

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
AUGUST 22, 2023 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
a. Regular Council Meeting of July 18, 2023
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
a. Financial Report
12. BYLAWS & POLICIES
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
a. Alberta Municipalities – Municipal Funding to Celebrate Alberta Day
b. Colleen Klotz – Boat Launch Park Shoreline
c. The Royal Canadian Legion, AB-NWT Command – Military Service Recognition Book
d. Yellowhead Regional Library – YRL 2022 Annual Report & 2022 Return on Investment
15. CORRESPONDENCE – ACTION ITEMS
a. Canada Climate Council – Municipal Accreditation Program
b. Daniel Scaber – Business Property Taxes Account Reference 95TC (Lot 3, Block 8, Plan 3321BQ)
c. Ste. Anne Summer Villages Regional Emergency Partnership – Alberta Beach Request to Join Partnership
d. Town of Onoway – Fire Rescue International Letter – Intent to Enter New Agreement for Fire Services
16. NEW BUSINESS
a. Request for Decision – Alberta Beach Family RV Park & Campground – 2024 Schedule of Fees
17. QUESTION PERIOD
18. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM JULY 18, 2023 AT 7:00 P.M.

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher (via Zoom)
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Deputy Mayor Elwood called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Deputy Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

15.f Alberta Beach & District Amateur Softball Association – 23rd Annual Golf Tournament Fundraiser

ADOPTION OF AGENDA:

MOTION #126-23

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF JUNE 20, 2023:

MOTION #127-23

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on June 20, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

CAO REPORT:

COUNCIL (MAYOR) RESIGNATION:

A letter of Council resignation was received from Angela Duncan on June 26th, 2023. (Resignation letter was included in the agenda package).

NOMINATION FOR THE POSITION OF MAYOR:

The CAO declared nominations open and called for nominations for the position of Mayor.

Councillor Weber nominated Deputy Mayor Elwood.

Deputy Mayor Elwood accepted the nomination.

The CAO called for nominations for the position of Mayor for the second time.

The CAO called for nominations for the position of Mayor for the third & final time.

MOTION THAT NOMINATIONS FOR THE POSITION OF MAYOR CEASE:

MOTION #128-23

MOVED BY Councillor Muir that nominations for the position of Mayor cease.

CARRIED UNANIMOUSLY

The C.A.O. declared Deputy Mayor Elwood elected as Mayor.

Mayor Elwood took the Mayor's Official Oath of Office and assumed the chair.

NOMINATION FOR THE POSITION OF DEPUTY MAYOR:

Mayor Elwood declared nominations open and called for nominations for the position of Deputy Mayor.

Councillor Muir nominated Councillor Durocher.

Councillor Durocher accepted the nomination.

Mayor Elwood called for nominations for the position of Deputy Mayor for the second time.

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
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JULY 18, 2023 AT 7:00 P.M.**

Mayor Elwood called for nominations for the position of Deputy Mayor for the third & final time.

**MOTION THAT NOMINATIONS FOR THE POSITION OF DEPUTY MAYOR CEASE:
MOTION #129-23**

MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.
CARRIED UNANIMOUSLY

Mayor Elwood declared Councillor Durocher elected as Deputy Mayor.
Deputy Mayor Durocher took the Deputy Mayor's Official Oath of Office.

**COUNCIL COMMITTEE APPOINTMENT VACANCIES:
MOTION #130-23**

MOVED BY Councillor Weber that the committee appointment vacancies be confirmed as follows:
Alberta Beach Inter-municipal Development Plan Steering Committee – Councillor Weber;
Inter-municipal Collaboration Framework (ICF) Committee – Councillor Weber, & Councillor Muir-Alt;
Land Use Bylaw Review Committee – Mayor Elwood;
Partners in Progress – Mayor Elwood;
SARM (St. Anne Regional Municipalities) Committee – Councillor Muir;
TriVillage Regional Sewer Services Commission (TVRSSC) – Councillor Weber;
Water Distribution Feasibility Study Steering Committee – Mayor Elwood;
West Inter Lake District (WILD) Water Commission – Mayor Elwood; and
Yellowhead Regional Library Alternate – Councillor Weber.

CARRIED UNANIMOUSLY

**NOTICE OF ELECTION DAY AND NOMINATION DAY:
MOTION #131-23**

MOVED BY Councillor Weber that the Election Day for the By-Election be held on Monday September 25, 2023 and that Nomination Day be held on Monday August 28, 2023.

CARRIED UNANIMOUSLY

**APPOINTMENT OF RETURNING OFFICER & SUBSTITUTE RETURNING OFFICER:
MOTION #132-23**

MOVED BY Councillor Muir that Cathy McCartney be appointed as the Returning Officer and further that Kathy Skwarchuk be appointed as the Substitute Returning Officer.

CARRIED UNANIMOUSLY

**ACCEPTANCE OF CAO REPORT ACTION LIST:
MOTION #133-23**

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR

Councillor Muir reported on the following meetings:

Alberta Beach Ag Society Agliplex Operations Committee meeting held on June 20, 2023.
Trivillage Regional Sewer Services Commission meeting held on July 12, 2023.

COUNCILLOR WEBER:

Councillor Weber reported on the following meetings:

Lac Ste. Anne East End Bus Committee meeting held on July 4, 2023.
North Saskatchewan Watershed Alliance Annual General meeting held on June 28, 2023.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reported on the following meetings:

LILSA Water Quality Mgmt Society – Val Quentin Picnic in the Park held on July 8, 2023.
Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on July 12, 2023.
Alberta Beach & District Museum & Archives Society meeting held on July 12, 2023.

MAYOR ELWOOD:

Mayor Elwood reported on the following meetings:

Onoway 100 Year Centennial Celebration held on June 24, 2023.
NSWA - Alberta Beach Shoreline Restoration Demonstration Project meeting held on July 13, 2023.
Waka Mne Science & Culture Event held on July 18, 2023.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2023 Development Permits issued to date.

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**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:
MOTION #134-23**

MOVED BY Councillor Muir that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

**ALBERTA BEACH & DISTRICT MUSEUM – ALBERTA BEACH MUSEUM HERITAGE PARK
PROMO DRONE VIDEO:**

Correspondence was received from the Alberta Beach & District Museum sharing their latest promo drone video of the Alberta Beach Museum Heritage Park.

ALBERTA MUNICIPAL AFFAIRS – 2023 MSI AND CCBF FUNDING:

A letter was received from the Minister of Alberta Municipal Affairs confirming the 2023 MSI and CCBF funding.

ALBERTA MUNICIPAL AFFAIRS – 2023/24 ALBERTA COMMUNITY PARTNERSHIP PROGRAM:
Correspondence was received from Alberta Municipal Affairs announcing applications are now being accepted for all components under the 2023/24 Alberta Community Partnership program.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL AFFAIRS 2022-23 ANNUAL REPORT:
Alberta Municipal Affairs forwarded their 2022-2023 annual report, the correspondence also included highlights of the ministry's accomplishments, opportunities and challenges throughout the year.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA 65TH ANNUAL CONFERENCE:
Correspondence was received from the Association of Summer Villages of Alberta regarding the ASVA 65th Annual Conference being held in Edmonton on October 19-20, 2023.

ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE SEPTEMBER 2023:
The September 2023 borrowing notice was received from the Alberta Treasury Board & Finance outlining the current loan application dates and requirements.

**LAC STE. ANNE COUNTY – RECREATION FACILITY & PROGRAM ASSISTANCE GRANT -
BALL DIAMOND:**

A letter was received from Lac Ste. Anne County advising on the approval of a 2023 Recreation Facility Program Grant in the amount of \$1,000.00 for the ball diamond maintenance.

**LAC STE. ANNE COUNTY – RECREATION FACILITY & PROGRAM ASSISTANCE GRANT -
BOAT LAUNCH & MAIN BEACH:**

A letter was received from Lac Ste. Anne County advising on the approval of the 2023 Recreation Facility Program Grants in the amount of \$10,000.00 each for the boat launch & main beach.
Council publically recognized and thanked Lac Ste. Anne County for their funding.

LAC STE. ANNE FOUNDATION – REGIONAL HOUSING NEEDS ASSESSMENT:

Correspondence was received from the Lac Ste. Anne Foundation to advise they have completed the Regional Housing Needs Assessment for the municipalities within the region. (The Regional Housing Needs Assessment document was attached separately in the agenda)

**LILSA WATER QUALITY MANAGEMENT SOCIETY – NOTICE OF ANNUAL GENERAL
MEETING:**

Correspondence was received from Lake Isle & Lac Ste Anne (LILSA) Water Quality Management Society to advise on their Annual General Meeting being held on August 12, 2023 at 9:30 A.M. at the Alberta Beach Agliplex.

**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:
MOTION #135-23**

MOVED BY Councillor Weber that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

**NSWA - ALBERTA BEACH SHORELINE RESTORATION DEMONSTRATION PROJECT:
MOTION #136-23**

MOVED BY Deputy Mayor Durocher that administration forward a letter to the NSWA to thank them for the opportunity on the Alberta Beach Shoreline Restoration Demonstration Project however advise that due to the tansy Council has suggested this project be delayed to next year.

CARRIED UNANIMOUSLY

**WAKA MNE SCIENCE & CULTURE EVENT:
MOTION #137-23**

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JULY 18, 2023 AT 7:00 P.M.**

MOVED BY Councillor Weber that Council approves Mayor Elwood to attend the Waka Mne Science & Culture Event: Water Quality, Land-use and Geographical Information Systems (GIS) being held in Alexis on July 18 & 19, 2023.

CARRIED UNANIMOUSLY

PATRICIA BOLGER – ALBERTA BEACH BOAT LAUNCH:

MOTION #138-23

MOVED BY Councillor Muir that administration thank Patricia Bolger for her correspondence regarding the Alberta Beach boat launch and advise that the cement blocks have been placed on the ramp on a temporary basis to guide the boaters away from the hole at the base of the ramp and further advise that the concerns will be referred to the Public Works Advisory Committee for their review.

CARRIED UNANIMOUSLY

RICHARD DEMERS – GARBAGE COLLECTION & GARBAGE BYLAW 292-23:

MOTION #139-23

MOVED BY Councillor Weber that administration send a letter to Richard Demers to thank him for his correspondence regarding garbage collection & the Garbage Bylaw #292-23 and further advise that Council will take his suggestions into consideration upon the review of the bylaw.

CARRIED UNANIMOUSLY

STE. ANNE NATURAL GAS CO-OP – ANNUAL CHARITY GOLF TOURNAMENT DONATION:

MOTION #140-23

MOVED BY Councillor Muir that Council approves a donation of promotional products for the Ste. Anne Natural Gas Co-op Annual Charity Golf Tournament.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT AMATEUR SOFTBALL ASSOCIATION – 23rd ANNUAL GOLF TOURNAMENT FUNDRAISER:

MOTION #141-23

MOVED BY Councillor Muir that Council support the Alberta Beach & District Amateur Softball Association 23rd annual fundraising golf tournament and approve golf registration for 2 Councillors to attend as well approve the donation of promotional products for 4 golfers.

CARRIED UNANIMOUSLY

NEW BUSINESS:

NOTICE OF MOTION – ALBERTA MUNICIPALITIES DIRECTOR NOMINATION – SUBMITTED BY TARA ELWOOD:

MOTION #142-23

MOVED BY Councillor Muir that Council approves Mayor Elwood's nomination for the position of Director for Villages West with Alberta Municipalities.

CARRIED UNANIMOUSLY

WALTER MELNYCHYN & DEBORAH GORDON – RENEWAL ON LEASE OF CLOSED ROAD:

MOTION #143-23

MOVED BY Councillor Weber that Council approves to renew the lease of the closed road adjacent to Lot 11, Block 5, Plan 3508KS with Walter Melnychyn & Deborah Gordon for a further 5 year term.

CARRIED UNANIMOUSLY

COUNCIL SIGNING AUTHORITY APPOINTMENT:

MOTION #144-23

MOVED BY Deputy Mayor Durocher that Council approves to appoint Councillor Weber to be added to the Council signing authority appointment.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the By-election, notice of Election day, nomination day, as well as the appointment of returning officers. A question was also asked regarding the regional housing needs assessment completed by the Lac Ste. Anne Seniors Foundation.

ADJOURNMENT:

The meeting adjourned at 8:13 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk

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CAO REPORT – ACTION LIST

JULY 2023

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

S.V. OF YELLOWSTONE – INVITATION TO DEMONSTRATION OF LAKE HEALTH TECHNOLOGY:

Mar.21/23 MOVED BY Mayor Duncan that any Council member be authorized to attend the Summer Village of Yellowstone’s demonstration of lake health technology (E8 Innovations) being held on July 22, 2023. RSVP by May 30/23.

May 16/23 Admin will RSVP that Deputy Mayor Elwood, Councillor Durocher & Councillor Weber will be attending.

RICHARD DEMERS – WASTE MANAGEMENT PRESENTATION:

May16/23 Richard Demers presented a list of questions with respect to the new garbage bylaw and related matters which he reviewed with Council. The presentation included a number of questions on waste collection including location for cart collection, the contract awarded to Integrity Waste Solutions, the new garbage bylaw, public participation and communication to the residents, the sale proceeds of the village garbage truck, as well, the presentation included a number of questions regarding Council’s legislative responsibilities. Council responded to a number of his questions during the presentation. Mayor Duncan thanked Mr. Demers for attending the meeting and confirmed the village will provide him a written response as requested.

