

**ALBERTA BEACH  
REGULAR COUNCIL MEETING  
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND BEING HELD ELECTRONICALLY VIA ZOOM  
JANUARY 16, 2024 AT 7:00 P.M.**

**AGENDA**

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION  
Pursuant to Section 197(2) of the *Municipal Government Act* and Division 2, Part 1, Section 21(1) of the *Freedom of Information & Protection of Privacy Act* the meeting will be closed to the Public to discuss agenda 5.a.
  - a. Intergovernmental Relations
- P. 2-5 6. ADOPTION OF PREVIOUS MINUTES
  - a. Regular Council Meeting of December 19, 2023
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
- P. 6-7 10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
- P. 8-15 12. BYLAWS & POLICIES
  - a. Request for Decision – Proposed Bylaw #295-24 Amendments to Consolidated Land Use Bylaw #252-17
- P. 16 13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
  - a. Alberta Environment & Protected Areas – Letter from Minister Schultz – Drought Conditions in Alberta
  - b. Alberta Municipal Affairs – Letter from Minister McIver – Oil & Gas Property Tax Incentive
  - c. Alberta Municipal Affairs – Alberta Community Partnership Evaluation Survey
  - d. Alberta Municipalities – ABmunis Webinar on the LGFF Capital Allocation Formula
  - e. Alberta Treasury Board & Finance – Borrowing Notice March 2024
  - f. Fire Rescue International – Fire Rescue International & Alberta Health Services Stats 2023
  - g. Growth Alberta – Regional Socio-Economic Development
  - h. Summer Village of South View – Organizational Meeting Results
  - i. Town of Onoway – Joint Fire Dispatch Protocol
  - j. WILD Water Commission – New Website Notification System
- P. 17-20  
P. 21-22  
P. 23-29  
P. 30  
P. 31-33  
P. 34-44  
P. 45  
P. 46-48  
P. 49-50  
P. 51-52 15. CORRESPONDENCE – ACTION ITEMS
  - a. Alberta Beach & District Lions Club – SnoMo Days – Request for Support
  - b. Dave Ives, Fire Rescue International – Request for Special Meeting with Council & Administration
  - c. Lac Ste. Anne County – FCSS Home Support Agreement
  - d. Lac Ste. Anne County – Line Painting & Crack Sealing
- P. 53-58  
P. 59-60  
P. 61-63  
P. 64 16. NEW BUSINESS
  - a. 2024 Tax Recovery Public Auction
17. QUESTION PERIOD
18. ADJOURNMENT

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM DECEMBER 19, 2023 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Kelly Muir  
Deputy Mayor .....Bill Love  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**ABSENT:**

Councillor .....Debbie Durocher  
Councillor .....Tara Elwood

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:00 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Muir read a Land Acknowledgement Statement as follows:  
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**AGENDA ADDITIONS:**

7.a Alberta Beach Heritage Village & Museum Presentation – Museum Storage (agenda 15.a)  
14.1 Alberta Municipal Affairs – LGFF Program Information & Capital Program Summary

**MOTION #209-23 – ADOPTION OF AGENDA:**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** None.

**ADOPTION OF PREVIOUS MINUTES:**

**MOTION #210-23 – ADOPTION OF REGULAR COUNCIL MEETING OF NOVEMBER 21, 2023:**

MOVED BY Deputy Mayor Love that the minutes of the Regular Council meeting held on November 21, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

**ALBERTA BEACH HERITAGE VILLAGE & MUSEUM PRESENTATION – MUSEUM STORAGE (AGENDA 15.a):**

Connie Curtis and Jocelyne April of the Alberta Beach Heritage Village and Museum met with Council to make a presentation regarding their proposal to add a 20' storage container to the Alberta Beach Heritage Village & Museum. Option 1 presented was to install the storage container adjacent to the Museum perimeter fence on the east side towards the north end in a north-south orientation however this would require an addition to the lease area. Option 2 was to install the storage container within the Museum fenced lease area along the north side fence however this would be more costly due to requiring a crane to lift the container over the fence or the cost to temporarily remove the fence to allow access to the area. The CAO reported that we are waiting on a response from Atco Gas to confirm the Atco Gas Gate Station Surface lease. Council's preference was that the storage container be installed within the Heritage Park's current lease area and further advised that a development permit application would be required. The Museum members thanked Council and advised they will look into the area within their current lease.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

**CHRISTMAS LIGHT UP CONTEST:**

Councillor Weber reported that the 1<sup>st</sup> place winner in this years' Christmas light up contest was 5008 – 54 Street, 2<sup>nd</sup> place winner was 4523 – 50<sup>th</sup> Avenue and the 3<sup>rd</sup> place winner was 5003 – 57 Street and an honourable mention went to 4512 – 46A Street.

Mayor Muir congratulated the winners and thanked all the residents who participated in this years' Christmas light up contest, he also expressed a special thank you to Donovan Boggs, Ken Anderson and Councillor Weber for judging the contest.

**TRIVILLAGE FCSS PROGRAM – CONTRACTED ADMINISTRATION SERVICES:**

The CAO distributed proposals received from the Town of Onoway and Wildwillow Enterprises.

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**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
DECEMBER 19, 2023 AT 7:00 P.M.**

**MOTION #211-23**

MOVED BY Councillor Weber that the decision regarding the proposals received to provide contracted administrative services for the Trivillage FCSS Program be referred to the Trivillage FCSS Board Representatives for their decision.

CARRIED UNANIMOUSLY

**MOTION #212-23 – ACCEPTANCE OF CAO REPORT ACTION LIST:**

MOVED BY Deputy Mayor Love that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:**

**2024 INTERIM BUDGET:**

**MOTION #213-23**

MOVED BY Councillor Weber that the 2023 Budget be accepted as a 2024 Interim Budget.

CARRIED UNANIMOUSLY

**BYLAWS & POLICIES:**

**BYLAW #294-23 THE EMERGENCY MANAGEMENT BYLAW:**

**MOTION #214-23 – MOTION TO APPROVE FIRST READING OF BYLAW #294-23:**

MOVED BY Deputy Mayor Love that Bylaw #294-23, being a bylaw to establish and authorize a regional emergency advisory committee and a regional emergency management agency to provide for emergency management for Alberta Beach be read a first time.

CARRIED UNANIMOUSLY

**MOTION #215-23 – MOTION TO APPROVE SECOND READING OF BYLAW #294-23:**

MOVED BY Councillor Weber that Bylaw #294-23 be read a second time.

CARRIED UNANIMOUSLY

**MOTION #216-23 – MOTION TO PROCEED TO THIRD READING OF BYLAW #294-23:**

MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #294-23

CARRIED UNANIMOUSLY

**MOTION #217-23 – MOTION TO APPROVE THIRD & FINAL READING OF BYLAW #294-23:**

MOVED BY Deputy Mayor Love that Bylaw #294-23 be read a third & final time.

CARRIED UNANIMOUSLY

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**COUNCILLOR ELWOOD:**

Councillor Elwood submitted reports on the following meetings:  
Regional Trail Master Plan Steering Committee meeting held on November 27, 2023.  
Yellowhead Regional Library Trustee, Organizational & Executive meetings held on December 4, 2023.  
SVREMP Emergency Advisory meeting held on December 5, 2023.  
Alberta Beach Library Board meeting held on December 11, 2023.

**COUNCILLOR DUROCHER:**

Councillor Durocher submitted reports on the following meetings:  
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on November 28, 2023.  
Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on December 6, 2023.  
Alberta Beach & District Museum & Archives meeting held on December 13, 2023.

**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:  
Lac Ste. Anne Foundation meeting held on December 12, 2023.  
Trivillage Regional Sewer Services Commission meeting with the Darwell Lagoon Commission held on December 19, 2023.

**DEPUTY MAYOR LOVE**

Deputy Mayor Love reviewed and submitted reports on the following meetings:  
Highway 43 East Waste Commission meeting held on November 28, 2023.  
Lac Ste. Anne East End Bus Committee meeting held on December 12, 2023.

**MAYOR MUIR**

Mayor Muir reviewed and submitted reports on the following meetings:  
Regional Trail Master Plan Steering Committee meeting held on November 27, 2023.  
Trivillage Regional Sewer Services Commission meeting with the Darwell Lagoon Commission held on December 19, 2023 (verbal report).

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
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**DEVELOPMENT PERMIT REPORT:**

Administration submitted a report for information on the 2023 Development Permits issued to date.

**MOTION #218-23 – ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA MUNICIPAL AFFAIRS – LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) PROGRAM LAUNCH:**

A letter was received from Honourable Ric McIver, Minister of Municipal Affairs announcing the launch of the Local Government Fiscal Framework (LGFF) Program which provides predictable long term infrastructure funding for all communities. The 2024 & 2025 allocations for capital and operating LGFF funding was attached for information.

**ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL-FEDERAL AGREEMENTS:**

Correspondence was received from Alberta Municipal Affairs regarding their commitment to advocating for equitable funding from the federal government and further to advise they are creating an inventory to document the scope and scale of municipal-federal agreements and are requesting an overview of any agreements held with the federal government in 2022.

**ALBERTA MUNICIPALITIES – AB MUNIS' TOWN HALL & SUBMISSIONS ON THE LAEA & MGA CONSULTATIONS:**

Correspondence was received from Alberta Municipalities regarding their Town Hall meeting as well as ABmunis' submissions to the province's consultations on the *Local Authorities Election Act* (LAEA) & the *Municipal Government Act* (MGA).

**ALBERTA SENIORS, COMMUNITY & SOCIAL SERVICES – 2023 FCSS ANNUAL REPORTING:**

Correspondence was received from Alberta Seniors, Community and Social Services to provide a brief FCSS update and to provide information on the 2023 FCSS annual reporting and surplus policy.

**BROWNLEE LLP – EMERGING TRENDS IN MUNICIPAL LAW SEMINAR:**

Correspondence was received from Brownlee LLP regarding the Emerging Trends in Municipal Law Seminar being held in Edmonton on February 15, 2024.

**BROWNLEE LLP – 2024 SPRING SYNERGY LUNCHEON:**

Correspondence was received from Brownlee LLP regarding the 2024 Spring Synergy Luncheon being held in Edmonton on March 20, 2024.

**FORTIS ALBERTA – UPDATE REGARDING FORTIS ALBERTA'S 2024 ESTIMATED DISTRIBUTION & TRANSMISSION RATES:**

Correspondence was received from Fortis Alberta providing an update regarding Fortis Alberta's 2024 estimated distribution & transmission rates, an explanation on the increases and further to report they expect approval from the Alberta Utilities Commission in mid January.

**GRASMERE SCHOOL – THANK YOU FOR SUPPORT:**

A card was received from Grasmere School to thank Council for the continued support and donation.

**LAC STE. ANNE FOUNDATION – 2024 MUNICIPAL REQUISITION:**

A letter was received from Lac Ste. Anne Foundation advising on the 2024 Municipal Requisition amount for Alberta Beach.

**WILD WATER COMMISSION – 2024 RATES FOR MEMBERS:**

Correspondence was received from WILD Water Commission advising on the Rates and Budget Requisitions for 2024.

**WILD WATER COMMISSION – 2024 TRUCKFILL RATE:**

Correspondence was received from WILD Water Commission advising that their new truckfill rate for 2024 is \$5.49 per cubic meter effective January 1<sup>st</sup>, 2024.

**ALBERTA MUNICIPAL AFFAIRS – LGFF PROGRAM & CAPITAL PROGRAM SUMMARY:**

Correspondence was received from Alberta Municipal Affairs which included information on the Local Government Fiscal Framework (LGFF) Program as well as the Capital Component Program Summary.

