

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM MEETING
OCTOBER 18, 2022 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of September 20, 2022
7. DELEGATIONS
 - a. Daniel Scaber – Weir, Lake Condition & Level
 - b. Mark & Leanne Malcolm – 46 Street Lake Access (Agenda Item #15.c)
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. Financial Report of August 31, 2022
 - b. Campground Financial Report of October 7, 2022
12. BYLAWS & POLICIES
 - a. Bylaw #290-22 Council Procedure Bylaw
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Beach Ag Society – Beachwave Park – Trunk & Treat
 - b. Alberta Health Services – Update on EMS 10-Point Plan Implementation
 - c. Alberta Health Services – Upcoming Changes to APL In-hospital Lab Service
 - d. Alberta Municipalities – Letter to Minister of Justice regarding Consultation of Victim Services Redesign
 - e. Alberta Treasury Board & Finance – Borrowing Notice
 - f. Department of National Defence – National Veteran’s Week Speakers Program 2022
 - g. Fortis Alberta – 2023 Fortis Alberta Proposed Rate Letter
 - h. Government of Canada – 2023 Prime Ministers Awards Competition
 - i. Honourable Tyler Shandro, Minister of Justice – Working Definition of Anti-Semitism
 - j. Service Canada – New Horizons for Seniors Program 2022-2023
 - k. Service Line Warranties of Canada – Optional Repair Service Plan Program
 - i. Yellowhead Regional Library – Draft 2023 Budget, 2024-2025 Projections & Board Overview
15. CORRESPONDENCE – ACTION ITEMS
 - a. Fortis Alberta – Confirmation of Electric Distribution Franchise Fee for 2023
 - b. Lac Ste. Anne County – Joint Use Infrastructure – Capital & Maintenance Cost Share Request
 - c. Mark & Leanne Malcolm – 46 Street Lake Access
16. NEW BUSINESS
 - a. Alberta Municipalities – Group Accident Renewal 2023
 - b. Letter to the Town of Onoway – Fire Services Meeting
17. QUESTION PERIOD
18. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM MEETING SEPTEMBER 20, 2022 AT 7:00 P.M.

PRESENT:

- Mayor.....Angela Duncan (via Zoom)
- Deputy MayorDebbie Durocher (via Zoom)
- CouncillorTara Elwood (via Zoom)
- CouncillorKelly Muir
- CAOKathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

ABSENT:

- CouncillorDaryl Weber

CALL TO ORDER:

Mayor Duncan called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Duncan read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL TRUTH & RECONCILIATION DAY:

Mayor Duncan read a special acknowledgement for National Truth & Reconciliation Day as follows:

Alberta Beach would like to acknowledge that September 30 marks the National Day for Truth and Reconciliation. We are encouraged to wear orange on this day as a public commemoration of the tragic history and ongoing impacts of residential schools and as a vital component of the reconciliation process. This day honours the children who never returned home and the survivors of residential schools, as well as their families and communities. We are at a crossroads in time when each of us needs to decide how we meet the challenge of reconciliation. We seize the opportunity and commit ourselves to contributing to a better future, one that recognizes the harmful past and uplifts the resilience, wisdom, and gifts of Indigenous Peoples. Each day brings the revelation of more remains of Indigenous children who were forcibly removed from their communities to attend residential schools, only to never return home. Learning and talking about the truth of residential schools isn't about comparing whose trauma is worse. It's about understanding how we build resilience. It's about speaking a truth that must be told so it never happens again. We see reconciliation as the weaving together of all these resiliencies, the sharing and recognizing of going through difficult times, and choosing a new way of being as we move forward together.

AGENDA ADDITIONS: None.

ADOPTION OF AGENDA:

#144-22

MOVED BY Deputy Mayor Durocher that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

#145-22

REGULAR COUNCIL MEETING OF AUGUST 16, 2022:

MOVED BY Councillor Elwood that the minutes of the Regular Council Meeting of August 16, 2022 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

The CAO reviewed the CAO report action list.

#146-22

LAC STE ANNE COUNTY – WATER DISTRIBUTION:

MOVED BY Councillor Muir that a letter be forwarded to Lac Ste. Anne County to thank them for their correspondence regarding water distribution and further to advise that Alberta Beach will be partnering with the Summer Villages of Sunset Point and Val Quentin on an ACP application to complete a Water Distribution Feasibility Study.

CARRIED UNANIMOUSLY

#147-22

MOVED BY Councillor Elwood that the CAO Report be accepted for information.

CARRIED UNANIMOUSLY

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FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

#148-22

BYLAW #290-22 COUNCIL PROCEDURE BYLAW:

MOVED BY Councillor Elwood that Bylaw #290-22, being a bylaw to regulate the proceedings and the conduct of business at the Alberta Beach Council and committee meetings be read a first time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR

Councillor Muir reported he attended the Trivillage Regional Sewer Services Commission meeting of September 15, 2022 and that Mayor Duncan will be reporting on the meeting.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted report on the following meeting:
Alberta Beach & District Museum & Archives meeting of September 14, 2022.

#149-22

ALBERTA BEACH MUSEUM & ARCHIVES – CHRISTMAS BASKET DONATION REQUEST:

MOVED BY Deputy Mayor Durocher that Council approve to donate to the Alberta Beach & District Museum & Archives Society Christmas basket.

CARRIED UNANIMOUSLY

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Library Board meeting of September 12, 2022.
Onway Regional Fire Services Steering Committee meeting of September 12, 2022.
Yellowhead Regional Library Executive Board meetings of August 29 & September 12, 2022.

COUNCILLOR WEBER:

Councillor Weber was absent from the meeting.

MAYOR DUNCAN:

Mayor Duncan reviewed and submitted reports on the following meetings:
Mayor's Report of September 20, 2022.
Hook'd Boadband meeting of August 27, 2022.
FCSS Trivillage Committee meeting of September 14, 2022.
Trivillage Regional Sewer Services Commission meeting of September 15, 2022.

DEVELOPMENT PERMIT REPORT:

The administration department submitted a report for information on the 2022 Development Permits issued to date.

#150-22

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOVED BY Deputy Mayor Durocher that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA COUNSEL – ALBERTA CRIME PREVENTION GRANT:

The Alberta Counsel forwarded information on the Alberta Crime Prevention Grant which is accepting applications until September 30, 2022.

ALBERTA HEALTH SERVICES – WHITECOURT SUMMER TOUR WHAT WE HEARD REPORT:
Alberta Health Services forwarded a What We Heard Report on the Whitecourt Summer Tour of July 28th.

ALBERTA HEALTH SERVICES – TAMARACK HEALTH ADVISORY COUNCIL BOARD RECRUITMENT:

Correspondence was received from Alberta Health Services advising the Tamarack Health Advisory Council is currently recruiting new volunteer members within the north zone.

ALBERTA ADDICTION & MENTAL HEALTH – MINISTRY OF MENTAL HEALTH & ADDICTIONS INFORMATION SERIES:

Correspondence was received from Alberta Addiction & Mental Health to advise on the launch of a new information series to profile the ministry's initiatives and programs supporting Albertan's mental health and addictions.

ALBERTA INVASIVE SPECIES COUNCIL – QUARTERLY REPORT:

Alberta Invasive Species Council forwarded their Quarterly Report for information.

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ALBERTA MUNICIPALITIES – 2022 NOTICE OF SPECIAL RESOLUTIONS:

The 2022 Notice of Special Resolutions being proposed at the upcoming convention was received from Alberta Municipalities.

ALBERTA MUNICIPALITIES – FINANCING MUNICIPAL INFRASTRUCTURE:

Alberta Municipalities forwarded documents on Provincial Transfers & Financing Municipal Infrastructure in Alberta for information.

ALBERTA MUNICIPALITIES – POWER+ PROCESS UPDATE:

Alberta Municipalities provided an update on their procurement process for their Power+ Program.

FEDERATION OF CANADIAN MUNICIPALITIES – RCMP RETROACTIVE COSTS:

Correspondence was received from the Federation of Canadian Municipalities regarding the RCMP retroactive costs.

HONOURABLE MARC MILLER, MINISTER OF CROWN-INDIGENOUS RELATIONS – RESPONSE TO LAC STE. ANNE PILGRIMAGE COSTS:

A letter was received from Honourable Marc Miller, Minister of Crown-Indigenous Relations in response to Mayor Duncan's letter requesting funding assistance for extra costs in our municipality from the Lac Ste. Anne Pilgrimage advising that the Government of Canada was not involved in providing logistical support to provinces or municipalities during the papal visit and recommend contacting Alberta Transportation to inquire on assistance that may be available.

HONOURABLE TYLER SHANDRO, MINISTER OF JUSTICE – ALBERTA POLICE SERVICE-DETACHMENT DEPLOYMENT MODEL:

Honourable Tyler Shandro, Minister of Justice forwarded a proposed deployment model report which outlines a deployment and detachment model for a proposed Alberta Police Service to address the distinct needs of rural, urban and Indigenous communities while ensuring they all receive consistent access to services they rely on.

HONOURABLE TYLER SHANDRO, MINISTER OF JUSTICE – TOWN OF TOFIELD LETTER – VICTIM SERVICES REDESIGN:

A response letter from Honourable Tyler Shandro, Minister of Justice to the Town of Tofield was received regarding the provincial changes to victim services announced July 19, 2022.

HONOURABLE TYLER SHANDRO, MINISTER OF JUSTICE – MASS CASUALTY COMMISSION INDEPENDENT INQUIRY:

Correspondence was received from Honourable Tyler Shandro, Minister of Justice regarding the Mass Casualty Commission independent inquiry into the deadliest mass killing in Nova Scotia on April 18-19, 2020.

NATIONAL POLICE FEDERATION – SECOND EDITION OF CALL TO ACTION TO THE GOVERNMENT OF ALBERTA:

Correspondence was received from the National Police Federation regarding their second edition of the Call to Action to the Government of Alberta to reconsider the proposal to transition to a provincial police service.

DEPUTY COMMISSIONER ZABLOCKI, ALBERTA RCMP – MASS CASUALTY INDEPENDENT INQUIRY:

A letter was received from Deputy Commissioner Zablocki, Alberta RCMP regarding the independent inquiry and the April 2020 mass casualty in Nova Scotia.

ALBERTA MUNICIPALITIES – UPDATED 2022 RESOLUTIONS BOOK:

An updated convention 2022 Resolutions Book was received from Alberta Municipalities which included an emergent resolution on the victim services redesign.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

#151-22

MOVED BY Councillor Muir that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH MUNICIPAL LIBRARY – MEET & GREET:

An invitation was received from the Alberta Beach Municipal Library for Council to attend a meet & greet being held on November 14, 2022. Council will confirm with administration on their attendance prior to November 7, 2022.

#152-22

ALBERTA MUNICIPALITIES – QUEEN ELIZABETH'S II PLATINUM JUBILEE MEDAL AWARDS:
MOVED BY Deputy Mayor Durocher that Council nominate Councillor Tara Elwood, Judy Muir, Kimberly Scheiris and Marvin Eckert for the Queen Elizabeth's II Platinum Jubilee Medal awards.

CARRIED UNANIMOUSLY

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- #153-22 ATCO GAS – ATCO GAS & PIPELINES LTD. FRANCHISE AGREEMENT:
MOVED BY Councillor Muir that there be no increase in the 2023 ATCO Gas & Pipelines franchise fees and they remain at 8.00%.
CARRIED UNANIMOUSLY
- #154-22 CITY OF SPRUCE GROVE – CAPITAL REGION INTEGRATED SAFETY PARTNERSHIP – ROAD SAFETY UN-CONFERENCE:
MOVED BY Deputy Mayor Durocher that Council approve Councillor Elwood attend the Capital Region Integrated Safety Partnership Road Safety Un-conference on September 29, 2022 in Edmonton.
CARRIED UNANIMOUSLY
- LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:
An invitation was received from Lac Ste. Anne County for Council to attend a Regional Municipalities meeting being held on October 24, 2022. Council will confirm with administration on their attendance prior to October 17, 2022.
- #155-22 MR. DARREN BAUM – TAX ROLL REFERENCE #527 PROPERTY TAX PENALTY:
MOVED BY Deputy Mayor Durocher that Council approve the request from Mr. Darren Baum to waive the late tax penalty on Account Reference #527 (Lot 25, Block 6, Plan 0225290) on a one time basis only for the reason that the new property owner had understood the mortgage company was responsible for payment of the property taxes.
CARRIED UNANIMOUSLY
- MR. KEITH SANDULAK – PETITION REGARDING 46 STREET LAKE ACCESS:
A petition was received regarding the 46 Street Lake Access, the petition states:
Petition to halt granting exclusive use of Reserve Land to intersection of 46 St and Lac Ste. Anne to property owner of 5045 – 46 St. We the undersigned are concerned citizens who urge our leaders to act now to stop any action to prevent all residents access to Alberta Beach property at 46 St and lakeshore.
The CAO advised that the MGA (section 222 to 226) sets out the requirements for petitions and within 45 days after the date on which a petition is filed, the CAO must make a declaration to the Council on whether the petition is sufficient or insufficient.
The CAO declared the petition insufficient for the following reasons:
The petition is not signed by the required number of petitioners;
Not all petitioners' street address or legal land description on which the petitioner lives is correct;
The petition contains no petitioner's telephone number or email address;
The petition contains no witness signatures opposite of the petitioners signatures; and
The petition contains no affidavits of the petitioners.
Further the CAO reported that although the petition is invalid the residents are requesting Council define the 46 Street lake access to be accessible by all the public and further to have all personal belongings removed from the lands.
- #156-22 PUBLIC LAND AT 46 STREET LAKE ACCESS:
MOVED BY Councillor Elwood that Council confirm that the public lands at the 46 Street lake access remain public lands and accessible to all the public and further that the adjoining property owner remove all personal belongings from the lands; that the public works department remove the shrubs and trees; and the bench be relocated away from the outflow of the ditch and further that Mr. Sandulak and the signatories to the correspondence be advised that Council has confirmed that the lands will remain public land to be accessible by all the public.
CARRIED UNANIMOUSLY
- MR. LARRY EGGER – 46 STREET LAKE ACCESS:
Correspondence was received from Mr. Larry Egger regarding the public land at the 46 Street lake access, it was reported that as he is a signatory on the prior correspondence a response will be sent to Mr. Egger.
- #157-22 MR. BUD BUSENIUS – BEACH CLEAN UP COMMITTEE:
MOVED BY Councillor Muir that a letter be sent to Mr. Bud Busenius to thank him for his correspondence and to advise that Council welcomes a beach clean-up committee however cannot permit the use of village labour or equipment and suggests that he advertise for the volunteers and equipment; and further that administration forward for information, the provincial guidelines for lakeshore use which outlines when provincial authorization is required.
CARRIED UNANIMOUSLY
- #158-22 MR. RICK ZOLMER – BEACH WEEDS:
MOVED BY Deputy Mayor Durocher that a letter be sent to Mr. Rick Zolmer to thank him for his correspondence and to advise that Council had previously approved our public works provide assistance to the residents in the initial clean-up of the lake accesses and that it is not possible to provide clean-up of the entire beach and further that administration forward for information, the provincial guidelines for lakeshore use which outlines when provincial authorization is required.
CARRIED UNANIMOUSLY

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#159-22 NORTH SASKATCHEWAN WATERSHED ALLIANCE – MUNICIPAL CONTRIBUTION TO NSWA:
MOVED BY Councillor Elwood that Council approve the request from the North Saskatchewan Watershed Alliance for financial support in a donation of \$0.50 per capita contribution to NSWA.
CARRIED UNANIMOUSLY

#160-22 HOOK'D BROADBAND CANADA – INTERNET & BROADBAND TECHNOLOGY INTRODUCTION:
MOVED BY Deputy Mayor Durocher that a letter be sent to Hook'd Broadband Canada to thank them for their introduction and presentation to Council regarding their Internet & Broadband Technology and further to advise that at this time Council is looking into all options for broadband service in Alberta Beach.
CARRIED UNANIMOUSLY

#161-22 ALBERTA BEACH & DISTRICT AGRICULTURAL SOCIETY – BLUE CROSS GRANT LETTER OF SUPPORT:
MOVED BY Councillor Muir that Council approve the letter of support for the Alberta Beach & District Agricultural Society for their application to the Blue Cross Grant for Beachwave Park.
CARRIED UNANIMOUSLY

NEW BUSINESS:

#162-22 ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – DISSOLUTION PLAN:
MOVED BY Deputy Mayor Durocher that the Alberta Beach & District Museum & Archives Society Dissolution Plan be accepted as presented.
CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the dissolution plan for the Alberta Beach & District Museum & Archives Society; and property tax penalties and how the penalties affect the budget.

ADJOURNMENT:

The meeting adjourned at 8:19 P.M.

Mayor – Angela Duncan

C.A.O. – Kathy Skwarchuk

Sept. 20. 2022

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Oct 18th, 2022 - Request for Delegation at Council Meeting

Dan Scaber - present video re: weir, lake condition level, inter relationship crime due to poor lake quality.

www. Practical Engineering - whats a wier.

- called = oct 14. 2022 @ 11:40.
to see if he is coming.

DAN SCABER

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What is a Weir?

MARCH 09, 2019

Being able to control the level of water in a river is beneficial in quite a few ways. Historically, mills relied on water power to drive saws, grinding wheels, and other equipment. Raising the water level in a river can also allow boats and ships to navigate areas that would otherwise be inaccessible. Finally, having control of a



river can help mitigate the damaging impacts of flooding. But, how do we get this type of control over the level in a body of water? Hey I'm Grady and this is Practical Engineering. On today's episode, we're talking about weirs.

A weir is a small dam built across a river to control the upstream water level. Weirs have been used for ages to control the flow of water in streams, rivers, and other water bodies. Unlike large dams which create reservoirs, the goal of building a weir across a river isn't to create storage, but only to gain some control over the water level. Over time, the term weir has taken on a more general definition in engineering to apply to any hydraulic control structure that allows water to flow over its top, often called its crest. In fact, the spillways of many large dams use weirs as control structures. So how do they work?

If you watched my previous video on the basics of open channel hydraulics, you'll remember that for subcritical flow, that is slow, tranquil flow seen in most rivers, the depth is controlled by downstream conditions. That means adding a weir across a river will increase the water level upstream. But by how much depends on the flow. This is the equation for flow over a weir. We're not going to do any calculations here, but it's important to know the factors that govern the performance of our hydraulic structure. This equation says that the amount of flow that passes over the weir depends on three factors: the length of the weir, the height of the water level above the crest of the weir, and this coefficient which changes depending on the geometry of the weir. The graph of a hydraulic structure's flow versus water level is called its rating curve, and this is the rating curve for a typical weir.

In many cases, a weir is a passive structure, meaning once it's installed there's no way to change this rating curve. And that's not always ideal. Streams and rivers are subject to tremendous variability in flow rate. A hydraulic structure may normally flow a small amount, but in flooding conditions be asked to pass incredible volumes of water. With a passive structure and fixed rating curve, that variability in flow means tremendous variability in the water level upstream. During a flood, a weir may back up the water badly enough to cause damage upstream. If you're using a weir for the spillway on a dam, you might have to build your dam much higher just to handle the water level that occurs during very rare but extreme

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cases, increasing the overall costs of the structure. Ideally, hydraulic structures used to control water level would have a flat rating curve, meaning over a wide range of flows, you only get small changes in level. So how could we flatten this curve?

Going back to the weir equation, there are only two other parameters available to increase the flow for a given water surface. We could improve the geometry of the weir to increase its efficiency. Different shapes of weirs can pass flow more efficiently and thus have a higher discharge coefficient, but this has a practical limit. The most efficient shape for a weir is to match the curve that the water would take off of a sharp crest. This part of the flow is called the weir's nappe, and the shape that matches it is called an ogee. With ogee-crested weirs, we can get discharge coefficients as high as around 4, but that's pretty much the limit. The other parameter we can change is the length of the weir, but in many locations, the available footprint for the weir is a fixed size that can't be increased. Even if the footprint isn't fixed, increasing the length of the weir can add significant costs.

Of course, this challenge is easy to address if we allow for structures with moving parts. Many dams and spillways have large gates or valves to control flow. There are a wide variety of types of controlled outlets used on hydraulic structures, including crest gates that act like weirs that can be raised or lowered. The benefit is that the structure's capacity can be increased while flows are high by opening gates, and then decreased when flows return to normal. Controlled structures provide more flexibility in how water gets released or held back, essentially turning a static rating curve into a family of curves which can be selected from to meet the operational goals.

Of course, controlled outlets come with a major disadvantage of increased complexity, and in many cases, requiring an actual person be available 24/7 to operate the gates and make releases based on inflows. So what if we could get the benefit of a controlled outlet without the disadvantages of increased complexity and operational obligation? Well, there's one other trick that hydraulic engineers have up their sleeves.

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Remember when before I said that you could only fit a certain length of weir within a fixed footprint. That's not completely true. We can actually fold a weir to get more length within a given space. This is called a non-linear weir and it's used in situations where you want greater discharge within a given footprint but without the need for actively controlled outlets. To show how this works, I've built this flume and some model weirs. This first weir just goes directly across the flume with no bends. I'll mark the water level in the flume first using this straight weir. Now, with the same flow rate, I'll replace the linear weir with the folded version. This has just about twice as much weir length in the same footprint. You can see that, even though the weir is passing the same amount of flow, the water level is lower, almost half the distance to the crest from the original level. We've flattened the rating curve, allowing for greater discharge at a lower water level. Non-linear weirs with folded cycles like this are called labyrinth weirs and they're becoming more common as hydraulic control structures. There are also rectangular versions called piano key weirs.

It's easy to see how beneficial weirs can be, from generating power to improving navigation, controlling floods, and even acting as the spillways for dams. With all those benefits, there are definitely some downsides as well. Impoundments across rivers affect the aquatic environment. Low head dams can also pose a serious danger to swimmers and boaters, a topic I'd like to discuss in the future. In fact, many old weirs that are no longer needed are being replaced or completely removed to restore the river to its natural state. But as long as we need to control the flow of water in our constructed environment, weirs will continue to be an important tool for a hydraulic engineer. Thank you for watching, and let me know what you think!

91 LIKES SHARE



October 11, 2022

To: Mayor Angela Duncan & Village Council

Re: 46 street Lake Access – Public Land

Thank you for allowing us to respond to the material provided to council for the regular council meeting September 20, 2022, as well as the opportunity to put forward our future thoughts with respect to our home, located at 5015-46 street, Alberta Beach.

We will start with responding to two emails from Ger Egger and one letter signed by Keith.

Response to note signed 'Keith' stamped received Sept 6/22

- Paragraph one is an absolute exaggeration of two exchanges between Keith and Mark. Both parties to these discussions used profanity, at no point was physical violence threatened or engaged in. After observing Keith on camera beside our home, Mark saw Keith in his yard and stopped to have a discussion. Keith put forth his position that he has the right to sit outside our side living room window on what is determined to be public property and referenced our Real Property Report repeatedly. The piece of public property angles towards our fire pit and his choice of location to sit is at the upper most tip, about 6 feet from our home. We are not comfortable with him being this close to our home. This incident was investigated by the RCMP at Keith's request, wherein the problem individual was determined by the Police to be Keith. Even in public areas, one does not infringe on other people's personal space. Just because you can do something, does not mean that you should do it.
- Paragraph two: Mark erroneously shared a thought that we might approach Village council to discuss being given exclusive use of a portion of the public property which is directly on the side of our home. We do not wish to block access to the lake to anyone, we only wish to ensure our enjoyment of our own property, without the fear of coming around the corner of the house to find a strange man sitting beside our house. At no point did Mark say that we have exclusive use. There has never been any plan to erect a chain link fence.
- Paragraph three: Keith cannot make the ascertain that 'all residents are justifiably outraged' based on a form of petition which was declared insufficient. There is no information with respect to what was provided to the persons who signed the 'petition'. Mark is a very reasonable person and absolutely is not dangerous. We have no information regarding a previous bench or the placement and removal of any bench.
- Paragraph four: We have had pleasant and friendly encounters with every resident who we have met taking walks to the lake. The only negative exchanges we have encountered in Alberta Beach have been with Keith, or with Keith and another man accompanying him. It is ludicrous to state that our actions are horrific or that any resident is afraid to go alone to the beach. The only person who is frightened of enjoying our own back yard when home alone is Leanne, due to the bullying behaviour of Keith Sandulak.