June20/23 MOVED BY Councillor Muir that Council approve Mayor Duncan’s letter of response to Mr. Demers regarding his waste management presentation and questions.

July18/23 Letter was sent to Mr. Demers, response was received & is included in the meeting agenda.

MOVED BY Councillor Weber that administration send a letter to Richard Demers to thank him for his correspondence regarding garbage collection & the Garbage Bylaw #292-23 and further advise that Council will take his suggestions into consideration upon the review of the bylaw.

ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS PARADE:

June20/23 MOVED BY Councillor Durocher that Council approves to participate in the Alberta Beach Ag Society 2023 Polynesian Days Parade and further that Council approves a budget of \$500.00 for decorations for a parade float.

WAKA MNE SCIENCE & CULTURE EVENT:

July18/23 MOVED BY Councillor Weber that Council approves Deputy Mayor Elwood to attend the Waka Mne Science & Culture Event: Water Quality, Land-use and Geographical Information Systems (GIS) being held in Alexis on July 18 & 19.

ALBERTA MUNICIPALITIES DIRECTOR NOMINATION – SUBMITTED BY TARA ELWOOD:

July18/23 MOVED BY Councillor Muir that Council approves Mayor Elwood’s nomination for the position of Director for Villages West with Alberta Municipalities.

ADMINISTRATION:

FORTIS WIRELESS BROADBAND OPPORTUNITY (CAMBIUM NETWORKS & CONNECT MOBILITY) & ALBERTA BROADBAND FUND:

Dec.20/22 MOVED BY Mayor Duncan that administration set up a Fortis Broadband meeting and further that the Summer Villages of Sunset Point and Val Quentin be invited to attend.

Jan.17/23 Request was sent to Fortis Alberta however it was suggested to set up the meeting with Cambium Networks. Admin is working on setting up a zoom meeting with Cambium Networks.

Feb.21/23 Meeting was held with Cambium Networks. Further info was rec’d from Connect Mobility.

Feb.21/23 MOVED BY Councilor Muir that administration be directed to request a cost estimate from Connect Mobility for the wireless broadband network, to move forward with the speed test survey and to reach out to the Summer Villages of Sunset Point and Val Quentin with an update.

Mar.21/23 Connect Mobility provided a cost estimate, if the Alberta Broadband Fund approves application then there is no cost to municipalities as Connect Mobility will cover the 25% costs and if application is not successful then the project will not proceed/ notices were posted for speed test.

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CAO REPORT – ACTION LIST

JULY 2023

MOVED BY Councillor Weber that Council approves to proceed with a Trivillage joint community application to the Alberta Broadband Fund for a wireless network and a fiber to the home network.
Apr.18/23 Applications have been submitted.

NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec'd and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

LILSA PARTNERSHIP FOR THE ALBERTA BEACH BOAT LAUNCH RIPARIAN RESTORATION PROJECT:

Apr.18/23 MOVED BY Councillor Durocher that Council approve to partner with LILSA on a Regional Lake Stewardship application for the Alberta Beach Boat Launch Riparian Restoration Project and further that LILSA will complete the application, the administration and public works department will assist on the project with preparations, signage, communication and notices to the adjacent landowners and Councillor Durocher will be the liaison on the project.

May 16/23 Application was submitted.

June20/23 Correspondence was received from the North Saskatchewan Watershed Alliance advising that Alberta Beach has been approved for a NSWA Regional Lake Stewardship Project for the Alberta Beach Boat Launch Shoreline Demonstration Site Project.

July18/23 MOVED BY Deputy Mayor Durocher that administration forward a letter to the NSWA to thank them for the opportunity on the Alberta Beach Shoreline Restoration Demonstration Project however advise that due to the tansy Council has suggested this project be delayed to next year.

AB MUNICIPAL AFFAIRS 2023 MINISTER'S AWARDS FOR MUNICIPAL & PUBLIC LIBRARY EXCELLENCE:

May 16/23 MOVED BY Deputy Mayor Elwood Council approves to submit a nomination to the 2023 Minister's awards for public library excellence for the Alberta Beach Library Board.

June20/23 Nomination deadline has been extended to July 15, 2023.

July 18/23 Nomination was submitted.

LETTER TO THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP TO CONFIRM ALBERTA BEACH WISHES TO JOIN THE PARTNERSHIP:

June20/23 MOVED BY Deputy Mayor Elwood that Council approves a letter be sent to the Summer Village Regional Emergency Management Partnership to confirm that Alberta Beach wishes to join their emergency management partnership.

July18/23 Letter was sent to the S.V. Emergency Mgmt Partnership.

LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

July18/23 Letter was sent to the Minister.

COUNCIL COMMITTEE APPOINTMENT VACANCIES:

July18/23 MOVED BY Councillor Weber that the committee appointment vacancies be confirmed as follows:

Alberta Beach Inter-municipal Development Plan Steering Committee – Councillor Weber; Inter-municipal Collaboration Framework (ICF) Committee – Councillor Weber, & Councillor Muir-Alt; Land Use Bylaw Review Committee – Mayor Elwood; Partners in Progress – Mayor Elwood; SARM (Ste. Anne Regional Municipalities) Committee – Councillor Muir; TriVillage Regional Sewer Services Commission (TVRSSC) – Councillor Weber; Water Distribution Feasibility Study Steering Committee – Mayor Elwood; West Inter Lake District (WILD) Water Commission – Mayor Elwood; and Yellowhead Regional Library Alternate – Councillor Weber.

NOTICE OF ELECTION DAY AND NOMINATION DAY:

July18/23 MOVED BY Councillor Weber that the Election Day for the By-Election be held on Monday September 25, 2023 and that Nomination Day be held on Monday August 28, 2023.

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CAO REPORT – ACTION LIST

JULY 2023

PATRICIA BOLGER – ALBERTA BEACH BOAT LAUNCH:

July18/23 MOVED BY Councillor Muir that administration thank Patricia Bolger for her correspondence regarding the Alberta Beach boat launch and advise that the cement blocks have been placed on the ramp on a temporary basis to guide the boaters away from the hole at the base of the ramp and further advise that the concerns will be referred to the Public Works Advisory Committee for their review.

STE. ANNE NATURAL GAS CO-OP – ANNUAL CHARITY GOLF TOURNAMENT DONATION:

July18/23 MOVED BY Councillor Muir that Council approves a donation of promotional products for the Ste. Anne Natural Gas Co-op Annual Charity Golf Tournament.

A.B. & DISTRICT AMATEUR SOFTBALL ASSOCIATION – 23rd ANNUAL GOLF TOURNAMENT FUNDRAISER:

July18/23 MOVED BY Councillor Muir that Council support the Alberta Beach & District Amateur Softball Association 23rd annual fundraising golf tournament and approve golf registration for 2 Councillors to attend as well approve the donation of promotional products for 4 golfers.

WALTER MELNYCHYN & DEBORAH GORDON – RENEWAL ON LEASE OF CLOSED ROAD:

July 18/23 MOVED BY Councillor Weber that Council approves to renew the lease of the closed road adjacent to Lot 11, Block 5, Plan 3508KS with Walter Melnychyn & Deborah Gordon for a further 5 year term.

COUNCIL SIGNING AUTHORITY APPOINTMENT:

July18/23 MOVED BY Deputy Mayor Durocher that Council approves to appoint Councillor Weber to be added to the Council signing authority appointment.

PUBLIC WORKS:

DRAINAGE PLAN UPDATE & DESIGN:

July 19/22 MOVED BY Deputy Mayor Durocher that Council approve that Bolson Engineering provide a drainage plan update & design to include an update of all inventory, engineering design drawing for areas where required as well as a maintenance plan to a maximum of \$40,000.00 to be funded by reserves and/or MSI funding.

Aug.16/22 Bolson Engineering is working on the drainage plan. LSA County has confirmed they are responsible for the cost for engineering of drainage from county lands.

Nov.15/22 CAO updated Council on the drainage project; further reported that the 57 Street alley work was completed; the 47A Ave alley is in progress; & the engineer is completing the design for 46B Street area, as well as the areas of 49 Ave; 58A Street and the drainage from LSAC lands. & the 47A Ave alley was completed.

June20/23 Engineer has submitted drawings for drainage plan on 46B Street & 49 Avenue area which he will be reviewing with PW Manager & further he will also provide estimated costs. The CAO reported that a resident on the 47A Ave alley has reported he is still having drainage issues, he was requested to forward the details in an email so they can be forwarded to the Engineer.

July18/23 No response has been rec'd from the resident, however CAO reached out to Mr. Weller who identified some concerns which the Engineer is looking into.

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – WALKING TOUR SIGN PROJECT:

Nov.15/22 MOVED BY Councillor Muir that Council approve to provide in-kind support to the Alberta Beach & District Museum & Archives Society for their Walking Tour Project and further they be advised that Council has approved the public works department provide the labour and equipment to install the signs however any costs for supplies, equipment rental and concrete will be additional costs to the Alberta Beach Museum & Archives Society and further the work to install the signs will be completed around the public works schedule.

Dec.20/22 Letter was sent to A.B. Museum. (Email was received from A.B. Museum advising they have received donation of \$3,500.00 from CNN for the project).

June20/23 The Museum is putting out 8 signs plus their directional sign on the main beach, P.W. Manager will be meeting with the Museum to discuss the project.

June20/23 MOVED BY Councillor Durocher that the correspondence from the Alberta Beach & District Museum & Archives regarding the Walking Tour Project Brochure be accepted for information and further they be advised that Council believes this project is a great addition to Alberta Beach and has nothing further to add to their brochure and looks forward to seeing the sign proofs.

July18/23 Email was sent to A.B. Museum to confirm Council's motion.

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2023 ROADWORK PROJECTS:

MOVED BY Councillor Muir that Council approve the 2023 Roadwork Projects for a cost in the amount of \$218,049.28 as recommended by the Alberta Beach Public Works Advisory Committee and further approves the Border Paving quote for the following:

60 Street (from 50 th Avenue to Village boundary)	\$ 62,921.05 (\$25,000.00 cost share from SVVQ)
47 Street (from 46 th Avenue to Rail Grade Road)	\$ 25,555.38
Rail Grade Road (from fire hall to 53 Street)	\$141,092.85
2 Areas on 50 th Avenue	\$ 3,444.00
47 Street near Ecko Marine	\$ 1,496.00
Mobilization cost	\$ 8,540.00

and further the projects be funded by the MSI and CCBF funding and operating reserves if required.

July18/23 Border Paving has been notified of Council's approval. SVVQ has requested a cost to widen the intersection on 60 St. at Ste. Anne Trail, Border Paving has submitted the additional cost of \$4,494.00, the cost estimate was sent to SVVQ.

2051605 ALBERTA INC. – SHOP LEASE AGREEMENT:

June20/23 MOVED BY Councillor Weber that the Public Works Advisory Committee be authorized to negotiate and approve a lease with 2051605 Alberta Inc. for Unit 6 bay at the Public Works Building.

PATROL:**PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 The D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Financial Report

July 31, 2023

BALANCE SHEET	Beg:000000000	End:31Jul2023	Type: A	C U	Name
ASSETS					
CASH ON HAND:					
CASH REGISTER FLOAT	100.00		1		A111
CASH ON HAND - PETTY CASH	100.00		1		A112
BANK	804,241.22		1		A121
INVESTED CASH - TERM DEPOSIT	0.00		1		A122
BANK T-BILL SAVINGS #25	924,362.73		1		A125
BANK CUSTOM PLAN #26 (1.3M)	0.00		1		A126
TOTAL CASH		1,728,803.95	2		TOTC
ACCOUNTS RECEIVABLE:					
TAXES & GRANTS-IN-LIEU REC	1,632,657.53		1		A210
RECEIVABLE FROM OTHER GOVTS:					
GST COLLECTED\PAID OUT-A230	2,464.79		1		A230
ITC	231.05		1		A231
GST SHARED SERVICES - A232	0.00		1		A232
CONDITIONAL PROV GRANTS	0.00		1		A248
RECEIVABLE OTHER LOCAL GOVT:	0.00		1		A250
ADMIN ACCOUNTS RECEIVABLE	49,457.92		1		A270
ADMIN RECEIVABLE - AFDA	6,309.88		1		A275
TRADE ACCOUNTS RECEIVABLE	0.00		1		A271
ALL OTHER RECEIVABLES	282,029.00		1		A290
TOTAL ACCOUNTS RECEIVABLE		1,960,530.41	2		TAR
PREPAID EXPENSES					
REQUISITION UNDER\OVER LEVY	0.00		1		A413
SUPPLIES INVENTORY	11,942.53		1		A164
TAX SALE SURPLUS (BANK ACCT.)	0.00		1		A474
LAND HELD FOR RESALE	0.00		1		A570
FIXED ASSETS:					
ENGINEERING STRUCTURES	6,867,040.81		1		A610
ACCUM.AMORTIZATION-ENG.STRUC	3,654,790.03		1		A615
BUILDINGS	3,047,218.64		1		A620
ACCUM.AMORTIZATION-BUILDINGS	983,024.12		1		A625
MACHINERY & EQUIPMENT	939,719.96		1		A630
ACCUM.AMORTIZATION-MACH&EQ	719,589.10		1		A635
LAND	1,349,990.57		1		A640
ACCUM.AMORTIZATION-LAND	0.00		1		A645
VEHICLES	334,945.29		1		A650
ACCUM.AMORTIZATION-VEHICLES	300,352.79		1		A655
LAND IMPROVEMENTS	684,574.81		1		A660
ACCUM.AMORTIZATION-LAND IMPR	531,951.80		1		A665
TOTAL FIXED ASSETS		7,033,782.24	2		TFA
TOTAL ASSETS		10,793,447.33	3		TA
SHORT TERM LOANS					
ACCOUNTS PAYABLE	0.00		1		L121
FEDERAL - G.S.T.	0.00		1		L230
Description					
Beg:000000000 End:31Jul2023 Type: A C U Name					

