ALBERTA T0E 0A0
(hereinafter referred to the "Village")**

OF THE SECOND PART

WHEREAS the County provides internal Family & Community Support Services (FCSS) programming for the benefits of its residents;

AND WHEREAS the Village wishes to provide an opportunity for similar programming for the benefits of its residents;

AND WHEREAS the Village wishes to enter into agreement with the County to allow residents of the Village to access the FCSS programming being offered by the County.

NOW THEREFORE the parties to this Agreement, in consideration of the promises, mutual terms, covenants and conditions to be observed and performed by each party, agree as follows:

1. Both Parties recognize that the authority for the management and control of the FCSS programming lies with the County.
2. The term of this agreement is for eight (8) months, commencing on the 1st day of May, 2023, and ending on the 31st day of December, 2023. By mutual agreement, the agreement may be renewed thereafter.
3. The Village shall provide funding to the County to support any subsidies, program expenses, and administration costs for FCSS programming provided to Village residents at the following rates:
 - a) Home Support Program – subsidized amount plus 30% for expenses and administration costs
 - a. For the period May 1, 2023 – December 31, 2023, subsidy will be calculated on a sliding scale, based on household income whereby clients making:
 - i. up to \$25,000 will receive a subsidy of \$15.00 per hour, which equates to a \$19.50 per hour cost to the Village (calculated at \$15.00 plus 30%);
 - ii. Over \$25,000 and up to \$48,000, will receive a subsidy of \$5.00 per hour, which equates to a \$6.50 per hour cost to the Village (calculated at \$5.00 plus 30%); and
 - iii. Over \$48,000 will not be subsidized, which equates to no cost to the Village.
 - b) Preventative Counselling Subsidy – subsidized amount only – no administration cost

Memorandum of Agreement between Lac Ste. Anne County and Alberta Beach (FCSS Programming)

- a. For the period May 1, 2023 – December 31, 2023, all subsidies will be calculated on a sliding scale, based on household income, and be limited to a maximum of six (6) sessions per year, as follows:
 - i. Up to \$50,000 annually - \$120.00 per session subsidy
 - ii. \$50,000 – \$65,000 annually - \$100.00 per session subsidy
 - iii. \$65,000 - \$80,000 annually - \$80.00 per session subsidy
 - iv. \$80,000 - \$95,000 annually - \$60.00 per session subsidy
 - v. Over \$95,000 annually – no subsidy provided.
4. The Parties recognize that the program will be delivered in a “first come first served” format, with priority given to clients physically unable to perform light housekeeping duties themselves, and as the funding limitations or program capacity allows.
5. The Parties recognize that the County will track and invoice the Village quarterly for any subsidies provided to Village residents, as well as any applicable administration costs.
6. The County will advise the Village should requests from Village residents exceed the funding limitations set by the Village, and Village residents be declined any programming (this does not include those placed on the wait list due to program capacity limitations).
7. Upon request, the County will provide an annual statistical report to the Village, to assist with program budgeting for the upcoming year.
8. The Parties to this Agreement shall indemnify and hold harmless each other, their employees, and agents from any, and all claims, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the Parties, their employees, or agents in the performance of this Agreement. Such indemnification shall survive termination of this Agreement.
9. The Parties shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the other Party, its employees, or agents in the performance of this Agreement.
10. This Agreement constitutes the entire agreement between the Parties. No other warranties or representations are given or implied.
11. This Agreement will remain in force unless and until such time as:
 - a. A new Agreement is negotiated, or
 - b. The Agreement is terminated in writing, with 30 days prior notice. However, the notice period may be waived with the mutual consent of both Parties to this Agreement. Any changes to this Agreement must be mutually agreed upon and evidenced in writing.

IN WITNESS WHEREOF the Parties hereto have affixed their signatures below on the day and year first above written.

Witness

Joe Blakeman, Reeve, Lac Ste. Anne County

Witness

Angela Duncan, Mayor, Alberta Beach

16.d

**Water for Life: Potable Water Distribution Feasibility Study
STEERING COMMITTEE
TERMS OF REFERENCE**

ALBERTA BEACH/SUNSET POINT/VAL QUENTIN

PURPOSE:The Province of Alberta and applicant municipalities made a significant investment to construct a potable water bulk truck fill station located at the corporate limits of Alberta Beach and operated by the West Inter Lake District (WILD) Water Commission.