**MOTION #219-23 – ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

MOVED BY Deputy Mayor Love that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
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DECEMBER 19, 2023 AT 7:00 P.M.**

**ALBERTA BEACH HERITAGE VILLAGE & MUSEUM – MUSEUM STORAGE:**

Correspondence was received from the Alberta Beach Heritage Village & Museum requesting permission to install a storage unit on the land located at the back of Heritage Village and beside the Atco Gas shed. The CAO had reported that an email was sent to Atco Gas to request they review their surface lease agreement and confirm if the location the museum is requesting interferes with their lease.

A presentation was made by the Museum members earlier in the meeting and 2 options were presented.

**MOTION #220-23**

MOVED BY Councillor Weber that the Alberta Beach Heritage Village & Museum request for permission to install a storage unit be tabled for further information from the Museum members as well as Atco Gas.

CARRIED UNANIMOUSLY

**WESTERN CANADIAN WATERCROSS ASSOCIATION – WCWA JET SKI EVENT 2024:**

**MOTION #221-23**

MOVED BY Deputy Mayor Love that the Western Canadian Watercross Association be advised that Council does not object to the WCWA Jet Ski Event 2024 being held on August 10-11, 2024.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

**SVREMP – PARTNERSHIP AGREEMENT:**

**MOTION #222-23**

MOVED BY Councillor Weber that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) Agreement as presented.

CARRIED UNANIMOUSLY

**SVREMP – 2024 PROPOSED BUDGET:**

**MOTION #223-23**

MOVED BY Deputy Mayor Love that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) 2024 Proposed Budget as presented.

CARRIED UNANIMOUSLY

**SVREMP – 2024 PROPOSED WORKPLAN OVERVIEW:**

**MOTION #224-23**

MOVED BY Councillor Weber that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) 2024 Proposed Workplan Overview as presented.

CARRIED UNANIMOUSLY

**SVREMP – ALBERTA EMERGENCY MANAGEMENT PREPAREDNESS PROGRAM (EMPP)  
GRANT APPLICATION:**

**MOTION #225-23**

MOVED BY Councillor Weber that Council supports that the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) submit a proposal for a 2023/24 Emergency Management Preparedness Program (EMPP) grant to enhance training and complete a functional training exercise within the region.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A brief discussion was held on the following topics: Council meeting quorum, Council reports submitted by Councillors absent from the meeting and public access to Council reports.

**ADJOURNMENT:**

The meeting adjourned at 8:01 P.M.

\_\_\_\_\_  
Mayor – Kelly Muir

\_\_\_\_\_  
C.A.O. – Kathy Skwarchuk

**CAO REPORT – ACTION LIST** **DECEMBER 2023**

**COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

**ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:**  
May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.  
June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

**ADMINISTRATION:**

**NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:**  
Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.  
Jan.17/23 Letter was sent to NGPS.  
Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.  
Mar.21/23 Draft JUPA was rec’d and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.  
Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

**LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:**  
June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.  
July18/23 Letter was sent to the Minister.

**WESTERN CANADIAN WATERCROSS ASSOCIATION – WCWA JETSKI EVENT 2024:**  
Nov.21/23 MOVED BY Councillor Elwood that the Western Canadian Watercross Association be advised that Council has no objection to holding their WCWA Jetski Event in Alberta Beach in August 2024 however request that they provide a copy of their insurance and further that Alberta Beach be added as additional insured on their policy.  
Dec.19/23 Email was sent to WCWA & a response was received they have added Alberta Beach to their insurance policy and further that their members prefer the date of August 10-11. MOVED BY Deputy Mayor Love that the Western Canadian Watercross Association be advised that Council does not object to the WCWA Jet Ski Event 2024 being held on August 10-11, 2024.

**TRIVILLAGE FCSS PROGRAM – CONTRACTED ADMINISTRATION SERVICES:**  
Nov.21/23 MOVED BY Councillor Elwood that administration request quotes for contracted administration services for the 2024 Trivillage FCSS Program from the Town of Onoway and Wildwillow Enterprises.  
Dec.19/23 MOVED BY Councillor Weber that the decision regarding the proposals received to provide contracted administrative services for the Trivillage FCSS Program be referred to the Trivillage FCSS Board Representatives for their decision.

**REQUEST FOR MEETING WITH ALBERTA ENVIRONMENT:**  
Nov.21/23 MOVED BY Councillor Weber that Alberta Environment be requested to attend a joint meeting with the Council members and CAO’s for Alberta Beach, Sunset Point and Val Quentin regarding shoreline management and that the meeting be scheduled for February 1, 2024.

**ALBERTA BEACH HERITAGE VILLAGE & MUSEUM – MUSEUM STORAGE:**  
Dec.19/23 MOVED BY Councillor Weber that the Alberta Beach Heritage Village & Museum request for permission to install a storage unit be tabled for further information from the Museum members as well as Atco Gas.

**BYLAW #294-23 THE EMERGENCY MANAGEMENT BYLAW:**  
Dec.19/23 MOVED BY Deputy Mayor Love that Bylaw #294-23, being a bylaw to establish and authorize a regional emergency advisory committee and a regional emergency management agency to provide for emergency management for Alberta Beach be read a first time.  
Dec.19/23 MOVED BY Councillor Weber that Bylaw #294-23 be read a second time.

## **CAO REPORT – ACTION LIST**

**DECEMBER 2023**

Dec.19/23 MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #294-23  
Dec.19/23 MOVED BY Deputy Mayor Love that Bylaw #294-23 be read a third & final time.

### **SVREMP – PARTNERSHIP AGREEMENT:**

Dec.19/23 MOVED BY Councillor Weber that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) Agreement as presented.

### **SVREMP – 2024 PROPOSED BUDGET:**

Dec.19/23 MOVED BY Deputy Mayor Love that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) 2024 Proposed Budget as presented.

### **SVREMP – 2024 PROPOSED WORKPLAN OVERVIEW:**

Dec.19/23 MOVED BY Councillor Weber that Council approves the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) 2024 Proposed Workplan Overview as presented.

### **SVREMP – EMERGENCY MGMT PREPAREDNESS PROGRAM GRANT APPLICATION:**

Dec.19/23 MOVED BY Councillor Weber that Council supports that the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) submit a proposal for a 2023/24 Emergency Management Preparedness Program (EMPP) grant to enhance training and complete a functional training exercise within the region.

## **PUBLIC WORKS:**

### **PATROL:**

#### **PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

### **DEVELOPMENT:**

#### **DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Aug.22/23 CAO requested update from D.O.



**VILLAGE OF ALBERTA BEACH COUNCIL**  
**REQUEST FOR DECISION**  
**PROPOSED AMENDMENTS TO LAND USE BYLAW 252-17**

**DATE:** January 16<sup>th</sup>, 2024

**TO:** MAYOR and COUNCIL  
 Village of Alberta Beach

**FROM:** DEVELOPMENT OFFICER  
 Paul Hanlan, RPP MCIP CMML

### RECOMMENDATION

That Council approves first reading of Bylaw 295-24 "Amendments to Consolidated Land Use Bylaw 252-17" and schedule a Public Hearing for February 20<sup>th</sup>, 2024, at 7:00 PM.

### BACKGROUND

Most recently Alberta Beach Land Use Bylaw No. 252-17 was fully consolidated on September 19, 2017. Since this consolidation the following two (2) additional amendments have been adopted by Village Council:

1. Cannabis regulations (including production and retail), and
2. Accessory Structure – Height (specifically to possibly allow 2 story detached garages)

It is understood that a regional initiative through an Alberta Community Partnership (ACP) Grant may be utilized in the coming years to complete a full rewrite and update of the Village's Land Use Bylaw (LUB). Regardless, and as a full rewrite would not result in a fully rewritten LUB being adopted for another three (3) or more years, Administration is recommending consideration of the amendments set forth in the following Table 1 (Summary of proposed Land Use Bylaw amendments) as an interim measure to address identified issues.

These identified issues as introduced, and discussed, during the December 12<sup>th</sup> "Roundtable" include:

1. Affordability of new construction (including new and additions),
2. Design Guidelines (including minimum floor area and width/length ratios) which increase cost of construction, and
3. Changes in the Municipal Government Act regarding the notification of Discretionary Use approvals.

Administration contends that the twelve (12) amendments proposed to the LUB in PROPOSED Bylaw 295-24 will reduce the cost of new construction and spur investment in the community while balancing the desires and expectations of current residents and property owners.

As per Section 2.4 of the LUB "Amendments of the Land Use Bylaw" – the Council on its own initiative may give first reading to a bylaw to amend the Land Use Bylaw.



## DISCUSSION

In response to the issues curtailing development investment and potential full use and enjoyment of properties in the Village - Administration recommends the twelve (12) amendments (**shown in Table 1 in red font**) for primarily the following two reasons:

1. *Cost of new construction and redevelopment opportunities for properties in the Village*
  - Cost of construction has increased substantially over the past 24-36 months and has discouraged redeveloped and investment in the community.
  - It is believed that relaxed residential (re)development regulations in the LUB would address these cost concerns and encourage a return to investment in Village properties.
  - Three (3) amendments are proposed to improve construction affordability:
    - 1 Reduce minimum floor area of residential development from 94 M2 (1,000 FT2) to 74.3 M2 (800 FT2).
      - a. 20% reduction in required habitable floor area.
      - b. Estimated 15% reduction in cost of new construction or additions.
    - 2 Increase the maximum width to depth ratio from 2.0 : 1.0 to 3.0 : 1.0 for all premanufactured and site built homes.
      - a. Will decrease purchase – and delivery – costs for manufactured homes.
      - b. Provides greater flexibility for the design/construction of site-built homes.
    - 3 Increase the permissible age of relocated structures (moved into the Village) from an original construction date of 5 years old to now 20 years old.
      - a. Provides greater flexibility to consider the relocation of residential structures up to 20 years old (from original date of construction/manufacture)
      - b. Proposed to increase the age of relocated structures by 15 years.
  
2. *Recent changes to the Municipal Government Act*
  - Regarding “Notification Requirements” for Discretionary approvals made by the Development Authority (whether the Development Officer of Municipal Development Commission).
  - Current LUB was compliant with the Act (14 Notification Days PLUS 7 Days for mail).
  - Proposed amendments (21 Notification Days PLUS 7 Days for mail) would properly align the Village’s LUB with the Act.
  - These extended Notification requirements would only apply to decisions on Discretionary Uses. Not for decisions on Permitted Uses.
  - Development Authority would continue to require property posting (Notification) for Permitted Uses – but – with a reduced notification period. The current LUB does not specify a length of time for the notification of Permitted Uses. Neither does the Act.
  - However, they do provide for the posting of the property as an acceptable method of notifying the community.