BALANCE SHEET	Beg:000000000	End:31Jul2023	Type: A	C U	Name
FEDERAL - REC GEN	5,963.00		1		L231
PAYROLL - ACCRUED HOLIDAY PA	3,517.91		1		L235
PAYROLL - AMEBSWITH	0.00		1		AMEBSWITH
PAYROLL - R.R.S.P.	0.00		1		RRSPACC
PAYROLL - UNION	0.00		1		UNION
PAYROLL - EMPL RECEIVABLES	0.00		1		EMPLREC
PAYROLL - AHC PREMIUM	0.00		1		AHCWITH
PAYROLL - CANADA SAV BOND	0.00		1		CANSAV
PAYROLL - ADVANCES	0.00		1		ADV
PAYABLE TO OTHER LOC GOVT	38,224.00		1		L270
TRADE ACCOUNTS PAYABLE	0.00		1		L270TP
KIDS IN ACTION	0.00		1		KIDSTIA
BIKES FOR KIDS	0.00		1		B4KIDS
VILLAGE MAP\BROCHURE	0.00		1		MAPAP
COMMUNITIES IN BLOOM	0.00		1		CIBLOOM
ALL OTHER PAYABLES	7,400.00		1		L290
DEPOSITS	18,541.50		1		L291
TOTAL ACCOUNTS PAYABLE		73,646.41	2		TAP
TAX SALE SURPLUS TRUST	0.00		1		L410
DEFERRED REVENUE	178,612.00		1		L411
DEFERRED REVENUE	0.00		1		L412
DEFERRED REVENUE	0.00		1		L413
RESERVES FOR OPERATING		0.00	2		L700
TAX RATE STABILIZATION		187,907.39	2		L701
ADMIN & P.W. INCOME-STAFF		0.00	2		L702
ADMIN & P.W. INCOME-VILLAGE		0.00	2		L703
INSURANCE PROCEEDS- HAYLAND		44,536.80	2		L704
DISASTER PREPAREDNESS		0.00	2		L705
STREET IMPROVEMENTS		0.00	2		L706
CAMPGROUND IMPROVEMENTS		0.00	2		L707
ECONOMIC DEVELOPMENT- 100 YR		7,295.92	2		L708
SALE OF PUBLIC LANDS		0.00	2		L709
SCHOOL PROJECTS		0.00	2		L710
DRAINAGE & WATER STUDY		0.00	2		L711
PROVINCIAL POLICE FUND		0.00	2		L712
REDEVELOPMENT PLAN		0.00	2		L713
TOTAL OPERATING RESERVES			3		L790
RESERVES FOR CAPITAL					
GENERAL CAPITAL		803,451.47	2		L750
ADMINISTRATIVE EQUIPMENT		6,803.01	2		L761
LAGOON RECONSTRUCTION		10,205.00	2		L762
PARK RESERVE SALE PROCEEDS		0.00	2		L763
PARKS AND RECREATION DEV		34,494.45	2		L764
PUBLIC WORKS EQUIPMENT		40,959.73	2		L765
CAMPGROUND DEVELOPMENT		0.00	2		L766
FIREHALL		0.00	2		L767
MSI GRANT RESERVES		0.00	2		L799
ADMINISTRATIVE BUILDING		44,694.92	2		L768
PATROL EQUIPMENT		25,164.00	2		L770
Description	Beg:000000000	End:31Jul2023	Type: A	C U	Name

BALANCE SHEET	Beg:000000000	End:31Jul2023	Type: A	C U	Name
AGLIPLEX RESERVES		25,000.00		2	L771
EAST END BUS		0.00		2	L772
TOTAL CAPITAL RESERVES			990,772.58	3	L760
TOTAL EQUITY IN FIXED ASSETS		7,033,782.24		2	L800
ACCUMULATED SURPLUS - 31\12\94	3,042,018.45			1	L900
ADJUSTED SURPLUS (PRIOR PERIOD	551,829.92			1	L902
SURPLUS FROM 1\1\95	4,409,406.41			1	L901
APPROPRIATED SURPLUS	0.00			1	L905
CURRENT FUNDS USED FOR TCA	0.00			1	L910
CURRENT AMORTIZATON EXPENSE	1,225,399.57			1	L915
NET BOOK VALUE OF TCA DISPOSAL	235,936.38			1	L920
CONTRIBUTED TCA	0.00			1	L925
TOTAL SURPLUS		2,276,893.99		2	ACCUMSURP
TOTAL LIABILITIES			10,793,447.33	3	TL
PROOF			0.00	3	PROOF
DATED <u>July 31</u> , 2023					
Description	Beg:000000000	End:31Jul2023	Type: A	C U	Name

Analysis: INCOME STATEMENT

00000000

INCOME STATEMENT		(1)	(2)	(3)
Period 1: --- Begin		01Jan2023	01Jan2023	01Jan2023
End		31Dec2023	31Jul2023	31Jul2023
--- Type		B	A	A
(less) --- Begin		000000000	000000000	01Jan2023
Period 2: --- End		000000000	000000000	31Dec2023
--- Type				B
Ratios: % of Account				
Graphs: # of Columns,Scale		0 0	0 0	0 0

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
REVENUE			
RESIDENTIAL TAXES (MUNICIPAL)	868,103.00	868,102.97	0.03-
RESIDENTIAL TAXES (SCHOOL)	436,473.30	436,473.29	0.01-
COMMERCIAL TAXES (MUNICIPAL)	101,247.12	101,247.11	0.01-
COMMERCIAL TAXES (SCHOOL)	34,166.61	34,166.60	0.01-
FARM TAXES (MUNICIPAL)	77.79	77.79	0.00
FARM TAXES (SCHOOL)	39.11	39.12	0.01
POWER & PIPELINE (MUNICIPAL)	18,897.26	18,897.26	0.00
POWER & PIPELINE (SCHOOL)	6,377.02	6,377.01	0.01-
DIP \ MACH & EQUIP (MUNICIPAL)	1,766.60	1,766.60	0.00
DIP \ MACH & EQUIP (SCHOOL)	68.92	68.92	0.00
DESIGNATED INDUSTRIAL (DI)	154.36	154.36	0.00
MUNICIPAL SERVICES TAX	789,470.00	788,520.00	950.00-
LIBRARY LEVY	0.00	0.00	0.00
MISC. OTHER LEVY	0.00	0.00	0.00
TOTAL TAXES	2,256,841.09	2,255,891.03	950.06-
PENALTIES & COSTS ON TAXES	71,900.00	48,247.64	23,652.36-
FRANCHISE - ATCO GAS	36,000.00	18,371.71	17,628.29-
FRANCHISE - FORTIS	58,000.00	32,246.30	25,753.70-
INVESTMENT INCOME	35,000.00	39,530.08	4,530.08
PROVINCIAL GRANTS			
RESTRUCTURING GRANT	0.00	0.00	0.00
CONDITIONAL FGTF	0.00	0.00	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00	65,846.00	65,846.00
CONDITIONAL MSI GRANT	42,420.00	42,420.00	0.00
FROM RESERVE\DEF.REV.	0.00	0.00	0.00
OTHER	0.00	0.00	0.00
ADMIN			
ADMINISTRATIVE SERVICE	5,400.00	5,400.00	0.00
SALES OF GOODS & SERVICES	2,000.00	1,349.99	650.01-
TAX CERTIFICATES	3,000.00	2,680.00	320.00-
PHOTOCOPIES\FAXES\POSTAGE	200.00	53.57	146.43-
PENALTIES\COSTS - N.S.F. FEES	300.00	105.00	195.00-
HAWKER PEDDLER LICENSES	500.00	35.00	465.00-
RENTAL AND LEASE	25,000.00	16,500.00	8,500.00-
PROV\FED CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
PATROL			
SALES TO OTHER LOCAL GOV'T	45,000.00	22,668.50	22,331.50-
SALES OF GOODS & SERVICES	1,225.00	1,225.00	0.00
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: INCOME STATEMENT

00000000

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
FINES	10,000.00	6,926.00	3,074.00-
SALE OF FIXED ASSETS	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00
FIRE DEPARTMENT - DONATIONS	0.00	0.00	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00	0.00	0.00
RENTAL & LEASE	24,000.00	15,500.00	8,500.00-
UTILITIES REIMBURSEMENT	4,500.00	0.00	4,500.00-
PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	14,170.00	0.00	14,170.00-
TRANSFER FROM RESERVES	0.00	0.00	0.00
DISASTER SERVICES	0.00	0.00	0.00
AMBULANCE GRANT	0.00	0.00	0.00
AMBULANCE STATION RENTAL	10,200.00	6,800.00	3,400.00-
ANIMAL LICENSES	1,000.00	490.00	510.00-
BY-LAW FINES	1,000.00	231.00	769.00-
COMMON SERVICES			
PUBLIC WORKS SERVICES	5,000.00	3,190.00	1,810.00-
SALES OF GOODS & SERVICES	1,000.00	552.00	448.00-
RENTAL AND LEASE	67,000.00	47,680.00	19,320.00-
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF FIXED ASSETS	0.00	405.00	405.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
ROADS			
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
STORM SEWER & DRAINAGE			
CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
SEWER			
LOCAL IMPROVEMENT CHGS	0.00	0.00	0.00
SEWER REVITALIZATION	244,800.00	244,800.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
SOLID WASTE			
CONTRACT WITH OTHER MUNICIPAL	0.00	0.00	0.00
SALE OF GOODS & SERVICES	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: INCOME STATEMENT

00000000

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
MUNICIPAL PLANNING	0.00	0.00	0.00
DEVELOPMENT PERMITS	2,500.00	1,525.00	975.00-
COMPLIANCE CERTIFICATES	500.00	100.00	400.00-
SUBDIVISION APPLICATIONS	0.00	0.00	0.00
ENCROACHMENT AGREEMENTS	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00	0.00	0.00
SALE OF PUBLIC LAND	0.00	0.00	0.00
BOAT LAUNCH	10,000.00	0.00	10,000.00-
TRANSFER RESERVE\DEF.REV.	0.00	0.00	0.00
PARKS			
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00	0.00	0.00
CONDITIONAL GRANT	0.00	0.00	0.00
UNCONDITIONAL GRANT	0.00	0.00	0.00
GRANT FROM LOCAL AGENCIES	10,000.00	0.00	10,000.00-
PARKING LOT REVENUE	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
RECREATION FACILITIES			
SALE OF SERVICE - FEES\CHARGES	0.00	0.00	0.00
REGIONAL RECREATION	24,058.00	18,449.48	5,608.52-
GRANT FROM LOCAL AGENCIES	1,000.00	1,000.00	0.00
CONDITIONAL PROVINCIAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
CAMPGROUND			
USER FEES (SEASONAL)	246,000.00	252,000.00	6,000.00
WEEKEND SITES	25,000.00	11,905.75	13,094.25-
CAMPGRD CABIN RENTAL	0.00	0.00	0.00
SALES OF GOODS & SERVICES	2,000.00	2,943.66	943.66
WINTER STORAGE	24,600.00	1,200.00	23,400.00-
DEBIT MACHINE ADJUSTMENTS	0.00	320.50	320.50
RENTAL & LEASE	9,600.00	5,600.00	4,000.00-
M.R.T.A. GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
CULTURE			
LIBRARIAN WAGE REIMBURSEMENT	0.00	0.00	0.00
GAIN ON SALE OF FIXED ASSET	0.00	0.00	0.00
TOTAL OPERATING REVENUE	3,320,714.09	3,174,188.21	146,525.88-
CAPITAL:			
CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	0.00	0.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	20,000.00	0.00	20,000.00-
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: INCOME STATEMENT

00000000

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	20,000.00	0.00	20,000.00-
CAPITAL PROJECTS:			
CAPITAL PROJECT-ROADS	200,000.00	0.00	200,000.00-
CAPITAL PROJECT-SHOP	0.00	0.00	0.00
CAPITAL PROJECT-DRAINAGE	100,000.00	0.00	100,000.00-
CAPITAL PROJECT-WALK PATHS	0.00	0.00	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00	0.00	0.00
TOTAL	300,000.00	0.00	300,000.00-
TOTAL CAPITAL REVENUE	320,000.00	0.00	320,000.00-
REQUISITIONS:			
SCHOOL FOUNDATION	0.00	0.00	0.00
ASFF	477,125.11	240,964.16	236,160.95-
OVER\UNDER LEVY UTILIZED	0.00	0.00	0.00
DESIGNATED INDUSTRIAL	154.36	0.00	154.36-
TOTAL REQUISITIONS	477,279.47	240,964.16	236,315.31-
BUSINESS INCOME PROFIT	0.00	0.00	0.00
TOTAL	3,163,434.62	2,933,224.05	230,210.57-
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: EXPENSE STATEMENT