- Paragraph five speaks to mental anguish pain and suffering, which is actually applicable to us, not to other residents of Alberta Beach. We highly doubt any other resident is losing sleep or suffering from anxiety due to the behaviour of a neighbour. We expect to be able to enjoy our property without having to deal with Keith, who has options to view the lake from other vantage points than his decision to sit too close to our home.
- We believe that there is a requirement for protection of Leanne's physical and mental safety, based on the Alberta Beach bylaw #197-04 section 22 – Bullying, Harassment. The bylaw states:
 - a) No person shall, in any public place or any place to which the public reasonably has access, communicate either directly or indirectly, with any person in a way that caused the person, reasonably in all circumstances, to feel harassed or bullied.
 - b) No person shall, in any public place or any public place to which the public reasonably has access, while not taking part in any action described in section 20 above, encourage, cheer on, any person described in section 20.

Keith behaved arrogantly, in an intimidating and harassing manner the first time that Leanne met him, sitting too close to the house. He loudly and arrogantly advised her repeatedly to "Check your RPR Ma'am, check your RPR. This is 46 street, this is 46 street, check your RPR". Frightened, Leanne went back into the house and locked the doors.

PHOTO # 1 – Keith Sandulak seated at the side of our house

Response to email, Ger Egger, dated September 7/22 9:50 am

- We have no historical knowledge of any issues with respect to lake access, we understand that others have historically owned homes in Alberta Beach dating back to 1925.
- Paragraph 3 indicates that we think we own and control the use of the lake around the lake access point. I cannot speak for any previous owners, but we absolutely do not think that we own or control the use of the lake around the access point, or at any point.
- Paragraph 4 should note that our taxes also contribute to community public lands.
- Paragraph 5 speaks to small groups of individuals compromising the security of our home – it should be known that it is only Keith Sandulak (and other men he brings along with him) who pose a threat to our security. All other residents that we have encountered have been friendly, welcoming and kind.
- Paragraph 6 - We cannot speak to decisions made by development officers, counsel members etc in the past. We do agree that the approvals granted to build our house so large for the lot has led to this issue. At this point, however, we own this house and have inherited the untenable situation that we find ourselves in. We do not feel entitled to more rights than anyone else.
- Paragraph 7 – the bench complaint is nothing to do with us.

Response to email, Ger Egger, dated September 7/22 3:48 pm

- Paragraph 1 - We have no historical information with respect to local decisions perpetuated for Cecile Bulva. We do know that Cecile had a restraining order to keep Keith Sandulak away from the side of the house.
- Paragraph 2 – it is interesting in describing the reason for removing a bench was that people were looking in the window. We have the same concern with Keith sitting at the side of our home, looking in the window. This concern is historic and ongoing.
- Paragraph 3 – we have no historical knowledge of plantings. We can say that we would not and have not used fertilizer or pesticide in this yard ever. The only thing we have done is aerated, seeded, weeded, watered and cut the grass.
- Paragraph 4 – we have no historical knowledge of rebar or fencing.
- Paragraph 5 – we have no knowledge of a fence being erected on this property by the owners who purchased the home from Cecile Bulva in 2020.
- Paragraph 6 – there was no fence on the property when we purchased it in 2021. All plantings that are currently on public land were in place when we purchased the house. The first thing we did was not to tear out any fence or plant additional trees and bushes on public land. We have not entered into disruptive behaviour with anyone using the public 'outlook'. The only person attending at this location causing security issues is Keith Sandulak (and any men he brings along with him). Our concern for safety is not ludicrous. It is founded in reality.

PHOTO # 2 – Real estate listing when we purchased our home, showing all trees and shrubs currently on the public land were already there, and showing that there was no fence on the property.

- Paragraph 7 – We have no information about a trespassing ticket issued or withdrawn.
- Paragraph 8 – Mr. Egger cannot possibly speak to what is in our minds. We do not wish to restrict use of public land. We do wish to enjoy our property without the threat of Keith Sandulak's arrogant, intimidating behaviour towards us as he sits outside our livingroom window.
- Paragraph 9 – Mr. Egger's suggestion that we close our blinds to avoid seeing strange men sitting beside our house is not an acceptable solution. It is simplistic, out of sight out of mind does is not a solution.
- Paragraph 10 – We have absolutely no intention to restrict anyone's access to the lake. We clean the weeds from the public area along the rocks to make the area comfortable and clean for all residents to enjoy. The amount of beach cleanup on the Village property side is equal to beach cleanup on the back of our property. The care of Village property grass is equal to the care required for our own property. The volume of dead fish cleaned up this summer on the village property side, was almost as many as were cleared from the beach behind our house (approximately 150 in total). We wonder if Keith has ever attended to perform any community service work in weeding, cleaning up fish or caring for the public property.

Response to letter from Kathy Skwarchuk, dated September 22/22

- The small plastic solar lights were placed along the bank to show act as a warning to people due to the bank being soft from erosion. They have been removed. This is the only personal property placed on the land, and were not installed, but rather, were pushed into the ground and easily pulled up.
- We have indicated to the Mayor that we do not want to see the loss of any shrubs or trees planted on the property. These shrubs are characterized as ‘pinch points’ which Keith feels should be removed as they make the property appear to belong to our home.

PHOTO # 3 shows the front of our home, first with the plantings as they are today, and secondly, with the lilac bush and small tree removed via photoshop. There is no appreciable difference in the esthetics of the house with the removal of the bushes. The public property continues to look the same.

- We are not considering erecting a fence along our property line at this time.

Going Forward

What we would like is to be able to purchase a portion of the public land, on the side of our house, not including the lake access or area beside the lake access. Another option would be the ability to lease a portion of this public land, so as to afford ourselves the security of peaceful enjoyment of our own property. Another option would be to remain status quo and the Village of Alberta Beach could ban Keith Sandulak from attending at this public area due to the bullying behaviour he exhibits to the home owners, past and present.

All of this comes down to one individual. Keith Sandulak. We are not the first owners of this property to have difficulty with this individual.

PHOTO # 4 – Keith Sandulak posted a video on YouTube titled “Alberta Beach at sunset...sorta...”. This photo is the final frame of the video. The video is obviously being taken from what is our fire pit area, clearly on private property – posted May 7, 2019 when the home belonged to Cecile Bulva. This is evidence that not only does Keith want to sit on public property disrespectfully close to our home, he has no respect for private property. It is not possible to video tape our deck from this angle without being on our property. It is our contention that his video was shot in this location without permission.

There has been a history of issues with this man. He has disrespected the owners of this property back to when Cecile Bulva owned the property. We have been told that Keith was a factor in her decision to move, as he made her life uncomfortable and breached her security in her own home. Another lady has expressed fear of Keith.

We would submit that the enjoyment Keith Sandulak derives from sitting beside our house is not from looking out at the lake at the beauty of nature, birds, water, sunsets etc. We believe that the pleasure he derives is from harassing and bullying us, new Alberta Beach residents, who deserve the same consideration as residents who have lived here for years.

Mark & Leanne Malcolm

PHOTO #1



16

PHOTO #2



17

PHOTO #3



18



YouTube ^{CA}

Search



Alberta Beach at sunset.... sorta...

77 views • May 7, 2019

2 DISLIKE SHARE SAVE ...



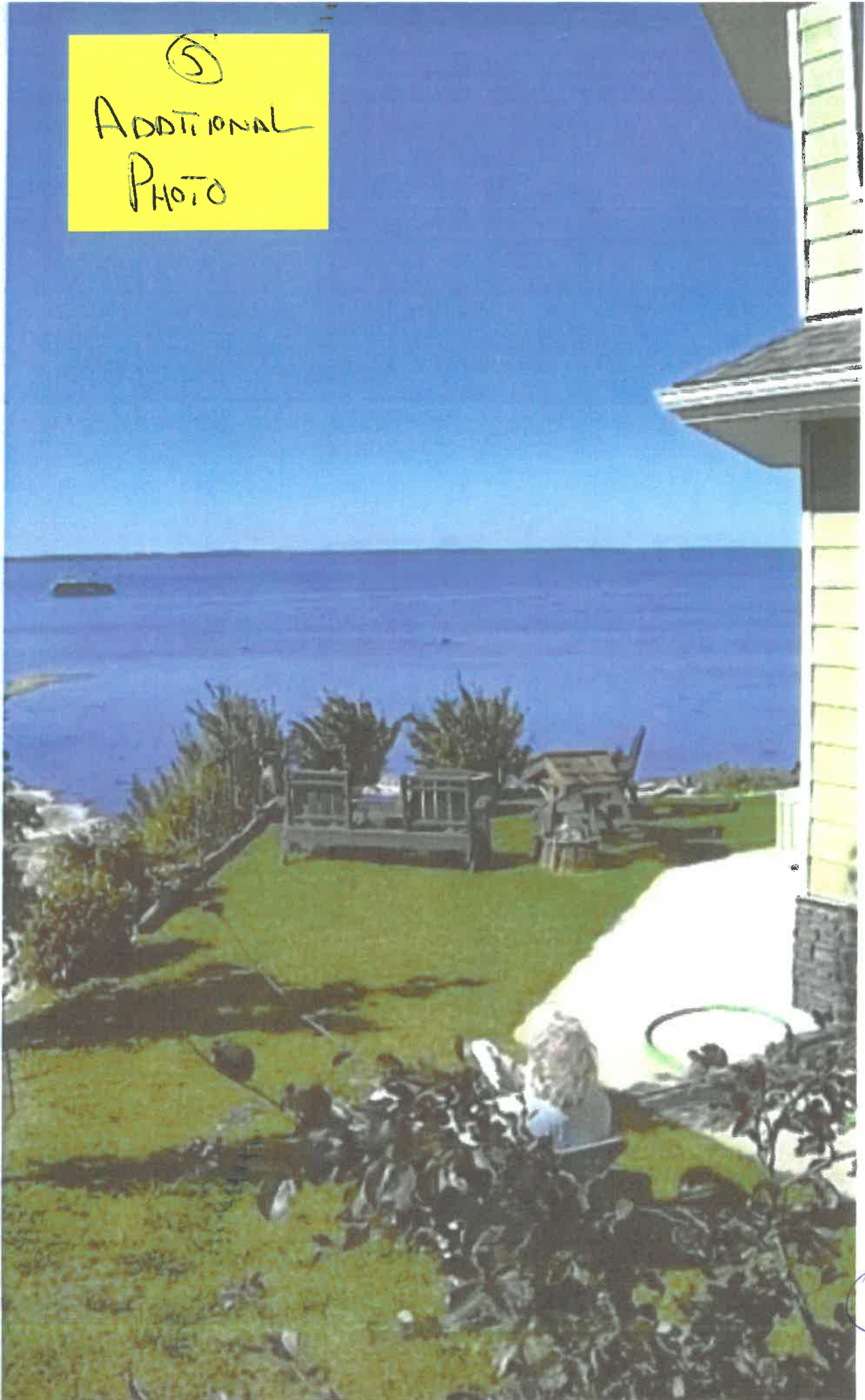
Keith Sandulak
78 subscribers

SUBSCRIBE

PHOTO # 4

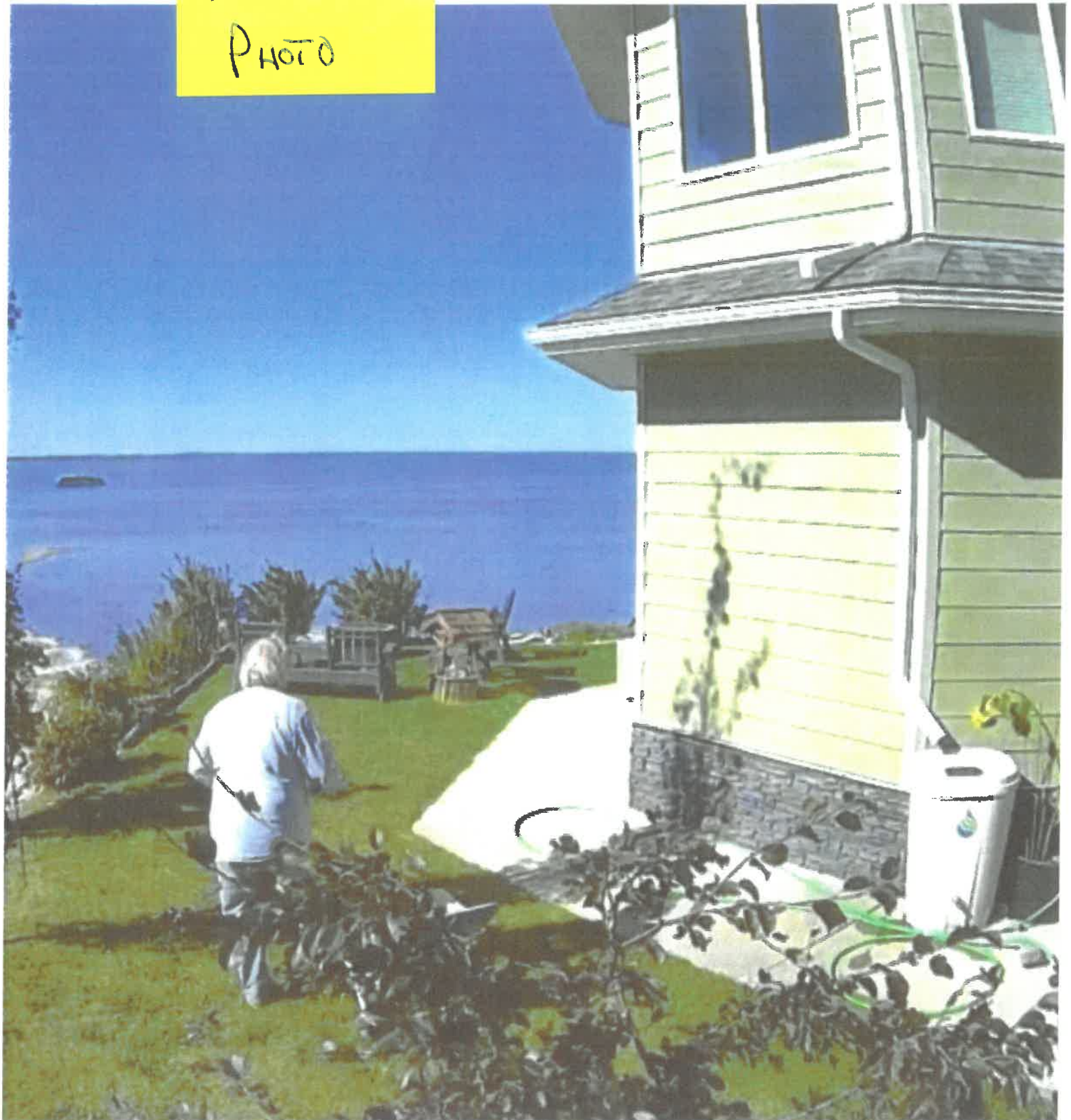
19

⑤
ADDITIONAL
PHOTO



⑥

ADDITIONAL
PHOTO



②①

CAO REPORT – ACTION LIST

SEPTEMBER 2022

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

LAC STE. ANNE PILGRIMAGE – LETTERS TO REQUEST ASSISTANCE:

June 21/22 MOVED BY Councillor Weber that letters be forwarded to the Archbishop, the Minister of Municipal Affairs, the Minister of Tourism, the Premier of Alberta and the Prime Minister of Canada to request that the provincial government, the federal government and the Catholic Church provide funding to assist Alberta Beach with the impacts and costs in our community incurred from the Lac Ste. Anne Pilgrimage and further the letters be copied to the MLA, the MP, the Minister of Public Safety and the Minister of Crown-Indigenous Relations.

July 19/22 Letters were sent. AEMA & AB Municipal Affairs has responded to follow up from the letter to the Premier, funding may be available through the Strategic Initiatives component of the Alberta Community Partnership program, an estimate of potential costs has been submitted.

Aug.16/22 Municipal Affairs advised on a federal program through Public Safety Canada which may cover security costs and further that the balance of other costs may be reimbursed through the ACP program, they have requested the costs & invoices which admin has submitted.

ALBERTA BEACH MUNICIPAL LIBRARY – MEET & GREET:

Sept.20/22 An invitation was received from the Alberta Beach Municipal Library for Council to attend a meet & greet being held on November 14, 2022. Council will confirm with administration on their attendance prior to November 7, 2022.

CITY OF SPRUCE GROVE – CAPITAL REGION SAFETY PARTNERSHIP – ROAD SAFETY UN-CONFERENCE:

Sept.20/22 MOVED BY Deputy Mayor Durocher that Council approve Councillor Elwood attend the Capital Region Integrated Safety Partnership Road Safety Un-conference on September 29, 2022 in Edmonton.(CAO will check with CPO)

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

Sept.20/22 An invitation was received from Lac Ste. Anne County for Council to attend a Regional Municipalities meeting being held on October 24, 2022. Council will confirm with administration on their attendance prior to October 17, 2022.

ADMINISTRATION:

PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL:

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

PROFESSIONAL DEVELOPMENT POLICY:

Feb.15/22 MOVED BY Councillor Weber that administration draft a Professional Development Policy.

Sept.20/22 Policy has been drafted, admin will sent out to Council for comments.

LETTER TO LAC STE. ANNE COUNTY – WATER DISTRIBUTION:

May 17/22 MOVED BY Mayor Duncan that Alberta Beach send a letter to Lac Ste. Anne County Reeve Blakeman indicating our interest in working together on potential options for water distribution in the Alberta Beach area and

FURTHER that we request Alberta Beach and Lac Ste. Anne County administrations discuss the project including what work has been done so far, what expectations and costs may be involved, and any other relevant information, and report back to Council. FURTHER that the Mayors of Sunset Point and Val Quentin, as well as Alberta Beach, Lac Ste. Anne County Council, and Lac Ste. Anne County CAO be copied on the letter.

June 21/22 Letters were sent to Lac Ste. Anne County and the S.V. of Sunset Point & Val Quentin.

July 19/22 Lac Ste. Anne County forwarded MPE Engineering proposal for a capital plan for a water utility within the Tri-Village area.

Aug.16/22 Email was sent to SV of Sunset Point & Val Quentin to inquire on their interest in applying for an ACP grant for a water distribution feasibility study and it was reported they have responded & further that VQ will lead the project.

Sept. 20/22 MOVED BY Councillor Muir that a letter be forwarded to Lac Ste. Anne County to thank them for their correspondence regarding water distribution and further to advise that Alberta Beach will be partnering with the Summer Villages of Sunset Point and Val Quentin on an ACP application to complete a Water Distribution Feasibility Study.

DRAINAGE PLAN UPDATE & DESIGN:

July 19/22 MOVED BY Deputy Mayor Durocher that Council approve that Bolson Engineering provide a drainage plan update & design to include an update of all inventory, engineering design drawing for areas where required as well as a maintenance plan to a maximum of \$40,000.00 to be funded by reserves and/or MSI funding.

Aug.16/22 Bolson Engineering is working on the drainage plan. LSA County has confirmed they are responsible for the cost for engineering of drainage from county lands.

COMPLAINTS POLICY:

July 19/22 MOVED BY Councillor Weber that administration draft a complaints policy to outline a policy on dealing with abusive, harassing, vexatious and frivolous complaints received by members of Council and staff.

Sept.20/22 Draft policy was distributed to Council for comments.

ALBERTA COMMUNITY PARTNERSHIP GRANT – WATER DISTRIBUTION FEASIBILITY STUDY PROJECT:

Aug. 16/22 MOVED BY Deputy Mayor Durocher that Alberta Beach participate in an Alberta Community Partnership Intermunicipal Collaboration Grant for a Water Distribution Feasibility Study and that the project include projected costs, funding options, governance structure, and public consultation and further that the Summer Village of Val Quentin be the managing partner on the grant application.

Sept.20/22 VQ CAO is working on the ACP application & will forward out for comments prior to submitting.

ASSET MANAGEMENT TRAINING:

Aug.16/22 MOVED BY Mayor Duncan that Alberta Beach apply to participate in asset management training through Alberta Municipalities, RMA, and Infrastructure Asset Management Alberta, and further that administration complete FCM's Asset Management Readiness Scale and further that we approve any Councillor who wishes to attend the elected officials asset management workshop being held September 29 in Edmonton with travel costs to come out of the Councillor's professional development budget.

BYLAW #290-22 COUNCIL PROCEDURE BYLAW:

Sept.20/22 MOVED BY Councillor Elwood that Bylaw #290-22, being a bylaw to regulate the proceedings and the conduct of business at the Alberta Beach Council and committee meetings be read a first time.

ALBERTA BEACH MUSEUM & ARCHIVES – CHRISTMAS BASKET DONATION REQUEST:

Sept.20/22 MOVED BY Deputy Mayor Durocher that Council approve to donate to the Alberta Beach & District Museum & Archives Society Christmas basket.

ALBERTA MUNICIPALITIES – QUEEN ELIZABETH'S II PLATINUM JUBILEE MEDAL AWARDS:

Sept.20/22 MOVED BY Deputy Mayor Durocher that Council nominate Councillor Tara Elwood, Judy Muir, Kimberly Scheiris and Marvin Eckert for the Queen Elizabeth's II Platinum Jubilee Medal awards.

ATCO GAS – ATCO GAS & PIPELINES LTD. FRANCHISE AGREEMENT:

Sept.20/22 MOVED BY Councillor Muir that there be no increase in the 2023 ATCO Gas & Pipelines franchise fees and they remain at 8.00%.

MR. DARREN BAUM – TAX ROLL REFERENCE #527 PROPERTY TAX PENALTY:

Sept.20/22 MOVED BY Deputy Mayor Durocher that Council approve the request from Mr. Darren Baum to waive the late tax penalty on Account Reference #527 (Lot 25, Block 6, Plan 0225290) on a one time basis only for the reason that the new property owner had understood the mortgage company was responsible for payment of the property taxes.

PUBLIC LAND AT 46 STREET LAKE ACCESS:

Sept.20/22 MOVED BY Councillor Elwood that Council confirm that the public lands at the 46 Street lake access remain public lands and accessible to all the public and further that the adjoining property owner remove all personal belongings from the lands; that the public works department remove the shrubs and trees; and the bench be relocated away from the outflow of the ditch and further that Mr. Sandulak and the signatories to the correspondence be advised that Council has confirmed that the lands will remain public land to be accessible by all the public.

MR. BUD BUSENIUS – BEACH CLEAN UP COMMITTEE:

Sept.20/22 MOVED BY Councillor Muir that a letter be sent to Mr. Bud Busenius to thank him for his correspondence and to advise that Council welcomes a beach clean-up committee however cannot permit the use of village labour or equipment and suggests that he advertise for the volunteers and equipment; and further that administration forward for information, the provincial guidelines for lakeshore use which outlines when provincial authorization is required.