Table 1 – Summary of proposed Land Use Bylaw amendments

<b>Section 1.9 “Definitions or Meanings” (pages 21 and 22 of LUB)</b>			
Manufactured Home Sub. d)	Currently:	Amend to:	Reduce cost Reduce delivery and set up costs Encourage redevelopment
	Have a minimum <b>length width ratio (or width length ratio) of 2:1</b>	Have a minimum <b>length to width ratio (or width to length ratio) of 3:1</b>	

Manufactured Home Sub. f)	Currently: "constructed after January 1, 1996"	Amend to: <b>Construction date no older than as established in Sec. 4.7 1) of this Bylaw.</b>	Control the age of used Manufactured Homes. While allowing certain Manufactured Homes to be placed
Mobile Home	Entire definition	Delete this definition	No longer required Type of housing is too old
Modular Home	Currently: Have a minimum <b>length width ratio (or width length ratio) of 2:1</b>	Amend to: Have a minimum <b>length to width ratio (or width to length ratio) of 3:1</b>	Reduce cost Reduce delivery and set up Encourage redevelopment
<b>Section 3.6 Development Permits and Notices (page 45 of LUB)</b>			
Sub. 1	Currently:  The Development Authority shall require, as a condition of a permit granted for a <b>Discretionary Use, that the applicant display for no less than fourteen (14) days</b> after the permit is issued.....	Amend to read:  The Development Authority shall require, as a condition of a permit granted for a <b>Discretionary Use, that the applicant display for no less than twenty-one (21) days</b> after the permit is issued.....	As per recent changes to the MGA  Specifically for notification of Discretionary Uses.  Village also posts notification for approval of Permitted Uses
Sub. 2(a)	Currently:  after the twenty-first (21) day of the date of the issue of the Notice of <b>Decision by the Development Officer on the application for development permit..... (14-day appeal period and 7 days for mailing in the province)</b>	Amend to read:  after the twenty-eight (28) day of the date of the issue of the Notice of <b>Decision by the Development Officer on the application for development permit..... (21-day appeal period and 7 days for mailing in the province)</b>	To bring the Land Use Bylaw into compliance with the MGA
<b>Section 4.7 Relocation of Buildings (page 57)</b>			
Sub 1	Currently: No relocated buildings or moved in buildings shall be allowed within the municipality <b>which is more than five (5) years old from the initial date of manufacture or constructure and to be used as a building.</b>	Amend to: No relocated buildings or moved in buildings shall be allowed within the municipality <b>which is more than twenty (20) years old from the initial date of manufacture or constructure and to be used as a building.</b>	To relax the current five (5) year age restriction on moved structures to twenty (20) years

<b>Section 5.2 – R1 – Residential – Single Family (page 83 of LUB)</b>			
Sec. 4 b) Minimum Floor Area	Currently:  Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the <b>minimum floor area shall be 93.0 m2 (1000.0 ft2)</b>	Amend to:  Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the <b>minimum floor area shall be 74.3 m2 (800.0 ft2)</b>	
Sec. 10 Length to Width Ratio	No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.</b>	Amend to:  No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.</b>	
<b>Section 5.3 R2 – Residential – Single Family Narrow Lot (page 86 of LUB)</b>			
Sec. 4 b) Minimum Floor Area	Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the <b>minimum floor area shall be 93.0 m2 (1000.0 ft2)</b>	Amend to:  Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the <b>minimum floor area shall be 74.3 m2 (800.0 ft2)</b>	
Sec. 10 Length to Width Ratio	No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.</b>	Amend to:  No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.</b>	
<b>Section 5.4 R3 – Residential – Single Family – Special Lot (page 89 of LUB)</b>			
Sec. 10 Length to Width Ratio	No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.</b>	Amend to:  No dwelling in this district <b>shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.</b>	

## OPTIONS

1. Deny 1<sup>st</sup> Reading of Bylaw 295-24 and take no further action regarding these matters.
2. Delay 1<sup>st</sup> Reading and direct Administration as to what additional information may be required prior to the consideration and possible scheduling of a required Public Hearing.

## RECOMMENDATION

That Council approves first reading of Bylaw 295-24 "Amendments to Consolidated Land Use Bylaw 252-17" and schedule a Public Hearing for February 20<sup>th</sup>, 2024, at 7:00 P.M.

Report written January 7<sup>th</sup>, 2024.



Development Officer

## ATTACHMENT

1. PROPOSED Bylaw 295-24

**ALBERTA BEACH**  
**IN THE PROVINCE OF ALBERTA**  
**BYLAW NO. 295-24**

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**BEING A BYLAW TO AMEND CONSOLIDATED LAND USE BYLAW NO. 252-17 OF THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA**

**WHEREAS** Pursuant to the provisions of the Municipal Government Act, RSA 2000 (hereinafter called the "Act") Council of the Village of Alberta Beach in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 252-17; and

**WHEREAS** The Council deems it desirable to amend Consolidated Land Use Bylaw No 252-17 to reduce the minimum size of new single-family dwellings and the resulting minimum width to depth ratio of these dwellings; and

**WHEREAS** The Council deems it necessary to amend Consolidated Land Use Bylaw No 252-17 to address an increased Notification Period for Discretionary Uses as per recent changes to the Act.

**NOW THEREFORE** The Council, duly assembled, hereby enacts that Consolidated Land Use Bylaw No. 252-17 be amended as follows:

- 
- 1.0 Section 1.9 "Definitions or Meanings" is amended by deleting:
- "Manufactured Home" – sub d)  
have a minimum length width (or width length) ratio of **2:0:1.0**
- and replacing it with:
- "Manufactured Home" – sub d)  
Have a minimum length width (or width length) ratio of **3:0:1.0**
- 
- 2.0 Section 1.9 "Definitions or Meanings" is amended by deleting:
- "Manufactured Home" – sub f)  
constructed after January 1, 1996
- and replacing it with:
- "Manufactured Home" – sub f)  
**Construction date no older than as established in Sec. 4.7(1) of this Bylaw.**
- 
- 3.0 Section 1.9 "Definitions or Meanings" is amended by deleting:
- "Mobile Home"
- Means a dwelling which was constructed prior to January 1, 1996, does not meet the National Building Code of Canada CAN/CSA A277 standard, with a chassis or related assembly that allows for permanent or temporary attachment of a hitch and wheel assembly to enable relocation of the dwelling. A mobile home does not include a modular home, manufactured home, temporary living accommodation or single detached dwelling as described in this Bylaw. A mobile home may be a single structure (single wide) or two parts which when put together (double wide) comprises a complete dwelling.
- 
- 4.0 Section 1.9 "Definitions or Meanings" is amended by deleting:
- "Modular Home"
- Means a dwelling which is prefabricated or factory built and which is assembled on the parcel in sections, but such sections have neither chassis nor running gear or its own wheels, and the sections may be stacked side by side or vertically. Furthermore, Modular Home means a dwelling which has as length to width (or width to length) ratio of no greater than **2:0:1.0**. This rule shall not apply to those portions of a dwelling which are deemed by the development authority to be neither deck nor attached garage. A modular home does not include a single detached dwelling, manufactured home, temporary living accommodation, or mobile home.

and replacing it with:

**"Modular Home"**

Means a dwelling which is prefabricated or factory built and which is assembled on the parcel in sections, but such sections have neither chassis nor running gear or its own wheels, and the sections may be stacked side by side or vertically.

Furthermore, Modular Home means a dwelling which has as length to width (or width to length) ratio of no greater than **3:0:1.0**. This rule shall not apply to those portions of a dwelling which are deemed by the development authority to be neither deck nor attached garage. A modular home does not include a single detached dwelling, manufactured home, or temporary living accommodation.

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5.0 Section 3.6 (1) "Development Permits and Notices" is amended by deleting:

The Development Authority shall require, as condition of a permit granted for a Discretionary Use, that the applicant display for no less than **fourteen (14)** days after the permit is issued, in a conspicuous place on the parcel or on streets abutting the parcel, a notice setting out the proposed use in a form prescribed by the Development Authority. No posting of such a notice is required for approvals of Permitted Uses.

and replacing it with:

The Development Authority shall require, as condition of a permit granted for a Discretionary Use, that the applicant display for no less than **twenty-one (21)** days after the permit is issued, in a conspicuous place on the parcel or on streets abutting the parcel, a notice setting out the proposed use in a form prescribed by the Development Authority. No posting of such a notice is required for the approval of Permitted Uses.

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6.0 Section 3.6 (2a) "Development Permits and Notices" is amended by deleting:

After the **twenty-first (21)** day of the date of the issue of the Notice of Decision by the Development Officer on the application for development permit (**14-day appeal period** and 7 days for mailing in province); or

and replacing it with:

After the **twenty-eighth (28)** day of the date of the issue of the Notice of Decision by the Development Officer on the application for development permit (**21-day appeal period** and 7 days for mailing in province); or

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7.0 Section 4.7 (1) "Relocation of Buildings" is amended by deleting:

No relocated building or moved-in building shall be allowed within the municipality **which is more than five (5) years old from the date of manufacture or construction** and to be used as a dwelling.

and replacing it with:

No relocated building or moved in buildings shall be allowed within the municipality **which is more than twenty (20) years old from the date of manufacture or construction.**

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8.0 Section 5.2 (4b) "R-1 – Residential – Single Family is amended by deleting:

Where a lot has an area greater than 400.0 m<sup>2</sup> (4,305.6 ft<sup>2</sup>), the **minimum floor area shall be 93.0 m<sup>2</sup> (1000.0 ft<sup>2</sup>)**

and replacing it with:

Where a lot has an area greater than 400.0 m<sup>2</sup> (4,305.6 ft<sup>2</sup>), the **minimum floor area shall be 74.3 m<sup>2</sup> (800.0 ft<sup>2</sup>)**

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9.0 Section 5.2 (10) "R-1 – Residential – Single Family is amended by deleting:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.**

and replacing it with:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.**

---

10.0 Section 5.3 (4b) "R2 – Residential – Single Family Narrow Lot is amended by deleting:

Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the **minimum floor area shall be 93.0 m2 (1000.0 ft2)**

and replacing it with:

Where a lot has an area greater than 400.0 m2 (4,305.6 ft2), the **minimum floor area shall be 74.3 m2 (800.0 ft2)**

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11.0 Section 5.3 (10) "R2 – Residential – Single Family Narrow Lot is amended by deleting:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.**

and replacing it with:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.**

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12.0 Section 5.4 (10) "R3 – Residential – Single Family Special Lot is amended by deleting:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 2.0 : 1.0.**

and replacing it with:

No dwelling in this district **shall have a length to width (or width to length) ratio of greater than 3.0 : 1.0.**

**THIS BYLAW** shall take effect on the date of third and final reading.

READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, AD 2024

A PUBLIC HEARING WAS HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, AD 2024

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, AD 2024

READ A THIRD TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, AD 2024

SIGNED BY THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, AD 2024.

\_\_\_\_\_  
Kelly Muir, Mayor

\_\_\_\_\_  
Kathy Skwarchuk, Chief Administrative Officer





**Alberta Beach Village Office**

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**From:** AEP Minister <AEP.Minister@gov.ab.ca>  
**Sent:** December 20, 2023 12:53 PM  
**To:** AEP Minister  
**Subject:** Letter From Environment and Protected Areas Minister Rebecca Schulz - Drought Conditions in Alberta  
**Attachments:** Letter to Elected Municipal Leaders - Minister Rebecca Schulz.pdf

Good afternoon,

Please find the attached letter from Honourable Rebecca Schulz, Minister of Environment and Protected Areas regarding drought conditions in Alberta.

Thank you,

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
T: 780.427.2391 [aep.minister.ca](http://aep.minister.ca)





ALBERTA

ENVIRONMENT AND PROTECTED AREAS

*Office of the Minister*

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at [rivers.alberta.ca](http://rivers.alberta.ca). To learn more about the impacts of drought on communities and the principles for sound water management, please visit [alberta.ca/drought](http://alberta.ca/drought).

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca).

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz  
Minister of Environment and Protected Areas

cc: Honourable Ric McIver  
Minister of Municipal Affairs

Honourable RJ Sigurdson  
Minister of Agriculture and Irrigation

Stacey Smythe  
Assistant Deputy Minister, Regulatory Assurance  
Environment and Protected Areas

**Alberta Beach Village Office**

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**From:** ma.amr@gov.ab.ca  
**Sent:** December 22, 2023 12:23 PM  
**To:** Kathy Skwarchuk  
**Subject:** Oil and Gas Property Tax Incentives  
**Attachments:** Municipal Affairs Minister letter.pdf

Good afternoon,

For your information, please see the attached letter from the Minister of Municipal Affairs.