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EXPENSE STATEMENT	(1)	(2)	(3)
--- Begin	01Jan2023	01Jan2023	01Jan2023
Period 1: - End	31Dec2023	31Jul2023	31Jul2023
--- Type	B	A	A
(less) --- Begin	00000000	00000000	01Jan2023
Period 2: - End	00000000	00000000	31Dec2023
--- Type			B
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
COUNCIL			
COUNCIL HONORARIUMS - MAYOR	10,554.00	6,156.22	4,397.78-
COUNCIL HONORARIUMS	37,418.70	21,053.70	16,365.00-
MEETING FEES	18,000.00	11,451.04	6,548.96-
HONOURARIUM DEDUCTIONS	2,000.00	0.00	2,000.00-
COUNCIL TRAVEL	2,200.00	1,627.82	572.18-
CONFERENCES\PROFESSIONAL DE	12,500.00	4,030.00	8,470.00-
INTERNET & PHONE EXPENSE	6,000.00	5,400.00	600.00-
COUNCIL PROMOTIONAL	8,500.00	4,794.58	3,705.42-
MISC. SUPPLIES	2,500.00	618.23	1,881.77-
TOTAL	99,672.70	55,131.59	44,541.11-
ADMINISTRATION			
ADMINISTRATOR	123,884.00	71,713.76	52,170.24-
SALARIES	188,198.00	109,234.31	78,963.69-
PAYROLL TO\FROM BUS INC	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	63,000.00	41,736.13	21,263.87-
SCP PAYROLL	0.00	0.00	0.00
FROM\TO RESERVE	0.00	0.00	0.00
TRAINING	1,000.00	0.00	1,000.00-
TRAVEL	200.00	303.92	103.92
FREIGHT, POSTAGE, DELIVERY	3,500.00	2,213.32	1,286.68-
TELEPHONE\INTERNET\SATELLIT	4,000.00	1,870.52	2,129.48-
ADVERTISING	1,500.00	599.29	900.71-
SUBSCRIPTIONS\MEMBERSHIPS	4,050.00	3,165.81	884.19-
PRINTING	1,500.00	413.92	1,086.08-
LEGAL	5,000.00	3,550.00	1,450.00-
AUDITOR	12,000.00	12,000.00	0.00
SERVICE CONTR-PHOTO,FAX,POS	5,200.00	3,311.41	1,888.59-
SERVICE CONTR - ALARM	500.00	747.50	247.50
PURCHASED EQUIPMENT REPAIR	9,000.00	2,228.95	6,771.05-
CONTRACT - JANITOR	7,200.00	4,200.00	3,000.00-
INSURANCE	56,000.00	490.00	55,510.00-
W.C.B.	19,000.00	11,558.49	7,441.51-
STATIONERY & SUPPLIES	5,000.00	2,784.21	2,215.79-
JANITORIAL SUPPLIES	1,000.00	295.27	704.73-
MISCELLANEOUS SUPPLIES	2,000.00	1,234.66	765.34-
VILLAGE PROMOTION	4,000.00	311.32	3,688.68-
100 YEAR ANNIVERSARY	0.00	0.00	0.00
UTILITIES	5,500.00	3,324.88	2,175.12-
DEBT REPAYMENT	0.00	0.00	0.00
SHORT TERM BORROWING FEES	0.00	0.00	0.00

Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
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Analysis: EXPENSE STATEMENT

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Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
BANK CHARGES	1,000.00	735.92	264.08-
TAX REBATES & CANCELLATIONS	0.00	0.00	0.00
OTHER & BLDG REPAIRS	10,000.00	2,761.89	7,238.11-
BAD DEBT EXPENSE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	533,232.00	280,785.48	252,446.52-
ELECTION \ CENSUS			
SALARIES & WAGES	0.00	0.00	0.00
ADVERTISING	0.00	0.00	0.00
GOODS & SUPPLIES	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
ASSESSMENT SERVICES			
ASSESSMENT SERVICES	26,000.00	18,546.60	7,453.40-
TOTAL	26,000.00	18,546.60	7,453.40-
PATROL			
ADMINISTRATION	0.00	0.00	0.00
SALARIES & WAGES	86,000.00	54,976.06	31,023.94-
PROVINCIAL POLICE FUNDING	45,215.00	0.00	45,215.00-
RCMP ENHANCED POLICING	13,080.00	0.00	13,080.00-
PAYROLL DEDUCTIONS	16,000.00	9,216.13	6,783.87-
TRAINING & DEVELOPMENT	5,000.00	4,087.40	912.60-
MILEAGE & SUBSISTENCE	500.00	1,214.47	714.47
FREIGHT, POSTAGE, DELIVERY	0.00	0.00	0.00
TELEPHONE	6,000.00	3,850.69	2,149.31-
ADVERTISING & PROMOTION	500.00	437.25	62.75-
AUX PROG\CRIME PREVENTION	0.00	0.00	0.00
EQUIPMENT REPAIR	5,000.00	169.26	4,830.74-
VEHICLE REPAIR	6,000.00	4,739.83	1,260.17-
JANITOR EXPENSES	0.00	0.00	0.00
LICENSES & PERMITS	0.00	0.00	0.00
STATIONERY & OFFICE SUPPLIES	1,000.00	875.19	124.81-
MISC. SUPPLIES	2,500.00	3,227.97	727.97
UNIFORMS & ACCOTREMENTS	1,000.00	1,895.76	895.76
FUEL & OIL	6,000.00	3,525.64	2,474.36-
UTILITIES	4,000.00	2,216.22	1,783.78-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	7,500.00	0.00	7,500.00-
TOTAL	205,295.00	90,431.87	114,863.13-
BY-LAW ENFORCEMENT			
BYLAW\ANIMAL CONTROL	0.00	0.00	0.00
PARKING ENFORCEMENT	0.00	0.00	0.00
POUND FEES	2,000.00	1,408.41	591.59-
GENERAL GOODS AND SERVICES	1,000.00	4,602.41	3,602.41
SIGNS	0.00	0.00	0.00
TOTAL	3,000.00	6,010.82	3,010.82
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
FIREFIGHTING			
FIRE DEPARTMENT HONORAIUMS	0.00	0.00	0.00
TELEPHONE	0.00	0.00	0.00
FIRE CONTRACT	98,055.00	72,190.64	25,864.36-
JANITOR EXPENSES	0.00	0.00	0.00
GOODS AND SUPPLIES	500.00	0.00	500.00-
MISCELLANEOUS	2,200.00	0.00	2,200.00-
BUILDING REPAIR	30,000.00	10,960.70	19,039.30-
UTILITIES	9,000.00	2,932.14	6,067.86-
CAPITAL	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	139,755.00	86,083.48	53,671.52-
DISASTER SERVICES			
GENERAL GOODS AND SERVICES	7,500.00	2,380.00	5,120.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
AMBULANCE SERVICES			
AMBULANCE CONTRACT	0.00	0.00	0.00
BUILDING REPAIRS	2,500.00	278.00	2,222.00-
UTILITIES	6,000.00	3,286.20	2,713.80-
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	8,500.00	3,564.20	4,935.80-
COMMON SERVICES			
PUBLIC WORKS MANAGER	0.00	0.00	0.00
PUBLIC WORKS WAGES	224,600.00	140,672.51	83,927.49-
EXTRA PERSON	0.00	0.00	0.00
SUMMER PAYROLL	15,000.00	7,375.68	7,624.32-
PAYROLL DEDUCTIONS - MGR	0.00	0.00	0.00
PAYROLL DEDUCTIONS	49,500.00	31,536.30	17,963.70-
PAYROLL DEDUCTIONS - SUMMER	1,200.00	531.75	668.25-
FROM\TO RESERVE	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL TO BUSINESS INCOME	0.00	0.00	0.00
TRAINING & DEVELOPMENT	3,000.00	0.00	3,000.00-
MILEAGE & SUBSISTENCE	300.00	170.08	129.92-
POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00
TELEPHONE	2,000.00	1,493.72	506.28-
PURCHASE SERVICES	10,000.00	5,014.41	4,985.59-
EQUIPMENT REPAIR	25,000.00	5,892.62	19,107.38-
VEHICLE REPAIR	20,000.00	8,262.64	11,737.36-
EQUIPMENT RENTAL	2,000.00	309.51	1,690.49-
GENERAL GOODS	15,000.00	4,912.53	10,087.47-
SIGNS	1,000.00	0.00	1,000.00-
BUILDING REPAIRS	5,000.00	0.00	5,000.00-
SAFETY SUPPLIES	2,500.00	2,532.21	32.21
FUEL & OIL	28,000.00	10,537.36	17,462.64-
UTILITES - SHOP	20,000.00	10,626.25	9,373.75-
BOAT LAUNCH MTCE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	424,100.00	229,867.57	194,232.43-
ROADS AND STREETS			
GRAVEL\SAND\ETC.	20,000.00	12,502.96	7,497.04-
CRACK FILLING\LINE PAINTING	30,000.00	0.00	30,000.00-
UTILITIES - STREET LIGHTS	103,000.00	54,068.16	48,931.84-
ROAD PROJECTS	0.00	0.00	0.00
ROAD PROJECTS	0.00	0.00	0.00
STREET LIGHT PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	153,000.00	66,571.12	86,428.88-
STORM SEWER AND DRAINAGE			
GENERAL SUPPLY-CULVERTS	15,000.00	1,250.00	13,750.00-
DRAINAGE PROJECTS	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	15,000.00	1,250.00	13,750.00-
WATER SYSTEM			
WATER COMM. OPERATING	13,086.93	13,086.93	0.00
WATER COMM. DEBENTURES	72,683.03	36,341.52	36,341.51-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	85,769.96	49,428.45	36,341.51-
SANITARY SEWER			
TVRSSC MAINTENANCE AGREE	246,604.00	123,302.00	123,302.00-
TVRSSC SEWER REVITALIZATION	244,800.00	0.00	244,800.00-
TVRSSC DEB. - LAGOON	85,826.00	42,913.00	42,913.00-
TVRSSC UPGRADE	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	577,230.00	166,215.00	411,015.00-
GARBAGE COLLECTION			
GARBAGE WAGES	18,700.00	0.00	18,700.00-
GARBAGE CONTRACT	67,000.00	19,706.50	47,293.50-
REGIONAL LAND FILL	23,000.00	8,170.20	14,829.80-
RECYCLING	6,000.00	3,239.80	2,760.20-
ANNUAL WASTE ROUND-UP	0.00	0.00	0.00
FUEL & OIL	5,400.00	0.00	5,400.00-
TRUCK REPAIRS & MAINTENANCE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	120,100.00	31,116.50	88,983.50-
COMPOST FACILITY			
PURCHASED SERVICE - CLEANUP	3,000.00	7,072.00	4,072.00
GENERAL SUPPLIES	0.00	0.00	0.00
TOTAL	3,000.00	7,072.00	4,072.00
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
MUNICIPAL PLANNING			
CONTRACT - DEVELOPMENT OFF	22,350.00	13,038.34	9,311.66-
MUNICIPAL PLANNING	2,450.00	0.00	2,450.00-
GENERAL GOODS & SUPPLIES	500.00	0.00	500.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	25,300.00	13,038.34	12,261.66-
ECONOMIC DEVELOPMENT			
ADVERTISING AND PROMOTION	3,600.00	395.00	3,205.00-
TELEPHONE AND UTILITIES	0.00	0.00	0.00
REVENUE & COST SHARE STUDY	0.00	0.00	0.00
GENERAL GOODS & SUPPLIES	500.00	0.00	500.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	4,100.00	395.00	3,705.00-
LAC STE. ANNE FOUNDATION	39,279.08	29,459.31	9,819.77-
PIER\BOAT LAUNCH	20,000.00	0.00	20,000.00-
PIER TO RESERVE\DEF.REV.	0.00	0.00	0.00
RECREATION & FACILITIES			
REGIONAL RECREATION	30,073.00	30,073.00	0.00
GENERAL GOODS & SUPPLIES	20,000.00	20,324.47	324.47
EAST END BUS	11,210.00	9,000.00	2,210.00-
LSA PHYSICIAN RECRUITMENT	0.00	0.00	0.00
UTILITIES	5,700.00	2,954.16	2,745.84-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	25,000.00	0.00	25,000.00-
TOTAL	91,983.00	62,351.63	29,631.37-
PARKS			
CONTRACT SERVICES	18,000.00	8,425.00	9,575.00-
GENERAL GOODS & SUPPLIES	8,000.00	3,798.12	4,201.88-
UTILITIES	5,300.00	2,810.71	2,489.29-
PARKING LOT EXPENSES	3,053.00	3,053.03	0.03
PARK PROJECTS	0.00	0.00	0.00
PARK PROJECTS	0.00	0.00	0.00
CONTRIBUTED ASSETS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	34,353.00	18,086.86	16,266.14-
CAMPGROUND:			
ADVERTISING & SIGNS	2,000.00	1,234.08	765.92-
POSTAGE, FREIGHT, DELIVERY	0.00	0.00	0.00
PHONE\INTERNET\SATELLITE	2,200.00	1,121.39	1,078.61-
PRINTING	300.00	0.00	300.00-
CAMPGROUND MANAGER CONTRACT	56,000.00	9,000.00	47,000.00-
CAMPGROUND SUMMER HELP	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
EQUIPMENT REPAIR	1,000.00	0.00	1,000.00-
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE
GENERAL GOODS & SUPPLIES	4,000.00	663.55	3,336.45-
JANITORIAL SUPPLIES	600.00	726.96	126.96
WASTE DISPOSAL	3,700.00	1,475.81	2,224.19-
FUEL & OIL	1,000.00	388.76	611.24-
REPAIR MATERIALS	8,000.00	3,879.58	4,120.42-
CONSTRUCTION MATERIALS	1,600.00	0.00	1,600.00-
UTILITIES	39,000.00	14,949.02	24,050.98-
IMPROVEMENTS	4,000.00	0.00	4,000.00-
DEBIT\VISA BANK FEES	600.00	285.34	314.66-
CAMPGROUND PROJECTS	0.00	0.00	0.00
CAMPGROUND PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	124,000.00	33,724.49	90,275.51-
CULTURE			
SALARIES & WAGES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
REIMBURSE LIBR WAGE	0.00	0.00	0.00
UTILITIES	0.00	0.00	0.00
GRANT TO LIBRARY	13,452.48	13,452.48	0.00
YELLOWHEAD REGIONAL LIBRARY	4,812.40	4,812.40	0.00
TOTAL	18,264.88	18,264.88	0.00
LOSS ON SALE OF FIXED ASSET	0.00	0.00	0.00
AMORTIZATION OF TCA	65,000.00	0.00	65,000.00-
CAPITAL:			

CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	0.00	0.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	40,000.00	8,600.00	31,400.00-
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	40,000.00	8,600.00	31,400.00-
CAPITAL PROJECTS:			

CAPITAL PROJECTS-ROADS	200,000.00	0.00	200,000.00-
CAPITAL PROJECTS-SHOP	0.00	0.00	0.00
CAPITAL PROJECTS-DRAINAGE	100,000.00	30,200.00	69,800.00-
CAPITAL PROJECTS-WALKING PATHS	0.00	0.00	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00	0.00	0.00
TOTAL	300,000.00	30,200.00	269,800.00-
TOTAL CAPITAL EXPENSES	340,000.00	38,800.00	301,200.00-
BUSINESS INCOME EXPENSES	0.00	0.00	0.00
TOTAL	3,163,434.62	1,308,575.19	1,854,859.43-
Description	2023 BUDGET	2023 ACTUAL	DIFFERENCE

Alberta Beach Village Office

From: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>
Sent: July 28, 2023 2:31 PM
To: Kathy Skwarchuk
Subject: Alberta Day 2023 (Application Deadline – Tuesday, August 8)
Attachments: Festival In A Box Updated July 27 2023.pdf; EOI Guidelines Updated July 25 2023.pdf; EOI Form Updated July 27 2023.pdf

Good afternoon Mayors, Reeves and CAOs,

I am sending this out on behalf of the Ministry of Arts, Culture and Status of Women.

The Government of Alberta recently established September 1 as Alberta Day in perpetuity. Alberta Day is a chance to celebrate who we are as Albertans and what we can achieve together.

To create a province-wide celebration of our heritage and cultural identity, Alberta’s Government is providing funding (through the Association of Alberta Municipalities) to eligible Alberta municipalities to host local Alberta Day events on any day of their choice between **Friday September 1, to Sunday, September 3, 2023.**

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
- Municipalities with populations less than 1,000 will be eligible for \$1,500.

Municipalities are encouraged to submit a completed Expressions of Interest Application to culture.event@gov.ab.ca, with details about the activities they are planning, by **August 8, 2023.**

Should you be interested in this opportunity, the Expression of Interest Application Form and Guidelines, as well as “Festival in a Box” guideline document are attached.

We look forward to your participation as Alberta Day will be another chance for communities across Alberta to celebrate everything that makes this province special.

For more information, please visit alberta.ca/AlbertaDay or contact culture.event@gov.ab.ca.

Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

Alberta Beach Village Office

From: Colleen Klotz
Sent: August 4, 2023 3:48 PM
To: Alberta Beach Village Office
Subject: Boat Launch Park Shoreline

To Councillors, Administration and Public Works and Shane Getson

I would like to take a moment and thank Bruce for his due diligence in ensuring that the cleanup was done to the best that could be done, considering the spread of the Tansy and other noxious weeds on our shoreline.

I look forward to next season when a longterm timely solution will warrant a cleaner and safer lake for all aquatic species and our families that may once again enjoy all the lake has to offer.

Also, before this type of cleanup is required again, as each year under the past circumstances it becomes a worse situation, our provincial government needs to address our ability to take action without delay as even one child or pet getting sick from playing in the water is unacceptable. This includes the increasing widespread Tansy and blue-green algae.

These shorelines help to maintain our property values and economy.

Respectfully
Colleen Klotz

Sent from my iPhone



ALBERTA-NWT
COMMAND

Military Service Recognition Book

Dear Valued Supporter,

Please find enclosed a copy of the **Alberta-NWT Command's Military Service Recognition Book - Volume XV** recognizing Veterans in Alberta and the Northwest Territories who have served our country so valiantly. We have also included a Certificate of Appreciation acknowledging your organization's generous support for our Veterans.

You will find the advertisement that you purchased during our **2022 Telephone Appeal** printed.

Your ongoing support for this important project is sincerely appreciated. Proceeds raised are used to fund bursaries, youth programs including cadets and of course The Legion's tireless support for Veterans and their families throughout Alberta and the Northwest Territories.

You may have recently been called or will receive a call in 2023 regarding this important Legion initiative.

Please do not hesitate to contact us at 1-800-506-1888, if we can be of assistance.

Once again, *thank you!*

Respectfully,

**Rosalind LaRose
President**



Certificate of Appreciation

Presented to

Village of Alberta Beach

For supporting the Alberta-NWT Command's Military Service Recognition Book - Volume XV. Your acknowledgement and support for Veterans in Alberta and the Northwest Territories is sincerely appreciated. Thank you for your participation.

Rosalind LaRose
President

Tammy Wheeler
Executive Director

ALBERTA-NWT COMMAND OF THE ROYAL CANADIAN LEGION

"LEST WE FORGET"

Alberta-NWT Command

Legion 



Military Service Recognition Book

Volume XV 2023



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Alberta Beach Village Office

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: July 28, 2023 4:47 PM
To: Kathy Skwarchuk, Alberta Beach
Cc: Tara Elwood; Betty Meads, Alberta Beach LB; Alberta Beach Library
Subject: YRL Letter, Annual Report, ROI
Attachments: YRL Letter to Village of Alberta Beach - July 2023.pdf; YRL 2022 Annual Report.pdf; YRL 2022 ROI for Alberta Beach Municipal Library.pdf

Hello,

Attached you will find a letter from Director Karla Palichuk, the YRL 2022 Annual Report and the 2022 Return on Investment Statement for Alberta Beach Municipal Library.

Please contact me to schedule us to meet with you and/or to present to Council – we welcome the opportunity for both.

Thank you and have a wonderful day!

Laurie Haak

SHE/HER
Executive Assistant

P: 780-962-2003 EXT 221
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



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July 28, 2023

Kathy Skwarchuk
Village of Alberta Beach
Box 278
Alberta Beach AB T0E 0A0

Dear Kathy,

As a valued partner and member of Yellowhead Regional Library (YRL), I am happy to share our 2022 Annual Report and the 2022 Return on Investment (ROI) Statement for Alberta Beach Municipal Library.

For our member municipalities and school divisions, we know return on your investment with us is critical. The 2022 Annual Report demonstrates several key indicators of our value to your residents and students. Here are two examples from residents in the YRL region, including your community:

- 101,127 international newspaper and/or magazine issues read through PressReader.
- 228,183 books, audiobooks and/or magazines checked out through OverDrive.

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library. I hope you find the Annual Report informative and reflective of a remarkable year.

The ROI statement includes your municipality's membership levy, direct financial return from the materials allotment and the total cost avoidance for technology, resource sharing and funded training. Also included is the numbers of hours your library staff participated in free professional development opportunities through YRL. We hope you find this information useful.

I am available to discuss these documents and/or answer any questions you may have. Please contact me at kpalichuk@yrl.ab.ca or 780-962-2003, x226.

In addition, we would be happy to speak to your Council about YRL services and governance, and how our 2023-2025 Strategic Plan will help libraries achieve success. To schedule a presentation, please contact our Executive Assistant, Laurie, at lhaak@yrl.ab.ca or 780-962-2003, x221.

Thank you for your support of YRL and library services.

Yours truly,



Karla Palichuk, Director
Yellowhead Regional Library


Enclosures

Copies: Mayor Tara Elwood, Alberta Beach Library Board and YRL Trustee
Betty Meads, Alberta Beach Library Board
Cathy Brennan, Alberta Beach Municipal Library



Libraries
**VALUE
BEYOND**
words

2022 Annual
Report



Yellowhead
Regional
Library



Message from the Board Chair

Over the past year, Yellowhead Regional Library (YRL) continued to demonstrate its commitment to service excellence. The role of YRL is to collaboratively support and enable public and school member libraries to deliver timely, responsive services to their respective patrons.

This partnership yields tremendous results, both financial and operational.

The return on investment to communities is more than monetary. We regularly hear stories of people accessing resources, upgrading job skills, learning to read and having fun – all at their local public and school libraries. Libraries truly are the hubs of their communities, and to more fully express this, the YRL team developed a tagline: Libraries Value Beyond Words. This tagline is being used on a range of materials, including approaches to advocacy with elected officials.

We believe this will help people to see libraries' full contributions to the quality of life we enjoy every day.

Hendrik (Hank) Smit
Chair, Yellowhead Regional Library Board of Trustees

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Message from the Director

This past year was incredibly active for YRL staff, with new programs and services delivered to public and school libraries within the region. These include: an updated program guide to help school librarians understand YRL's services, delivery of high-end training on topics such as managing the impacts of homelessness and how to hold crucial conversations, and new advocacy efforts to support a better understanding of the value that libraries bring to communities.

Additionally, YRL staff visited each of the 43 public libraries in the region, to meet with library staff and offer in-person support. We coordinated wireless printing options, made significant cybersecurity upgrades, and completed the legwork on creating new library websites.

Perhaps the greatest outcome, though, is the daily collaboration that occurs between and among YRL staff and member libraries. Partnering with the wonderful library staff in communities across our region is highly rewarding. We appreciate the innovation and creativity that comes from our joint efforts. Working together, we can help all member libraries to shine brightly.

Karla Palichuk
Director, Yellowhead Regional Library

YRL In the Community

In 2022, Library Development Services staff met with 43 public libraries, provided 64 on site consulting visits, and held 1,329 remote consulting sessions (online). In addition, Technology Services staff met with 14 public libraries, provided 29 on site visits, held 200 remote sessions, and resolved 1,769 IT helpdesk tickets.

57

Public library visits

93

In-person consultations

9

School library visits

1,529

Remote consultations

1,769

Helpdesk tickets resolved

35



Board of Trustees

Executive Committee Members as of December 2022

YRL Chair

Hendrik (Hank) Smit

Town of Hinton

YRL Vice Chair

Wayne Rothe

City of Spruce Grove

Barb Maddigan

Northern Gateway School Division

Robert (Bob) Robinson

City of Beaumont

Carla Frybort

City of Leduc

Sally Kucher Johnson

Parkland County

Eric Meyer

Town of Stony Plain

Sandy Morton

Town of Mayerthorpe

Kathy Rooyakkers

County of Wetaskiwin No. 10

Tara Elwood

Village of Alberta Beach

For the complete list of trustees, please visit yrl.ab.ca

YRL Leadership

Extending beyond their YRL roles, key personnel also held leadership positions with provincial organizations in 2022.

Hank Smit

*Vice President, Alberta
Library Trustees' Association*

Karla Palichuk

*Chair, The Alberta
Library*

Jessica Knoch

*President, Library
Association of Alberta*



A Year in Review

By the Numbers



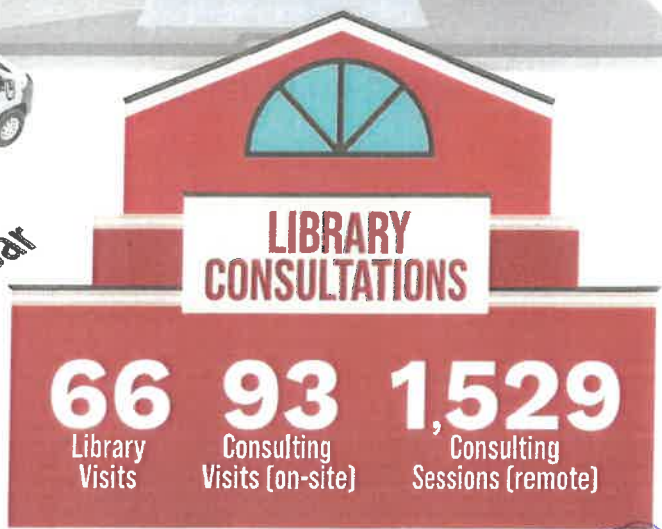
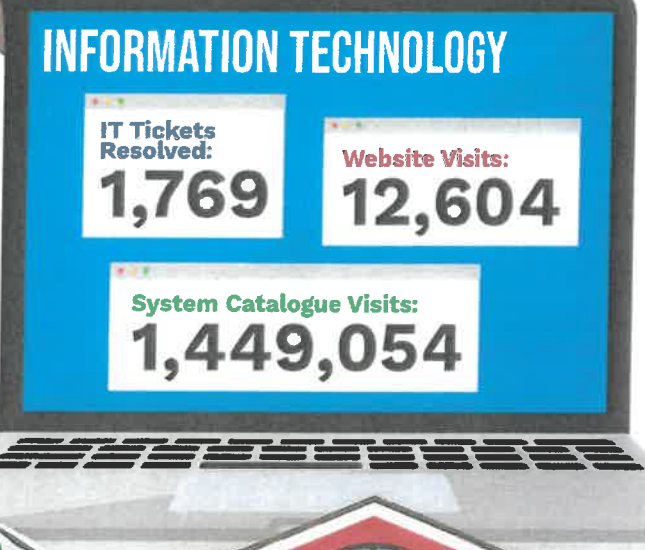
TRAINING



COLLECTIONS



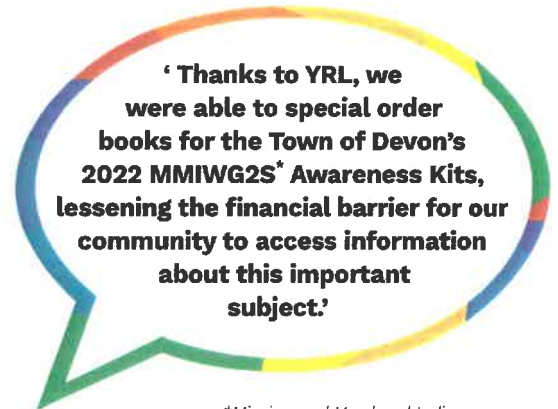
71,532 TOTAL COLLECTIONS



Collections and Resource Sharing (CRS)

Our member libraries took advantage of the access through YRL to many virtual and physical collections in 2022, helping their patrons in life-long learning and enjoying a variety of content.