MR. RICK ZOLMER – BEACH WEEDS:

Sept.20/22 MOVED BY Deputy Mayor Durocher that a letter be sent to Mr. Rick Zolmer to thank him for his correspondence and to advise that Council had previously approved our public works provide assistance to the residents in the initial clean-up of the lake accesses and that it is not possible to provide clean-up of the entire beach and further that administration forward for information, the provincial guidelines for lakeshore use which outlines when provincial authorization is required.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – MUNICIPAL CONTRIBUTION TO NSWA:

Sept.20/22 MOVED BY Councillor Elwood that Council approve the request from the North Saskatchewan Watershed Alliance for financial support in a donation of \$0.50 per capita contribution to NSWA.

HOOK'D BROADBAND CANADA – INTERNET & BROADBAND TECHNOLOGY INTRODUCTION:

Sept.20/22 MOVED BY Deputy Mayor Durocher that a letter be sent to Hook'd Broadband Canada to thank them for their introduction and presentation to Council regarding their Internet & Broadband Technology and further to advise that at this time Council is looking into all options for broadband service in Alberta Beach.

ALBERTA BEACH & DISTRICT AGRICULTURE SOCIETY – BLUE CROSS GRANT LETTER OF SUPPORT:

Sept.20/22 MOVED BY Councillor Muir that Council approve the letter of support for the Alberta Beach & District Agriculture Society for their application to the Blue Cross Grant for Beachwave Park.

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – DISSOLUTION PLAN:

Sept.20/22 MOVED BY Deputy Mayor Durocher that the Alberta Beach & District Museum & Archives Society Dissolution Plan be accepted as presented.

PUBLIC WORKS:**WASTE COLLECTION:**

June 21/22 MOVED BY Mayor Duncan that the Public Works Advisory Committee review the proposals for waste collection and collect further information and options for Council's review.

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Financial Report

August 31, 2022

BALANCE SHEET		Reg:000000000	End:31Aug2022	Type: A	C U	Name
ASSETS						
CASH ON HAND:						
CASH REGISTER FLOAT	100.00			1		A111
CASH ON HAND - PETTY CASH	100.00			1		A112
BANK	1,527,719.17			1		A121
INVESTED CASH - TERM DEPOSIT	0.00			1		A122
BANK T-BILL SAVINGS #25	934,370.96			1		A125
BANK CUSTOM PLAN #26 (1.3M)	0.00			1		A126
TOTAL CASH		2,462,290.13		2		TOTC
ACCOUNTS RECEIVABLE:						
TAXES & GRANTS-IN-LIEU REC	514,922.57			1		A210
RECEIVABLE FROM OTHER GOVTS:						
GST COLLECTED\PAID OUT-A230	12,030.00			1		A230
ITC	1,269.15			1		A231
GST SHARED SERVICES - A232	0.00			1		A232
CONDITIONAL PROV GRANTS	0.00			1		A248
RECEIVABLE OTHER LOCAL GOVT:						
ADMIN ACCOUNTS RECEIVABLE	33,879.34			1		A270
ADMIN RECEIVABLE - AFDA	4,162.73			1		A275
TRADE ACCOUNTS RECEIVABLE	0.00			1		A271
ALL OTHER RECEIVABLES	356,287.03			1		A290
TOTAL ACCOUNTS RECEIVABLE		914,225.36		2		TAR
PREPAID EXPENSES						
PREPAID EXPENSES	47,684.94			1		A412
REQUISITION UNDER\OVER LEVY	0.00			1		A413
SUPPLIES INVENTORY	9,984.18			1		A164
TAX SALE SURPLUS (BANK ACCT.)	0.00			1		A474
LAND HELD FOR RESALE	0.00			1		A570
FIXED ASSETS:						
ENGINEERING STRUCTURES	6,712,202.68			1		A610
ACCUM.AMORTIZATION-ENG.STRUC	3,418,097.00			1		A615
BUILDINGS	2,946,238.90			1		A620
ACCUM.AMORTIZATION-BUILDINGS	927,325.12			1		A625
MACHINERY & EQUIPMENT	909,455.37			1		A630
ACCUM.AMORTIZATION-MACH&EQ	678,868.17			1		A635
LAND	1,349,990.57			1		A640
ACCUM.AMORTIZATION-LAND	0.00			1		A645
VEHICLES	334,945.29			1		A650
ACCUM.AMORTIZATION-VEHICLES	294,057.79			1		A655
LAND IMPROVEMENTS	684,574.81			1		A660
ACCUM.AMORTIZATION-LAND INPR	515,205.44			1		A665
TOTAL FIXED ASSETS		7,103,854.10		2		TFA
TOTAL ASSETS			10,538,038.71	3		TA
SHORT TERM LOANS						
SHORT TERM LOANS	0.00			1		L121
ACCOUNTS PAYABLE						
FEDERAL - G.S.T.	0.00			1		L230
Description						
Description		Reg:000000000	End:31Aug2022	Type: A	C U	Name

BALANCE SHEET	Beg:000000000	End:31Aug2022	Type: A	C U	Name
FEDERAL - REC GEN	6,282.50		1		L231
PAYROLL - ACCRUED HOLIDAY PA	3,997.19		1		L235
PAYROLL - AMEBSWITH	0.00		1		AMEBSWITH
PAYROLL - R.R.S.P.	0.00		1		RRSPACC
PAYROLL - UNION	0.00		1		UNION
PAYROLL - ENPL RECEIVABLES	0.00		1		EMPLREC
PAYROLL - AHC PREMIUM	0.00		1		AHCWITH
PAYROLL - CANADA SAV BOND	0.00		1		CANSAV
PAYROLL - ADVANCES	0.00		1		ADV
PAYABLE TO OTHER LOC GOVT	36,908.00		1		L270
TRADE ACCOUNTS PAYABLE	0.00		1		L270TP
KIDS IN ACTION	0.00		1		KIDSIA
BIKES FOR KIDS	0.00		1		B4KIDS
VILLAGE MAP\BROCHURE	0.00		1		MAPAP
COMMUNITIES IN BLOOM	0.00		1		CIBLOOM
ALL OTHER PAYABLES	7,400.00		1		L290
DEPOSITS	19,241.50		1		L291
TOTAL ACCOUNTS PAYABLE		73,829.19	2		TAP
TAX SALE SURPLUS TRUST	0.00		1		L410
DEFERRED REVENUE	9,474.17		1		L411
DEFERRED REVENUE	0.00		1		L412
DEFERRED REVENUE	0.00		1		L413
RESERVES FOR OPERATING		0.00	2		L700
TAX RATE STABILIZATION		187,907.39	2		L701
ADMIN & P.W. INCOME-STAFF		0.00	2		L702
ADMIN & P.W. INCOME-VILLAGE		0.00	2		L703
INSURANCE PROCEEDS- HAYLAND		44,536.80	2		L704
DISASTER PREPAREDNESS		0.00	2		L705
STREET IMPROVEMENTS		0.00	2		L706
CAMPGROUND IMPROVEMENTS		0.00	2		L707
ECONOMIC DEVELOPMENT- 100 YR		7,295.92	2		L708
SALE OF PUBLIC LANDS		0.00	2		L709
SCHOOL PROJECTS		0.00	2		L710
DRAINAGE & WATER STUDY		0.00	2		L711
PROVINCIAL POLICE FUND		0.00	2		L712
REDEVELOPMENT PLAN		0.00	2		L713
TOTAL OPERATING RESERVES			3	239,740.11	L790
RESERVES FOR CAPITAL					
GENERAL CAPITAL		803,451.47	2		L750
ADMINISTRATIVE EQUIPMENT		6,803.01	2		L761
LAGOON RECONSTRUCTION		10,205.00	2		L762
PARK RESERVE SALE PROCEEDS		0.00	2		L763
PARKS AND RECREATION DEV		34,494.45	2		L764
PUBLIC WORKS EQUIPMENT		40,959.73	2		L765
CAMPGROUND DEVELOPMENT		0.00	2		L766
FIREHALL		0.00	2		L767
MSI GRANT RESERVES		0.00	2		L799
ADMINISTRATIVE BUILDING		44,694.92	2		L768
PATROL EQUIPMENT		25,164.00	2		L770
Description	Beg:000000000	End:31Aug2022	Type: A	C U	Name

BALANCE SHEET	Beg: 000000000	End: 31Aug2022	Type: A	C U	Name
AMIP GRANT RESERVES		0.00		2	L771
EAST END BUS		0.00		2	L772
TOTAL CAPITAL RESERVES			965,772.58	3	L760
TOTAL EQUITY IN FIXED ASSETS		7,103,854.10		2	L800
ACCUMULATED SURPLUS - 31\12\94	3,087,090.31			1	L900
ADJUSTED SURPLUS (PRIOR PERIOD	551,829.92			1	L902
SURPLUS FROM 1\1\95	4,322,952.84			1	L901
APPROPRIATED SURPLUS	0.00			1	L905
CURRENT FUNDS USED FOR TCA	0.00			1	L910
CURRENT AMORTIZATON EXPENSE	1,225,399.57			1	L915
NET BOOK VALUE OF TCA DISPOSAL	235,936.38			1	L920
CONTRIBUTED TCA	0.00			1	L925
TOTAL SURPLUS		2,145,368.56		2	ACCUMSURP
TOTAL LIABILITIES			10,538,038.71	3	TL
PROOF			0.00	3	PROOF
DATED <u>Aug 31</u> , 2022					
Description	Beg: 000000000	End: 31Aug2022	Type: A	C U	Name

INCOME STATEMENT		(1)	(2)	(3)
Period 1: --- Begin		01Jan2022	01Jan2022	01Jan2022
End		31Dec2022	31Aug2022	31Aug2022
--- Type		B	A	A
(less) --- Begin		000000000	000000000	01Jan2022
Period 2: --- End		000000000	000000000	31Dec2022
--- Type				B
Ratios: % of Account				
Graphs: # of Columns,Scale		0 0	0 0	0 0

Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
REVENUE			
RESIDENTIAL TAXES (MUNICIPAL)	850,749.27	850,638.86	110.41-
RESIDENTIAL TAXES (SCHOOL)	440,594.38	440,537.33	57.05-
COMMERCIAL TAXES (MUNICIPAL)	97,354.55	96,904.66	449.89-
COMMERCIAL TAXES (SCHOOL)	34,949.72	34,788.22	161.50-
FARM TAXES (MUNICIPAL)	78.70	78.69	0.01-
FARM TAXES (SCHOOL)	40.76	40.76	0.00
POWER & PIPELINE (MUNICIPAL)	17,467.36	17,467.38	0.02
POWER & PIPELINE (SCHOOL)	6,270.68	6,270.68	0.00
DIP \ MACH & EQUIP (MUNICIPAL)	1,697.75	1,697.75	0.00
DIP \ MACH & EQUIP (SCHOOL)	72.70	72.70	0.00
DESIGNATED INDUSTRIAL (DI)	146.15	146.14	0.01-
MUNICIPAL SERVICES TAX	728,895.00	728,020.00	875.00-
LIBRARY LEVY	0.00	0.00	0.00
MISC. OTHER LEVY	0.00	0.00	0.00
TOTAL TAXES	2,178,317.02	2,176,663.17	1,653.85-
PENALTIES & COSTS ON TAXES	60,000.00	72,862.34	12,862.34
FRANCHISE - ATCO GAS	34,000.00	23,770.55	10,229.45-
FRANCHISE - FORTIS	50,000.00	36,151.25	13,848.75-
INVESTMENT INCOME	8,500.00	15,844.99	7,344.99
PROVINCIAL GRANTS			
RESTRUCTURING GRANT	0.00	0.00	0.00
CONDITIONAL FGTF	0.00	119,196.00	119,196.00
CONDITIONAL MUNICIPAL GRANTS	0.00	0.00	0.00
CONDITIONAL MSI GRANT	21,210.00	403,875.00	382,665.00
FROM RESERVE\DEF.REV.	0.00	0.00	0.00
OTHER	0.00	300.00	300.00
ADMIN			
ADMINISTRATIVE SERVICE	4,800.00	4,800.00	0.00
SALES OF GOODS & SERVICES	1,000.00	7,330.84	6,330.84
TAX CERTIFICATES	3,000.00	2,420.00	580.00-
PHOTOCOPIES\FAXES\POSTAGE	100.00	227.95	127.95
PENALTIES\COSTS - N.S.F. FEES	200.00	400.00	200.00
HAWKER PEDDLER LICENSES	600.00	1,463.33	863.33
RENTAL AND LEASE	4,000.00	7,446.23	3,446.23
PROV\FED CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
PATROL			
SALES TO OTHER LOCAL GOV'T	30,000.00	0.00	30,000.00-
SALES OF GOODS & SERVICES	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
FINES	3,000.00	1,730.00	1,270.00-
SALE OF FIXED ASSETS	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00
FIRE DEPARTMENT - DONATIONS	0.00	0.00	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00	0.00	0.00
RENTAL & LEASE	24,000.00	18,000.00	6,000.00-
UTILITIES REIMBURSEMENT	3,800.00	0.00	3,800.00-
PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	7,370.00	0.00	7,370.00-
TRANSFER FROM RESERVES	0.00	0.00	0.00
DISASTER SERVICES	0.00	0.00	0.00
AMBULANCE GRANT	0.00	0.00	0.00
AMBULANCE STATION RENTAL	10,200.00	7,650.00	2,550.00-
ANIMAL LICENSES	600.00	545.00	55.00-
BY-LAW FINES	500.00	605.00	105.00
COMMON SERVICES			
PUBLIC WORKS SERVICES	0.00	0.00	0.00
SALES OF GOODS & SERVICES	500.00	3,455.00	2,955.00
RENTAL AND LEASE	67,000.00	48,868.60	18,131.40-
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF FIXED ASSETS	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
ROADS			
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
STORM SEWER & DRAINAGE			
CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
SEWER			
LOCAL IMPROVEMENT CHGS	0.00	0.00	0.00
SEWER REVITALIZATION	245,100.00	245,100.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
SOLID WASTE			
CONTRACT WITH OTHER MUNICIPAL	0.00	0.00	0.00
SALE OF GOODS & SERVICES	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
MUNICIPAL PLANNING	0.00	0.00	0.00
DEVELOPMENT PERMITS	5,000.00	2,250.00	2,750.00-
COMPLIANCE CERTIFICATES	1,000.00	400.00	600.00-
SUBDIVISION APPLICATIONS	0.00	0.00	0.00
ENCROACHMENT AGREEMENTS	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVES\DEF.REV	32,281.00	0.00	32,281.00-
SALE OF PUBLIC LAND	0.00	0.00	0.00
BOAT LAUNCH	10,000.00	0.00	10,000.00-
TRANSFER RESERVE\DEF.REV.	0.00	0.00	0.00
PARKS			
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00	0.00	0.00
CONDITIONAL GRANT	0.00	0.00	0.00
UNCONDITIONAL GRANT	0.00	0.00	0.00
GRANT FROM LOCAL AGENCIES	10,000.00	0.00	10,000.00-
PARKING LOT REVENUE	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
RECREATION FACILITIES			
SALE OF SERVICE - FEES\CHARGES	0.00	0.00	0.00
REGIONAL RECREATION	24,058.00	12,028.00	12,030.00-
GRANT FROM LOCAL AGENCIES	0.00	1,000.00	1,000.00
CONDITIONAL PROVINCIAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
CAMPGROUND			
USER FEES (SEASONAL)	234,000.00	246,095.24	12,095.24
WEEKEND SITES	45,000.00	18,925.23	26,074.77-
CAMPGRD CABIN RENTAL	0.00	0.00	0.00
SALES OF GOODS & SERVICES	2,000.00	1,403.00	597.00-
WINTER STORAGE	23,400.00	1,200.00	22,200.00-
DEBIT MACHINE ADJUSTMENTS	0.00	0.00	0.00
RENTAL & LEASE	9,600.00	5,600.00	4,000.00-
M.R.T.A. GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
CULTURE			
LIBRARIAN WAGE REIMBURSEMENT	0.00	0.00	0.00
GAIN ON SALE OF FIXED ASSET	0.00	0.00	0.00
TOTAL OPERATING REVENUE	3,154,136.02	3,487,606.72	333,470.70
CAPITAL:			
CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	0.00	0.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
CAPITAL PROJECTS:			
CAPITAL PROJECT-ROADS	100,000.00	0.00	100,000.00-
CAPITAL PROJECT-SHOP	0.00	0.00	0.00
CAPITAL PROJECT-DRAINAGE	10,000.00	0.00	10,000.00-
CAPITAL PROJECT-WALK PATHS	0.00	0.00	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECT-CAMPGRD W\R	100,000.00	0.00	100,000.00-
TOTAL	210,000.00	0.00	210,000.00-
TOTAL CAPITAL REVENUE	210,000.00	0.00	210,000.00-
REQUISITIONS:			
SCHOOL FOUNDATION	0.00	0.00	0.00
ASFF	481,928.33	235,937.35	245,990.98-
OVER\UNDER LEVY UTILIZED	0.00	0.00	0.00
DESIGNATED INDUSTRIAL	146.15	0.00	146.15-
TOTAL REQUISITIONS	482,074.48	235,937.35	246,137.13-
BUSINESS INCOME PROFIT	0.00	0.00	0.00
TOTAL	2,882,061.54	3,251,669.37	369,607.83
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

EXPENCE STATEMENT		(1)	(2)	(3)
Period 1:	--- Begin	01Jan2022	01Jan2022	01Jan2022
	--- End	31Dec2022	31Aug2022	31Aug2022
	--- Type	B	A	A
(less)	--- Begin	000000000	000000000	01Jan2022
Period 2:	--- End	000000000	000000000	31Dec2022
	--- Type			B
Ratios:	% of Account			
Graphs:	# of Columns,Scale	0 0	0 0	0 0

Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
COUNCIL			
COUNCIL HONORARIUMS - MAYOR	10,147.50	7,533.79	2,613.71-
COUNCIL HONORARIUMS	35,977.50	21,730.11	14,247.39-
MEETING FEES	18,000.00	9,950.00	8,050.00-
HONOURARIUM DEDUCTIONS	2,000.00	0.00	2,000.00-
COUNCIL TRAVEL	2,000.00	991.45	1,008.55-
CONFERENCES\PROFESSIONAL DE	12,500.00	3,560.00	8,940.00-
INTERNET & PHONE EXPENSE	5,800.00	5,700.00	100.00-
COUNCIL PROMOTIONAL	7,500.00	5,936.44	1,563.56-
MISC. SUPPLIES	5,000.00	1,833.52	3,166.48-
TOTAL	98,925.00	57,235.31	41,689.69-
ADMINISTRATION			
ADMINISTRATOR	116,209.00	77,269.12	38,939.88-
SALARIES	179,756.00	119,493.00	60,263.00-
PAYROLL TO\FROM BUS INC	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	58,000.00	41,610.52	16,389.48-
SCP PAYROLL	0.00	0.00	0.00
FROM\TO RESERVE	0.00	0.00	0.00
TRAINING	600.00	0.00	600.00-
TRAVEL	200.00	62.64	137.36-
FREIGHT, POSTAGE, DELIVERY	3,500.00	1,513.75	1,986.25-
TELEPHONE\INTERNET\SATELLIT	4,000.00	2,128.21	1,871.79-
ADVERTISING	1,500.00	1,051.89	448.11-
SUBSCRIPTIONS\MEMBERSHIPS	3,000.00	2,659.83	340.17-
PRINTING	1,500.00	0.00	1,500.00-
LEGAL	3,000.00	0.00	3,000.00-
AUDITOR	11,500.00	12,000.00	500.00
SERVICE CONTR-PHOTO,FAX,POS	4,200.00	2,834.84	1,365.16-
SERVICE CONTR - ALARM	500.00	300.00	200.00-
PURCHASED EQUIPMENT REPAIR	8,000.00	4,202.73	3,797.27-
CONTRACT - JANITOR	6,000.00	4,000.00	2,000.00-
INSURANCE	55,000.00	490.00	54,510.00-
W.C.B.	12,975.00	7,563.26	5,411.74-
STATIONERY & SUPPLIES	5,000.00	2,917.59	2,082.41-
JANITORIAL SUPPLIES	1,500.00	646.10	853.90-
MISCELLANEDUS SUPPLIES	2,000.00	601.43	1,398.57-
VILLAGE PROMOTION	3,500.00	0.00	3,500.00-
100 YEAR ANNIVERSARY	0.00	0.00	0.00
UTILITIES	5,800.00	3,320.56	2,479.44-
DEBT REPAYMENT	0.00	0.00	0.00
SHORT TERM BORROWING FEES	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: EXPENCE STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
BANK CHARGES	1,000.00	689.59	310.41-
TAX REBATES & CANCELLATIONS	0.00	0.00	0.00
OTHER & BLDG REPAIRS	9,000.00	3,665.18	5,334.82-
BAD DEBT EXPENSE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	497,240.00	289,020.24	208,219.76-
ELECTION \ CENSUS			
SALARIES & WAGES	1,000.00	905.49	94.51-
ADVERTISING	500.00	472.00	28.00-
GOODS & SUPPLIES	100.00	83.62	16.38-
TOTAL	1,600.00	1,461.11	138.89-
ASSESSMENT SERVICES			
ASSESSMENT SERVICES	26,000.00	18,195.30	7,804.70-
TOTAL	26,000.00	18,195.30	7,804.70-
PATROL			
ADMINISTRATION	0.00	0.00	0.00
SALARIES & WAGES	66,000.00	31,639.67	34,360.33-
PROVINCIAL POLICE FUNDING	45,215.00	0.00	45,215.00-
CITIZENS ON PATROL	0.00	0.00	0.00
PAYROLL DEDUCTIONS	7,500.00	1,307.04	6,192.96-
TRAINING & DEVELOPMENT	1,000.00	0.00	1,000.00-
MILEAGE & SUBSISTENCE	0.00	157.29	157.29
FREIGHT, POSTAGE, DELIVERY	0.00	0.00	0.00
TELEPHONE	5,500.00	3,916.30	1,583.70-
ADVERTISING & PROMOTION	350.00	375.00	25.00
AUX PROG\CRIME PREVENTION	0.00	0.00	0.00
EQUIPMENT REPAIR	4,000.00	2,364.48	1,635.52-
VEHICLE REPAIR	5,000.00	5,996.77	996.77
JANITOR EXPENSES	0.00	0.00	0.00
LICENSES & PERMITS	0.00	0.00	0.00
STATIONERY & OFFICE SUPPLIES	500.00	203.45	296.55-
MISC. SUPPLIES	2,500.00	1,649.97	850.03-
UNIFORMS & ACCOTREMENTS	2,300.00	113.00	2,187.00-
FUEL & OIL	6,000.00	1,822.78	4,177.22-
UTILITIES	3,800.00	2,213.72	1,586.28-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	149,665.00	51,759.47	97,905.53-
BY-LAW ENFORCEMENT			
BYLAW\ANIMAL CONTROL	0.00	0.00	0.00
PARKING ENFORCEMENT	0.00	0.00	0.00
POUND FEES	1,000.00	567.50	432.50-
GENERAL GOODS AND SERVICES	500.00	0.00	500.00-
SIGNS	0.00	0.00	0.00
TOTAL	1,500.00	567.50	932.50-
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: EXPENCE STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
FIREFIGHTING			
FIRE DEPARTMENT HONORAIUMS	0.00	0.00	0.00
TELEPHONE	0.00	0.00	0.00
FIRE CONTRACT	94,916.00	71,186.84	23,729.16-
JANITOR EXPENSES	0.00	0.00	0.00
GOODS AND SUPPLIES	0.00	0.00	0.00
MISCELLANEOUS	2,100.00	0.00	2,100.00-
BUILDING REPAIR	3,000.00	218.30	2,781.70-
UTILITIES	8,000.00	2,542.59	5,457.41-
CAPITAL	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	108,016.00	73,947.73	34,068.27-
DISASTER SERVICES			
GENERAL GOODS AND SERVICES	7,500.00	5,055.12	2,444.88-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
AMBULANCE SERVICES			
AMBULANCE CONTRACT	0.00	0.00	0.00
BUILDING REPAIRS	2,500.00	1,345.67	1,154.33-
UTILITIES	5,700.00	3,855.26	1,844.74-
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	8,200.00	5,200.93	2,999.07-
COMMON SERVICES			
PUBLIC WORKS MANAGER	0.00	0.00	0.00
PUBLIC WORKS WAGES	202,873.00	164,083.78	38,789.22-
EXTRA PERSON	0.00	0.00	0.00
SUMMER PAYROLL	20,000.00	15,724.13	4,275.87-
PAYROLL DEDUCTIONS - MGR	0.00	0.00	0.00
PAYROLL DEDUCTIONS	45,000.00	31,765.53	13,234.47-
PAYROLL DEDUCTIONS - SUMMER	1,200.00	768.05	431.95-
FROM\TO RESERVE	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL TO BUSINESS INCOME	0.00	0.00	0.00
TRAINING & DEVELOPMENT	3,000.00	1,950.00	1,050.00-
MILEAGE & SUBSISTENCE	200.00	55.05	144.95-
POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00
TELEPHONE	2,600.00	1,215.50	1,384.50-
PURCHASED SERVICES	10,000.00	12,250.99	2,250.99
EQUIPMENT REPAIR	30,000.00	19,829.51	10,170.49-
VEHICLE REPAIR	25,000.00	13,713.77	11,286.23-
EQUIPMENT RENTAL	3,000.00	857.44	2,142.56-
GENERAL GOODS	12,000.00	11,432.64	567.36-
SIGNS	1,000.00	3,646.50	2,646.50
NON BUDGETED ITEMS	0.00	0.00	0.00
SAFETY SUPPLIES	2,500.00	1,189.63	1,310.37-
FUEL & OIL	24,000.00	30,747.72	6,747.72
UTILITES - SHOP	17,000.00	12,304.98	4,695.02-
BOAT LAUNCH MTCE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: EXPENCE STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	399,373.00	321,535.22	77,837.78-
ROADS AND STREETS			
GRAVEL\SAND\ETC.	18,000.00	15,676.40	2,323.60-
CRACK FILLING\LINE PAINTING	30,000.00	20,126.50	9,873.50-
UTILITIES - STREET LIGHTS	99,000.00	59,400.81	39,599.19-
ROAD PROJECTS	0.00	0.00	0.00
ROAD PROJECTS	0.00	0.00	0.00
STREET LIGHT PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	147,000.00	95,203.71	51,796.29-
STORM SEWER AND DRAINAGE			
GENERAL SUPPLY-CULVERTS	10,000.00	5,697.73	4,302.27-
DRAINAGE PROJECTS	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	10,000.00	5,697.73	4,302.27-
WATER SYSTEM			
WATER COMM. OPERATING	13,668.34	13,668.34	0.00
WATER COMM. DEBENTURES	53,059.82	20,434.63	32,625.19-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	66,728.16	34,102.97	32,625.19-
SANITARY SEWER			
TYRSSC MAINTENANCE AGREE	248,627.00	124,314.00	124,313.00-
TYRSSC SEWER REVITALIZATION	245,100.00	0.00	245,100.00-
TYRSSC DEB. - LAGOON	85,826.00	42,913.00	42,913.00-
TYRSSC UPGRADE	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	579,553.00	167,227.00	412,326.00-
GARBAGE COLLECTION			
GARBAGE WAGES	52,019.00	0.00	52,019.00-
GARBAGE CONTRACT	0.00	2,001.17	2,001.17
REGIONAL LAND FILL	23,000.00	12,234.01	10,765.99-
RECYCLING	7,000.00	4,307.10	2,692.90-
ANNUAL WASTE ROUND-UP	0.00	0.00	0.00
FUEL & OIL	11,000.00	0.00	11,000.00-
TRUCK REPAIRS & MAINTENANCE	20,000.00	15,357.18	4,642.82-
CAPITAL PURCHASES	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	113,019.00	33,899.46	79,119.54-
COMPOST FACILITY			
PURCHASED SERVICE - CLEANUP	0.00	0.00	0.00
GENERAL SUPPLIES	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: EXPENCE STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
MUNICIPAL PLANNING			
CONTRACT - DEVELOPMENT OFF	21,980.00	14,648.00	7,332.00-
MUNICIPAL PLANNING	2,450.00	0.00	2,450.00-
GENERAL GOODS & SUPPLIES	500.00	0.00	500.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	24,930.00	14,648.00	10,282.00-
ECONOMIC DEVELOPMENT			
ADVERTISING AND PROMOTION	500.00	0.00	500.00-
TELEPHONE AND UTILITIES	0.00	0.00	0.00
REVENUE & COST SHARE STUDY	32,281.38	1,089.55	31,191.83-
GENERAL GOODS & SUPPLIES	500.00	0.00	500.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	33,281.38	1,089.55	32,191.83-
LAC STE. ANNE FOUNDATION			
PIER\BOAT LAUNCH	5,000.00	180.00	4,820.00-
PIER TO RESERVE\DEF.REV.	0.00	0.00	0.00
RECREATION & FACILITIES			
REGIONAL RECREATION	30,073.00	30,073.00	0.00
GENERAL GOODS & SUPPLIES	16,000.00	10,030.75	5,969.25-
EAST END BUS	11,210.00	0.00	11,210.00-
LSA PHYSICIAN RECRUITMENT	0.00	0.00	0.00
UTILITIES	5,500.00	3,413.63	2,086.37-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	25,000.00	0.00	25,000.00-
TOTAL	87,783.00	43,517.38	44,265.62-
PARKS			
CONTRACT SERVICES	14,000.00	8,600.00	5,400.00-
GENERAL GOODS & SUPPLIES	10,000.00	13,025.40	3,025.40
UTILITIES	5,500.00	3,162.44	2,337.56-
PARKING LOT EXPENSES	3,056.24	3,056.24	0.00
PARK PROJECTS	0.00	0.00	0.00
PARK PROJECTS	0.00	0.00	0.00
CONTRIBUTED ASSETS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	32,556.24	27,844.08	4,712.16-
CAMPGROUND:			
ADVERTISING & SIGNS	400.00	0.00	400.00-
POSTAGE, FREIGHT, DELIVERY	0.00	0.00	0.00
PHONE\INTERNET\SATELLITE	2,200.00	1,281.00	919.00-
PRINTING	300.00	0.00	300.00-
CAMPGROUND MANAGER CONTRACT	58,000.00	12,000.00	46,000.00-
CAMPGROUND SUMMER HELP	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
EQUIPMENT REPAIR	1,000.00	208.03	791.97-
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Analysis: EXPENCE STATEMENT

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Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE
GENERAL GOODS & SUPPLIES	3,000.00	2,317.58	682.42-
JANITORIAL SUPPLIES	2,000.00	12.00	1,988.00-
WASTE DISPOSAL	2,500.00	2,187.86	312.14-
FUEL & OIL	1,000.00	1,492.00	492.00
REPAIR MATERIALS	8,000.00	5,311.60	2,688.40-
CONSTRUCTION MATERIALS	2,000.00	0.00	2,000.00-
UTILITIES	37,000.00	19,802.76	17,197.24-
IMPROVEMENTS	0.00	0.00	0.00
DEBIT\VISA BANK FEES	600.00	334.73	265.27-
CAMPGROUND PROJECTS	0.00	0.00	0.00
CAMPGROUND PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	118,000.00	44,947.56	73,052.44-
CULTURE			
SALARIES & WAGES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
REIMBURSE LIBR WAGE	0.00	0.00	0.00
UTILITIES	0.00	0.00	0.00
GRANT TO LIBRARY	12,050.00	12,050.00	0.00
YELLOWHEAD REGIONAL LIBRARY	4,486.76	4,486.76	0.00
TOTAL	16,536.76	16,536.76	0.00
LOSS ON SALE OF FIXED ASSET	0.00	0.00	0.00
AMORTIZATION OF TCA	65,000.00	0.00	65,000.00-
CAPITAL:			
CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	1,200.00	1,192.49	7.51-
CAPITAL PURCHASES-PUBLIC WORKS	34,000.00	29,072.10	4,927.90-
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	35,200.00	30,264.59	4,935.41-
CAPITAL PROJECTS:			
CAPITAL PROJECTS-ROADS	100,000.00	61,744.50	38,255.50-
CAPITAL PROJECTS-SHOP	0.00	0.00	0.00
CAPITAL PROJECTS-DRAINAGE	10,000.00	0.00	10,000.00-
CAPITAL PROJECTS-WALKING PATHS	0.00	71,619.13	71,619.13
CAPITAL PROJECTS-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECTS-CAMPGRD W\ R	100,000.00	98,060.17	1,939.83-
TOTAL	210,000.00	231,423.80	21,423.80
TOTAL CAPITAL EXPENSES	245,200.00	261,688.39	16,488.39
BUSINESS INCOME EXPENSES	0.00	0.00	0.00
TOTAL	2,882,061.54	1,600,144.84	1,281,916.70-
Description	2022 BUDGET	JAN-AUG'22	DIFFERENCE

Campground Financial Report

October 7, 2022

Campground Manager Contract 2022**2022 Revenue:**

		Manager's Percentage
Seasonal Sites	246,095.24	20%
Weekend Sites	21,960.23	20% on first \$40,000.00 & 25% on balance
Sale of Goods & Services	2,018.00	0%
Winter Storage	25,200.00	10%
Total Revenue	295,273.47	

2022 Manager Contract

Seasonal Sites (20% on \$246,095.24)	49,219.05
Weekend Sites (20% on \$21,960.23)	4,392.05
Winter Storage (10% on \$25,200.00)	2,520.00
Total Managers Contract	56,131.10

2022 Campground Manager Advances

Advance (May 12/22) Ck #28896	1,500.00
Advance (May 25/22) Ck #28913	1,500.00
Advance (Jun 14/22) Ck #28977	1,500.00
Advance (Jun 24/22) Ck #28990	1,500.00
Advance (Jul 13/22) Ck #29069	1,500.00
Advance (Jul 25/22) Ck #29084	1,500.00
Advance (Aug 10/22) Ck #29152	1,500.00
Advance (Aug 24/22) Ck #29171	1,500.00
Advance (Sept 12/22) Ck #29235	1,500.00
Advance (Sept 27/22) Ck #29256	1,500.00
Total Advances Paid	15,000.00

2022 Manager Contract:

Manager Contract	56,131.10
Gst	2,806.56
Sub-total	58,937.66
Deduct Advances Paid	(15,000.00)
Balance Owing Paid Oct.7/22 Ck#29289	43,937.66

2022 CAMPGROUND BUDGET		
REVENUE:	2022 BUDGET	2022 ACTUAL
Seasonal Sites	234,000.00	246,095.24
Weekend Sites	45,000.00	21,960.23
Cabin Rental	-	-
Sale of Goods (appliance fees/showers /sewer dump/boats)	2,000.00	2,018.00
Winter Storage	23,400.00	25,200.00
Total Revenue	304,400.00	295,273.47
EXPENSES:	2022 BUDGET	2022 ACTUAL
Advertising & Signs	400.00	-
Postage	-	-
Phone/Internet/Satellite	2,200.00	1,430.63
Printing	300.00	-
Manager Contract	58,000.00	56,131.10
Equipment Repair	1,000.00	208.03
General Goods/Supplies	3,000.00	2,866.42
Janitor Supplies	2,000.00	117.54
Waste Disposal	2,500.00	2,897.12
Fuel & Oil	1,000.00	1,928.57
Repair Materials	8,000.00	7,542.98
Construction Materials-gravel/dirt/sod	2,000.00	550.00
Utilities	37,000.00	28,420.04
Improvements	-	-
Debit/Visa Bank Fees	600.00	334.73
	118,000.00	102,427.16
Capital Projects	100,000.00	100,807.83
	218,000.00	203,234.99

CAMPGROUND BUDGET & ACTUAL FOR 2021 & 2022				
REVENUE:	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Seasonal Sites	200,000.00	195,000.00	234,000.00	246,095.24
Weekend Sites	10,000.00	36,816.48	45,000.00	21,960.23
Cabin Rental	-	-	-	-
Sale of Goods (appliance fees/showers /sewer dump/boats)	1,500.00	1,880.88	2,000.00	2,018.00
Winter Storage	24,000.00	23,400.00	23,400.00	25,200.00
Total Revenue	235,500.00	257,097.36	304,400.00	295,273.47
EXPENSES:	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Advertising & Signs	100.00	-	400.00	-
Postage	-	-	-	-
Phone/Internet/Satellite	2,200.00	2,172.67	2,200.00	1,430.63
Printing	500.00	225.25	300.00	-
Manager Contract	44,400.00	48,703.30	58,000.00	56,131.10
Equipment Repair	1,000.00	299.37	1,000.00	208.03
General Goods/Supplies	3,000.00	1,856.79	3,000.00	2,866.42
Janitor Supplies	500.00	23.96	2,000.00	117.54
Waste Disposal	2,500.00	2,392.64	2,500.00	2,897.12
Fuel & Oil	1,000.00	913.58	1,000.00	1,928.57
Repair Materials	5,000.00	9,448.52	8,000.00	7,542.98
Construction Materials-gravel/dirt/sod	10,000.00	5,699.65	2,000.00	550.00
Utilities	27,000.00	36,174.59	37,000.00	28,420.04
Improvements	20,000.00	14,420.42	-	-
Debit/Visa Bank Fees	500.00	553.86	600.00	334.73
	117,700.00	122,884.60	118,000.00	102,427.16
Capital Projects	-	-	100,000.00	100,807.83
	117,700.00	122,884.60	218,000.00	203,234.99

Campground Revenue Less Expenses

Revenue:	2015	2016	2017	2018	2019	2020	2021	2022
Seasonal Sites	172,400.00	170,400.00	166,080.99	175,165.48	175,000.00	190,350.00	195,000.00	246,095.24
Weekend Sites	51,480.67	44,275.14	52,297.94	46,857.59	32,062.86	17,821.01	36,816.48	21,960.23
Cabin Rental	260.00	3,298.00	3,990.00	4,951.00	3,184.00	2,400.00	-	-
Sale of Goods & Services	2,695.48	3,283.10	2,985.13	2,934.06	3,136.72	1,623.82	1,880.88	2,018.00
Winter Storage	20,400.00	20,100.00	21,600.00	20,700.00	21,000.00	23,700.00	23,400.00	25,200.00
Total Revenue	247,236.15	241,356.24	246,954.06	250,608.13	234,383.58	235,894.83	257,097.36	295,273.47
Total Revenue	247,236.15	241,356.24	246,954.06	250,608.13	234,383.58	235,894.83	257,097.36	295,273.47
Total Expenses (incl. Manager)	(109,809.65)	(94,130.23)	(95,870.22)	(104,872.32)	(98,265.50)	(111,746.48)	(104,259.49)	(102,427.16)
Total Capital Expenses	(2,000.00)	(4,629.76)	-	-	-	-	-	(100,807.83)
Balance of Revenue	135,426.50	142,596.25	151,083.84	145,735.81	136,118.08	124,148.35	152,837.87	92,038.48

**ALBERTA BEACH
BYLAW NO. 290-22
COUNCIL PROCEDURE BYLAW**

Being a Bylaw of Alberta Beach to regulate the proceedings and the conduct of business at the Alberta Beach Council and Committee Meetings.

WHEREAS, the Council of Alberta Beach feels it is expedient to make rules and regulations for calling meetings, governing its proceedings and the conduct of its members;

NOW THEREFORE, the Council of Alberta Beach in the Province of Alberta, duly assembled enacts as follows:

1. TITLE:

This Bylaw may be cited as the **"Council Procedure Bylaw"**.

2. DEFINITIONS:

In this bylaw:

- a) "Act" means the *"Municipal Government Act"*, RCA 2000, Chapter M-26, amendments and regulations thereto;
- b) "Acting Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of both the Mayor and the Deputy-Mayor;
- c) "Agenda" means the agenda for a regular or special meeting of Council prepared pursuant to the "Agenda" Section of this bylaw;
- d) "Bylaw" means a bylaw of Alberta Beach;
- e) "CAO" means Chief Administrative Officer or designate, for the municipality;
- f) "Committee" means a body of members delegated to consider, investigate, take action on or report on some legislative matters;
- g) "Council" means the Mayor and Councillors of Alberta Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
- h) "Deputy Mayor" means the member of Council who is elected by Council at the Organizational meeting to hold that position;
- i) "Delegation" means any person that has permission of Council to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee;
- j) "Disruption" means any act meant to impede the proceedings of a meeting whether the source be Council members, delegates or public at large;
- k) "Mayor" means the member of Council who is elected by Council at the Organizational meeting to hold that position and serves as chairperson of Council meetings;
- l) "Member" means a member of Council, duly elected and continuing to hold office or a person at large appointed by Council to a committee of Council;
- m) "Municipality" means the Municipality of Alberta Beach, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
- n) "Point of Order" means a demand that the Chair enforce the rules of procedure;
- o) "Postpone" means to delay the consideration of any matter either to definite time when further information is to be obtained or indefinitely;
- p) "Presiding Officer" means the member selected to serve as chairperson of that particular committee or Council; Mayor.
- q) "Quorum" means the majority of the valid members of all the Councillors that comprise the Council;
- r) "Table" means a motion to delay consideration of any matter in order to deal with more pressing matters, which does not set a specific time to resume consideration of the matter;
- s) "Village" means the Village of Alberta Beach;

3. APPLICATION OF BYLAW:

- a) This bylaw applies to all members of Council, staff, visitors and delegates attending a Council meeting. This Bylaw applies to:

**ALBERTA BEACH
BYLAW NO. 290-22
COUNCIL PROCEDURE BYLAW**

1. All Regular and Special Council meetings.
2. The conduct of the meetings of all Committees of Council.

4. ORGANIZATION MEETING OF COUNCIL:

- a) The Organization meeting of Council shall be held annually in October, the time and place of which shall be set by the CAO in accordance with Section 192 of the Act.
- b) Every member of Council, the Mayor and Deputy Mayor shall make and subscribe to the Official Oath prescribed by the Oaths of Office Act before entering upon the duties of Council and shall deposit the Oath with the CAO.
- c) Unless Council determines, by a unanimous vote taken at a previous Council meeting, that a subsequent meeting of Council shall be held at a different place, all Council meetings including the Annual Organizational Council meeting shall be held at the Council Chambers, at the municipal office in Alberta Beach. If it is decided to hold any Council meeting at a location other than the Council Chambers, the CAO shall affix a notice of such change of location to the agenda for the meeting when the same is delivered electronically to the members of Council and the public.
- d) The CAO shall call the meeting to order.
- e) The CAO shall call for nominations for the position of Mayor and the Council shall vote to appoint a Mayor.
- f) The Mayor shall call for nominations for the position of Deputy Mayor and the Council shall vote to appoint a Deputy Mayor.
- g) The following shall also be ratified at the annual Organization meeting:
 1. Address of Municipal Office
 2. Regular Council Meeting Date & Time
 3. Signing Authorities
 4. Banking Authority
 5. Auditor Appointment
 6. Solicitor Appointments
 7. Assessor Appointment as Designated Officer
 8. Assessment Review Board
 9. Assessment Review Board Clerks as Designated Officers
 10. Development Authority as Designated Officer
 11. Subdivision Authority as Designated Officer
 12. Subdivision & Development Appeal Board Members
 13. Subdivision & Development Appeal Board Clerks as Designated Officers
 14. Municipal Planning Commission Members
 15. Bylaw Enforcement Officers as Designated Officer
 16. FOIP Coordinator
 17. Designated Officer Appointments
 18. Director of Emergency Management
 19. Round Table Meeting Date & Time
 20. Council Committee Appointments
 21. Adjournment

5. REGULAR COUNCIL MEETING AGENDA AND ORDER OF BUSINESS:

- a) Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. Any member of Council, Village official, or any other person wishing to have an item of business placed on the agenda shall make the submission to the CAO no later than 4:00 p.m. on the Thursday of the week prior to the meeting. The submission shall contain adequate information to the satisfaction of the CAO to enable Council to deal with the matter.
- b) The agenda for each regular and special meeting shall be prepared by the CAO and submitted with copies of all pertinent correspondence, statements and reports to each member of Council at least 48 hours prior to said meeting. The agenda package shall be sent electronically to each member of Council.
- c) Agenda packages shall be posted on the village website a minimum of 24 hours prior to the Council meeting.

**ALBERTA BEACH
BYLAW NO. 290-22
COUNCIL PROCEDURE BYLAW**

- d) No item of business shall be considered by the Council if the item has not been placed on the agenda, unless members of Council present agree to the item being added to the agenda.
 - e) Where the deadlines in section 5.a & b are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
 - f) The business intended to be dealt with at a Regular Council meeting shall be stated in the agenda in the following order, where applicable:
 - 1. Call to Order
 - 2. Land Acknowledgement
 - 3. Agenda Additions
 - 4. Adoption of Agenda
 - 5. Confidential – Closed Meeting Session
 - 6. Adoption of Previous Minutes
 - 7. Delegations
 - 8. Public Hearings
 - 9. Municipal Planning Commission
 - 10. Old Business & CAO Report Action List
 - 11. Financial Reports
 - 12. Bylaws and Policies
 - 13. Council, Committee & Staff Reports
 - 14. Correspondence – Information Items
 - 15. Correspondence – Action Items
 - 16. New Business
 - 17. Question Period
 - 18. Adjournment
 - g) The order of business at a meeting is the order of the items on the agenda except:
 - 1. When the same subject matter appears in more than one place on the agenda and Council decides, by motion, to deal with all items related to the matter at the same time;
 - 2. Council decides not to deal with an item on the agenda and no motion is made about it;
 - 3. When altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present. The vote, upon a matter of priority of business shall be decided without debate.
6. **GENERAL RULES OF COUNCIL AND COUNCIL MEETINGS:**
- a) The day and time on which the regular meeting of Council should commence, and the location, shall be set by a resolution of Council at the Organization Meeting.
 - b) Council meetings shall be held open to the public to attend and will also be held electronically whenever possible.
 - c) If Standing Committees of Council are established, they may be established by bylaw, and any such bylaw shall state how the Standing Committees shall function. The Standing Committee may be established by motion of Council, and in this case a Terms of Reference must be established to outline the functions of the Standing Committee.
 - d) The Mayor or Presiding Officer shall call the meeting to order at the hour stated on the agenda of the meeting, as long as there is quorum present.
 - e) In a case where the neither the Mayor nor Deputy Mayor are in attendance within fifteen (15) minutes of the meeting start time, and a quorum is present, the CAO shall call the meeting to order and an Acting Mayor shall be chosen by the Councillors present. The Acting Mayor shall preside during the meeting or until the arrival of the Mayor or Deputy Mayor.
 - f) If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO shall record the names of the members of Council who are present and the meeting shall be adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.
 - g) If a meeting begins with quorum, but a member is unable to continue, or in some other manner leaves the meeting and quorum is lost, the incident shall be

**ALBERTA BEACH
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COUNCIL PROCEDURE BYLAW**

- recorded and the meeting shall adjourn until the next regular meeting unless a special meeting has been duly called in the meantime.
- h) The Mayor or Presiding Officer shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council by resolution. Decision of the Presiding Officer shall be final unless reversed or altered by a majority vote of members present.
 - i) If a disruption occurs, and order is lost, the Mayor or Presiding Officer shall request the offender(s) leave the Council Chambers at once. If the offender(s) refuses, a recess shall be called and the appropriate law enforcement agency contacted for assistance.
 - j) The Mayor or Presiding Officer has the duty of making sure that the rules are followed and any member may call the attention of the chair to a violation of the rules. To do so, any member may interrupt the chair or speaker and call out "Point of Order". The chair then requests the member to state his or her point of order. Once stated the chair rules on the point of order by saying "the chair rules that the point of order is well taken" or "the chair rules that the point of order is not well taken" and briefly gives the reasons which are recorded in the minutes.
 - k) Every member wishing to speak to a question or motion shall address himself or herself to the Mayor or Presiding Officer and wait to be called upon.
 - l) The Mayor or Presiding Officer shall have authority to set a time limit as well as the number of times that a member may speak on the same question or resolution, having due regard to the importance of the matter.
 - m) A motion submitted to Council does not require a seconder.
 - n) When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except:
 - 1. A motion to refer the main question to some other person or group for consideration;
 - 2. A motion to amend the main question;
 - 3. A motion to table the main question;
 - 4. A motion to postpone the main question to some future time;
 - o) Where a question under consideration contains distinct propositions, the vote upon such proposition shall be taken separately when any member so requests or when the Mayor or other Presiding Officer so directs.
 - p) After any question is finally put by the Mayor or Presiding Officer, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the Presiding Officer as to whether the question has been finally put shall be conclusive.
 - q) Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Presiding Officer;
 - r) Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council.
 - s) Council shall hear all delegations who have brought their items of business onto the agenda in the order in which they are placed on the agenda. The order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation.
 - t) All Members shall vote on all motions brought forward in meetings unless a conflict of interest or pecuniary interest has been declared prior to the motion.
 - u) If any member of the Council shall call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
 - v) Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not completed. The object of adjourning is to finish the business that the meeting was called to transact in the first place by which has not been completed.
 - w) Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order" Newly Revised in Brief - 3rd Edition.