Thank you



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR113106

Dear Chief Elected Officials:

Since 2022, Municipal Affairs has been working with the Assessment Model Review Stakeholder Steering Committee consisting of industry representatives and municipal partners, such as Alberta Municipalities and Rural Municipalities of Alberta. The committee was tasked with designing an engagement process that will assist in updating the regulated property assessment models in a fair and transparent manner. I am now carefully considering the committee's proposed engagement plan.

As you are aware, in 2020, a number of tax incentives were put in place when Alberta's previous review of regulated property assessment was paused. A three-year property tax holiday on new wells and pipelines was introduced to promote new investment and economic activity in the energy sector. This tax holiday will end, as planned, after the 2024 municipal tax year. The Well Drilling Equipment Tax was also eliminated, and there are no plans to reinstate it.

Two assessment-based measures to support the viability of mature oil and gas assets were also implemented at that time: the continuation of the 35 per cent assessment reduction for shallow gas wells and pipelines (first introduced in 2019), and additional depreciation adjustments for lower-producing wells. These two measures were intended as a bridge to the implementation of new assessment models and will therefore be extended until the Assessment Model Review is completed and the regulated assessment models for wells are updated.

Thank you for continuing to work in partnership with the province. I look forward to sharing more information in early 2024 regarding further engagement on the Assessment Model Review.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers  
Tyler Gandam, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta

**Alberta Beach Village Office**

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**From:** ma.geptbranch@gov.ab.ca  
**Sent:** January 8, 2024 10:37 AM  
**To:** Kathy Skwarchuk  
**Subject:** Alberta Community Partnership Evaluation Survey  
**Attachments:** ACP Stakeholders Survey Document.pdf

Dear Chief Executive Officer/Executive Director:

I am writing to request your participation in an evaluation of the Alberta Community Partnership (ACP) program. The purpose of the evaluation is to assess the degree to which the ACP program is achieving its intended outcomes, and to assess the continued relevancy of the program objectives.

Since it was launched in 2014, the ACP has had the objective to improve the viability and long-term sustainability of local governments by providing support for regional collaboration and capacity building initiatives. Key program outcomes include:

- new or enhanced regional services
- improved capacity to respond to priorities
- effective intermunicipal relations

As a key stakeholder, your views and experiences with the program are vital to our understanding of the user experience, and how well the program is meeting current local government needs. The feedback you provide will be used to identify opportunities for program improvement and will help inform decisions about the program's direction moving into the future.

Please use the link below to complete this year's survey before it closes on February 5, 2024:

<https://extranet.gov.ab.ca/opinio6//s?s=62259>

To help you prepare your responses to the survey, a copy of the questions is attached to this email. If you prefer to provide feedback on the ACP outside of the survey, please forward it to Marcia McLean, Manager, Evaluation and Reporting, at [marcia.mclean@gov.ab.ca](mailto:marcia.mclean@gov.ab.ca).

Should you require assistance or have questions regarding the survey, please contact the Grants and Education Property Tax Branch at 780-422-7125.

Sincerely,

**Janice Romanyshyn**  
Executive Director  
Grants and Education Property Tax Branch

## Alberta Community Partnership Stakeholders Survey Questions

Municipal Affairs is undertaking an evaluation of the Alberta Community Partnership (ACP) program.

The purpose of the evaluation is to assess the degree to which the ACP program is achieving its intended outcomes, meeting the needs of communities, and to assess the continued relevancy of the program objectives.

As a key stakeholder of the program, we are seeking your views and experiences with the program to support our evaluation.

Additional information on the ACP is available [here](#) and the program guidelines are available [here](#).

The survey will remain open until February 5, 2024.

Your responses to this survey are anonymous. No personal identifying information will be collected or reported, and your responses will remain confidential.

### **Part A) Applying to the ACP**

1. Has your community applied for funding through the ACP program?

Yes – No – Don't Know

**IF you answered YES to 1, continue. IF you answered NO, Skip to page 2. If you answered DON'T KNOW, skip to Part C (p. 4).**

How would you rate your experience applying to the ACP program?

Very Easy – Easy – Average – Difficult – Very Difficult.

If difficult or very difficult, please explain the issues you encountered. (Open text)

Were the program application guidelines clear and helpful in the application process?

Yes – No

If No, what were the issues you encountered with the guidelines (alternately, what was unclear)? (Open text)

Have any of your applications to the ACP Program been unsuccessful?

Yes – No – Don't Know – N/A (i.e. have not applied to a competitive component)

If yes, which component(s) of the ACP program were you unsuccessful in applying for? (Select all that apply)

- a. Intermunicipal Collaboration
- b. Municipal Restructuring
- c. Mediation and Cooperative processes
- d. Municipal Internship
- e. Strategic Initiatives

What supports would you need to submit a successful application in the future? (Open text)



Which components of the ACP have you successfully applied to?

- a. Intermunicipal Collaboration
- b. Municipal Restructuring
- c. Mediation and Cooperative processes
- d. Municipal Internship
- e. Strategic Initiatives
- f. None

**Skip to Part B (below), unless you indicated None in the previous question, in which case skip to Part C (p. 4).**

**If you answered NO to 1.**

What is preventing your community from applying? (Select all that apply)

- a. Lack of awareness about the program.
- b. Lack of resources to prepare competitive applications.
- c. Lack of resources to administer the funding/project.
- d. Our community does not have issues that the ACP addresses.
- e. We can finance eligible activities from our own sources.

Please explain the option(s) selected above. (Open text)

**Skip to Part C (p. 4).**

**Part B) Program Impact (only answer questions related to component(s) you have successfully applied to).**

For questions 1 to 8, please indicate your level of agreement with the following statements:

1. The ACP - Intermunicipal Collaboration component has helped our community fund projects that support effective inter-municipal collaboration and enhanced regional municipal services.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

1a. Did a plan, study, or framework conducted under the IC component result in a project moving forward?

Yes – No – Don't Know

If yes, please explain. (Open text).

2. The ACP - Municipal Restructuring component has helped fund municipal restructuring projects that improved viability and long-term sustainability in our community.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

3. The ACP - Mediation and Cooperative Processes component has helped fund mediation and cooperative processes that provided support for regional collaboration and capacity building initiatives in our community.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

4. The ACP - Municipal Internship component helped our community provide funding for internship opportunities to recent post-secondary graduates.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

- 4a. Has any intern stayed as an employee with your community upon the completion of their internship program or were immediately employed by another community?

Stayed in our community – Employed in another community – Did not stay in our community or was not employed in another community (Select all that apply)

5. The ACP - Strategic Initiatives component has helped our community undertake strategic initiatives that improve municipal capacity to respond to provincial and local priorities.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

6. Overall, the ACP program has had a positive impact on our community, and helped our community achieve its goals.

Strongly agree – Agree – Neutral – Disagree – Strongly Disagree

7. Do the issues in your community that are addressed by the ACP project(s) you received funding for in the past still exist?

Yes – No – Don't Know

If yes, are there other ways the ACP Program could better help address these issues in your community? (Open text.)

8. Thinking about your community's completed ACP projects, how would you rate their success in meeting the following program objectives:

8a. The project(s) resulted in new or enhanced regional municipal services.

Poor – Unsatisfactory – Satisfactory – Very Satisfactory – Outstanding – N/A

8b. The project(s) improved municipal capacity to respond to priorities.

Poor – Unsatisfactory – Satisfactory – Very Satisfactory – Outstanding – N/A

8c. The project(s) resulted in effective intermunicipal relations.

Poor – Unsatisfactory – Satisfactory – Very Satisfactory – Outstanding – N/A

9. Have you ever required a time extension to complete an ACP project?

Yes – No – Don't Know

If yes, why was the time extension required (if you have requested more than one time extension, you can provide multiple reasons)? (Open text.)

**Go to Part C (below).**

### **Part C) Municipal Challenges**

**1. What are the Top 3 challenges you've faced that made you collaborate with other communities around you? (Open text).**

**If you have applied for ACP funding:**

Did you apply to the ACP for support to address any of the challenges?

Yes – No

How helpful was the ACP in addressing the challenges? (Open text)

**Go to Part D (p. 5).**

**If you have not applied for ACP funding:**

What were your reasons for not applying to the ACP to address these challenges? (Open text)

**Go to Part D (p. 5).**

**If you do not know if you have applied for ACP funding go to Part D (p. 5).**

**Part D) Remainder of Survey (all respondents see questions in Part D)**

1. Whether you have successfully applied to the ACP or not, would any of the following changes make your community more likely to consider applying to the ACP program? (Select all that apply)
  - a. Changes to eligible projects (e.g. include data collection projects such as GIS, floodway mapping costs, etc.).
  - b. Changes to funding levels (e.g. reconsider the amount of contributions municipalities have to provide).
  - c. Changes to the application process (e.g. allow multiple applications per managing partner/municipality per program year).
  - d. Changes to the application guidelines. (e.g. make changes to the length of the application guidelines document).

Please explain the option(s) selected above. (Open text)

2. The objective of the ACP Program is to improve the viability and long-term sustainability of municipalities by providing support for regional collaboration and capacity building initiatives.

Key program outcomes include:

- new or enhanced regional municipal services
- improved municipal capacity to respond to priorities
- effective intermunicipal relations

- a. Are the program objectives and outcomes stated above still relevant and applicable to your community?

Yes – No

If no, why not? (Open text)

- b. Are there different or additional objectives or outcomes you would suggest for the ACP program?  
(Open text)

- c. Looking at the eligible Intermunicipal Collaboration (IC) projects on p. 13-14 of the ACP program guidelines (here) are the eligible projects likely to help achieve the outcomes of the program in your community?

Yes – No

If no, what types of projects should the IC component focus on? (Open text)

- d. Looking at the eligible Municipal Restructuring (MR) projects on p. 19-20 of the ACP program guidelines (here) are the eligible projects likely to help achieve the outcomes of the program in your community?

Yes – No

If no, what types of projects should the MR component focus on? (Open text)

- e. Looking at the eligible Mediation and Cooperative Processes (MCP) projects on p. 23-24 of the ACP program guidelines ([here](#)) are the eligible projects likely to help achieve the outcomes of the program in your community?

Yes – No

If no, what types of projects should the MCP component focus on? (Open text)

- f. Looking at the eligible Municipal Internship (MI) projects on p. 27-28 of the ACP program guidelines ([here](#)) are the eligible projects likely to help achieve the outcomes of the program in your community?

Yes – No

If no, what types of projects should the MI component focus on? (Open text)

3. Is there anything else you would like to share about your experience with the ACP Program, or recommendations to help us improve the ACP Program moving forward? (Open text.)

**Alberta Beach Village Office**

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**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** January 3, 2024 3:09 PM  
**To:** Undisclosed recipients:  
**Subject:** Invitation to ABmunis webinar on the LGFF Capital allocation formula – January 18 at 4:30pm

Dear Mayors, Councillors, and CAOs:

On December 15, 2023, the Government of Alberta announced the Local Government Fiscal Framework (LGFF) Capital allocation formula for the non-charter municipalities. Alberta Municipalities (ABmunis) has analyzed how the new formula works, the new program rules, and how the transition to LGFF Capital will impact member municipalities in 2024 and into the future.

To share our analysis, ABmunis' Board of Directors will be hosting a series of webinars with our Regular Members.

We are inviting municipal elected officials, CAOs, and senior finance staff from Alberta's towns, villages, and specialized municipalities to attend a webinar on Thursday, January 18, 2024 at 4:30 – 6:00 p.m. [Register now](#).

We hope you join us for the webinar and look forward to answering your questions.

**Tyler Gandam** | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

**Alberta Beach Village Office**

---

**From:** TBF Local Authority Loans <LocalAuthorityLoans@gov.ab.ca>  
**Sent:** January 3, 2024 8:37 AM  
**Subject:** Loans to Local Authorities - Loan Applications and Estimated Borrowing Requirements  
**Attachments:** Borrowing Notice March 2024.pdf; EstimatedFutureBorrowing\_2024 and 2025.xlsx

Happy New Year!