- Overdrive and Libby checkouts increased to 228,183 (up from 225,552 in 2021). Audiobook Cloud use increased 3% and Read Alberta eBooks use increased by 50%.
- More than 240 library patrons, an increase of 10% from the previous year, used Pronunciator to help them to learn and practice languages, including: French, Spanish, Russian and Ukrainian.
- LinkedIn Learning saw patrons record 640 hours of training time, up 14% from 2021.
- CRS facilitated six special orders for school and public libraries to support grant-funded programs, community events, community partnerships, one school-one book programs and more.



**Missing and Murdered Indigenous Women, Girls, and Two-Spirit*

Technology Services (TS)

2022 saw TS staff busy helping the member public libraries to upgrade and strengthen the technology and computer networks at their sites to ensure stable and secure connections.

- 52 equipment orders were placed by TS staff for 18 libraries ensuring good quality computers met network standards for security and function.
- 572 questions by patrons about CloudLibrary/OverDrive/hoopla were answered by TS staff, allowing better access to these popular virtual collections.
- 29 site visits were made by TS staff to work in person at member libraries to help maintain the computer networks.
- Cyber security training through Sophos Phish Threat was offered to libraries to lessen the chance of future cyber hacks or incidents.
- Jasper Municipal Library was supported by TS staff with technical advice, securing contingency funding in case network devices were impacted and arranging for extra wi-fi hubs to arrive during the major wildfire that impacted internet connectivity in the Jasper townsite.
- 6 libraries were supported by TS staff in upgrading to VOIP phone systems on the SuperNet network allowing for new money saving technology.
- Libraries were surveyed, and the data analysed about the new website platform coming in 2023, allowing libraries to provide their opinion on what priorities should be included.

Library Development Services (LDS)

LDS staff were out and about in 2022 in person and remotely to support our members in making their libraries better than ever.

Homeless Library Academy

Total Tutorials	35	Total Tutorial Enrollments	288
Total Tutorials Accessed	35	Total Learners	85

Over the past few years, public libraries have seen a marked increase in interactions with people who are unsheltered. LDS purchased specialized, self-paced homelessness training tutorials to help member library staff learn the skills needed to effectively work with this population.



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Since its rollout in late 2021, all 35 virtual tutorials have been accessed by member library staff. LDS staff also had follow up discussions with members who viewed the tutorials about how to implement some of the concepts that were presented.

Crucial Conversations

Being able to communicate effectively in the workplace is a skill everyone wants to do well especially with regards to human resources and promoting psychological safety in the workplace. To that end, LDS provided access to a virtual course and three workshops to help our member library directors, managers, and other library leadership to learn this skill set.



Total Learners	36
Total Live Discussions	3
Total Visits to the Course Website <i>(as of Dec 2022)</i>	161

Networks and Group Meetups

Both the Indigenous Services Working Group and Peer Support Network for member library staff were new initiatives in 2022 and well received by our members. Both provided opportunities for networking and delving deeper into each subject matter.

	Total Sessions
Peer Support Network for Library Staff	6
Indigenous Services Working Group	3
Coffee Chat for Managers	12

General Consultation and Client Support

Primary Purpose	In Person	Virtual	Email	Total
AskYRL <i>(all categories)</i>	0	0	1,329	1,329
Collections	16	14	0	30
Customized Training <i>(on site or at YRL)</i>	3	1	0	4
Library Visits	44	0	0	44
Manager Onboarding	9	0	0	9
Policy	1	12	0	13
Strategic Planning	1	2	0	3
TOTAL	74	29	1,329	1,432
YRL Public Libraries Reached	100%			
YRL School Divisions Reached	100%			
YRL School Libraries Reached	24% <i>(note this includes in-person or virtual contacts only and does not include email)</i>			

Programming Support - Kits

Total Kits	120
Total Kit Bookings	251
Public Libraries that Borrowed Kits	68%

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Administrative Services (AS)

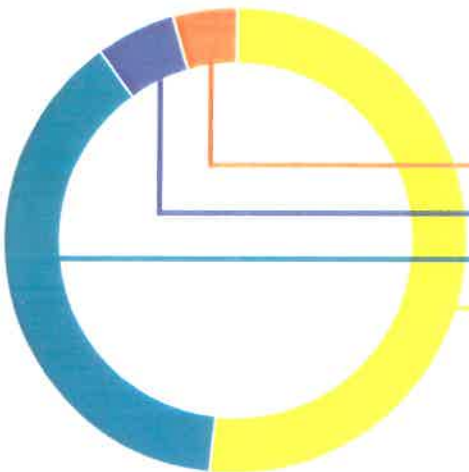
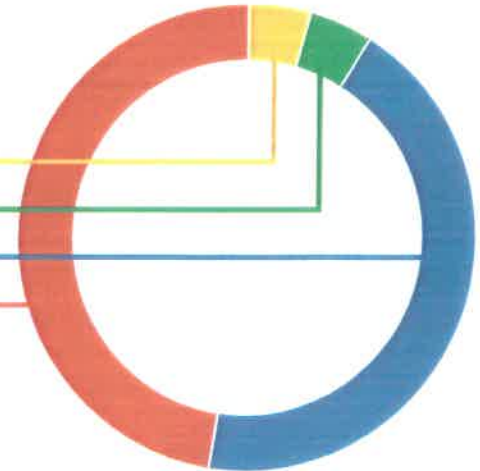
In 2022, the AS staff were behind the scenes, keeping staff, facilities and funding in line with the priorities and wants of our members.

Planning and Finances

A new Plan of Service was completed for the period 2023-2025, based on the current plans of member libraries, municipalities and school divisions.

Revenue:

School Levies	\$146,899 (4.5%)
Contract Services	\$147,884 (4.5%)
Provincial Government	\$1,415,451 (43.5%)
Municipal Levies	\$1,546,823 (47.5%)
Total	\$3,257,057



Expenses:

Administration	\$152,638 (4.6%)
Building and Capital	\$180,330 (5.4%)
Direct Services	\$1,269,002 (38.4%)
Staffing	\$1,708,206 (51.6%)
Total	\$3,310,176

Stewardship

- A new investment strategy was developed and approved, netting nearly \$70,000 in interest (compared to \$15,483 in 2021).
- A new cyber insurance policy was purchased, increasing the per-incident coverage from \$150,000 to \$2,000,000.
- A new vehicle was purchased to augment the fleet.

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca



Alberta Beach Municipal Library 2022 Return on Investment

Your Membership

Total Financial Benefits

\$173,804.32

Return on Investment

\$1.00 = \$38.74

Membership levy

On behalf of Alberta Beach Municipal Library in 2022	\$4,486.76
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Direct financial return

2022 Materials allotment from YRL	\$754.50
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Allotment from other municipalities (if applicable)	\$1,767.35
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Total funds	\$2,521.85
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Benefits of YRL services

Technology

Website	\$325.24
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Software and licensing	\$1,668.34
------------------------	------------

SuperNet and hardware	\$11,498.89
-----------------------	-------------

Cost avoidance	\$13,492.47
-----------------------	--------------------

Resource sharing

Items borrowed from other libraries: 6,430	\$93,235.00
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Digital items borrowed through YRL: 1,285	\$64,250.00
--	-------------

Cost avoidance	\$157,485.00
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Training

Free YRL training/workshop participation hours	11.5
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Note: May not reflect all training provided, such as informal sessions.

Crucial Conversations for Mastering Dialogue	\$305.00
--	----------

Homelessness Academy for Librarians	\$0.00
-------------------------------------	--------

Cost avoidance	\$305.00
-----------------------	-----------------

Total financial savings	\$171,282.47
--------------------------------	---------------------

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With YRL membership, municipal residents gain:

- Access to more than three million items in the TRAC¹ collection.
- Free province-wide resource sharing of physical material collections including interlibrary lending and onsite borrowing.
- Free access to digital content (eBooks, eAudiobooks, eComics, eMagazines, movies, music and television shows) through 31 online resources, including:
 - Centre for Equitable Library Access and National Network for Equitable Library Service: national collections for those with print disabilities.
 - Cypress Resume: professional-looking cover letters and resumes.
 - Grant Connect: linking Canadian nonprofits with funding programs.
 - LinkedIn Learning, a preeminent source for video tutorials in business, computer technology, software and creative skills.
 - PressReader, for local and international newspapers and magazines.
 - Pronunciator, multi-faceted learning options for 80 languages.
- Additional shared eBooks with Parkland Regional Library System in Lacombe.
- Access to library collections across Canada.

And, Alberta Beach Municipal Library has access to:

- Free broadband Internet connection via SuperNet (paid for by the Government of Alberta) and WiFi.
- Hosted and managed websites with technical support.
- Computer and network support and services including password manager licensing for library managers. In 2022, we recommended wireless printing options for libraries and offered phish threat cybersecurity training with email phish testing (required by many insurance companies) for library staff.
- The library software that manages borrowers, circulation and materials
- An online catalogue and mobile app for the public to access library resources, manage their personal account and self-checkout items on the app.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- 118 shared specialty kit collections including Deakin (new in 2022), Indigenous, makerspace, read Alberta, storytime, storywalk, Xbox and world languages.
- Free delivery and pick up of materials at least once every week.
- Physical library cards at no cost.
- Professional library expertise and access to regional knowledge sharing.
- Training and materials for onboarding, skill building and professional development of library staff and board members.
- Core competencies skills and levels launched in late 2021 to help identify the knowledge, skills and abilities library workers need to grow and succeed.

¹ Originally formed in 2001, The Regional Libraries Computer Automation Systems Consortium (TRAC) Society is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and YRL in Spruce Grove.



Alberta Beach Village Office

From: jm@canadaclimatcouncil.ca
Sent: July 25, 2023 1:37 PM
To: aboffice@albertabeach.com
Subject: Support for municipalities who support climate protection

This email intended for:
Kathy Skwarchuk
Chief Administrative Officer
Alberta Beach



Good afternoon Ms. Skwarchuk,

AN INVITATION TO JOIN

Canada Climate Council is the not-for-profit NGO that sets the standards for climate protection verification and certification.

Although we already support 4,700 organizations across the country, I'd like to introduce you to Canada Climate Council's new *Climate Leader* designation which is strictly allocated for participating municipalities and service boards.

Why the special designation.

- To acknowledge the unique leadership role people expect their local government to take.
- To tap into opportunities to reach and positively motivate local businesses to participate.
- To provide a rally point and access sponsorship support for local volunteers.

Three reasons to sign up.

- First and foremost, to help fight climate change.
- Second, to project your municipality's social values.
- Third, to get your climate protection plan toolkit.

Why sign up now. (ends August 26th)

- You will receive 15 months for the cost of 12 months.
- The \$100 administration fee will be waived.
- Get double the number of accreditation decals and stickers.

We're not asking for perfection, just asking you to start or continue your journey to improve your climate protection action plan. An action plan you can incorporate without the burden of overwhelming operational changes or having to spend on emission studies and carbon credits.

I understand that you'll need more information and will have questions before you decide. Feel free to phone me at 403-262-7000.

Thanks for considering,

Jeff

Jeff Michaels
Accreditation Coordinator
Canada Climate Council



Look
for the
seal

We understand the need for climate protection is not accepted by everyone. If you wish us to stop sending you an occasional informational or promotional email, simply hit reply and place REMOVE in the subject line.

Alberta Beach Village Office

From: wm@canadaclimatcouncil.ca
Sent: August 2, 2023 3:05 PM
To: aboffice@albertabeach.com
Subject: Canada Climate Council - Municipal Accreditation Program
Attachments: Climate Council - Introduction - Municipalities - 23-08-02.pdf

Hi Kathy,

Good talking.

Attached is an info-deck to give you some more insight.

So that you have some numbers when you sit down with council. Based on your population, your annual fee would be \$520.

This will give you everything you will need to do your own inhouse carbon use review and climate action plan based on online forms we would send you. We prepare the forms based on your application form.

At your size there is no reason for you to need an outside contractor or our advisory team to complete them. Guessing it will take you all of two hours. Maybe three if you make a coffee.

I know I've thrown a lot at you, but it does fall into place as things go along.