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- x) Councillors shall submit written reports for committee meetings attended and reported on at the regular council meetings.
- y) The Mayor or Presiding Officer shall have authority to set a time limit and/or set the number of questions to be heard from the public during the Question Period.
- z) The Mayor is a member of all Council committees and all bodies to which Council has the right to appoint members.

7. CONFIDENTIAL – CLOSED SESSION OF A REGULAR OR SPECIAL COUNCIL MEETING:

- a) Council and Council committees may close all or part of a meeting to the public if a matter to be discussed is one of the exemptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*. When the Mayor or Presiding Officer declares an item "Closed Session", the reason shall be stated and recorded in the minutes, and all attendees except those specifically designated to be in attendance, shall clear the Council Chambers. A sign indicating "Closed Session" shall be posted on the exterior of the chamber doors and shall remain in place until the item(s) have been dealt with and the session is moved back into the public realm.
- b) When a Council meeting agenda includes a confidential "Closed Session", Council may begin the meeting earlier than the regular meeting time to deal with that item, and in this case the agenda must clearly state the time the meeting begins and the time the meeting is anticipated to open to the public. Council shall not resume the meeting until the regular Council meeting time or until the public is given time to return to the meeting.
- c) No recording shall be permitted during the closed session of the Council meetings.
- d) No record, electronic or otherwise will be kept of the discussion during the "Closed Session" of the Council meeting.
- e) Any motion required from a discussion held at the "Closed Session" of the Council meetings shall only be made when the meeting is open to the public.
- f) Council may from time to time during the meeting move into "Closed Session" when it becomes necessary as outlined above.

8. POSTPONEMENT OF A REGULAR COUNCIL MEETING:

- a) The Mayor may, whenever he or she considers it expedient to do so, and upon giving each member of Council at least two day's written notice sent electronically, postpone any Regular Meeting of Council.
- b) Each notice postponing a Regular Council meeting shall give the reasons and name the time and day and place the postponed regular meeting shall be held.
- c) Any delegation named in the agenda as planning to appear before Council at the postponed regular meeting shall be given notice of the postponed regular meeting, and the new time and day the postponed regular meeting shall be held.
- d) Public notice of the postponed meeting will be given by posting the notice on the municipal office and website. The notice shall then be posted on facebook, email list and the municipal office electronic sign as time allows.
- e) All proceedings at the postponed regular meeting shall be considered in the same manner as if it had been the regular meeting.

9. SPECIAL COUNCIL MEETINGS:

- a) The Mayor may call a Special Council meeting in accordance with Section 194 of the Act.

10. ELECTRONIC COUNCIL MEETINGS:

- a) Section 199 of the Act allows Council meetings or Council Committee meetings to be conducted through electronic means.
- b) During a State of Public Health Emergency, Council may hold any Council meeting or Council Committee meeting electronically.
- c) The Mayor may, whenever he or she considers it expedient to do so, and upon giving each member of Council at least two day's written notice sent electronically, may determine a need for the meeting to be held electronically.

**ALBERTA BEACH
BYLAW NO. 290-22
COUNCIL PROCEDURE BYLAW**

- d) Public notice of Council meetings held electronically will be posted on the village website and the municipal electronic sign.
- e) Agenda packages for Council meetings held electronically will be posted on the village website with a link for the public to participate in the meeting.

11. ELECTRONIC DEVICES AND CELL PHONES:

- a) Councillors, delegates and the public in attendance may use an electronic device (laptop or tablet) in the Council meetings.
- b) Cell phones shall be permitted in the Council meetings.
- c) Cell phones shall be muted during the Council meetings to avoid creating a disturbance during the meeting.
- d) Councillors, delegates and the public will not be permitted to record or broadcast (video or audio) Council meetings unless permission is granted by a majority of Council.
- e) The recording secretary shall be permitted to record Council meetings for the purpose of completing the Council meeting minutes and once the minutes have been approved will destroy the recording.

12. RECORDING OF MINUTES

- a) The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
- b) If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be recorded in the minutes.
- c) The minutes will be prepared within three (3) days of the Council meeting and the CAO shall distribute the unapproved minutes to each member of Council electronically, and shall post a draft copy on the village website.
- d) Where a substantial error has been reported in the draft minutes, they shall be immediately removed from the website until the corrected minutes can be posted.
- e) The draft minutes posted on the village website will be replaced with the approved minutes within 3 days of the Council meeting they are ratified at.

13. BYLAWS:

- a) Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
- b) Every bylaw shall have three readings.
- c) After a member has made the motion for the first reading of the bylaw Council may:
 - 1. debate the substance of the bylaw; and
 - 2. propose and consider amendments to the bylaw.
- d) Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
- e) Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.

14. LAND ACKNOWLEDGEMENT:

- a) Council shall at the beginning of each regular and special Council meeting acknowledge Treaty Six Territory by the following statement:
"Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another".
- b) Council shall also formally recognize the following days:
 - 1. National Truth and Reconciliation Day – September 30:
To recognize and honour the children who never returned home, and the Survivors of residential schools, as well as their families and communities.
 - 2. National Day of Action – Feb 14:
To bring justice to murdered and missing Indigenous women.
 - 3. National Day of Awareness – May 5:

**ALBERTA BEACH
BYLAW NO. 290-22
COUNCIL PROCEDURE BYLAW**

To recognize the missing and murdered Indigenous women, girls, and Two-Spirit People. The National Day of Awareness is also known as "Red Dress Day".

4. **National Indigenous Peoples Day – June 21:**

To recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit and Metis peoples.

15. **NOTICE OF MOTION:**

- a) Council members may bring forward notices of motion as an item on the agenda of a regular Council meeting.
- b) A written copy of the Notice of Motion shall be provided to the Municipal Secretary or CAO prior to the next regular Council meeting for inclusion in the agenda.
- c) The Notice of Motion will be placed on the next regular Council meeting agenda where the elected official who made the Notice of Motion is present, to vote whether the matter will proceed.
- d) A Notice of Motion cannot be made at a special Council meeting.
- e) A motion on Notice is not debatable until a Council member moves the motion.

16. **ROUND TABLE MEETINGS:**

- a) Council may hold informal planning meetings called Round Table meetings for the purpose of the planning business of Council.
- b) The day and time of the Council Round Table meetings shall be set by a resolution of Council at the Organization Meeting.
- c) Council Round Table meetings will be held informal and no minutes will be prepared of the meeting.
- d) The CAO will prepare an agenda and attach corresponding information as necessary, and the agenda package will be electronically distributed to the members of Council two (2) days prior to the meeting. Additional agenda items may be brought forward at the meeting.
- e) The agenda will be posted to the village website and may or may not include corresponding information.
- f) Council Round Table meetings will be held open to the public to attend and will also be held electronically whenever possible.

17. **SEVERABILITY:**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

18. **BYLAWS REPEALED:**

Alberta Beach Bylaw No. 280-20 is hereby repealed.

19. **EFFECTIVE DATE OF BYLAW:**

This Bylaw comes into full force and effect upon third and final reading and signing of this bylaw.

Read a first time this 20th day of September, 2022.

Read a second time this ____ day of _____, 2022.

Unanimous consent given to proceed to third reading, this ____ day of _____, 2022.

Read a third time and final time this ____ day of _____, 2022.

Signed by the Mayor and Chief Administrative Officer this ____ day of _____, 2022.

Angela Duncan, Mayor

Kathy Skwarchuk, Chief Administrative Officer

2022 Development Permits Issued						***High Lighted are NEW***	Approved
Permit #	Date	Municipal	Lot	Bloc	Plan	Proposal	Approved
22DP01-01	27-Feb-22	4920 - 50 Avenue	8	8	3321BQ	Ice Shack rentals\Boat & Fishing Tours	YES
22DP02-01	27-Feb-22	4819 - 46 Avenue		R	3321BQ	Free-Standing Sign	YES
22DP03-01	30-Apr-22	5212 - 50 Avenue	3	1	3321BQ	Single Family Home	YES
22DP04-01	02-May-22	4516 - 46 Street	13	4	4696MC	Construction of Detached Garage	YES
22DP05-02	02-May-22	5709 - 49 Avenue	7	6	1109TR	Addition\Attached Garage	YES
22DP06-01	23-May-22	4503 - 44 Street	8	5	3508KS	Construct Single Dettached Dwelling (Major Variance Request of Flanking Yard)	MPC - May 17, 2022 (Approved)
22DP07-01	02-May-22	4416 - 43 Avenue	8	1	O423757	Re-Construct Enlarged Raised Deck	YES
22DP08-01	15-May-22	5323 - 50 Avenue	11	1	201BT	Home Occupation - Potter	YES
22DP09-01	15-May-22	4224 - 50 Avenue	7A	A	3510BZ	Demolition of Shed/Garage	YES
22DP10-01	15-May-22	5323 - 50 Avenue	11	1	201BT	Home Occupation - Potter	YES
22DP11-01	12-Jun-22	4907 - 58A Street	9	7	7821242	Detached Garage	YES
22DP13-01	14-Jun-22	4635 - 47A Avenue	8	17	3321BQ	Deck	YES
22DP14-01	15-Jun-22	5247 - 47 Avenue	2	24	8506ET	Demolition of Cabin	YES
22DP15-01	13-Jul-22	4735 - 48 Street	3	3	68HW	Culvert	YES
22DP16-01	13-Jul-22	4820 - 52 Street	4	14	3321BQ	Home Occupation	YES
22DP18-01	22-Aug-22	4832 - 52 Street	1	14	3321BQ	Deck\Placement of Hot Tub	YES
22DP19-02	20-Sep-22	5619 Ste. Anne Crescent	33	4	6376KS	Addition to Existing Detached Garage	YES
22DP20-01	30-Sep-22	4631 - 47A Avenue	9	17	3321BQ	Construction of Garage	YES
22DP21-01	20-Sep-22	4523 - 50 Avenue	8	2	6604AO	Detached Garage	YES

Happy Halloween

Beach Wave Parks

TRUNK & TREAT EVENT

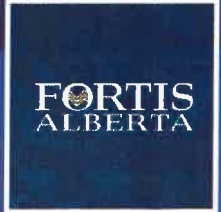
Saturday October 29th 2022

trunk or treat vehicle registration beachwave parks parking lot
Erin Bachand 5000-49 avenue
780-975-0526 behind village office

4:00pm - 7:00pm



Thank you to Our Sponsors



**YOU ARE INVITED TO
GET YOUR MOTOR RUNNING
THEN DECORATE IT**

Happy
Halloween

Beach Wave Parks

"TRUNK or TREAT"

**beachwave parks parking lot
5000-49 avenue
behind village office**

A "trunk or treat" is a method for kids to safely collect Halloween candy. Saturday October 29th

Parents can bring their children to this event where vehicled participants will have their trunks open and

hand out candy. Children are encouraged to follow the path of cars and enjoy Halloween within a safe community setting.

Alberta Beach Village Office

From: Sonia Garcia (CAL) <Sonia.Garcia@albertahealthservices.ca> on behalf of Darren Sandbeck <Darren.Sandbeck@albertahealthservices.ca>
Sent: September 27, 2022 11:50 AM
To: cao@townofprovost.ca; jordon.christianson@specialareas.ab.ca; reception@msgc.ca; daveschebek@improvementdistrict9.ca; melanie.gnyp@kananaskisid.ca; Tarolyn.Aaserud@cyress.ab.ca; cao@grimshaw.ca; sarmstrong@flagstaff.ab.ca; bancroftkim@hotmail.com; rick.b@lamont.ca; Todd.becker@innisfail.ca; cao@whitesandsab.ca; james.bell@falher.ca; svpointalison@outlook.com; bberlinguette@valleyview.ca; rbinnendyk@townofpenhold.ca; cao@silverbeach.ca; office@villageofhussar.ca; shirley@starlandcounty.com; svhorseshoebay@gmail.com; sharleneb@town.blackdiamond.ab.ca; admin@waiparous.ca; cburns@town.vauxhall.ab.ca; Marian@claresholm.ca; echow@wainwright.ca; administration@villageofduchess.com; acrofts@mdtaber.ab.ca; ccurtis@villageofcaroline.com; charliecutforth@ponokacounty.com; cao@bassano.ca; keith@picturebutte.ca; lisa.desoto@canmore.ca; mike.derricott@cochrane.ca; ddibbelt@mdspiritriver.ab.ca; cao@stirling.ca; viviandriver@mcsnet.ca; david.duckworth@calgary.ca; robert.ellis@mdbighorn.ca; d.evans@birchcove.ca; tevens@sylvansummervillages.ca; kfath@townofvulcan.ca; wferris@sylvanlake.ca; dfletcher@rainbowlake.ca; quintonf@town.coronation.ab.ca; phyllis.forsyth@redcliff.ca; mfortais@townofbentley.ca; Sandra.Fox@mdfairview.ab.ca; sandra.fox@mdfairview.ab.ca; cao@villageofalliance.ca; gordon.frank@woodlands.ab.ca; rosalindvillage@xplornet.com; cao@townofbashaw.com; cao@holden.ca; cao@cremona.ca; jgibeau@chestermere.ca; bgiven@town.jasper.ab.ca; egorner@didsbury.ca; mgoudy@lacombe.ca; cao@fairview.ca; cao@stavelly.ca; cao@elkpoint.ca; info@countygyp.ab.ca; cao@village.longview.ab.ca; cao@marwayne.ca; cao@coaldale.ca; shathaway@warnercounty.ca; rkhauta@coalhurst.ca; rhawken@county10.ca; brian.henderson@wheatlandcounty.ca; stephen.h@lamontcounty.ca; lori@rimbey.com; cao@villageofmilo.ca; cao@nobleford.ca; ahoggan@md.bonnyville.ab.ca; jholmes@mvcounty.com; cao@warner.ca; villageoffice@springlakealberta.com; bjohnson@mdpeace.com; jjohnston@beaverlodge.ca; villageofveteran@gmail.com; mjones@beaver.ab.ca; suek@crossfieldalberta.com; carla@clive.ca; pking@county.camrose.ab.ca; skitz@county.stpaul.ab.ca; executive.assistant@mdlsr.ca; cao@smokylake.ca; dkrause@rockymtnhouse.com; rod.krips@daysland.ca; derrick@mdwillowcreek.com; Cao@consort.ca; glendon@mcsnet.ca; Stephane.Labonne@morinville.ca; doug.lagore@strathmore.ca; admin@edgerton.ca; hughendencao@xplornet.com; eleblanc@barrhead.ca; beiseker@beiseker.com; cao@threehills.ca; bill@townofswanhills.com; cao@irma.ca; sv sandyb@xplornet.ca; cao@pcfound.ca; ea@westlockcounty.com; info@mdpincercreek.ab.ca; village@rockyford.ca; waskvillage@mcsnet.ca; cao@thorhildcounty.com; svcastle@telus.net; cao@brooks.ca; cao@highprairie.ca; dave@bowisland.com; RMcdonald@beaver.ab.ca; carlm@carstairs.ca; Don.McLeod@viking.ca; lmercier@yhcounty.ca; cmerritt@saddlehills.ab.ca; mmerritt@olds.ca; cmillar@northern sunrise.net; barb.miller@mdlsr.ca; murray@cardstoncounty.com; cao@lethcounty.ca; daniellemorine@improvementdistrict9.ca; ddm@kronprinzconsulting.ca; knagoya@coldlake.com; kneill@hanna.ca; linda.n@sundre.com; lcneufeld@tofieldalberta.ca; robnic@medicinehat.ca; vlgarrw@telusplanet.net; hnorthcott@county24.com; eolsen@hinton.ca; fomalley@gibbons.ca; rosmond@draytonvalley.ca; doyarzun@countybarrhead.ab.ca; jpanasiuk@biglakescounty.ca; cao@warburg.ca; cparker@peaceriver.ca;

To:

james.verquin@rycroft.ca; bjwalker46@gmail.com; Councillor.Walsh@ghostlake.ca; tyler@slavelake.ca; richard.w@sundre.com; bwaterhouse@sundancebeach.ca; awatt@silverbeach.ca; barons@xplornet.com; mayor@edgerton.ca; rwildeman@threehills.ca; emily@milestonemunicipalservices.ca; jimwillett@couttsalberta.com; wwiliams@yhcounty.ca; craig.bbwilson@telus.net; svpointalison@outlook.com; viviandriver@mcsnet.ca; villageofveteran@gmail.com; wwise@telus.net; bwood@villageofheisler.ca; mayor@rdcounty.ca; laura.yakiwchuk@viking.ca; myargeau@townofpenhold.ca; reception@forestburg.ca; mayor@leduc.ca; lorne.g.young@gmail.com; kevinz@edson.ca; tcampbell@lethcounty.ca; larmfelt@athabascacounty.com; marcel.auger@mdopportunity.ab.ca; jbishop@county10.ca; lclarke@stettlercounty.ca; rcoad@town.vauxhall.ab.ca; cao@ranchland66.com; dgulayec@thcounty.ab.ca; bguyon@brazeau.ab.ca; melby@telusplanet.net; div3@county24.com; bkalinski@md.bonnyville.ab.ca; murray.kerik@mdlsr.ca; josh@mackenzie.county.com; dkroetch@flagstaff.ab.ca; gockerman@county.stpaul.ab.ca; councillor.rafa@mdacadia.ab.ca; lisa.Rosvold@mdbighorn.ca; maryanne.sandberg@mdwillowcreek.com; gsawchuk@md.bonnyville.ab.ca; jason.schneider@vulcan.ca; sschulmeister@countypaintearth.ca; bshepherd@lacombecounty.com; ctrautman@county.camrose.ab.ca; swannstrom@starlandcounty.com; steven.wikkerink@fortymile.ab.ca; rwilling@mdpeace.com; div4@county24.com; lbeaupre@countygyp.ab.ca; jblakeman@lsac.ca; ddrozd@countybarrhead.ab.ca; ksmook@beaver.ab.ca; john.burrows@woodlands.ab.ca; Joyce.Pierce@thorhildcounty.com; tvanrootselaar@mdspiritriver.ab.ca; jerry.wittstock@kneehillcounty.com; lhalisky@smokylakecounty.ab.ca; bhall@athabascacounty.com; rbrochu@mdsmokyriver.com; bbarss@mdwainwright.ca; cwiese@westlockcounty.com; josh@mackenziecounty.com; ckolebaba@northernsunrise.net; ahubert@saddlehills.ab.ca; philward2@mdfairview.ab.ca; true_north_strong@outlook.com; gerald@birchhillscounty.com; ward5@biglakescounty.ca; UngarianT@countyofnorthernlights.com; tyler.olsen@mdgreenview.ab.ca; supham@county.stpaul.ab.ca; mharris@mdtaber.ab.ca; lhickey@lethcounty.ca; kevin.grumetza@thorhildcounty.com; amber.link@wheatlandcounty.ca; clukinuk@smokylakecounty.ab.ca; suzanne.oel@mdfoothills.com; rtaylor@warnercounty.ca; randy.bullock@cardstoncounty.com; douglassm@newellmail.ca; delilah.miller@foothillscountyab.ca; Dan.Hamilton@cypress.ab.ca; ccraig@vegreville.com; cao@redwater.ca; kelly.gibson@banff.ca

Subject:

Update on EMS 10-Point Plan



Message from
Chief Paramedic Darren Sandbeck

Update #2 - EMS Update on 10-Point Plan Implementation

We are writing to you today with an update on the progress of the EMS 10-Point Plan.

55

As AHS EMS continues to manage a sustained and significant increase in 911 calls, its implementation of all items in the EMS 10-Point Plan is helping to address these continued system pressures, creating capacity within the EMS system.

Progress on each of the initiatives is outlined below, and we continue to update the AHS EMS website.

The EMS 10-Point Plan is one of AHS' critical health priorities. A list of all current AHS priorities can be found here: Action on Priorities | Alberta Health Services.

New ambulances in Calgary and Edmonton

Between January and September 26, 2022, AHS EMS has added 19 new ambulances in Calgary (9) and Edmonton (10). Additionally, extra hours of ambulance coverage were added in Okotoks and Chestermere in August 2022.

New staff have also been hired to support the new ambulances: AHS has hired 40 new Primary Care Paramedics – 20 each in Calgary and Edmonton and this augments an additional 40 paramedic positions that AHS EMS hired in Calgary and Edmonton in the spring of 2022.

Relieving some of the pressure on the EMS system by adding resources in the two largest cities in the province, and the areas of highest demand, is having a positive ripple effect on neighboring communities, as this allows EMS to help retain ambulances in the community where they are based.

Operational changes

These changes assist in creating capacity within the system, by working to free ambulances up for urgent patient care needs and allow EMS to better manage continued high call volume.

EMS continues to divert calls when appropriate, to the Poison and Drug Information Service (PADIS) as part of the initiative to transfer low priority calls. From January to August 31, 2022, 464 calls met the criteria to be diverted to PADIS.

A project in conjunction with Health Link is being established to further refer calls for secondary triage. In the coming weeks work will get underway to assess the staffing, Information Technology and medical protocols related to this initiative. It is estimated this work will evolve throughout the remainder of 2022 and into early 2023. Numerous complexities have emerged that are being managed including IT considerations to ensure calls are not dropped or disconnected, nurses are being engaged for feedback, and protocols are being created to ensure appropriate transfers and follow up mechanisms are in place. Regular meetings are being held between EMS, Health Link 811, IT and leadership to create a rollout plan and specific timeline for this work.