RE: Upcoming loan application deadline

We have attached the borrowing notice for the March 2024 loan intake for the Loans to Local Authorities program. If you are intending to borrow, please have your applications in by January 31, 2024. **Please note:** For debt limit worksheet calculations, you must use your year-end 2023 figures and provide supporting documentation for all amounts entered into the worksheet.

Also attached is the quarterly update form to submit your estimated borrowing requirements. Please complete the attached Excel worksheet and submit to us by January 31, 2024.

Please do not hesitate to contact us if you have any questions about the borrowing process and/or completion of the estimates.

Thank you,

**Sherri Bullock**  
Loans to Local Authorities  
Treasury Board and Finance  
Government of Alberta

Direct Phone: (780) 415-9232  
sherri.bullock@gov.ab.ca

Website: <https://www.alberta.ca/loans-to-local-authorities.aspx>



*This Communication is confidential. It may contain privileged and confidential information. If you are not the intended recipient, you should not copy, distribute or take any action in reliance on it. If you have received this communication in error, please notify us at once by reply e-mail then permanently delete the original, your reply and destroy any copy or print-out. Thank you.*

Classification: Protected A

**Current Loan Application Dates and Application Requirements**

**Application Deadline:** January 31, 2024

**Loan Issue Date:** March 15, 2024

Please submit all required documentation by the application deadline of **January 31, 2024**. Applications for education and health borrowers should be submitted well in advance of the application deadline due to additional review and legal work required. Please refer to the [Loans to Local Authorities website](#) for information on [how to apply](#), [application forms](#), and general information.

**All applicants must submit the following documents:**

- 1) Loan application;
- 2) Authorized borrowing bylaw or resolution (certified true copy);
- 3) Most recent audited financial statement;
- 4) Loan calculator; AND

The following additional documents, as applicable to your borrower category:

	<u>Debt Limit Worksheet and supporting documents</u> <sup>1</sup>	Financial Information Return	<u>Master Loan Agreement</u> (New agreement with Treasury Board & Finance)	Business Case	Ministerial Approval, (As applicable)	Credit Review Documents (As applicable)
Municipalities	√	√	√		√	√
Regional Service Commissions	√	√	√	√	√	√
Post-Secondary Institutions	√			√	√	
School Board				√	√	
Health Authorities				√	√	
Airport Authorities	See respective Credit Agreements					

<sup>1</sup>Debt Limit Worksheets must be completed as at **Dec 31, 2023** for municipal and regional service commission borrowers. Please submit supporting documentation for your year-end 2023 revenue and debt and your 2024 debt repayments. Please use the most recent version of the debt limit worksheet from the website.

Electronic submissions are accepted and no hard copies are required. Please submit your applications to [localauthorityloans@gov.ab.ca](mailto:localauthorityloans@gov.ab.ca).

The next quarterly loan date is June 17, 2024 and the application deadline is April 30, 2024.



## ESTIMATED BORROWING - LOANS TO LOCAL AUTHORITIES

Please submit your total estimated borrowing amounts for the quarterly borrowing dates for 2024 and 2025, by email, to [localauthorityloans@gov.ab.ca](mailto:localauthorityloans@gov.ab.ca). If you have any questions, please do not hesitate to contact us. Thank you.

**NAME OF BORROWER:**

Enter name of local authority above.

**2024  
ESTIMATED  
BORROWING  
AMOUNTS:**

Please enter estimated borrowing amounts by term for the quarters into the charts below.

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR		TOTAL
Mar-24	-	-	-	-	-	-	-	-
Jun-24	-	-	-	-	-	-	-	-
Sep-24	-	-	-	-	-	-	-	-
Dec-24	-	-	-	-	-	-	-	-
<b>2024 Total</b>								-

**2025  
ESTIMATED  
BORROWING  
AMOUNTS:**

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR		TOTAL
Mar-25	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-
Sep-25	-	-	-	-	-	-	-	-
Dec-25	-	-	-	-	-	-	-	-
<b>2025 Total</b>								-

Contact Details:

Name	Title
Date	Email Address for Contact

## Alberta Beach Village Office

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**From:** david.ives@firerescueinternational.net  
**Sent:** January 9, 2024 8:43 PM  
**To:** david.ives@firerescueinternational.net  
**Subject:** FRI & AHS Co-Reponses  
**Attachments:** Fire Rescue International & Alberta Health Services Stats 2023.pptx

Good Evening Member Communities,

Please see attached our AHS medical co-response for the fist ½ of 2023. Please feel free to share the stats with your residents. Currently, we are working on a small report to explain exactly what "Enriched Medical Co Response" means. After that, we hope to gain some ground in our reporting and get you the year-end numbers





FIRE RESCUE INTERNATIONAL  
&  
ALBERTA HEALTH SERVICES  
AMBULANCE STATISTICS

FIRST HALF OF 2023  
JANUARY 1ST-JUNE 30TH

# OUR ROLE

- Fire Rescue International is a useful tool for AHS before they arrive on scene as they provide basic life support to patients
- Most of FRI firefighters are Licenced Pre-Hospital Care Practitioners Emergency Medical Responder (EMR) Level or Higher
- FRI has been part of the Medical First Response program since it rolled out in 2017 This program is run and operated through AHS-This program offers medically based programs and supports to fire departments all over Alberta. In the end this helps the end user
- We provide critical life-saving interventions as a bridge in care between time of the 911 call and the arrival of a better-equipped ambulance
- Once AHS arrives on scene FRI falls under their command. They are the higher trained agency
- FRI job is to make the service and transition from their care to AHS as seamless as possible



Note: This is a stock photo-not our incident-All photos used in this power point are stock photos

## HOW DO OUR AGENCIES MAKE THINGS SEAMLESS FOR THE PATIENTS?

- FRI trains and has become familiar with local AHS crews and their equipment
- Over the years FRI has worked at having a good working relationship with AHS
- FRI asks AHS what they need while on scene
- FRI has automatic aid with AHS. This has been in place since Fire Rescue International went into service
- FRI attend over 1400 different call types ranging from lift assists to CPR to MVC's (Motor Vehicle Collisions)
- AHS supports FRI by attending structure fire calls to ensure our safety as well as anyone else affected by the call

## FACT

- Often the fire department is there ahead of AHS due to many different reasons. This is no fault to the paramedics out there doing their best! One main issue is lack of resources in our health system. For instance: If there's a call at 10:15 am and another one at 10:30am, the ambulance in our area is likely tied up at the hospital with the first patient. There will be a delay for the ambulance in this case.
- Luckily we have an ambulance bay in Alberta Beach where they bring in another ambulance once they get a call. There can be a bit of a lag time in between those times. Best efforts are made and ambulances are called from other areas to fill in those gaps where they can.
- Having the FD there helps a lot as we can do some life saving interventions if needed as well as vitals etc.



# 6 MONTH STATS 2023 JANUARY 1<sup>ST</sup>-JUNE 30<sup>TH</sup>

Average time Fire Rescue International is alone with the Patient Before AHS Arrives: 9.7mins

Longest times FRI has been on scene with a patient without AHS:

- Call #65 April 12 2023 25 mins Hemorrhage
- Call #134 June 20 2023 24 mins Overdose
- Call #123 June 7 2023 22 mins Motor Vehicle Collision
- Call #3 January 3 2023 20 mins Breathing Problems





# Hemorrhage

## Case Study

Call #65 April 12 2023 0102(1:02am)

Patient had extreme pain in his abdomen and had been spitting up up pink. Patient also had blood in his urine. Crews took vitals and full SAMPLE History, then contacted Alberta Health Services (AHS) on the radio for updates on this patient. The radio updates were important as AHS had an idea of what to expect when coming on scene.

Crews kept patient calm and treated for shock while keeping the patient as comfortable as possible as the patient was in a great deal of pain. Crews monitored patient and took vitals every 5 minutes while waiting for AHS to arrive. This was a 25 minute wait so keeping the patient comfortable was important.

A fresh set of vitals was taken just before AHS arrived and a patch over was performed once paramedics arrived on scene.

# DRUG OVER DOSE

## CASE STUDY

Call #134 June 20 2023 1911 (7:11pm)

This call originally came in as: Unconscious Fainting (Near)

- The patient had overdosed on Fentanyl
- RCMP were already on scene
- Naloxone was given (nasal spray by RCMP)
- AHS advised they were approx. 20 mins out
- Fire Dept. Arrives on scene
- PT is starting to come around but not responding to first responders
- SP02 (Oxygen Saturation in blood) was at 64% (normal is between 96% & 99%)
- Note: 64% SP02 is not sustainable-anything below 70% is life threatening
- FD applied oxygen via non-rebreather
- SP02 improved to 92%
- AHS arrives on scene
- Patient is loaded into ambulance
- All emergency units off scene

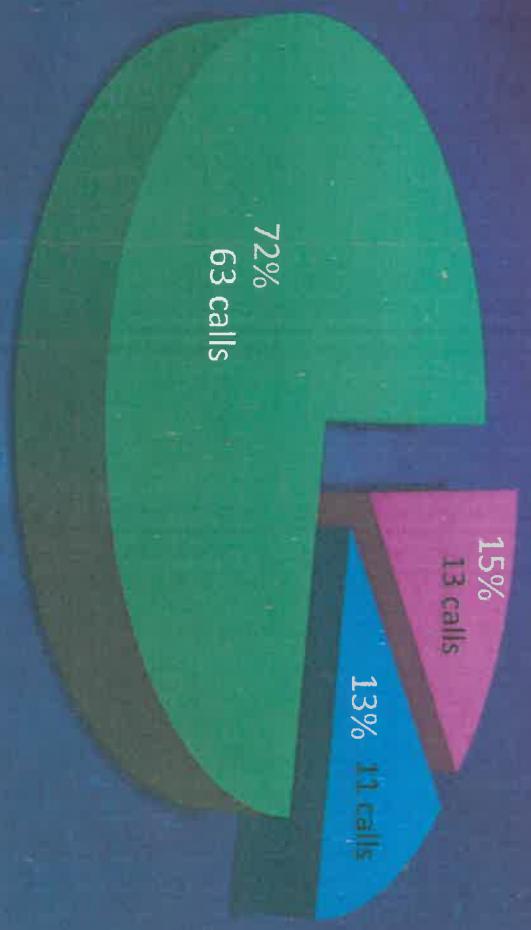
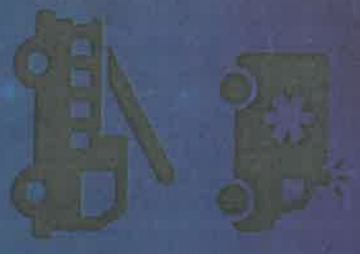


**Between RCMP & Fire Rescue International, this patient had a better outcome with critical life saving interventions**  
**Having emergency services on scene quickly saves lives**  
**AHS does their best but can be stretched at times-this was a 24 minute wait from the time the FD arrived on scene**  
**The Fire Department helps to augment the existing EMS system with fast response and basic life support**

This is a Stock Photo only (istock photos)

# FIRE RESCUE INTERNATIONAL ATTENDED 87 MEDICAL CALLS WITH ALBERTA HEALTH SERVICES THE FIRST 6 MONTHS OF 2023

Calls Attended with AHS



■ AHS First on scene ■ Same Time Arrival ■ ORFS First

# THANK YOU FOR YOUR ATTENTION

- Together with AHS, FRI continues to provide better outcomes for patients
- Minutes and seconds count when having an emergency
- Early intervention is key



14.g

**Alberta Beach Village Office**

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**From:** Janet Jabush <Janet.Jabush@mayerthorpe.ca>  
**Sent:** January 11, 2024 11:18 AM  
**To:** aboffice@albertabeach.com; rachel@athabasca.ca; Ed LeBlanc, CAO;  
cao@villageofclyde.ca; mstarnes@draytonvalley.ca; kevinz@edson.ca;  
communications@foxcreek.ca; Rod Risling, CAO; wrussouw@hinton.ca;  
ecdev@mdsmokyriver.com; Jennifer Thompson; Mayor Len Kwasny;  
lisajohnson@onoway.ca; Bridgette Coninx; Robin Murray; spockett@onoway.ca;  
jason.swanson@slavelake.ca; Ben Berlinguette; vzittlaw@westlock.ca;  
economicdevelopment@whitecourt.ca  
**Subject:** Regional socio-economic development

Happy New Year, Municipal Colleagues!