Happy to answer questions anytime.

Regards,
Bill

William (Bill) Montgomery
Canada Climate Council

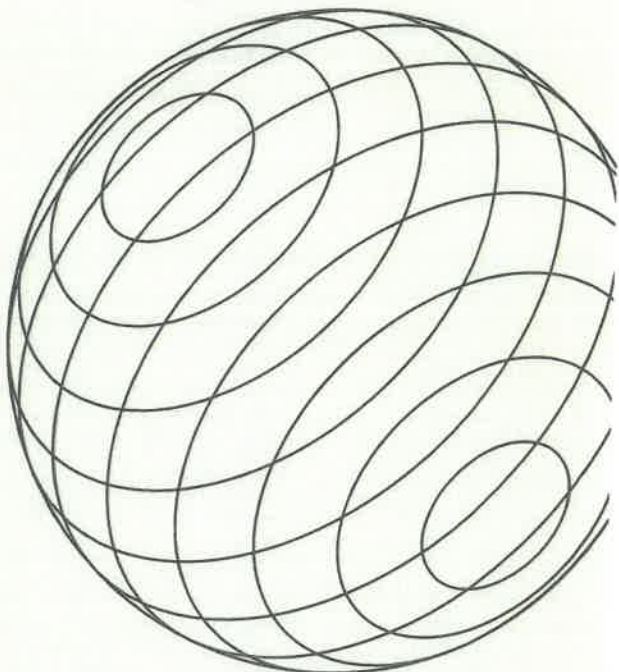
Client Services: 905-262-7000



Canada Climate Council

**Become Climate Certified
and an Earth Partner**

Turn climate action into opportunities.



**This is not about you
making sacrifices.
It's about you accepting
opportunities.**

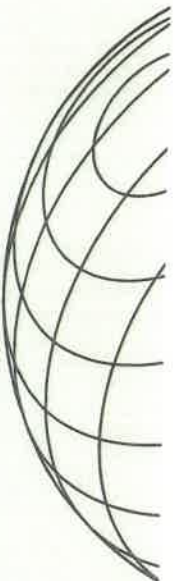
Opportunities to increase reputation.

Opportunities to reduce costs.

Opportunities to obtain funding.

Opportunities to do good.

What we do.



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Harnessing the 'power of positive' into every step of climate protection action.

Solutions oriented: You're not looking for more negative climate change news but want positive practical solutions that can be used in your everyday operations. We provide those solutions.

Support based: No matter how noble the cause, to reach it, you need the right tools and information to stay on course. Our toolkits and newsletters will provide that support.

Simplified process: The best intentions in the world will fail if the path is too complex to be followed. We'll help make your climate protection promises easy to keep.

Success focused: There is no better motivator than success, regardless if it's your first step or you're well on your way to meet your climate action goals. We help make your climate promises pleasantly achievable.

Social driven: Climate change has become top-of-mind and people want to feel better about having solutions. We help make your climate protection efforts recognizable in the community.

Municipality dual designations.

Your opportunity to set
the standards for effective
environmental activities in
your community.



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Climate Certified Seal: An accreditation seal, wherever displayed, will show that your municipality has an positive climate action plan in place. A plan that will also reduce your operating costs through practical "reduce, reuse, and repurpose" initiatives.

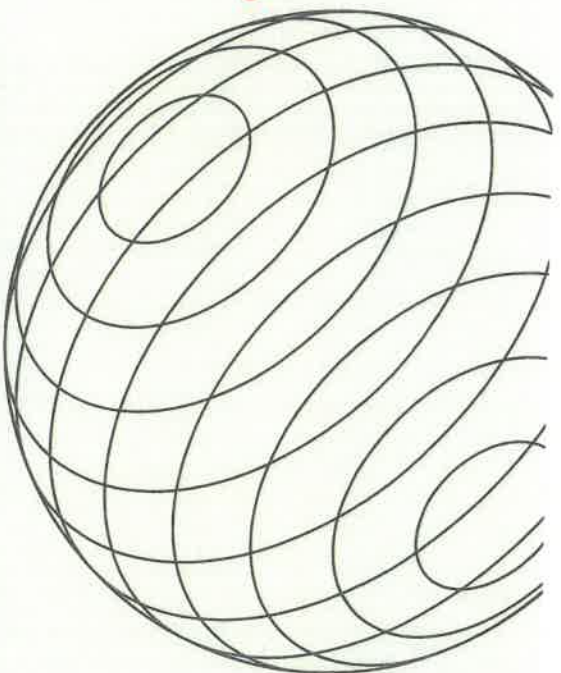


Earth Partner Leader: We are Inviting Climate Certified municipalities to take advantage of our newest environmental action initiative by becoming Earth Partner Leaders. For the month of August we are waiving the first year's administrative and annual fee for Earth Partner Leader designations.



Why become Climate Certified.

**An astounding 73% of
residents want their local
government to take the
lead in climate protection.**



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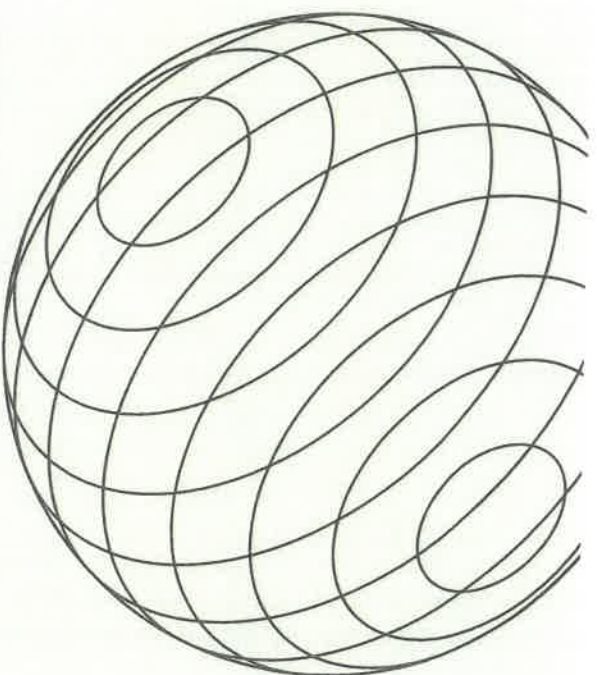
Get the help you need: Creating an effective and practical climate action plan and program can be a daunting experience. You're accreditation process will open the door for you to get the assistance you need.

Motivate Others: Displaying your accreditation will demonstrate your commitment, and motivate others to refocus on their own climate action plans and programs.

Happier Planet: Let's not lose touch with the primary reason your doing this. As a reputable organization and person, you are concerned about climate change and want to do something about it.

What you get.

We have the forms, check lists, and instructions to get you started and keep you going .



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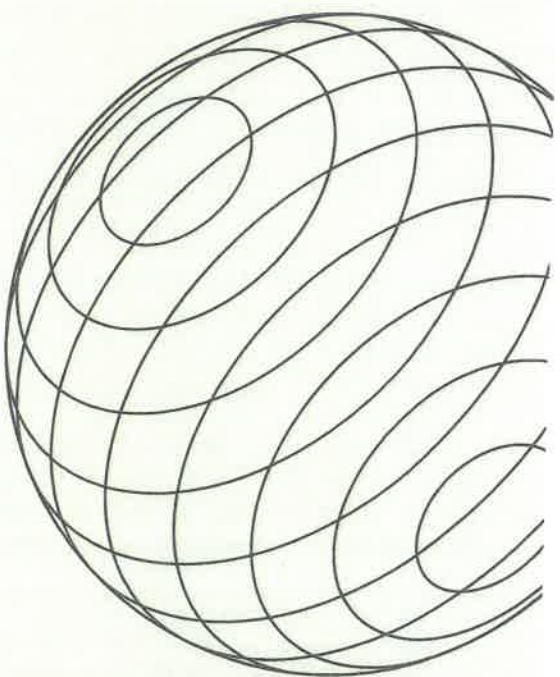
Toolkit: Your toolkit includes everything you will need to create and sustain your climate action plan.

Accreditation seal license: Use of the Canada Climate Council accreditation endorsement seal to confirm your certification.

Information updates: Regular updates to keep you informed of innovative climate actions and community improvements.

Why become a Earth Partner.

Because you will have access to support and funding for local approved volunteer environmental projects.



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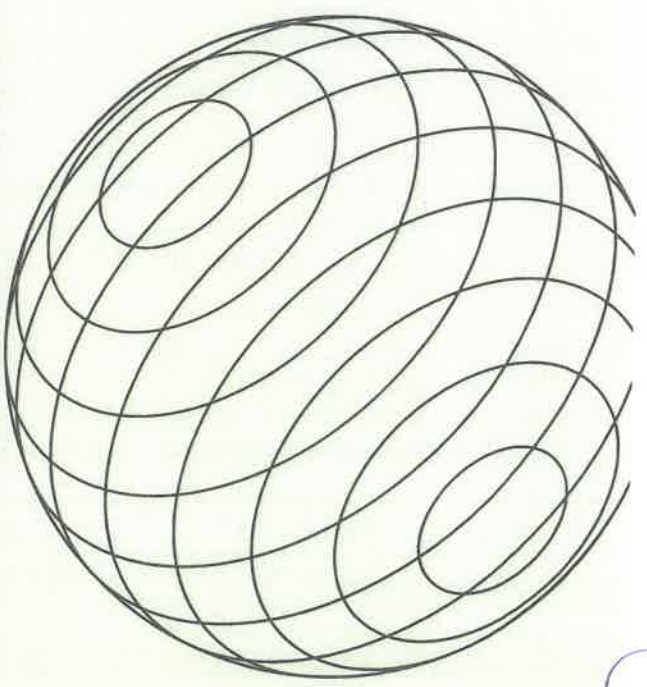
Receive carbon credit funding: You will be able to apply for funding for local environmental projects from corporate carbon credit payments made to Earth Partners.

Focus on your needs: You get to decide the projects best suited for your community.

You'll have oversight: You will have the authority to completely administer your projects. All we ask is for a short report to pass along successes to others.

Fees based on population.

Sliding scale annual accreditation fees make it affordable for every size municipality to participate.



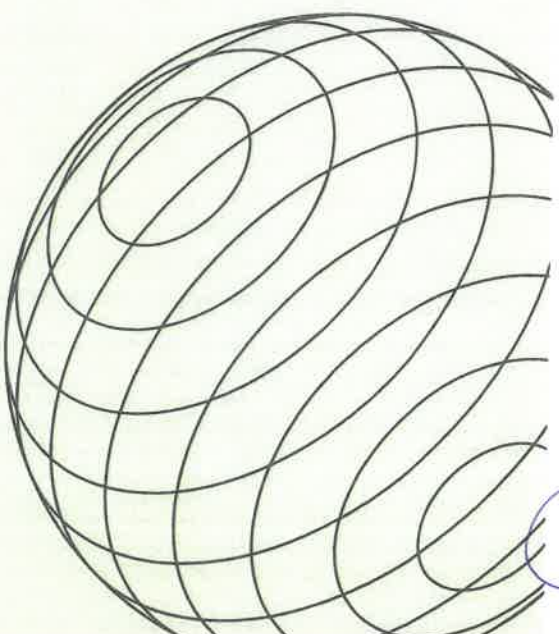
53

To make it both affordable and fair for every municipality, small or large, Canada Climate Council uses a sliding scale fee schedule based on population and number of facilities.

A quick conversation with one of Canada Climate Council's accreditation coordinators will determine your exact cost prior to you completing your application.

Have your fee reduced.

Although your investment is negligible the climate benefits are considerable .

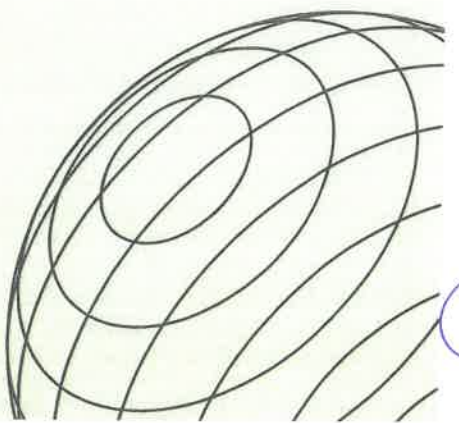


Municipalities enjoy reduced accreditation fees in exchange for providing space to display climate protection promotional signage and municipal online mentions. Possible locations for signs could be in arenas, community halls, or in other public facilities.

The purpose of the promotion is twofold. First, to motivate and recognize local businesses for further involvement in climate protection. Second, to recruit volunteers to participate in local positive environmental activities.

Accreditation process

**Only procrastination can
defeat an advantage.**



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Identify. Identify the top carbon emission sources within your municipality that could reasonably be addressed within the next 24 months. This should take 2-3 hours for a small municipality, half a day for a medium size municipality, and a week for a larger municipality.

Set. Set the process in which you can realistically reach these goals. Make sure you don't suffer from "paralysis by analysis".

Go. Get started, realizing it is a living program that will have some setback and need some changes along the way.

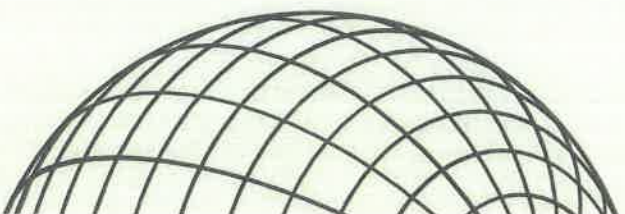
Let's get started.