EMS has also ceased the automatic dispatch of ambulances to non-injury motor vehicle collisions. Since the implementation, EMS Emergency Communications Officers have already noted instances where under previous guidelines an ambulance would have automatically been sent. This initiative will become most apparent and effective during the coming winter, likely during major weather events.

The Metro Response Plan (MRP) has been implemented as of March 2022, and since then there have been significant and noticeable improvements in keeping suburban ambulances in their home communities. EMS is continuing to see a significant decrease in suburban and rural ambulances coming into metro areas, which allows for local community coverage to be increased and suburban and rural response times to decrease since this was first implemented in March 2022. For example, before this change the average number of weekly calls for suburban and rural ambulances being called in to the Calgary Zone was approximately 400. Currently the weekly average is approximately 130. In Edmonton prior to the response plan changes there were about 400 outside of community responses per week and currently there are about 290. Further data is still needed to evaluate this change and EMS is monitoring for other impacts it may have.

Related to the MRP, the EMS Pre-empt and Divert initiative has been helping create capacity in the system since it was launched earlier this year. This allows Emergency Communications officers to pre-empt an ambulance from a lower priority assignment and divert it to a higher acuity call when needed. This is continuing to assist in reducing response times to critical patients.

The EMS Provincial Service Plan is being prepared for submission to the Minister. In the spring of 2022, surveys about the current and future state of EMS have been shared to staff, the public, contract service partners and municipal leaders. Due to concurrent and ongoing work by the Alberta EMS Provincial Advisory Council (AEPAC) and the evaluation of dispatch services by a third party, the Minister has approved submission of the draft Service Plan by November 30, 2022.

Pilot Projects

These initiatives, which demonstrate EMS' continued commitment to innovation, help to free up ambulances from regular inter-facility transfer duties in order to focus on urgent patient care.

An EMS pilot project which helps manage non-emergency inter-facility transfers has concluded successfully in Calgary and North Zones and will be expanded. This project transports patients that do not need acute care using means other than ambulances (i.e. family, shuttles, taxi, etc.). Both data and anecdotal evidence shows a positive impact and a reduction in the number of ambulance trips needed for these types of transports however there are more transports that can make use of these resources. A working group has now been formed that will guide the creation of a formal policy to plan expansion of the pilot project to all zones beginning in the fall-winter of 2022/23.

The Red Deer Inter-Facility Transfer (IFT) Pilot Project is progressing. This project focuses on managing low-acuity patient transfers between facilities with dedicated transfer units, freeing up ambulances to handle emergency calls. Modelling for the plan is complete, and EMS is developing several options for bolstering IFT service in the Red Deer corridor to determine impact. A tentative service schedule and timeline for the project has been proposed. Budgets and each of the options will be evaluated this fall. It is recommended at this time the pilot project take place over a minimum of two years, due in part to capital costs and new staff required.

AHS has also been working to implement two AEPAC recommendations as pilot projects in Spruce Grove. These two projects are designed for Medical First Responders (MFR) to both allow Critical Patient Transport when appropriate, and to permit Spruce Grove's regulated and cross trained MFR members to cancel an incoming ambulance when, after assessment, it is determined that the patients does not require a higher level of care, or transport to a hospital. The Pilot Project will run from September 2022 to March 2023, and data will then be evaluated to determine the outcome of this pilot, and any opportunity for expansion.

Workforce initiatives

These initiatives help improve patient care by boosting supports for EMS staff.

EMS has engaged with contract service partners and has provided the Hours of Work/Fatigue Management project recommendations to mitigate fatigue risk. EMS is continuing to prepare for phase two of this project where additional communities have been identified as needing assistance to mitigate fatigue risk. \$12.2M has been approved to support implementation.

To date, significant work has been done to define fatigue, objectively assess areas where fatigue may pose the greatest risk, and develop recommendations including:

- Making shift scheduling more dynamic and in response to location or station-specific needs.
 - Adopting demand-based scheduling practices so that staffing configurations align with predicted EMS event volumes.
- Adding up to a total of 57 FTE frontline personnel over the next two years across several identified geographical areas to mitigate our most fatigue at-risk resources.
- Transitioning all remaining 24 Hour shifts in the province to structured Core/Flex shifts.

Any or all of the recommendations may be implemented at a site.

Calgary Integrated Operations Centre (IOC) opened on May 11, 2022. This initiative brings paramedic leads and zone and hospital staff together to improve integration, movement of resources and flow of patients. To date, EMS has begun to see a decrease in hospital wait times in part through an increase in transports to Urgent Care Centres. Transports to UCCs tend to result in faster EMS crew turnaround time, and ambulances returning to service faster after transferring care of their patient. This spring, Edmonton expanded the hours of its IOC to further support this work.

Hiring continues within EMS and since January, EMS has hired 202 new employees (from January 1, 2022 – June 30, 2022) including 167 paramedics. Specifically, Calgary Zone has hired 47 paramedics and EMRs since May (May-Aug) and Edmonton Zone has hired 54. Looking over the longer term, in June 2019, 2,569 paramedics were employed by AHS. In June 2022, 3,022 paramedics were employed by AHS. That is 17.6% increase.

EMS continues to have ongoing meetings with some learning institutions regarding hiring of new graduates and potentially expanding future training capacity.

EMS in conjunction with EMS Human Resources and AHS International Recruitment, has launched a public paramedic recruitment initiative with learning institutions in Australia, which currently has more qualified graduates than available jobs. The call for applications is public and provides guidance through the Alberta application and licensing process.

We are working together with our people, our patients and our partners, to ensure our system is robust and sustainable. We thank everyone for their involvement and support, and will continue to keep Albertans updated on this effort.

Sincerely,
Chief Paramedic Darren Sandbeck

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

Alberta Beach Village Office

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: October 4, 2022 11:10 AM
To: Community Engagement
Subject: Upcoming changes to APL In-hospital Lab Service



Message from

Dr. Carolyn O'Hara
 Chief Medical Laboratory Officer (Interim)

Tammy Hofer
 Chief Operating Officer

Upcoming changes to APL In-hospital Lab Service

Dear Municipal Partners,

As we continue to work to ensure hospital labs are able to focus on the emergency, in-patient and urgent needs of acute and ambulatory hospital patients, community patients in larger urban centres will no longer be accepted for walk-ins or appointments at in-hospital labs. These patients will instead continue to be seen at community lab collection sites (also known as Patient Service Centres (PSC)).

This change takes effect on December 5.

Patients with standing orders in three-month patterns will be impacted by this change as early as October 4, 2022, as clients are currently able to book appointments 90-days in advance.

Hospital laboratories will continue to serve immunocompromised patients by physician or clinic referral only.

- Alberta Children's Hospital, Calgary
- East Edmonton Health Centre, Edmonton
- Foothills Medical Centre, Calgary
- Fort Saskatchewan Community Hospital, Fort Saskatchewan
- Grande Prairie Regional Hospital, Grande Prairie
- Grey Nuns Hospital, Edmonton
- Leduc Community Hospital, Leduc
- Misericordia Community Hospital, Edmonton
- North East Community Health Centre, Edmonton
- Okotoks Health & Wellness Centre, Okotoks
- Peter Lougheed Hospital, Calgary
- Red Deer Regional Hospital, Red Deer
- Rockyview General Hospital, Calgary
- Royal Alexandra Hospital, Edmonton
- South Health Campus, Calgary
- St. Mary's Hospital, Camrose

- Strathcona Health Centre, Sherwood Park
- Sturgeon Community Hospital, St. Albert
- Strathmore District Health Services, Strathmore

Again, all community patients can continue to visit any community collection site for their routine laboratory appointments and in most cases, the nearest PSC is within two kilometers of the acute care centre. Albertans are encouraged to schedule their appointment at one of these locations online at: [Book an Appointment | Alberta Precision Laboratories \(albertaprecisionlabs.ca\)](#)

This change is part of APL's larger transition of community lab services to DynaLIFE (DL). By transitioning community lab services to DynaLIFE, APL is better able to maintain lab quality and provide a more efficient, effective and sustainable laboratory system that supports Alberta's ever-growing demand for lab testing.

Be assured that all patients seeking laboratory services in communities across Alberta will continue to have access to community-based lab facilities and services in their areas and rural communities will continue to access community lab collections from their local healthcare centres.

In most cases, the current community collection sites will remain as they are now; however in some centres, new community sites will be built over the coming months, or existing centres upgraded.

As leaders in your community, we know that you are likely to get questions on this. We encourage you to reach out to me, or your local lab leadership, with questions. We will also continue to keep you updated as the transition progresses, across all communities of Alberta.

Thank you for your continued support as we work to enhance lab services, across our province.

Sincerely,

Tammy Hofer
Chief Operating Officer, Alberta Precision Laboratories

Dr. Carolyn O'Hara
Interim Chief Medical Laboratory Officer, Alberta Precision Laboratories

 **ALBERTA PRECISION
LABORATORIES**
Leaders in Laboratory Medicine

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14, d

Alberta Beach Village Office

From: Cathy Heron <president@abmunis.ca>
Sent: September 20, 2022 11:49 AM
To: Undisclosed recipients:
Subject: Letter from Alberta Municipalities RE Consultation on victim services redesign
Attachments: Letter to Min JSG re consultation on victim services redesign.pdf

Hello Mayors and CAOs,

Please see the attached letter that was sent to Minister Shandro this morning.

Cathy Heron | President

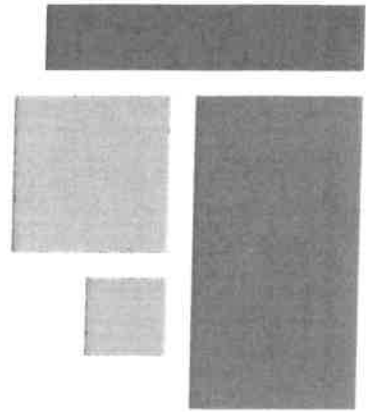
Mayor, City of St. Albert

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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September 20, 2022

Honourable Tyler Shandro
Minister of Justice and Solicitor General
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Shandro:

I am writing in response to your August 26, 2022 letter to Her Worship Debra Dueck, Mayor of the Town of Tofield regarding the recently announced changes to victim services. Alberta Municipalities greatly appreciates your reversing the changes to the Victims of Crime fund and benefits program that were introduced in 2020 and expanding both eligibility and benefit amounts. However, I would like to clarify your statement that Alberta Municipalities was engaged on and was consulted on the new zonal governance model as proposed by the provincial government.

Alberta Municipalities administration did attend a two-hour virtual engagement on November 9, 2020, where, along with other discussion materials, three test concepts for service delivery and governance were presented. However, these test concepts were not discussed in detail, nor was there any mention of changes to service delivery that would require caseworkers and administrative staff to reapply for their positions. Accordingly, I can confidently confirm that Alberta Municipalities was not consulted, nor provided the ability to give feedback on behalf of its member municipalities, regarding the proposed delivery specifics of victim services. During this discussion and as a more general statement, Alberta Municipalities only noted the importance of ensuring sustainable funding and equitable access to victim services for all Albertans, regardless of the service delivery and governance model.

I look forward to the upcoming engagement on this important topic and working with you to preserve and enhance the supports and services available to victims of crime across Alberta.

Sincerely,



Cathy Heron, President, Alberta Municipalities

cc: Alberta Municipalities members
Rural Municipalities of Alberta

62

14.e

aboffice@albertabeach.com

From: TBF Local Authority Loans <LocalAuthorityLoans@gov.ab.ca>
Sent: October 3, 2022 8:57 AM
Subject: Loans to Local Authorities - Next Borrowing Date Deadline is Oct 31
Attachments: DLW Credit Facilities Section.xlsx; Borrowing Notice December 2022.pdf

Good morning,

Please see attached for information about the upcoming loan application deadline. For municipalities that have credit facilities outside of the program, please see the attached excel worksheet that is to be completed in conjunction with the debt limit worksheet. By next quarter, we expect to have our website DLW form updated to include the new section. The addition of this section to the DLW should allow us to reduce the amount of follow-up required when reviewing applications that have multiple creditors and/or revolving facilities. We are also in the process of updating our email distribution list so if you have submitted changes in the last several months, we expect this to be updated prior to the next borrowing notice. Please do not hesitate to contact us should you require any assistance or need further information about borrowing. Thank you!

Sherri Bullock
Senior Loans Officer
Loans to Local Authorities
Treasury Board and Finance
8th Floor, QE II Building, 9820 – 107 St. NW, Edmonton, AB, T6K 1E9
(780) 415-9232 | sherri.bullock@gov.ab.ca |

Website: <https://www.alberta.ca/loans-to-local-authorities.aspx>



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Classification: Protected A

63

Supplement to Part 1(a) and (b) of the Debt Limit Worksheet

Summary of authorized credit facilities (excluding debentures held by the Province):

Include operating lines of credit, revolving loans, credit card facilities, capital leases, and/or capital/term loans. Also include any loans guaranteed by the municipality.

LENDER	TYPE OF CREDIT FACILITY*	AUTHORIZED LIMIT**	OUTSTANDING AMOUNT AS AT YEAR-END DATE	OUTSTANDING AS AT CALCULATION DATE
		0	0.00	0.00
		0	0.00	0.00
		0	0.00	0.00
		0	0.00	0.00
		0	0.00	0.00
		0	0.00	0.00
		0	0.00	0.00
TOTALS		0	0.00	0.00

*E.g. Operating line, capital loan, capital lease, loan guarantee, revolving capital loan.

**For reducing facilities, use the amount outstanding as at the calculation date. For revolving facilities, use the authorized limit.

64

(a.1) “borrowing” means

- (i) the borrowing of money, including, without limitation, money borrowed to refinance, redeem or restructure existing debt;**
- (ii) a lease of capital property, including leased tangible capital assets as defined in the CPA Canada Public Sector Accounting Handbook;**
- (iii) an agreement to purchase capital property that creates an interest in the capital property to secure payment of the capital property’s purchase price, if payment of the purchase price under the agreement exceeds 5 years;**
- (iv) the amount available to be borrowed on a credit card or under any other revolving credit arrangement;**

Current Loan Application Dates and Application Requirements

Application Deadline: October 31, 2022

Loan Issue Date: December 15, 2022

Please submit all required documentation by the application deadline of **October 31, 2022**. Applications for education and health borrowers should be submitted well in advance of the application deadline due to additional review and legal work required. Please refer to the [Loans to Local Authorities website](#) for information on [how to apply](#), [application forms](#), and general information.

All applicants must submit the following documents:

- 1) [Loan application](#);
- 2) Authorized borrowing bylaw or resolution (certified true copy);
- 3) Most recent audited financial statement;
- 4) [Loan calculator](#); AND

The following additional documents, as applicable to your borrower category:

	Debt Limit Worksheet and supporting documents ¹	Financial Information Return	Master Loan Agreement (New agreement with Treasury Board & Finance)	Business Case	Ministerial Approval, (As applicable)	Credit Review Documents (As applicable)
Municipalities	✓	✓	✓		✓	✓
Regional Service Commissions	✓	✓	✓	✓	✓	✓
Post-Secondary Institutions	✓			✓	✓	
School Board				✓	✓	
Health Authorities				✓	✓	
Airport Authorities	See respective Credit Agreements					

¹Debt Limit Worksheets must be completed as at Dec 31, 2021 for municipal and regional service commission borrowers. **NEW:** A separate 'Credit Facilities' template is to be completed for those borrowers who have credit facilities and loans other than loans to local authorities program.

Please see the [Loans to Local Authorities website](#) for more detailed descriptions of the requirements.

Electronic submissions are accepted and no hard copies are required. Please submit your applications to localauthorityloans@gov.ab.ca.

The next quarterly loan date is March 15, 2023 and the application deadline is January 31, 2023.

Alberta Beach Village Office

From: National Defence / Défense nationale
<DNDRemembrance.SouvenirMDN@forces.gc.ca>
Sent: September 21, 2022 9:01 AM
To: aboffice@albertabeach.com
Subject: National Veterans' Week Speakers Program 2022 / Programme national des conférenciers de la Semaine des vétérans de 2022

[View this email in your browser](#)



(Le français suit)

Opportunity to Enhance your Veterans' Week Activities

September 21, 2022

Calling all Educators and Community Leaders!

Looking for ideas on how to make this Veterans' Week (November 5-11) memorable? Trying to find an engaging and educational way to bring history to life?

The Department of National Defence's National Veterans' Week Speakers Program (NVWSP) can help make that happen!

Offering an opportunity to connect with active members of the military, this program's goal is to help audiences better understand how members of the Canadian Armed Forces (CAF) have and, continue to contribute in their local

communities, Canada and the world.

Four options are available on a first come first served basis.

Consider inviting a CAF speaker for an in-person presentation to your classroom or group, following public health guidelines. Or, perhaps a virtual presentation best meets your needs again this year?

Our newest option is the interactive online virtual question and answer session with a panel of CAF speakers (Q &A). And you can always include the 2022 edition of the CAF speaker videos? Geared toward various audiences and age levels, these could be viewed in lieu of an in-person presentation.

If you would like to register for any of those options, visit the 2022 National Veterans' Week Speakers Program webpage (<http://Canada.ca/caf-veterans-week-speakers>)

The deadlines to submit a request are as follows:

- In-person presentations - October 17;
- Virtual presentations - October 20;
- Q&A panel discussion - October 25; and
- CAF speaker videos - November 2.

Video links will be available by mid-October 2022. There is no charge for this service.

If you have any questions about this year's program, please contact our national coordinator, Mélodie Gratton at 1-833-223-8322 or via email at: DNDRemembrance.SouvenirMDN@forces.gc.ca.

To supplement your activities, Veterans Affairs Canada offers an array of free,

bilingual learning resources available in electronic and print format to help students remember the importance of honouring Canada's veterans. Materials can be ordered directly at: <http://www.veterans.gc.ca/educators>.

We also encourage you to consider writing to our troops. Our members truly appreciate hearing from Canadians. To find out how you can send a message to our members, please visit our Write to the Troops webpage (<https://www.canada.ca/en/department-national-defence/services/contact-us/write-troops.html>)

Sincerely,

Vance White

Manager, Stakeholder Engagement Team

Assistant Deputy Minister (Public Affairs), Department of National Defence



14.9

aboffice@albertabeach.com

From: Kelsey Nixon <kelsey.nixon@fortisalberta.com> on behalf of Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>
Sent: October 3, 2022 2:54 PM
Cc: Dora LHeureux; Nicole Smith; Chris Burt; Cody Webster; Kayla Law; Sunny Parmar; Dave Hunka
Subject: 2023 FortisAlberta Proposed Rate Letter
Attachments: 2023 FortisAlberta Proposed Rate Letter.pdf

Good afternoon,

Attached please find a copy of the 2023 FortisAlberta Proposed Rate letter.

Please feel free to contact your Stakeholder Relations Manager should you have any additional questions or require additional information.

Thank you,



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

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Sept. 29, 2022

RE: Proposed FortisAlberta 2023 Distribution Rates

As your electrical distribution provider, FortisAlberta appreciates serving you as a customer and we look forward to continuing our partnership. Within this letter, we are sharing the highlights of our 2023 Proposed Distribution Tariff – comprised of Distribution Rates and Transmission Rates, currently filed with the Alberta Utilities Commission (AUC). While these are not yet approved, we recognize that the information contained here may be helpful for Municipal, Industrial, and Commercial customers for budget planning purposes.

We know how important reliability is to our customers, so we prudently design, build and maintain our distribution network to ensure power is there when needed. The investments we make in our system benefit all customers and ensure continued safe and reliable provision of distribution services regardless of where customers reside in our service territory. All transmission charges, whether increases or decreases, from the Alberta Electric System Operator (AESO) are flowed through (i.e., passed on as is) to customers via the transmission rates. Transmission rates will see a decrease on a forecast basis while distribution rates, which are generally not subject to any true-up (i.e., revision or correction), will see an increase in 2023.

Pending approval of our submission on Sept. 26, 2022, from the AUC under proceeding 27671, following is a summary of the proposed 2023 rate changes, which would become effective Jan. 1, 2023:

1. FortisAlberta has submitted proposed changes to our Distribution Rates and the Transmission Rates.
2. FortisAlberta has proposed adjustments to the AUC for the Maximum Investment Levels, and Fees.

Note: 2023 rates may also be impacted by other applications and fees outside of FortisAlberta's control, including the AESO transmission Rider C, the Balancing Pool Allocation Rider, and Municipal Franchise Fee Riders.

The attached Rate chart(s) illustrate the estimated percentage and monetary changes, from your December 2022 to January 2023 bundled bill from your retailer, for each rate class based on estimated consumption. Please note that these bill and change estimates are valid only for the estimated consumption shown. Actual bill and change will depend on the actual consumption as well as other factors specified above.

We thank you for the opportunity to advise you of these pending updates. We'll be sending additional communications once our 2023 Rates are approved. In the meantime, please feel free to contact your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

Dave Hunka
Manager Municipalities

FortisAlberta
2023 Proposed Rates
Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2022 Bill	Jan 2023 Bill	\$ Difference	% Change
		300 kWh		\$97.89	\$99.63	-\$1.74	1.8%
11	Residential	640 kWh		\$169.58	\$171.84	-\$2.26	1.3%
		1200 kWh		\$287.68	\$290.79	-\$3.11	1.1%
		900 kWh	5 kVA	\$126.95	\$130.39	-\$3.45	2.7%
21	Farm (Breaker) (Closed)	1,400 kWh	10 kVA	\$426.39	\$431.20	-\$4.81	1.1%
		7,500 kWh	25 kVA	\$1,851.35	\$1,858.69	-\$7.34	0.4%
		700 kWh	10 kVA	\$310.96	\$317.66	-\$6.70	2.2%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$892.12	\$901.76	-\$9.64	1.1%
		15,000 kWh	60 kVA	\$3,723.88	\$3,739.73	-\$15.85	0.4%
		6,000 kWh	20 kW	\$2,281.39	\$2,266.11	\$15.27	-0.7%
26	Irrigation (Seasonal Bill)	14,518 kWh	33 kW	\$4,765.38	\$4,685.16	\$80.22	-1.7%
		45,000 kWh	100 kW	\$14,239.40	\$13,997.02	\$239.38	-1.7%
31	Street Lighting (Investment)	5,144 kWh	12,500 W	\$3,397.32	\$3,465.94	-\$68.62	2.0%
33	Street Lighting (Non-Investment)	7,900 kWh	12,000 W	\$2,014.22	\$1,965.81	\$48.41	-2.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,267.15	\$2,287.48	-\$20.34	0.9%
<i>Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.</i>							
		1,083 kWh	5 kW	\$298.95	\$298.80	\$0.15	-0.1%
41	Small General Service	2,165 kWh	10 kW	\$560.07	\$558.34	\$1.73	-0.3%
		10,825 kWh	50 kW	\$2,649.04	\$2,634.70	\$14.34	-0.5%
		2,590 kWh	7.5 kW	\$699.61	\$703.73	-\$4.12	0.6%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,334.94	\$1,342.34	-\$7.40	0.6%
		25,895 kWh	75 kW	\$6,417.56	\$6,451.25	-\$33.69	0.5%
		32,137 kWh	100 kW	\$5,838.83	\$5,747.53	\$91.30	-1.6%
61	General Service	63,071 kWh	196 kW	\$11,279.33	\$11,098.56	\$180.77	-1.6%
		482,055 kWh	1500 kW	\$85,970.21	\$84,577.59	\$1,392.62	-1.6%
		824,585 kWh	2500 kW	\$138,408.5	\$139,949.1	-\$1,540.56	1.1%
63	Large General Service	1,529,869 kWh	4638 kW	\$242,263.0	\$244,803.42	-\$2,540.32	1.0%
		3,298,338 kWh	10,000 kW	\$513,065.2	\$518,112.93	-\$5,047.69	1.0%
65	Transmission Connected Service	<i>The Distribution Component will increase from \$44.38971/day to \$46.761747/per day. The Transmission Component is the applicable rate of the AESO.</i>					

Notes:

Seasonal Bills

Rate 65 Customers receive a flow through of AESO DTS costs,

For the purposes of bill comparisons, proposed charges are calculated using the simplified method. Actual charges will be calculated in accordance with the proposed rate schedule.