I'm pleased to invite you to an unusual event being hosted by Growth Alberta (Growth). Growth is one of nine Regional Economic Development Alliances (REDAs) at work in Alberta. REDAs have been part of the economic development landscape in Alberta for a couple of decades. Growth sees an opportunity to re-imagine its place on that landscape and we'd like your voice at the table.

The event aims to envision a re-invigorated inter-municipal partnership to work toward common goals for economic and social priorities throughout our region. Admittedly, this is a bold venture in this unusually complicated and challenging socio-economic environment, but we must believe that collaboration is more important than ever and that we need to assert more control over our future!

Please mark your calendar and plan to attend on February 5 & 6 at the Eagle River Casino & Travel Plaza just outside Whitecourt. Our hope is that at least two from each municipality are able to attend; one from administration and one from Council (additional attendees are certainly welcome). More details regarding agenda and accommodations will be forthcoming.

On behalf of the Growth Alberta Board of Directors, we look forward to seeing you and collaborating on regional priorities.

**Janet Jabush**  
Chair, Growth Alberta  
P.O. Box 222  
Mayerthorpe AB T0E 1N0  
C: 780.268.4231



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**Alberta Beach Village Office**

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**From:** Summer Village of South View <svsouthview@outlook.com>  
**Sent:** January 5, 2024 9:01 AM  
**To:** Mike Primeau; cao@onoway.ca; cao@mayerthorpe.ca; Alberta Beach Village Office; cao@birchcove.ca; svcastle@telus.net; cao@svnakamun.com; CAO@rosshaven.ca; Summer Village of Sandy Beach; Summer Village Office; svsunrisebeach wildwillowenterprises.com; Sunset Point; cao@valquentin.ca; West Cove Admin; CAO Kim Hanlan  
**Cc:** wendy wildwillowenterprises.com  
**Subject:** Summer Village of South View Election & Organizational Meeting Results  
**Attachments:** 24 01 03 Organizational Meeting Results.pdf

Hello,

Please see attached correspondence.

Best Regards,

*Angela Duncan*

Assistant CAO

Summer Village of South View

780-967-0271

<http://www.summervillageofsouthview.com/>



Box 8,  
Alberta Beach, AB T0E 0A0  
Phone: 780-967-0271  
Fax: 780-967-0431  
Email:  
[svsouthview@outlook.com](mailto:svsouthview@outlook.com)

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January 3, 2024

Lac Ste. Anne County  
Town of Onoway  
Town of Mayerthorpe  
Village of Alberta Beach  
Summer Villages of Birch Cove, Castle Island, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands,  
Sunrise Beach, Sunset Point, Val Quentin, West Cove, and Yellowstone

**RE: Summer Village of South View Byelection Results and Organizational Meeting**

The Summer Village of South View held a byelection on December 16, 2023 to fill two vacancies on Council. Garth Ward and Colleen Richardson were declared elected and were sworn in on December 21, 2023 at an organizational meeting of Council.

Sandi Benford remains Mayor and Garth Ward has been appointed as Deputy Mayor. Summer Village of South View Council Organization Chart, which includes committee appointments, is attached for your information.

Please don't hesitate to contact me if you require any further information at 780-967-0271 or [svsouthview@outlook.com](mailto:svsouthview@outlook.com).

Sincerely,

Angela Duncan  
Assistant CAO  
Summer Village of South View

Encl: Council Organizational Chart

**Summer Village of South View  
Council Organizational Chart**

Updated Dec 21, 2023

	Rep
	Alternate

	Name	Sandi Benford	Garth Ward	Colleen Richardson
	Position	Mayor	Deputy Mayor	Councillor
	Public Email	svsouthview@outlook.com	svsouthview@outlook.com	svsouthview@outlook.com
	Public Phone	780-967-0271	780-967-0271	780-967-0271
Public Works Supervisor				
Highway 43 East Waste Commission				
Summer Villages of Lac Ste. Anne County East (all of Council to attend - rep to vote)				
Darwell Sewage Lagoon Committee & Darwell Regional Waste Water Line				
Lake Isle Aquatic Management Society				
Yellowhead Regional Library				
Family and Community Support Services (FCSS)				
Regional Emergency Services				
Flowering Rush Abatement Project				



## Alberta Beach Village Office

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**From:** gino@onoway.ca  
**Sent:** December 22, 2023 10:12 AM  
**To:** 'Summer Village of South View'; 'wendy wildwillowenterprises.com'; 'Alberta Beach Village Office'; 'Castle Island'; 'Nakamun Park'; 'office@sunsetpoint.ca'; 'office@svyellowstone.ca'; 'Rosshaven '; 'Summer Village Office'; 'Val Quentin'  
**Cc:** Mayor Len Kwasny; Deputy Mayor Lisa Johnson; Councillor Bridgitte Coninx; Councillor Robin Murray; Sheila Pockett; 'Jennifer Thompson'; 'Trista Court'; david.ives@firerescueinternational.net; 'debbie@onoway.ca'  
**Subject:** Joint Fire Dispatch Protocol  
**Attachments:** ORFS Members - minor change in response.pdf

Good morning ORFS Members,

Please see the attached letter indicating minor changes to the Joint Fire Dispatch Protocol for Area Highways.

Regards,

**ONOWAY**  
HUB OF THE HIGHWAYS

[www.onoway.ca](http://www.onoway.ca)

Follow

**Gino Damo**  
 Director of Corporate & Community Services

☎ 780-967-5338  
 ✉ gino@onoway.ca  
 📍 Town Office: 4812-51 Street  
 📧 Mail: Box 540 Onoway, AB T0E-1V0



**TOWN OF ONOWAY**

Mail: Box 540  
Onoway, Alberta T0E 1V0  
Town Office: 4812-51 Street  
Phone: 780-967-5338

**LAC STE. ANNE COUNTY**



Mail: Box 219  
Sangudo, AB T0E 2A0  
County Office: 56521 Rng Rd 65  
Phone: 780-785-3411/1-866-880-5722

December 21, 2023

**ORFS MEMBERS**

Via email

Dear Mayor and Council,

There have been some minor changes to the Joint Fire Dispatch Protocol for Area Highways. Lac Ste Anne County, as the authority having jurisdiction have considered multiple factors prior to this change. These changes in no way affect the level of service in Lac Ste Anne County and surrounding communities, including ORFS members.

These changes apply when there is no report of factors which yield an immediate life safety concern, LSACFS will be the responding department. Where there is clear information with respect to factors contributing to a known or immediate life safety risk within the following highway listing, joint or as close to simultaneously dispatch of LSACFS and ORFS.

- o Highway 43 from south County border to Rge. Rd 43 (Glenevis)
- o Highway 37 to East County border
- o Highway 777 to Twp. 570
- o Highway 642 to East County border
- o Highway 633 from East County border to Rge. Rd. 53
- o Highway 33 to Twp. Rd 570.

Currently in place, if there is a critical time factor to implement life safety measures or no answer to a page through LSACFS, ORFS is immediately called, this has not changed.

Lac Ste Anne County and the Town of Onoway are committed to providing a level of service to protect life safety. This protocol was last updated in 2019. We will continue to monitor the effectiveness of this change in process.

Best Regards,

Jennifer Thompson  
Chief Administrative Officer,  
Town of Onoway  
[cao@onoway.ca](mailto:cao@onoway.ca)

Trista Court  
General Manager Community Engagement,  
Lac Ste. Anne County  
[tcourt@lsac.ca](mailto:tcourt@lsac.ca)

cc:

Chief Ives , Fire Rescue International / North West Fire Rescue  
Chief Schroeder, Lac Ste. Anne County Fire Services

LSAC Council  
Onoway Council

**Alberta Beach Village Office**

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**From:** WILD Water Commission <wildwatercommission@gmail.com>  
**Sent:** January 5, 2024 4:03 PM  
**To:** undisclosed-recipients:  
**Subject:** New- Website Notification System  
**Attachments:** WILD Water - Letter to Members - website notices - Jan. 5th, 2024.pdf

Good afternoon WILD Members,

We have set up a new notification system on our website where we will post information about truckfills that are down, line breaks etc. Please see attached letter for more information.

Thanks,

Administration  
WILD Water Commission

**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0

Ph: 780-967-0271 Fax: 780-967-0431 Email: [wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com)

January 5<sup>th</sup>, 2024

To: All Members, WILD Water Commission

Dear Members:

**Re: Launch of Our Stakeholder Newsfeed and Notice System**

The WILD Water Commission is pleased to announce the launch of our Stakeholder Notice System, available through our website. This system is intended to help our team more effectively communicate urgent/emergency matters regarding the WILD Water Commission's daily operation (such as line breaks, truck fill closures, maintenance schedules, and other service interruptions) by sending information directly to subscriber emails.

Updates and service status changes have always been published on our website, but expanding this service to include a single source newsfeed and direct email communication will be helpful to many of you, in particular our commercial haulers and their fleet coordinators. While our municipal and community partners will continue to be contacted directly by our team regarding service matters in their respective jurisdictions, subscription to this new service is encouraged for their administration, operations, and emergency services teams as well, as a failsafe form of notification within their organizational structures.

Anyone interested in learning more about this new option, or subscribing to the notice system, is encouraged to visit our website at: <https://www.wildrwsc.com/>. The registration link and newsfeed are located under the News & Notification tab on the homepage. For assistance, or general enquiries on this announcement, please contact our office at 780-967-0271, or by email at [wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com).

Thank you,



Dwight Darren Moskalyk  
Commission Manager  
WILD Water Commission

cc: *Board of Directors – WILD Water Commission*  
*Administration and Operations – WILD Water Commission*



Alberta Beach & District  
LIONS CLUB  
Box 126, Alberta Beach, AB T0E 0A0



December 21, 2023  
Village of Alberta Beach  
Box 278  
Alberta Beach, AB, T0E 0A0

The Alberta Beach & District Lions Club will again be hosting SnoMo Days Feb 19-21 2022. We sincerely thank you for your past support, creating a great winter activity for the Village.

We respectfully request the following support from the Village

- Clear snow on ice for drag race track, parking and ice park
- Build track for OHV Challenge event
- Contribute to the washroom expense for festival activities (Lions will have heated flush toilets washrooms)
- Supply garbage cans for parking area
- 2 fire pits on lake for ice park
- Spectator stands alongside drag race track
- Barricades to direct traffic

The Village of Alberta Beach will be named on the Lions Club insurance policy and the fireworks provider will also name the village on their insurance policy.

We will send you a copy of the schedule of events when complete.

Thank you for your commitment which will grant Gold Sponsorship level for your in-kind donation.