Contact Client Services

Email: team@climatecouncil.ca

Phone: 905-262-7000

Canada Climate Council is a federally incorporated not-for-profit NGO.
Copy right 2019-2023



Account Reference 95TC
 Legal 3 & 332180
 Municipal 4940-50 AVE

July 24/2023

Re Taxes due on or Before Aug 9 2023

Do to a medical issue. (Bi lateral Hernia operation on June 19/2023. Required rehabilitation advised by my doctor to not lift anything over 15 pounds till Sept/2023 Also do to the extreme shallowness of the lake causing customers to have to use the water crafts way to fare out, negating the use of paddle boats. If I can request to not have to pay this tax bill for the month date Aug 9th/2023 for \$ 1052.21.

We are hopeful that Measures will be taken to construct a new modern weir on the Surgeon River inlet to bring the water level to its proper balance. I am working on a site plan to construct a garage/rental area and a upper level that may be used as a interraction hostel. I believe this addition could complement the town and raise the revenue that my business produces.

Thankyou
 Daniel to Seaber
 D Seaber

RECEIVED JUL 24 2023

TAX STATEMENT OF ACCOUNT

ALBERTA BEACH
 BOX 278
 ALBERTA BEACH, AB
 T0E 0A0
 TELEPHONE: 780-924-3181 FAX: 780-924-3313

Date Mailed: Aug 18, 23

To: SCABER, DANIEL

Account Reference: 95TC

Other Information:

LEGAL 3 8 3321BQ
 MUNICIPAL 4940 - 50 Avenue

ASSESSMENT INFORMATION

PROPERTY TYPE TC
 LAND ASSESSMENT 32,060
 IMPROVEMENTS
 TOTAL ASSESSMENT 32,060

Date	Ref#	Description	Amount	Balance
		Balance Forward		0.00
10Jun2023	0	2023 MUNICIPAL SERVICES TAX	475.00	475.00
10Jun2023	0	SEWER REVITALIZATION LEVY	150.00	625.00
10Jun2023	0	2023 SCHOOL LEVY	108.04	733.04
10Jun2023	0	2023 MUNICIPAL LEVY	320.17	1,053.21
08Aug2023	174065	Scaber - Taxes	1,053.21-	0.00

PENALTY - AUG 10 = 18% CURRENT YEAR ARREARS | TOTAL AMOUNT DUE 0.00
 PENALTY - JAN 1 = 18% TOTAL ARREARS | PAYABLE TO: ALBERTA BEACH

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Ste. Anne Summer Villages Regional Emergency Partnership



- Birch Cove
- Ross Haven
- South View
- Val Quentin
- Nakamun Park
- Sandy Beach
- Sunrise Beach
- West Cove
- Silver Sands
- Sunset Point
- Yellowstone

15.c

July 03, 2023

Kathy Skwarchuk
Alberta Beach
4935 50 Avenue
Alberta Beach, AB T0E 0A0

Hi Kathy

Ste Anne Regional Emergency Management Partnership (SVREMP) agrees in principle to the integration of Alberta Beach as a partner of SVREMP as requested in your letter of June 21st, 2023.

Upon mutual acceptance and satisfactory completion of the following conditions the partnership may proceed:

- Receipt of Ministerial Order Approval
- Revision and sign-off of Terms of Reference, Partnership Agreement, and Bylaws by all 12 municipalities
- Advisory Committee Representation (appointment of one designated Council Member and one alternate Council Member - provides one vote for the municipality)
- Council will appoint (by Bylaw) a DEM and DDEM who will actively participate in the partnership including completion of required training, exercises, hazard and risk assessments, and activities throughout the year.
- Receipt of payment of pro-rated portion of \$3,500.00 annual fee for 2023 effective from July 1, 2023 (\$1,750.00)
- Receipt of payment of pro-rated reserve fees
- Provide proof of insurance and WCB as outlined in Partnership Agreement

It is acknowledged that Alberta Beach is aware and supports working collaboratively with Lac Ste County/SVREMP to explore partnership opportunities outlined in the draft Municipal Services Package recently shared with municipalities.

We recognize there will be a transitional period from the date of execution of this agreement until the approved Ministerial Order is received. In order to address the Emergency Management requirements during this interim period, the following items be implemented:

- The appointed Alberta Beach Advisory Committee Representative or alternate will be permitted to attend the Advisory Committee Meetings, however, will not have voting authority until the approved Ministerial Order is received.
- In the event of an emergency where activation is required, all costs and fees for planning or response services obtained from SVREMP will be at the partner rate as outlined in the SVREMP Emergency Management Bylaw.
- Effective July 1, 2023, Janice Christiansen has been contracted as the DEM for Alberta Beach at the fee of \$400.00 monthly.
- Remuneration for additional administration services provided by Janice Christiansen and Marlene Walsh will be charged at a rate of \$35.00 per hour each and paid on a monthly basis.
- Additional administration may include:
 - Completion of the 2022 Annual Audit
 - Meet and Greet event to be held with Alberta Beach Council and Staff to provide an understanding and expectations of the SVREMP
 - Hazard and Risk Assessment including identification of Resources
 - Review of current documentation and completion of an inventory of existing supplies
 - Upon completion of the audit, review Alberta Beach Emergency Plan and align it with the SVREMP Plan
 - Any additional requirements identified during this interim period.

SVREMP will facilitate the drafting of appropriate bylaws and membership agreements, and spearhead the discussions with AEMA/Municipal Affairs on the appropriate ministerial authorities to integrate AB Beach as a member of SVREMP.

We look forward to the outcomes this collaborative partnership will bring to our communities!

Sincerely

Rep. Giesbrecht
Chairperson

Ste Anne Summer Village Regional Emergency Management Partnership

✉ Email

summervillage.remp@gmail.com

📍 SVREMP Mailing Address:

PO BOX 17 Alberta Beach AB
T0E 0A0

59

15.d

aboffice@albertabeach.com

From: debbie@onoway.ca
Sent: August 8, 2023 2:39 PM
To: Alberta Beach Village Office; Castle Island; Nakamun Park; office@sunsetpoint.ca; office@svyellowstone.ca; Rosshaven CAO; Summer Village Office; Val Quentin; 'wendy wildwillowenterprises.com'
Cc: Dave Ives; Jennifer Thompson
Subject: Request for Feed Back on Intent to Enter New Contract for 2026
Attachments: Letter to municipalities re Furture Contract.pdf

Hello – CAO Thompson has requested that this correspondence from Chief Ives be shared with all member municipalities.



Debbie Giroux
Administrative Assistant

Phone: 780-967-5338
Fax: 780-967-3226
E-Mail : debbie@onoway.ca

Mail: Box 540 Onoway, AB T0E-1V0
Town Office: 4812-51 Street Onoway

Web: www.onoway.ca



From: Dave Ives <di@secondwindenterprises.com>
Sent: August 5, 2023 1:46 PM
To: Dave Ives <di@secondwindenterprises.com>
Subject: Request for Feed Back on Intent to Enter New Contract for 2026

Good Afternoon!

I hope all is well with you. Please see attached letter and discuss it within your councils.

Take Care,
FC David Ives

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Fire Rescue International



August 5, 2023

Attention: All Onoway Reginal Fire Services Member Municipalities
Regarding: Soliciting Advice About Your Intent to Enter a New Agreement When Current Agreement Expires

Dear Mayors & Councils,

During our AGM this spring I asked that it be added to the agenda Fire Rescue International (FRI)'s request that each municipality return to their respective councils and discuss the long-term interest they have (or do not have) to continue within the Onoway Regional Fire Services Group that we have formed together. Upon completing those internal discussions, FRI requested that each municipality provide a letter of intent concerning their municipality's general desire to continue to build on the service we have created together or choose another path towards fire services provisions. To date, FRI has received no responses.

Of course, a letter of intent at this stage would not be a commitment as the terms, conditions, and fees of a new contract have not been yet brokered. It would, however, help FRI with some of our long-term capital purchase planning. Letters of intent will also help FRI leadership in terms of longer-term legacy and/or succession planning. This type of guidance from your council will help FRI continue to deliver the city-like performance we are known for as well as prepare for the future our member municipalities dictate.

Box 1550 Onoway, AB T0E 1V0
780-777-4688
1-855-710-3473
di@secondwindenterprises.com

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FRI advocates strongly for continued collaboration between the ten municipalities and in fact, would welcome a dialogue that might invite additional municipalities into the fold (such as Birch Cove, Sunrise Beach, Sandy Beach, West Cove, and possibly Lac Ste Anne or Seba Beach as well). FRI believes there is strength in numbers and by retaining or even adding to the membership, we may be in a position to improve the current level of service at no additional cost per title or maintain the current level of service and actually cut the cost per title for service delivery. Of course, all options are on the table and will be subject to the wishes of the elected officials of our member communities.

If possible, on behalf of Fire Rescue International I request that your municipality consider signaling it's contract re-negotiation preferences by way of a letter of intent to FRI by September 30th if possible. Once in hand, FRI can govern itself accordingly and prepare for the next stage of contract negotiations with those who are interested: 2024 Terms, Conditions, & Levels of Service commencing 2026). If it would be helpful, I can make myself available to come before your council to answer any fire service questions or discuss the merits of building on the success we have created together as a team.

Kind Regards,
FIRE RESCUE INTERNATIONAL



David Ives
Fire Chief

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Alberta Beach RFD - Request for Decision

DATE: August 18, 2023
TO: Alberta Beach Council
FROM: CAO Kathy Skwarchuk

TOPIC: Alberta Beach Family R.V. Park & Campground – 2024 Schedule of Fees

PROPOSAL/ACTION:
Request to Council for consideration of an increase to the Alberta Beach Family RV Park & Campground Schedule of Fees for the 2024 season.

BACKGROUND:
At the Alberta Beach Campground Advisory Committee meeting held on April 24, 2023 the committee discussed the possibility of increasing the rates for the 2024 season. The Campground Managers requested they be advised of any rate increases for the 2024 season by late August so they can advise the Campers of the increase while they complete their winter storage agreements in September. The Campground Managers will review rates at the surrounding campgrounds and submit a spreadsheet for Council's review. It was decided that the committee would discuss the rates with Council at their August Council meeting.

ENCLOSURES:
Surrounding RV Park Rates Spreadsheet
2023 Schedule of Fees
2024 Schedule of Fees Proposed

RECOMMENDED ACTION:
Request Council review and discuss an increase to the rates for the municipal campground for the 2024 season.

Request Council make a motion that the Alberta Beach Family RV Park & Campground Proposed 2024 Schedule of Fees be approved as presented, or as amended by Council.

AMP	Name	Price	Extra Sewar	Power
	Alberta Beach Golf Resort	\$3675-\$5000		
	Kacikewin	\$ 4,295.00	\$ 70.00	
30-50	Lakeview Campground	\$3700-\$4400		
	Wabamum Marina	\$ 3,500.00		
30-50	Kokanee Springs	\$ 3,948.00	\$ 69.00	
30 -50	Willow Beach **Visitors are charged	\$5000-\$7000	\$ 40.00	End of season Invoice
	Gunn Campground	\$3,400		

ALBERTA BEACH FAMILY R.V. PARK AND CAMPGROUND

2023
Schedule of Fees

Season Rate:	Full Service	\$3,000.00 per year*
Seasonal Rate: paid by May 31 st (After May 31 st)		\$3,300.00 per Year*
Winter Storage/Reserve Site (DUE by Sept.15th of current year)		\$ 300.00 per year*
Winter Storage/Reserve Site (AFTER Sept.15th of current year)		\$ 400.00 per year*
Monthly Rate:	Full Service	\$1000.00 per month*
Weekly Rate:	Full Service	\$300.00 per week*
	Power & Water	\$250.00 per week*
	No Services	\$200.00 per week*
Daily Rates:	Full Service	\$ 50.00 per day*
	Power & Water	\$ 45.00 per day*
	No Services	\$ 40.00 per day*
Tenting Rates:		\$40.00 per day *

****5% GST is extra***

Site Rental is based on 2 adults and 2 Dependent Children
Extra Person(s) \$5.00 per person \ per night

Boat Storage: Winter \$100.00*

Seasonal Sites Additional charges:

Extra Fridge: \$10.00 per month*
Extra Freezer: \$10.00 per month*

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ALBERTA BEACH FAMILY R.V. PARK AND CAMPGROUND

2024

Schedule of Fees (Proposed)

Season Rate: (due by May 7th) Full Service \$3,300.00 per year*

If Season Rate is not paid by May 7th of current year then weekly rates will apply,
as per the Rules & Regulations

Winter Storage/Reserve Site (DUE by Sept.15th of current year) \$ 300.00 per year*
Winter Storage/Reserve Site (AFTER Sept.15th of current year) \$ 400.00 per year*

Monthly Rate: Full Service \$1,400.00 per month*

Weekly Rate: Full Service \$400.00 per week*
Power & Water \$350.00 per week*
No Services \$300.00 per week*

Daily Rates: Full Service \$ 60.00 per day*
Power & Water \$ 55.00 per day*
No Services \$ 45.00 per day*

Tenting Rates: \$45.00 per day *

***5% GST is extra**

Site Rental is based on 2 adults and 2 Dependent Children
Extra Person(s) \$5.00 per person \ per night

Boat Storage: Winter \$100.00*

Seasonal Sites Additional charges:

Extra Fridge: \$15.00 per month*
Extra Freezer: \$15.00 per month*

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