Riders Included:

- Municipal Franchise Fee (Average by Rate Class)
- Municipal Assessment Rider (0.79% on July 1, 2022)
- 2022 Base TAR & 2023 Base TAR
- 2022 Q4 QTAR
- 2022 BPAR & 2023 BPAR

Retail / Energy Price Assumptions:

Rates 11 thru 45 – October 2021 to September 2022 Average EEAI RRT Rates

Rates 61 & 63 -- August 2021 to July 2022 Average EPCOR Default Supply Rates

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CUSTOMER CONTRIBUTIONS SCHEDULES

Table 1
Maximum Investment Levels for Distribution Facilities
when the Investment Term is 15 years or more

Type of Service	Proposed 2023 Maximum Investment Level*
Rate 11 Residential	\$2,776 per service
Rate 11 Residential Development	\$2,776 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$6,297 base investment, plus \$901 per kVA of Peak Demand
Rate 26 Irrigation	\$6,297 base investment, plus \$1002 per kW of Peak Demand
Rate 38 Yard Lighting	\$896 per fixture
Rate 31 Street Lighting (Investment Option)	\$3,241 per fixture
Rate 41 Small General Service	\$6,297 base investment, plus \$1002 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,297 base investment, plus \$1002 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,297 base investment, plus \$1002 per kW for the first 150 kW, plus \$125 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$113 per kW of Peak Demand, plus \$124 per metre of Customer Extension

Notes:

Maximum investment levels are reduced if the expected Investment Term is less than 15 years.

*Proposed 2023 Maximum Investment Levels as filed with AUC on Sep. 26, 2022

Alberta Beach Village Office

From: Prime Minister's Awards / Prix du premier ministre (IC) <ic.primeministersawards-prixdupremierministre.ic@canada.ca>
Sent: October 6, 2022 12:58 PM
To: aboffice@albertabeach.com
Subject: The 2023 Prime Minister's Awards competition is open! / Le concours pour les Prix du Premier ministre 2023 est ouvert !

[View this email in your browser](#)

Le français suit l'anglais.



Yesterday the prime minister launched the 2023 PMA competitions, the same week that we were able to celebrate two years of recipients for the first time since the pandemic. Prime Minister's Awards recipients are some of the best educators in the country. Prime Minister's Awards recipients say winning the award changes their life and is the biggest honour of their career. Please consider nominating an educator for the 2023 Prime Minister's Awards.

Hier, le Premier ministre a lancé les concours PMA 2023, la même semaine où nous avons pu célébrer deux ans de lauréats pour la première fois depuis la pandémie. Les lauréats des Prime Minister's Awards sont parmi les meilleurs éducateurs du pays. Ils affirment que l'obtention de ce prix change leur vie et constitue le plus grand honneur de leur carrière. Veuillez envisager de proposer la candidature d'un éducateur pour les Prix du Premier ministre 2023.

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Our mailing address is / Notre adresse postale est:

Prime Minister's Awards for Teaching Excellence Innovation, Science and Economic Development
Canada
C.D. Howe Building, West Tower 235 Queen Street, 1st Floor
Ottawa, ON K1A 0H5
Canada

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2023 PRIME MINISTER'S AWARDS

NOMINATE AN EXCEPTIONAL EDUCATOR TODAY!

**Nomination
Deadline:
January 17, 2023**
(11:59 AM Pacific
standard time)

- **Teaching Excellence**
- **Teaching Excellence in Science, Technology, Engineering and Math (STEM)**
- **Excellence in Early Childhood Education**



**VISIT
CANADA.CA/PM-AWARDS
#PMAWARDS**



FROM LEFT TO RIGHT:
Maria Rodrigues, 2021 Certificate of Excellence Recipient, Vancouver, British Columbia
Tonja Armstrong-MacInnis, 2021 Certificate of Excellence Recipient, Toronto, Ontario

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NOMINATE a teacher

The Prime Minister's Awards for Teaching Excellence

These awards honour outstanding and innovative elementary and secondary school teachers in all disciplines for their remarkable educational achievements and for their commitment to preparing their students for a digital and innovation-based economy.

The Prime Minister's Awards for Teaching Excellence in STEM

These awards recognize inspirational Science, Technology, Engineering, and Mathematics (STEM) teachers at the elementary or secondary school level who keep students engaged in STEM learning and who help develop the culture of innovation that Canada needs today, and in the future.

2023 Prime Minister's Awards Guidelines

How do I get started?

Start the process today by downloading a [nomination form](#).

Nomination deadline

Nomination packages must be submitted to the Prime Minister's Awards program office by January 17, 2023 — 11:59 a.m. Pacific Time.

Who is eligible?

- Canadian citizens or permanent residents of Canada
- Certified teachers at an elementary or secondary school in Canada
- Candidates who have taught the equivalent of 2.5 days per week in a classroom setting for at least three years

Here is the full list of [eligibility criteria](#)

What do recipients receive?

Recipients of the award receive the following:

- A certificate from the Prime Minister
- Promotion of their best teaching practices

NOMINATE AN EARLY CHILDHOOD EDUCATOR

The Prime Minister's Awards for Excellence in Early Childhood Education

These awards honor outstanding and innovative early childhood educators for their leadership, exemplary early childhood education practices, and their commitment to help build the foundation children need to make the best possible start in life.

2023 Prime Minister's Awards Guidelines

How do I get started?

Start the process today by downloading a [nomination form](#).

Nomination deadline

Nomination packages must be submitted to the Prime Minister's Awards program office by January 17, 2023 — 11:59 a.m. Pacific Time.

Who is eligible?

- Canadian citizens or permanent residents of Canada;
- Educators who have successfully completed training in early childhood education and care;
- Candidates who have provided direct education and care to young children at least 15 hours per week in a licensed childcare centre for the past three years.

Here is the full list of [eligibility criteria](#).

What do recipients receive?

Recipients of the award receive the following:

- A certificate from the Prime Minister
- Promotion of their best practices in early education and care
- National recognition for their contribution to excellence in early childhood education and commitment to help build the foundation children need to make the best possible start in life.

Alberta Beach Village Office

From: Ministry of Justice <ministryofjustice@gov.ab.ca>
Sent: September 28, 2022 2:21 PM
Subject: Letter from Minister Tyler Shandro - Working Definition of Anti-Semitism
Attachments: Letter from Minister Shandro _ 52496.pdf

Good afternoon Mayors, Reeves and CAOs:

Please find the attached letter from Honourable Tyler Shandro, Minister of Justice and Solicitor General.

Sincerely,

**Office of the Minister
Justice and Solicitor General**
204 Legislature Building
10800 - 97 Avenue, Edmonton AB T5K 2B6
Phone (780)-427-2339
ministryofjustice@gov.ab.ca

Alberta Justice and
Solicitor General

Classification: Protected A



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

AR 52496

September 28, 2022

Dear Mayor/Reeve:

The Government of Alberta is recognizing and endorsing the following International Holocaust Remembrance Alliance working definition of anti-Semitism through an order-in-council.

“Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

Thirty-five countries, including Canada in 2019, endorsed or adopted this definition. Along with Alberta, three other provinces: Ontario (2020), Québec (2021) and New Brunswick (2021) have already endorsed or adopted the definition.

The *Alberta Human Rights Act* prohibits discrimination on the basis of several categories, including race, religious beliefs, colour, ancestry, and place of origin. All forms of racism are unacceptable, and endorsing this definition is just one way Alberta’s government is combating racism, supporting racialized communities, and promoting a safe and welcoming province for everyone.

The Government of Alberta is asking all municipalities across Alberta to consider accepting and amending their bylaws to reflect this definition.

Sincerely,

Honourable Tyler Shandro, KC, ECA

cc: Honourable Ric McIver, ECA, Minister of Municipal Affairs

aboffice@albertabeach.com

From: tina.greyeyes@servicecanada.gc.ca
Sent: October 3, 2022 3:06 PM
To: undisclosed-recipients:
Subject: NOTIFICATION - September 21, 2022 - Launch of the New Horizons for Seniors Program (NHSP) 2022–23 Call for Proposals funding community-based projects /Le 21 septembre 2022 – Lancement de l'appel de propositions 2022-23 pour le financement de projets c
Attachments: NHSP brochure.pdf

The Government of Canada launched the New Horizons for Seniors Program (NHSP) 2022-23 Call for proposals (CFP) funding community-based projects across Canada. This program is offered by Employment and Social Development Canada (ESDC).

Following the official announcement of the call for proposals, I would like to take this opportunity to inform you that applications for **community projects** will be accepted from **September 21, 2022, through November 1, 2022 at 3:00 p.m. Eastern Standard Time (EST)**. Organizations will have **six (6) weeks** to submit their application.

- The information on the [NHSP Funding Page](#) will help you learn more about this funding opportunity.
- Please note that the online Application for Funding Form and the Applicant Guide will only be available on the [NHSP Funding Page](#).
- Attached is the NHSP brochure for distribution in the Western Territories Region. We ask for your assistance to distribute to your staff and to promote in their communities.
- Information sessions are available to organizations interested in applying for NHSP CFP 2022-2023, the schedule and link to register are as follows:

English Sessions

General Audience	October 4,5,6,11,12,13,18,19,20	NHSP - CFP - 2022-23 - Information Session Registration Tickets, Multiple Dates Eventbrite
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For more information on this CFP, you can email the NHSP Operations team; ESDC.WT.NHSP.Mgt-Gest.PNHA.WT.EDSC

Thank you

+++++

AVIS – Le 21 septembre 2022 – Lancement de l'appel de propositions 2022-23 pour le financement de projets communautaires dans le cadre du programme Nouveaux horizons pour les aînés (PNHA)

Bonjour,



Le gouvernement du Canada a lancé l'appel de propositions (AP) 2022-23 pour des projets communautaires dans le cadre du programme Nouveaux horizons pour les aînés (PNHA) partout au pays. Ce programme est offert par Emploi et Développement social Canada (EDSC).

Suivant l'annonce officielle du lancement de l'appel de propositions, j'aimerais profiter de cette occasion pour vous informer que les demandes de financement pour les **projets communautaires** seront acceptées à compter du **21 septembre 2022, jusqu'au 1 novembre 2022 à 15 h, heure normale de l'Est (HNE)**. Les organismes auront **six (6) semaines** pour présenter leur demande.

- Les renseignements sur la [Page de financement du PNHA](#) vous aideront à en apprendre davantage au sujet de cette possibilité de financement.
- Veuillez noter que le Formulaire de demande de financement et le Guide du demandeur sont disponibles sur la [Page de financement du PNHA](#).
- Vous trouverez ci-joint la brochure du PNHA à distribuer dans la région des Territoires de l'Ouest. Nous vous demandons votre aide pour distribuer à votre personnel et promouvoir dans leurs communautés.
- Des séances d'information sont offertes aux organisations intéressées à présenter une demande pour le PNHA 2022-2023, l'horaire et le lien pour s'inscrire sont les suivants :

Séances en français

Pour le Publique	Le 5 octobre, 12	<u>Appel de Propositions 2022-23 - Sessions d'Information Inscription, Dates multiples</u> <u>Eventbrite</u>
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- Pour en apprendre davantage au sujet de cet AP, vous pouvez envoyer un courriel à l'équipe des opérations du PNHA; ESDC.WT.NHSP.Mgt-Gest.PNHA.WT.EDSC.

Merci,

Tina Greyeyes

(Elle – She/her/hers)

Citizen Service Specialist, Edmonton and surrounding area

Service Canada / Government of Canada

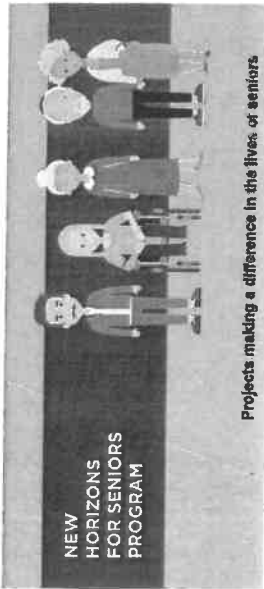
tina.greeyes@servicecanada.gc.ca / Tel: 587 545-2516

Spécialiste des services aux citoyens, Edmonton et régions avoisinantes

Service Canada / Gouvernement du Canada

tina.greeyes@servicecanada.gc.ca / Tél. : 587 545-2516

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NEW HORIZONS FOR SENIORS PROGRAM

Projects making a difference in the lives of seniors

Do you have an idea to empower local seniors and enhance their social well-being? Or encourage them to share their knowledge, skills and experience?

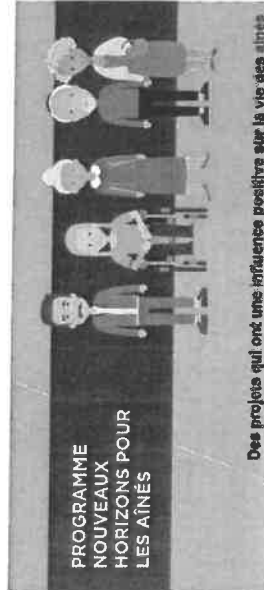
If so, you should apply for the **New Horizons for Seniors Program!**

To learn more, visit www.canada.ca/NHSP or scan this QR code with your smartphone:



Do you have questions about program eligibility or need help applying?

Contact a Service Canada representative by email: W-T-NHSP-PNHA@servicecanada.gc.ca



PROGRAMME NOUVEAUX HORIZONS POUR LES AINÉS

Des projets qui ont une influence positive sur la vie des aînés

Avez-vous une idée qui renforcerait l'autonomie des aînés de votre collectivité et qui contribuerait à leur mieux-être social? Ou qui les encouragerait à transmettre leurs connaissances, leurs compétences et leur expérience?

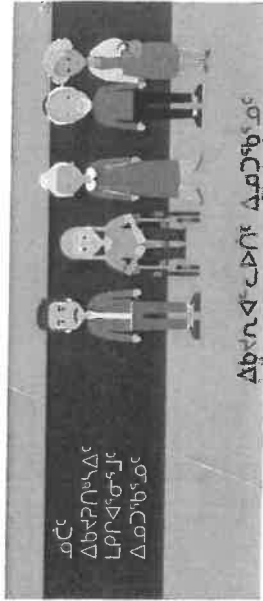
Si c'est le cas, vous devriez soumettre votre candidature au **programme Nouveaux Horizons pour les aînés!**

Pour en savoir plus, visitez www.canada.ca/PNHA ou balayez le code QR suivant avec votre téléphone intelligent :



Avez-vous des questions sur l'admissibilité au programme ou avez-vous besoin d'aide pour votre mise en candidature?

Communiquez avec un représentant de Service Canada par courriel : W-T-NHSP-PNHA@servicecanada.gc.ca



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JIM BENEDICT
MAYOR
VILLAGE OF ALBERTA BEACH-AB
PO BOX 278
ALBERTA BEACH AB T0E 0A0
CANADA

September 6, 2022

Dear Jim,

I'm reaching out to share some exciting news. The Town of Bashaw is the first Alberta municipality to offer optional repair service plans from Service Line Warranties of Canada (SLWC), an approved supplier of the Rural Municipalities of Alberta (RMA). Town officials decided to implement this program to protect homeowners from the expense and inconvenience of a water or sewer line failure.

With the economic challenges currently being faced by consumers across Canada, it is more important than ever that municipalities have solutions to ensure the safety and livability of citizens' homes and help residents avoid unexpected household repair expenses.

Offered at no cost to municipalities, the SLWC program educates homeowners about their service line responsibilities and provides optional, affordable protection from unanticipated service line repair costs. Homeowners in participating municipalities are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$10,000 per occurrence.

Benefits to residents and municipalities include:

- Educates homeowners and reduces local officials' frustration
- No cost for municipalities to participate
- Optional 5% royalty paid to municipal program partners for use of logo helps drive dollars back to the city
- Affordable rates for residents
- Increases citizen satisfaction

Important features of the program:

1. Program pays for the repairs, not your residents
2. Customers are provided with a 24/7/365 repair hotline staffed with live agents
3. All repairs performed to local code by rigorously vetted, licensed and insured local-area contractors
4. Encompasses all aspects of administration – educational outreach, billing, customer service, repairs, customer satisfaction measurement and partner reporting

SLWC currently partners with over 70 municipalities in Canada to offer this optional protection. To date 40,000 Canadian households have chosen to participate, purchasing over 75,000 service contracts. The program performs over 4,000 repairs annually, saving Canadian homeowners over \$5 million. The program is offered by HomeServe, a leading provider of home repair solutions in North America, with an outstanding reputation.

Enclosed is the press release announcing our new Alberta partner. We would welcome the opportunity to discuss the benefits of adopting this program for your citizens. Please feel free to reach out to Morty Smolash at mamolash@slwofc.ca or 514-894-3546 to set up a time to chat.

Sincerely,



Mike Van Horne
General Manager

RECEIVED SEP 22 2022

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Town of Bashaw Provides Homeowners Access to Low-Cost Home Repair Plans

NEWS PROVIDED BY

HomeServe

June 21, 2022, 09:00 ET

New Program with Service Line Warranties Canada (SLWC) is a First for Alberta Municipalities

BASHAW, AB, June 21, 2022/CNW/ - You notice a strange puddle in the front yard of your home. Or maybe a particularly unpleasant smell is wafting around your house, but you can't figure out the source. Worse, an unexplainable spike in your water bill or noticeably lower water pressure in your sinks and showers. These are issues homeowners face every day, and many don't realize that these problems are in most cases their responsibility to repair.

Service Line Warranties of Canada, or SLWC, offers optional repair service plans with the aim of protecting homeowners from these situations – and starting June 2022, Bashaw homeowners will be the first in the province of Alberta to have access to SLWC plans. Officials in the Town of Bashaw decided to implement this new optional program so that residents have the opportunity to spare themselves from the worry and cost when a failure occurs to the water or sewer line that connects their home to the town's systems.

SLWC'S no-deductible, low-cost service plans provide protection for repairs that are not covered under standard homeowner's insurance or by the town, filling a gap in coverage that residents can now have the chance to fill. The Town of Bashaw and SLWC work towards the same goal: to ensure resident homeowners do not have to pay hundreds or even thousands of dollars out of pocket for a repair and don't have to worry about finding a reputable contractor to do the work.

"We are excited to make these optional, low-cost repair plans available to our residents through a proven, reputable program like Service Line Warranties," says CAO Theresa Fuller. "Every homeowner knows that sometimes, unfortunate things happen. To provide access to our residents with a way to eliminate the financial burden or worry from these situations is a huge win for our community."

Since the SLWC program began in 2014, Canadian homeowners have saved more than \$6 million in repair expenses. While the program partnership marks the first for SLWC in the Province of Alberta, Bashaw joins 65 municipalities in Ontario that also provide their residents access to SLWC

repair service plans. The program is provided at no cost to Bashaw, and no public funds are used to promote or administer it.

The introduction of this option for homeowners in Bashaw comes at an important time. A recent "State of the Canadian Home" survey found that nearly one in five (19%) Canadian homeowners have nothing set aside for an emergency. The same survey found that close to one third (31%) of Canadian homeowners have just \$500 or less set aside for an unexpected issue.

Homeowners will soon receive information in the mail about the SLWC program and available service plans. There is no obligation to sign up for a plan – participation is voluntary. The mailings are administered by SLWC but will include the Town of Bashaw's logo to indicate that the mailing is legitimate and that there is a partnership in place between the town and SLWC.

"A SLWC service plan is a smart way for homeowners to prepare for a home emergency. These plans take the worry, inconvenience, and financial burden out of the repair," said Mike VanHorn, General Manager, Service Line Warranties of Canada, a HomeServe Company. "If something goes wrong, these plans equip Bashaw homeowners with reliable access to local, licensed, and vetted contractors who can quickly and professionally complete needed repairs on service lines."

Bashaw homeowners with questions or who wish to receive more information about SLWC or the plans available to residents can call 1-866-922-9004 or visit www.slwofc.ca.

About Service Line Warranties of Canada

Service Line Warranties of Canada (SLWC) is part of HomeServe, a leading provider of home repair solutions serving over 4.8 million customers across North America since 2003. Launched in 2014, SLWC is the trusted source of utility line protection programs across Canada, as recognized by the Association of Municipalities of Ontario (AMO) and the Rural Municipalities of Alberta (RMA). In addition, SLWC is a corporate partner of the Federation of Canadian Municipalities (FCM).

Together with HomeServe, SLWC is dedicated to supplying best-in-class repair plans and delivering superior customer service to consumers through over 1,100 leading city, municipal and utility partners across North America.

SOURCE HomeServe

For further information: Meghan Boyd, Meghan.boyd@hkstrategies.ca

aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: September 28, 2022 6:27 PM
Cc: YRL Chair; Karla Palichuk; Wendy Sears; Jessica Knoch; Jocie Wilson; Laina Kelly; Daria Scolnic
Subject: YRL 2023 Budget and 2024-2025 Projections (draft)
Attachments: YRL Director Communication - September 2022.pdf; 2023 Budget Overview - September 2022.pdf; Draft 2023 Budget and 2024-2025 Projections - September 2022.pdf; YRL Board Overview and Appointments - Fall 2022.pdf; YRL Board Appointments.pdf; YRL Board Appointments.docx

Hello Municipal Administrators and Superintendents,

On October 3, the YRL Board will meet and receive for information the draft 2023 budget and 2024-2025 projections, which was recommended for approval by the Executive Committee earlier this month.

Trustees will vote on the budget at the Board organizational meeting on December 5.

Attached are the six documents regarding the 2023 budget and appointing a representative to the YRL Board.

- A letter from Karla Palichuk, Director
- 2023 budget overview
- Draft 2023 budget and 2024-2025 projections
- Board overview and representative appointment information
- Board appointment form in PDF and Word (*Please return the form following your organizational meeting; if applicable, there is checkbox to decline.*)

For your information, this email will be forwarded to current YRL trustees and alternates as well as member public library managers.

NOTE: Administration and Board Chair Hank Smit are happy to meet with you and your team and/or to present in front of your Council or Board. Please contact me at lhaak@yrl.ab.ca or 780-962-2003, ext. 221 to coordinate a meeting date.

If you have questions or would like more information, please let me know.

Thank you and we look forward to hearing your feedback!

Laurie Haak

SHE/HER

Executive Assistant

P 780-962-2003 EXT 221

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4





September 28, 2022

Dear Municipal Administrators and School Division Superintendents:

On behalf of the Yellowhead Regional Library (YRL) Board, I am pleased to enclose a budget overview with the draft 2023 budget and 2024-2024 projections. The YRL Executive Committee reviewed the budget in late August and a motion was carried recommending the YRL Board approve the 2023 budget.

The 2023 budget provides resources to enact YRL's Strategic Plan, in support of your local and school libraries and residents. Helping member libraries to fulfill the needs of their patrons is job number one for us, and its importance is reflected in our 2023-2025 Strategic Plan, which we shared with you in the summer.