Terry Scheiris  
Alberta Beach & District Lions Club

**Alberta Beach & District Lions Club**  
**Box 126, Alberta Beach, AB T0E 0A0**  
[www.albertabeachlions.com](http://www.albertabeachlions.com)



Greetings to our local business partners, neighbours and friends,

The Alberta Beach & District Lions Club is an organization dedicated to serving local communities. The annual **SnoMo Days** festival is a much anticipated fundraiser. **SnoMo Days** is now approaching its **44rd** consecutive year, and this is only made possible by the support of business partners like you.

We hope that this year, you would help us continue by choosing a sponsorship level (*sponsor booklet attached*) that suits your means or business marketing plan. As a company dedicated to keeping Alberta viable, you are an ideal partner with us in this initiative.

Outlined in the **Sponsorship Opportunities** booklet enclosed, **SnoMo Days** has several different packages. Each package outlines the unique marketing benefits that will provide your company exposure to thousands of Albertans. You can choose how you would like to participate in the event, enhance your brand and make our communities better places to live.

Your consideration and response is sincerely appreciated. Thank you in advance for partnering with us to continue to make **SnoMo Days** one of the most anticipated winter festivals in the (North and west) of Edmonton area.



## **EARLY PAYMENT DISCOUNT**

**Deduct 10% off chosen sponsor package if payment is received by December 1, 2023.**

**Sponsorship form and payment must be received by January 1, 2024 if you wish to be included in the brochure.**

Should you have any queries or would like further details, please email :  
[snomodaysab@gmail.com](mailto:snomodaysab@gmail.com)

Respectfully submitted, by SnoMo Days committee,  
On behalf of Alberta Beach & District Lions Club

[www.snomodays.com](http://www.snomodays.com)

## EVERY DAY EVERY WHERE KINDNESS MATTERS

Lions members mission is to serve, our members give their valuable time and effort to improve their communities and the world. Lions' clubs, volunteers and partners work to improve health and wellbeing, strengthen communities, support those in need through humanitarian services. Our Vision is to be the global leader in community and humanitarian service. We have been doing this for over 100 years, 1.4 million Lions, 47 thousand clubs in over 200 countries. We have served with kindness putting the needs of our neighbors, our communities, and our world first. We look back at our storied past with pride, this is only beginning every day we are building on our legacy with goal of making an even greater impact in future. With every project completed and each person served, we make history. Our story has been in the making for over 100 years and still growing. It's been written by helping hands, by shovels hitting the dirt and by lives and communities that have been improved in over 200 countries. This is our history: 1917 is beginning of Lions club International in Chicago by Melvin Jones. 1920 Lions become international when Lions club is established in Windsor, ON Canada, Lions are now active in 23 US states with 6400 members. 1925 We became Knights of the blind through a challenge from Helen Keller, which kicks off a century long mission impacting hundreds of millions of lives through vision related work. 1945 The United Nations, Lions Clubs, and representatives from 46 nations meet to help establish NGO section of United Nations, showing Lions International's commitment to lasting peace for the world. Lions continue to work with the UN today. 1957 Leos is a program providing youth the opportunity of personal development through volunteering. Today there are more than 175,000 Leos in 7,000 clubs in 140,000 countries. 1968 Lions Club International Foundation is created, mission to support efforts of clubs by partnering in serving communities locally and globally giving hope and impacting lives through humanitarian service projects. 1990 Launch Sight First, a campaign to help restore sight and prevent blindness on a global scale. 488 million people have been impacted over the last 30 years. 2017 Lions turn 100, they celebrate at centennial convention in Chicago, where it all began! We have just started, as we move into our second century of service with our commitment to take action and make a positive impact in the world we are stronger than ever. Our 1.4 million Lions members know the power of putting kindness into action, we encourage you to reach out to one of our 47,000 clubs and see how you can get involved in one of the greatest forces for good the world has ever known.

**TOGETHER WE CAN!!**

**THANK  
YOU!**



**snomodays.com**

*February*  
**17-19, 2024**



**44th Annual Event**

SnoMo Days is an Alberta Winter Festival, dedicated to supporting motorized and non-motorized winter sports, and family oriented winter leisure activities.

# EVENT DETAILS

## The Attendance:

One of Alberta's most popular festivals attracting 6,000 - 8,000 people each year!

## The Main events:

**Snowmobile Drag Races:** Includes amateur & professional races

**Snowmobile Poker Rally:** 100km ride open to all ages with over \$1,000 in prizes

**ATV Poker Rally:** Family friendly ride open to all ages

**Snow Sculptures:** Includes amateur competitions

**Car Ice Racing:** Exciting action packed thrills on ice

**Skate Park:** Family skating activities & games

**Fireworks:** Professional fireworks display

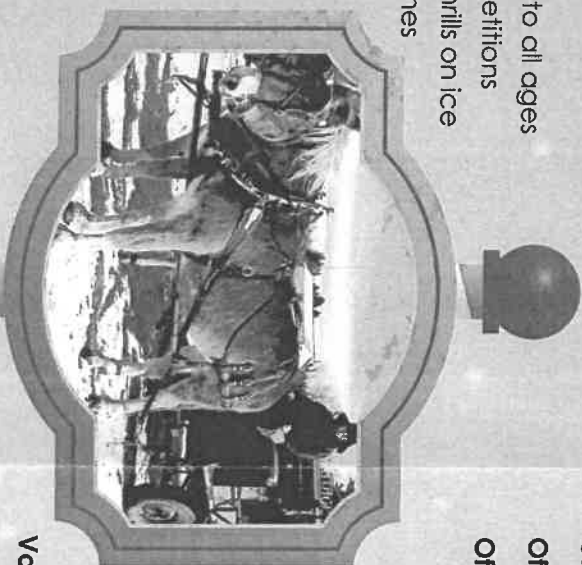
**OHV Novelty Challenge:** Slalom & cross country races for kids

**Ice Park & Kids Zone:** Sno-fun activities for kids

**Vintage Show & Shine:** Vintage & Classic snowmobile displays

**Ice Breaker Party**

**Wagon Rides**



# OFFICIAL SUPPLIERS

- Do you want your brand, business or service to be profiled at our event?
- By becoming an Official Supplier you commit to providing a comprehensive in-kind sponsorship in exchange for becoming the official brand in your category.

These categories include but are not limited to:

### Official vehicle supplier

### Official accommodation

### Official brand: Beverages

- Snack
- Beer Company
- Food Company
- Heaters
- Generators
- Tents
- Signs
- Printing

### Volunteer sponsor, in-kind

With over 200 volunteers needed to run this event, our Volunteer Sponsor helps with ensuring our volunteers have everything they need. This includes tenting, heaters, food, t-shirts, etc. We need our volunteers to make this day successful and we acknowledge this sponsor in all volunteer related signage, media and correspondence.





# SPONSORS

## TITLE SPONSOR - \$5,000

One (1) sponsorship available. Our Title Sponsor gets the honour and recognition of supporting one of the longest running winter festivals in Alberta with a 44-year history. Our Title Sponsor is recognized on all media, promotional materials, signage, website, and correspondence for the year. This event media campaign reaches over 150,000 people in the province with between 6,000 - 8,000 people attending the event each year.

## GOLD SPONSOR - \$2,500

Five (5) sponsorships available. Our Gold Sponsors act as pillars to our event. Gold Sponsors receive one of the five main activities areas named after them including:

**The Ice Park:** As the latest addition to SnoMo Days, the Ice Park offers non-motorized winter sports and family orientated winter leisure activities. Ice Park & Kids Zone: Sno-fun activities for kids.

**The Raceway:** For the thrill seekers, the Raceway is the place to be. As the only ticketed. Hosted by Alberta Beach Lions event at SnoMo Days, you get your money's worth as snowmobiles race at speeds exceeding 150km/hour at times.

**Ice Breaker Event:** Party on the lake with live music, bonfires, food vendors and cash bar.

**ATV Rally:** Family friendly rides open to all ages.

**Ice Car Racers:** Thrilling fun on ice.

## SILVER SPONSOR - \$1,500

Five (5) sponsorships available. Our Silver Sponsors are event sponsors and are corporations often directly involved with the event activity they sponsor. Although not required, they often take the lead in ensuring all support services, volunteers and resources are available for their sponsor event. Silver Sponsors receive multiple benefits for a Sno-fun event of their choice.

**Snowmobile Poker Rally:** 100km ride open to all ages

**Snow Sculptures:** includes amateur competitions

**Fireworks:** Professional fireworks display

**OHV Novelty Challenge:** Slalom & Snow Cross races for kids

**Vintage Show & Shines:** Vintage & Classic snowmobile displays

# SPONSORS

## BRONZE SPONSOR - \$1,000

Five (5) sponsorship available. Bronze Sponsors are event and activity sponsors and are the backbone of the three day festival. These sponsors are often personally involved with the events and commit a combination of volunteer time, gifts in-kind and cash donations to help provide a variety of events and activities to enjoy. Bronze sponsors receive a variety of benefits and support one of the Sno-fun events below:

Over the Line Snowball | Lake Ice Skating Rink | Broomball  
Tournament  
ATV & Snowmobile Parade | Freeze Hunger

All other sponsorship opportunities are non-specific and still provide a great amount of exposure through our media campaign.

\* Full chart of sponsor benefits: see page 6 \*

## BASIC SPONSORS - \$600

## FRIENDS OF THE EVENT - \$300



snomodays.com

# SPONSOR BENEFITS

TITLE	1 SPONSORSHIP AVAILABLE	ADVERTISING:	ALL MARKETING MATERIALS	NAMING RIGHTS	ICE BREAKER SIGNAGE	BOOTH ON ICE	INFO SIGNAGE	EVENT SIGNAGE	AWARDS	PROGRAM AD / LISTING	WEBSITE AD / LISTING
\$5,000	* 10 3-DAY VIP * 10 SAT/SUN EVENT PASSES * SPLIT IN HALF * 5 VIP PARK PASSES	* FULL PAGE PROGRAM AD * LANDING PAGE WEBSITE AD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$2,500	5 SPONSORSHIP AVAILABLE	ADVERTISING: * HALF PAGE PROGRAM AD * BANNER WEBSITE AD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$1,500	5 SPONSORSHIP AVAILABLE	ADVERTISING: * QUARTER PAGE PROGRAM AD * FOOTER WEBSITE AD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$1,000	10 SPONSORSHIP AVAILABLE	ADVERTISING: * HALF PAGE PROGRAM AD * BANNER WEBSITE AD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$600	BASIC	ADVERTISING: * PROGRAM LISTING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$300	FRIEND	ADVERTISING: * PROGRAM LISTING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* Includes access to Saturday Ice Breaker Event, Sunday Drag Races and all other Sunday Ice Events \*

# ORDER FORM

## Snomo days sponsorship package - order form

Fill in this form and copy for your records. Return with a cheque before December 31st 2023.

Packages will be confirmed by phone or email. First come, first served. Mail to:

Alberta Beach & District Lions Club  
Box 126  
Alberta Beach, AB  
T0E 0A0

Sponsor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

PC: \_\_\_\_\_

Email: \_\_\_\_\_

Select the package, and make cheque payable to 'Alberta Beach & District Lions Club' or pay by e-transfer to [llionsab24@gmail.com](mailto:llionsab24@gmail.com)

- Title  
  Gold  
  Silver  
  Bronze  
  Basic  
  Friends

**Contact:**  
Please review the sponsorship packages available for Snomo Days, and select the level of support that suits your individual means of your business marketing plan. If you have any questions about Snomo Days support please call Terry Scheits (780) 995-7619, or email: [snomodaysab@gmail.com](mailto:snomodaysab@gmail.com)



**snomodays.com**

Alberta Beach Village Office

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**From:** david.ives@firerescueinternational.net  
**Sent:** January 4, 2024 9:58 AM  
**To:** taraelwood@albertabeach.com; debbiedurocher@albertabeach.com;  
aboffice@albertabeach.com; aboffice@albertabeach.com  
**Subject:** Request for Special Meeting With Administration and Council

Mayor, Council, & Administration,

As per my letter of 2023 regarding asking the Villages’ intentions concerning a future contract and your reply stating an intent to negotiate and continue the fire services beyond the current contract, I am hereby requesting a special meeting between Fire Rescue International and the Council and administration of your municipality.