The purpose of this project is to determine the feasibility of, and steps required to implement a regional potable water distribution system within the Tri Village Region Partnership that connects to the WILD Water Commission Regional Transmission Line system.

This will allow the Tri Village Region Partnership to fully realize the economic, health, and environmental benefits available to other communities through a potable water distribution system. In collaboration with WILD Water Commission, the Tri Village Region Partnership municipalities are responsible for the development of treated water supply and potable water distribution systems within the respective jurisdictions. The outcome of this project will help improve the viability and long-term sustainability of the Tri Village Region Partnership municipalities through regional collaboration and capacity building initiatives.

Tri Village Region Partnership does not have a water distribution network, and the lakes in the region may not be suitable for municipal water supply. The lack of access to large rivers leaves the region dependent on groundwater aquifers as the only source of local supply. In some areas suitable groundwater is not readily available, requiring cisterns, and for those areas where aquifer supplies do exist, these supplies will be generally unable to support the long term use and growth of the Tri Village Region Partnership.

This proposed study will provide the necessary details for informed decision making in preparation for implementation of a potable water distribution system in the Tri Village Region Partnership. The study will align with Alberta Environment Regulations, Standards and Guidelines to ensure environmental objectives are met. Under the Environmental Protection and Enhancement Act, approved waterworks systems – including potable water storage facilities and water distribution systems must meet specific design, performance and monitoring standards and produce water that meets all relevant quality standards.

The study area is bordered by Lac Ste. Anne County, includes the Summer Villages of Val Quentin, Sunset Point and the Village of Alberta Beach and consists of residential and non-residential land use.

Based on Statistics Canada 2021 Census Information the number of private dwellings per municipality are: Alberta Beach: 743 | Val Quentin: 160 | Sunset Point: 336 | Population Density: Average 2.1 per household

MEMBERSHIP:

Each of the participating municipalities will appoint 2 Council members of which one shall be the Mayor and 1 alternate should the Mayor or designated Councillor not be available. A Chief Administrative Officer (CAO) from each municipality will provide support to the steering committee. The Councillors appointed to the steering committee will keep their respective Councils updated on the project as the project proceeds.

- Alberta Beach 2 Elected Officials and 1 Alternate (1 shall be the Mayor)
- Sunset Point 2 Elected Officials and 1 Alternate (1 shall be the Mayor)
- Val Quentin 2 Elected Officials and 1 Alternate (1 shall be the Mayor)

122

QUORUM: Establish a quorum of a minimum of 4 voting Council members and a majority vote for all decisions

SUPPORT

STAFF MEMBERS: CAO's from the membership municipalities.

MANAGING

MUNICIPALITY: Val Quentin

COMMITTEE

CHAIRPERSON: Appointed by the Steering Committee

AUTHORITY: Ad Hoc Committee authorized by each participating Council to make recommendations to the managing municipality for completion of the project as per the terms and conditions of the ACP grant agreement.

TERM: Anticipated Completion Date December 31, 2024 or Project Completion Date

FREQUENCY

OF MEETINGS: Bi Monthly or at the call of the chair.

VOTING:

Committee will aim to have consensus on all decisions made. Where consensus is not achievable, decisions will be based on majority rule of the membership.

QUORUM: All 3 membership municipalities must be represented

COMMUNICATION: Managing municipality CAO to distribute agenda packages, correspondence and meeting minutes to steering committee membership & support staff. Retention of committee meeting agendas, minutes and documentation remains with the managing municipality. The steering committee members (elected officials) from each of the participating municipalities will be responsible for keeping their respective Councils updated on the project as the project proceeds. The managing municipality will be responsible to send final reports, outcomes and recommendations to the participating member municipalities.

TASKS:

The Tri Village Region Partnership Steering Committee will be responsible for preparation and management of the following:

- Terms of Reference
- Budget
- Work Plan Timelines: monitoring reporting due dates and ensuring the timely submission of all required reporting.
- Request for Proposal for Consultant
- Evaluation, Interview and Selection of Consultant
- Awarding of Contract
- Work Plan Monitoring and guidance to the committee
- Progress Reviews
- Final Report Review and copies provided for individual Tri Village Region Partnership Partners

123

- Public Engagement with Stakeholders and Residents

DATE
APPROVED: _____, 2023.

124