The purpose of this requested meeting would be to have an open and frank discussion directly with each other regarding what has worked and what has not over the past eight-years and where we should go from here. Specifically, I aim to meet with each member municipality to find out individually what the “Deal-Breakers” are (both the #1 thing that should NOT change as well as the #1 thing that must change) before I send a more generic base proposal to the group as a whole. As we explore each other’s “Deal-Breakers” and take them off-the-table, I am certain there will be more discussion about smaller things that can be massaged to make the current contract and future contracts run smoother.

Another important issue that is at hand is the County’s unknown change curtailing ORFS’s response on highways. In October without consultation or notice, LSACFS instructed 911 to stop the highway dual-call out procedure that had been so successful. Your fire department only learned of this in December when concerned citizens started asking us where we were at various callouts. Only after we sounded the alarm regarding this change did the county and Town of Onoway come out with a joint letter vaguely explaining the change. To date, your fire department's questions and concerns have not been addressed by the Town of Onoway or the Fire Services Executive Committee. Our primary concern is to ensure patient care remains the number-one consideration when making these decisions followed by first responder safety and public safety on provincial roadways. Specifically, we have asked: ***“Please confirm ORFS will be paged out for any call when AHS is dispatched “Hot” to the scene and/or “Delta / Echo” priority calls as both dispatch protocols signify an urgent life-safety matter”.*** It’s critically important that we learn the position of your village on this matter as communication with our community membership regarding this concern has been spotty so far.

With respect to meeting times, I formally request a meeting with your council and administration to discuss the above. I can make myself available day or night on the following dates:

- January 4<sup>th</sup> to January 7<sup>th</sup>
- January 30<sup>th</sup> to February 11<sup>th</sup>

I am of course, regularly available by phone, email, or a msTeams / Zoom meeting. I welcome and appreciate your feedback and advice at any time – especially regarding to the pressing matter of the highway dual call-out dilemma.



**DAVE IVES**  
Fire Chief



1 780 777 4688



david.ives@firerescu



www.firerescueinter



4935 50 Ave, Alberta

## Alberta Beach Village Office

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**From:** Donna Kerr <dkerr@lsac.ca>  
**Sent:** December 20, 2023 11:07 AM  
**To:** Village of Alberta Beach  
**Subject:** Home Support Agreement - Jan. 1 - Dec. 31, 2024  
**Attachments:** Agreement - Home Support in Alberta Beach 2024 (unsigned).docx

Good Morning!

Attached please find the new Home Support agreement for the January 1 – December 31, 2024 period.

You will notice two changes from the 2023 agreement signed by Mayor Duncan on May 18, 2023:

- 1) With regards to section 3. a) Home Support Program, the 30% for expenses and administration costs has been amended to be charged on client hours, not subsidized amount; and
- 2) Section 3. b) Preventative Counselling Subsidy has been removed – the County is discontinuing this program effective Dec. 31, 2023.

Alberta Beach currently has 2 residents participating in the Home Support Program.

If Alberta Beach is in agreement, please print two copies of the attached and have Mayor Muir sign both, then return both originals by mail to my attention. I will then have Reeve Blakeman sign both documents and return one to you for your records.

Due to the upcoming holidays, I don't anticipate I will have signed copies of the agreement return to us by January 1, 2024 - I trust we can continue, in good faith, to provide Home Support services to existing clients in the interim so their support is not interrupted.

Any questions, please let me know.

### Donna Kerr

Community Services Manager, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [lsac.ca](http://lsac.ca)

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**MEMORANDUM OF AGREEMENT** made this \_\_\_\_ day of \_\_\_\_\_, A.D., 202\_\_

**BETWEEN:**

**LAC STE. ANNE COUNTY**  
**BOX 219, SANGUDO, ALBERTA, T0E 2A0**  
(hereinafter referred to as the “County”)

**OF THE FIRST PART**

**AND:**

**ALBERTA BEACH**  
**BOX 278, ALBERTA BEACH, ALBERTA, T0E 0A0**  
(hereinafter referred to the “Village”)

**OF THE SECOND PART**

**WHEREAS** the County provides internal Family & Community Support Services (FCSS) programming for the benefits of its residents;

**AND WHEREAS** the Village wishes to provide an opportunity for similar programming for the benefits of its residents;

**AND WHEREAS** the Village wishes to enter into agreement with the County to allow residents of the Village to access the Home Support Program being offered by the County.

**NOW THEREFORE** the parties to this Agreement, in consideration of the promises, mutual terms, covenants and conditions to be observed and performed by each party, agree as follows:

1. Both Parties recognize that the authority for the management and control of the Home Support Program lies with the County.
2. The term of this agreement is for twelve (12) months, commencing on the 1<sup>st</sup> day of January, 2024, and ending on the 31<sup>st</sup> day of December, 2024. By mutual agreement, the agreement may be renewed thereafter.
3. The Village shall provide funding to the County to support any subsidies, program expenses, and administration costs for Home Support programming provided to Village residents at the following rates:
  - a) Home Support Program – subsidized amount plus 30% per client hour for expenses and administration costs
    - a. Subsidy will be calculated on a sliding scale, based on household income whereby clients making:
      - i. up to \$25,000 will receive a subsidy of \$15.00 per hour, which equates to a \$15.00 per hour subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Village of \$24.00 per client hour;
      - ii. Over \$25,000 and up to \$48,000, will receive a subsidy of \$5.00 per hour, which equates to a \$5.00 per hour subsidy plus \$9.00 per hour (\$30.00 x 30%)

Memorandum of Agreement between Lac Ste. Anne County and Alberta Beach for the Home Support Program

- expenses and administration cost, for an hourly cost to the Village of \$14.00 per client hour; and
- iii. Over \$48,000 will not be subsidized, which equates to zero subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Village of \$9.00 per client hour.
4. The Parties recognize that the program will be delivered in a "first come first served" format, with priority given to clients physically unable to perform light housekeeping duties themselves, and as the funding limitations or program capacity allows.
  5. The Parties recognize that the County will track and invoice the Village quarterly for any subsidies provided to Village residents, as well as any applicable administration costs.
  6. The County will advise the Village should requests from Village residents exceed the funding limitations set by the Village, and Village residents be declined any programming (this does not include those placed on the wait list due to program capacity limitations).
  7. Upon request, the County will provide an annual statistical report to the Village, to assist with program budgeting for the upcoming year.
  8. The Parties to this Agreement shall indemnify and hold harmless each other, their employees, and agents from any, and all claims, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the Parties, their employees, or agents in the performance of this Agreement. Such indemnification shall survive termination of this Agreement.
  9. The Parties shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the other Party, its employees, or agents in the performance of this Agreement.
  10. This Agreement constitutes the entire agreement between the Parties. No other warranties or representations are given or implied.
  11. This Agreement will remain in force unless and until such time as:
    - a. A new Agreement is negotiated, or
    - b. The Agreement is terminated in writing, with 30 days prior notice. However, the notice period may be waived with the mutual consent of both Parties to this Agreement. Any changes to this Agreement must be mutually agreed upon and evidenced in writing.

**IN WITNESS WHEREOF** the Parties hereto have affixed their signatures below on the day and year first above written.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Joe Blakeman, Reeve, Lac Ste. Anne County

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Kelly Muir, Mayor, Alberta Beach

**Alberta Beach Village Office**

---

**From:** Kelly Muir  
**Sent:** January 10, 2024 6:08 PM  
**To:** Village of Alberta Beach  
**Subject:** Fwd: LSAC 2024 Line Painting & Crack Sealing

Hi Kathy. I'm not sure if you received this or not but here you go. Thank you.

----- Forwarded message -----  
From: <kellymuir@albertabeach.com>  
Date: Wed, Jan 10, 2024 at 5:20 PM  
Subject: Fwd: LSAC 2024 Line Painting & Crack Sealing

----- Original Message -----  
Subject: LSAC 2024 Line Painting & Crack Sealing  
Date: 2024-01-10 17:11  
From: Michelle Doyle <mdoyle@lsac.ca>  
To: "berniepoulin@icloud.com" <berniepoulin@icloud.com>,  
"renjgiesbrecht@gmail.com" <renjgiesbrecht@gmail.com>,  
"kellymuir@albertabeach.com" <kellymuir@albertabeach.com>,  
"gwen.jones@sunsetpoint.ca" <gwen.jones@sunsetpoint.ca>,  
"mayor@svyellowstone.ca" <mayor@svyellowstone.ca>,  
"ray.hutscal@rosshaven.ca" <ray.hutscal@rosshaven.ca>,  
"k.dion@valquentin.ca" <k.dion@valquentin.ca>

Good afternoon,

Happy New Year to you all. I hope you were able to enjoy some down time over the holiday break.

Lac Ste. Anne County is preparing the tenders for both Line Painting and Crack Sealing and is hoping to get it posted on Alberta Purchasing Connection by mid-February. With that being said, is there any interest in having some of your roads sealed and/or painted at the same time? If so, which roads? How many kilometers to be crack sealed? How many meters of total centrelines? Shoulder Lines? For all those interested, please respond by January 29th, 2024.

Have a great evening and I hope to hear from you by January 29th, 2024.

Take Care,

Michelle Doyle



**NEW BUSINESS AGENDA ITEM 16.A****2024 TAX RECOVERY PUBLIC AUCTION**

Provincial Legislation under Division 8 of the *Municipal Government Act* (MGA) sets out the process for the recovery of taxes related to land.

Section 412 of the MGA states that properties that have greater than one year in outstanding taxes must receive tax notification on the certificate of title. Those properties with existing tax notifications on the title must be listed for auction in the Alberta Gazette for the following year.

Section 418 of the MGA states that each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Section 419 of the MGA states that Council must set a reserve bid for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, the municipality may use a current assessment value. Council must also set any terms and conditions that apply to the sale.

**The following tax recovery properties must be offered for sale at public auction:**

Tax Roll #235, Lot 1, Block 19, Plan 6269CG (5219 – 48A Avenue) Certificate of Title 042289457

Tax Roll #492, Lot 10, Block 3, Plan 6604AO (4419 – 50 Avenue) Certificate of Title 232135144

Tax Roll #755, Lot 3A, Block 3, Plan 9925067 (4516 – 46B Street) Certificate of Title 992241755

**The following is the motion requested of Council:**

**MOTION** that Lot 1, Block 19, Plan 6269CG; Lot 10, Block 3, Plan 6604AO; and Lot 3A, Block 3, Plan 9925067 be offered for tax sale by public auction on March 19, 2024 at 6:00 P.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 7 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2023 assessed values as presented.

**Alberta Beach 2024 Tax Recovery Public Auction**

**Date: Tuesday, March 19, 2024 at 6:00 P.M.**

**Location: Alberta Beach Municipal Office, 4935 50 Avenue (Ste. Anne Trail), Alberta Beach, AB**

<b>Tax Roll</b>	<b>Lot</b>	<b>Block</b>	<b>Plan</b>	<b>Certificate of Title</b>	<b>Municipal Address</b>	<b>2023 Assessment</b>	<b>Reserve Bid</b>
235	1	19	6269CG	042289457	5219 - 48A Avenue	\$ 51,940.00	\$ 51,940.00
492	10	3	6604AO	232135144	4419 - 50 Avenue	\$ 100,540.00	\$ 100,540.00
755	3A	3	9925067	992241755	4516 - 46B Street	\$ 85,800.00	\$ 85,800.00