YRL Board Meeting Budget reviewed for information	Oct. 3, 10am-12pm
YRL Board Organizational Meeting Trustees vote on budget	Dec. 5, 10am-12pm

Each fall, member municipalities and school divisions appoint representatives (trustees) to the YRL Board, in accordance with the YRL Master Membership Agreement. To assist you, I have included appointment information that I believe you will find relevant and beneficial. Please return the enclosed YRL Board Appointment form following your council/board organizational meeting, whether you appoint a trustee or not.

YRL hosts an orientation for newly appointed and returning trustees and alternates. This session provides the opportunity to learn about YRL's governance and finances, the many services offered to member libraries, and information about the role of Alberta Municipal Affairs Public Library Services Branch.

YRL Trustee & Alternate Orientation <u>Registration required</u>	Jan. 30, 9am-12:30pm
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We look forward to working with your representative to support our continued provision of valued programs and services to our member public and school libraries. If you have feedback or questions, or would like more information or a presentation to your Council or Board, please reach out to me at kpalichuk@yrl.ab.ca or 780-962-2003, ext. 226.

Yours truly,

Karla Palichuk, Director
Yellowhead Regional Library

Attachments: 2023 Budget Overview
Draft 2023 Budget and 2024-2025 Projections
Board Overview and Appointments
YRL Board Appointment Form (Word & PDF)

Copies: YRL Trustees and Alternates
Member Public Library Directors and Managers

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2023 Budget Overview



Introduction

Integrated planning is the process that links mission, vision, values and priorities to coordinate and drive all planning and resource allocation operations.

Determining the cost of YRL's routine expenses (organizational commitments and operations) while balancing strategic planning efforts (Plan of Service initiatives) is a part of the annual budget process.

Not all components of the strategy will need more direct funding. Some tasks might need new processes or procedures, as well as a reallocation of resources (staff time).

Budget Process

- Finance assessed organizational commitments, projected interest rates and inflationary increases based on the current situation and average actual expenses over past four years.
- Managers confirmed organizational commitments (license agreements, professional consultation), projected staffing requirements and assessed projects based on operational commitments and strategic priorities.
- Administration reviewed requests and rationale, adjusted budget amounts, and evaluated plans with consideration of the ad-hoc Finance Committee recommendations.
- Budget line items are reviewed as either 'routine' (operational or organizational commitments) and 'strategic' (directly related to the Plan of Service – initiatives, new directions, innovation or strategic direction to move the organization forward).

As an outcome of funding these initiatives, we expect results in quality improvement, growth and gains towards the strategic plan.

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Strategic Initiatives 2023, Funded from Revenues

1. Membership support

Goal 1. Hub for learning and connection – manage and protect systems and IT.

Direction for 2023

An area of assessed risk to the YRL and TRAC networks is in the staff side computers. Increased budget allocation permits Technology Services (TS) staff to travel to libraries to assess vulnerabilities, assess and monitor. This is part of a bigger project which could see TS push updates to staff machines (ensuring computer systems are up to date), removing local system administrator authorities (restricting software and malware installation) and removing a real security risk. Vision would be to expand monitoring and maintenance to public computers as resources permit.

2. Employee benefits/salaries

Goal 4. Excellent place to work – attract and retain quality staff.

Direction for 2023

Salary line item reflects the compensation philosophy of the Board and includes additional staff for two departments: Library Development Services and Collections and Resource Sharing. The application for the additional staff from these managers will support activities under:

Goal 1. Hub for learning – actively engage member library staff; member library staff will build skills.

Goal 2. Quality information and resources – implement collection development policy, enable patrons to access digital collections; YRL services easy to access.

Additional staff will either support direct library service or free up staff time so they can focus on more complex work. The recommendation is for the additional staff costs to be attributed against reserves; the reserves were built over time due to savings at the staffing level.

3. Insurance

Goal 4. Excellent place to work – good governance practices in place.

Goal 1. Hub for learning – manage and protect systems and IT.

Direction for 2023

The increased insurance premium reflects the estimated cost for cybersecurity insurance, based on our current environment. The cost is related to hardware, website development, professional fees and membership support. The overall cost of insurance is in tension with the level of monitoring and network security development.

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Strategic Initiatives 2023, Funded from Revenues (continued)

4. Professional services

Goal 4. Excellent place to work – involve board in advocacy.

Goal 3. Share knowledge and skills – have advocacy strategy in place.

Goal 1. Hub for learning – manage and protect systems and IT.

Direction for 2023:

Includes continuing to work with Focus Communications on advocacy, marketing and communication strategy, particularly leading into the provincial election, and ties into a YRL and provincial priority regarding operational funding from the province. This is work that otherwise would be done sporadically by administration. The cost of the contract is significantly less than hiring a communications specialist. Other professional services include costs for network, cybersecurity support as well as other organizational commitments including, but not limited to, the auditor.

5. Leases and licenses

Goal 1. Hub for learning – Manage and protect systems and IT.

Direction for 2023:

Is related to the need to update, manage and maintain equipment related to network monitoring as a front-line defense against malware attack and continue the password protection resource. This line item includes some organizational commitments.

Goal 4. Excellent Place to work – Good governance practices.

Direction for 2023:

Is to consolidate and improve data tracking systems to receive requests more effectively and efficiently from members, track the solutions and streamline data management and reporting. This will reduce duplication, improve retention of records, and improve data flow.

6. Staff travel expenses/recruitment

Goal 1. Hub for learning – actively engage member library staff.

Goal 2. Quality information and resources – YRL services will be easy for member library staff to access.

Goal 3. Share knowledge and skills – be innovative.

Goal 4. Excellent place to work.

Direction for 2023:

Increased outreach to member library staff and an increased physical presence for YRL and library staff. YRL has a policy with regards to professional development and continuing education. Budget line item is reasonable to support staff awareness and development.

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Strategic Initiatives Funded from Reserves

1. Cybersecurity risk

Goal 1. Hub for learning – Manage and protect systems and IT.

Goal 3. Share knowledge and skills – be innovative.

Direction for 2023:

Parkland Regional Library System (PRLS) has identified a possible issue with websites: the base code used to develop the websites has aged significantly and it is time to update the code. Although this seems like the work had just finished, the possible security risk justifies the work. PRLS will take the lead, with YRL and Chinook Arch Regional Library System participating to divide the work. An initial analysis of web traffic/patterns of use has already been conducted. This is a good opportunity for libraries to review, reassess and redesign their websites to maximize and support patrons. Refer to unfunded strategic initiatives below.

Unfunded Strategic Initiatives 2023

1. Website redevelopment

Goal 3. Share knowledge and skills – be innovative.

Resources:

Digital initiatives and website redevelopment were two areas requested for two additional term staff.

Direction for 2023:

Rather than adding to the staffing complement, an existing staff person will be reclassified (meets all the criteria and the incumbent is familiar with the work) with no impact to the staffing budget. This will retain a long-serving and talented staff person while giving them the opportunity to grow their skills. No impact to their existing work, which will be maintained as is a good fit with the new strategic initiative.

2. DEI initiative

Goal 4. Excellent place to work – Diversity, equity, inclusion (DEI) strategy in place.

Resources:

Administrative staff time.

Direction for 2023:

There is an association in Alberta, Gateway to Equity, Diversity and Inclusion; which provides support, guidance and resources at no cost. We will be collaborating with them to assess where we are at and to start the process from a procedural and policy perspective. A short training session introducing DEI is completed by Administration and will be evaluated by YRL staff before offering it to board/members.

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Unfunded Strategic Initiatives 2023 (continued)

3. Living wage employer

Goal 4. Excellent place to work – attract and retain qualified staff.

Resources:

Administrative staff time; communication.

Direction for 2023:

YRL to be certified as a living wage employer by Alberta Living Wage Network. This provides certification/demonstration that YRL is an ‘excellent place to work’ and could be viewed as a strategic advantage when attracting staff. No/limited cost (\$100) to join. Will also receive current, up-to-date living wage costs for this area which can be used to better assess the value of library services against a benchmark.

YRL Master Membership Agreement (MMA)

The MMA outlines the services YRL provides. The cost of the services is offset by the levy. For 2023, the services cost YRL 117% of the levy income – the difference comes from the operating grant from the Public Library Services Branch and reserves.

Yellowhead Regional Library Value

Based on 2023 & 2022 *Budgeted* Amounts

Description	YRL 2023	YRL 2022	Notes
Allotment	\$324,334	\$315,981	Funds moved into a reserve fund for book allotment.
Rural Library Services Grant	\$56,016	\$56,016	Rural Library Services Grant (RLSG)
Software (for computers, ILS, etc.)	\$345,000	\$385,000	Integrated Library System software & other software/licenses provided
Rotating Collections	\$5,250	\$5,000	Enhancements to collections available for libraries to use.
Internet	\$59,000	\$57,000	
eContent (platforms & purchases)	\$230,000	\$235,000	Includes ebooks, emagazines, music, movies.
Cataloging Supplies	\$30,450	\$30,500	Includes but not limited to: laminating, barcodes, labels, cataloging records.
Workshops	\$20,000	\$31,000	Includes but not limited to: conference, and workshops where contracted speakers provide training. Often includes workbooks
Materials Discount @ 33%	\$107,030	\$104,273	Discount negotiated on purchased material enhances the spending power of the book allotment.
SuperNet	\$350,000	\$350,000	Provides secure, dedicated network connection between HQ and the library and the conduit for broadband internet.
Value of direct costs	\$1,527,080	\$1,569,770	
Municipal Levy	\$1,379,406	\$1,316,485	Municipal Levy
% direct return	117%	119%	
Difference between levy & direct return	\$147,674	\$253,285	

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**Yellowhead Regional Library
Draft 2023 Budget - General Fund**

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	2022 to 2023					
	2020	2021	2022	2023	VARIANCE	
R1 Additional Allotment	\$ 85,000	\$ 95,000	\$ 95,000	\$ 95,000	-	Additional allotment purchased by member libraries; offset in E16: <i>Purchases - Allotment</i> .
R2 Additional Services	500	500	500	500	-	Wild Card Promotions and other incidentals.
R3 Contract Services	78,000	78,000	78,000	78,000	-	TRAC Central Site Agreement.
R4 Interest	55,000	33,000	17,000	25,000	8,000.00	Based on projected cashflow for 2022; current high interest rates expected to remain.
R5 Interest GIC				25,000		Estimate base on 2022 investment of \$1M for 12-months at average annual 2.55 percent; current high interest rates expected to remain.
R6 Local Appropriations	1,288,605	1,316,485	1,354,480	1,379,406	24,926	Based on YRL Board recommendation to increase levy to \$4.54 per capita based on Alberta Treasury Board and Finance municipal (census subdivision) population estimates and known changes.
R7 Non-allotment Sales	210,000	175,000	175,000	200,000	25,000.00	Prediction for the volume of non-allotment purchases; offset in E5: <i>Purchases - Non-allotment</i> ; reflects trend 2020-2022.
R8 Operating Grant	\$ 1,405,640	\$ 1,390,506	\$ 1,390,506	\$ 1,390,506	\$ -	Public Library Services Branch (PLSB) operational funding; based on 2016 population figures; assumption grant remains at \$4.70 per capita; oncludes Library Services Grant paid out to member libraries and offset in E8: <i>Library Grant Disbursements</i> .
R9 Other Grants	26,432	26,432	26,432	26,432	-	PLSB provides the On-reserve/On-settlement Grant; offset in E13: <i>On-Reserve/On-Settlement Grant</i> .
R10 School Division Levy	154,140	156,392	156,392	147,278	(9,114.10)	Based on YRL Board recommendation to increase levy to \$14.73 per full-time equivalent student on Alberta Education student population figures; reflects recent trend of relatively stable student populations.
R11 Workshop Revenue	0	17,500	32,450	0	(32,450.00)	Received from YRL annual conference in-person attendees to help with costs; conference fees are not expected; offset in E24: <i>Workshops</i> .
TOTAL REVENUE	\$ 3,303,317	\$ 3,288,815	\$ 3,325,760	\$ 3,367,122	\$ 16,362	

**Yellowhead Regional Library
Draft 2023 Budget - General Fund**

EXPENSES Part 1

	2020	2021	2022	2023	2022 to 2023 VARIANCE	
E1 Bank Charges and Miscellaneous	\$ 1,700	\$ 1,700	\$ 2,200	\$ 2,200	-	Credit card fees; provision for uncollectable debt; other miscellaneous charges.
E2 Building Maintenance	40,000	42,500	44,000	46,000	2,000.00	Non-capital building maintenance (cleaning, mechanical, incidentals); increase due to possible fee increases for cleaning, snow removal and janitorial.
E3 Delivery	50,000	42,500	42,500	44,625	2,125.00	Direct non-salary costs of delivery system; increase due to higher fuel prices.
E4 Employee Benefits	269,157	279,746	278,235	294,973	16,738.20	Reflects anticipated increase to Canada Pension Plan fees; new salary grid.
E5 Employee Salaries	\$ 1,339,157	\$ 1,404,699	\$ 1,472,050	\$ 1,627,211	\$ 155,161	Reflects known staff changes; estimate of seniority increases based on new approved salary grid; two percent COLA and three new staff positions = \$94,000.
E6 Insurance	10,700	10,200	10,700	20,000	9,300.00	Alberta Municipal Services Corporation provides auto, building and liability coverage; cybersecurity insurance.
E7 Leases and Licensing	101,650	108,950	121,200	120,000	(1,200.00)	Licensing costs for software and equipment leasing/maintenance (often reactive); ACSI Fortinet renewal = \$24,000 per year.
E8 Library Grant Disbursements	56,016	56,016	56,016	56,016	-	Funds distributed to designated libraries, as directed; income reflected in Line R1: <i>Operating Grant</i> .
E9 Library Supplies	26,000	30,950	29,000	22,000	(7,000.00)	Processing supplies (barcodes, labels, mylar); incoming shipment charges; decrease based on average 2020-2022.
E10 Membership Support	2,250	2,500	2,500	2,500	-	Hot swap inventory and Technology Services staff travel to member libraries (fuel and meals/hotels, if necessary).
E11 Memberships	14,000	20,200	20,600	20,600	-	Alberta Library Trustees' Association (ALTA), Library Association of Alberta (LAA), The Alberta Library (TAL) and Canadian Urban Libraries' Council (CULC).
E12 Office Supplies and Equipment	31,900	28,900	27,400	23,000	(4,400.00)	Office supplies; internal hardware/software; decrease based on average 2020-2022.
E13 On-Reserve/On-Settlement Grant	0	26,426	26,426	26,426	-	Offset in Line R9: <i>Other Grants</i> .
E14 Printing and Promotion	5,000	4,750	4,750	4,750	-	Printing of annual report, plan of service and other communication materials.

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**Yellowhead Regional Library
Draft 2023 Budget - General Fund**

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EXPENSES Part 2	2022 to 2023					
	2020	2021	2022	2023	VARIANCE	
E15 Professional Services	105,000	128,000	143,000	137,500	(5,500.00)	Annual audit; technical support; incidental legal; new Springshare license; Focus Communications fees; majority due to IT and web services contracts; decrease based on average 2020-2022.
E16 Purchases - Allotment	315,981	315,981	333,602	324,334	(9,268.30)	Maintained at \$0.75 per capita for public libraries and \$1.00 per FTE student for school libraries; includes additional allotment
E17 Purchases - HQ Collections	220,000	240,000	222,500	215,000	(7,500.00)	Online content; majority are negotiated by The Alberta Library (TAL) on behalf of members; decrease based on average 2020-2022.
E18 Purchases - Non-allotment	210,000	175,000	175,000	200,000	25,000.00	Offset in Line R7: Non-allotment Sales.
E19 Staff Professional Development	26,750	17,000	24,137	24,000	(137.00)	Includes training, technical training and conference attendance.
E20 Staff Travel Expenses/Recruitment	15,000	8,500	6,900	10,000	4,000.00	Non-Technology Services staff travel (fuel and meals/hotels, if necessary); recruitment-related fees to secure qualified staff; increase due to more in-person visits.
E21 Telephone and Utilities	106,500	96,200	96,200	96,200	-	Off-site data service fees.
E22 TRAC Expenses	180,000	187,500	197,900	206,000	9,000.00	YRL's share of TRAC budget; reflects increased purchases of software licenses and online content; new contribution of \$5,000 to TRAC Capital Replacement Reserve.
E23 Trustee Expenses	65,500	27,500	22,500	20,000	(2,500.00)	Board and Executive Committee meeting costs; advocacy; decrease based on average 2020-2022.
E24 Workshops	15,500	26,500	20,500	22,000	1,500.00	YRL conference and in-house workshops; inflation; hosting costs.
TOTAL EXPENSES	\$ 3,207,761	\$ 3,282,218	\$ 3,378,016	\$ 3,565,335	\$ 187,319	
General Fund: Surplus (Deficiency)	\$ 95,556	\$ 6,597	\$ (52,256)	\$ (198,212)		

Reserve Fund Transfers

Special Projects Fund - Cybersecurity risk \$ 90,000

Capital Asset Purchase - New replacement van \$ 55,000

Capital Asset Purchase - Servers \$ 30,000

Total Expense \$ 175,000

**Yellowhead Regional Library
2023 Budget and 2024-2025 Budget Projections**

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	2023	2024	2025
REVENUE			
R1 Additional Allotment	\$ 95,000	\$ 95,000	\$ 95,000
R2 Contract Services	500	500	500
R3 Deferred Gov't Contributions	78,000	78,000	78,000
R4 Interest	160,300	160,300	160,300
R5 Interest GIC	25,000	20,000	20,000
R6 Local Appropriations	25,000	25,000	25,000
R7 Non-allotment Sales	1,379,406	1,406,751	1,434,096
R8 Operating Grant	200,000	204,000	208,000
R9 Other Grants	1,390,506	1,390,506	1,390,506
R10 School Division Levy	26,432	26,432	26,432
R11 Workshop Revenue	147,278	150,177	153,177
R12	0	0	0
TOTAL REVENUE	\$ 3,527,422	\$ 3,556,667	\$ 3,591,011

EXPENSES			
E1 Amortization of Capital Assets	\$ 222,100	\$ 212,200	\$ 197,000
E2 Bank Charges and Miscellaneous	2,200	2,300	2,500
E3 Building Maintenance	46,000	46,900	47,800
E4 Delivery	44,600	45,500	46,400
E5 Employee Benefits	295,000	300,700	303,700
E6 Employee Salaries	1,627,200	1,643,400	1,659,800
E7 Insurance	20,000	20,400	21,000
E8 Leases and Licenses	120,000	122,500	125,000
E9 Library Grant Disbursement	56,016	56,016	56,016
E10 Library Supplies	22,000	22,500	23,000
E11 Membership Support	2,500	2,550	2,600
E12 Office Supplies and Equipment	20,600	21,000	21,500
E13 On-Reserve/On-Settlement Grant	23,000	23,800	24,300
E14 Printing and Production	26,426	26,426	26,426
E15 Professional Services	4,750	5,000	5,000
E16 Purchases - Allocation	137,500	145,800	149,000
E17 Purchases - HQ Collection	324,392	326,000	327,600
E18 Purchases - Non-allotment	215,000	219,300	224,000
E19 Special Project Fund	200,000	204,000	208,000
E20 Staff Professional Development	90,000	0	0
E21 Staff Travel Expenses/Recruitment	24,000	24,500	25,000
E22 Telephone and Utilities	10,000	10,200	10,400
E23 TRAC Expenses	96,200	98,200	100,200
E24 Trustee Expenses	206,000	210,200	210,200
E25 Workshops	20,000	20,500	21,000
E26	22,000	22,500	23,000
TOTAL EXPENSES	\$ 3,877,484	\$ 3,832,392	\$ 3,854,442

All Funds: Surplus (Deficiency)	\$ (350,062)	\$ (275,725)	\$ (263,431)
Revenue Over Expenses	\$ (198,262)	\$ (223,825)	\$ (232,731)
Reserve Fund Transfer to (from)	\$ (198,262)	\$ (223,825)	\$ (232,731)
Operational Contingency Fund	\$ 175,000	\$ 160,000	\$ 34,000
Purchases - Capital Assets			

YRL 2023 Operating Grant / Library Services Grant / Appropriations

Municipality	2016 Population	2019 Population	2021 Population Estimates	2021 Population Estimates Jan 14, 2022	2023 Appropriation @ \$4.54 (2021 Pop Est)	Library Services Grant @ \$5.55 (2021 Pop Est)	Allocation @ \$0.75 (2021 Pop Est)	Operating Grant @ \$4.70 (2016 Pop)
ALBERTA BEACH	895	1,018	1,008	1,060	\$4,812.40		\$795.00	\$4,095.50
BARREHEAD	4,432	4,578	4,630	4,523	\$20,534.42		\$3,992.25	\$20,890.40
BARREHEAD NO. 11, COUNTY OF BEAUMONT	6,098	6,288	6,446	6,335	\$28,715.50		\$4,743.75	\$28,651.20
BEAUMONT	17,720	19,239	21,443	21,180	\$96,157.20		\$15,985.00	\$93,284.00
BIRCH COVE	45	45	44	45	\$204.30		\$33.75	\$211.50
BRAZEAU COUNTY	7,201	7,771	8,577	7,855	\$36,115.70		\$5,966.25	\$33,844.70
BRETON	581	574	658	510	\$2,315.40		\$382.50	\$2,730.70
CALMAR	2,101	2,228	2,413	2,465	\$11,181.10		\$1,848.75	\$9,874.70
CASTLE ISLAND	18	10	10	10	\$45.40		\$7.50	\$88.30
CLYDE	503	430	381	480	\$2,088.40		2,792	\$2,384.10
CRYSTAL SPRINGS	90	51	55	53	\$240.62		500	\$423.00
DEVON	6,650	6,578	6,898	6,932	\$30,109.28		\$4,974.00	\$31,255.00
DRAYTON VALLEY	7,048	7,235	7,392	6,882	\$31,153.48		\$5,146.50	\$33,190.30
EDSON	8,846	8,414	8,524	8,000	\$36,320.00		\$8,000.00	\$40,898.20
GRANDVIEW	108	114	123	128	\$572.04		599	\$507.80
HINTON	9,640	9,892	10,308	10,077	\$45,749.58		\$7,557.75	\$45,908.00
JASPER, Municipality of	4,584	4,590	4,559	4,201	\$19,072.54		\$3,150.75	\$21,544.80
KAPASWIN	14	10	10	12	\$84.48		78	\$65.80
LAC STE ANNE COUNTY	10,280	10,898	10,739	11,077	\$50,289.58		\$8,307.75	\$48,222.00
LAKEVIEW	28	30	33	36	\$163.44		144	\$122.20
LEDUC	30,489	33,032	34,216	34,580	\$156,902.40		\$25,920.00	\$143,340.80
LEDUC COUNTY	13,524	13,780	12,545	14,218	\$64,554.26		\$10,984.25	\$83,582.80
MA-ME-O BEACH	113	110	119	88	\$389.52		627	\$531.10
MAYERTHORPE	1,398	1,320	1,300	1,138	\$5,171.08		\$86.00	\$5,570.80
MILLETTS	2,092	1,945	2,127	1,861	\$8,448.94		\$1,395.75	\$8,932.40
NAKAMUN PARK	36	98	94	98	\$435.84		200	\$169.20
NORRIS BEACH	48	38	42	51	\$231.54		255	\$216.20
ONOWAY	1,038	1,028	1,030	853	\$3,872.82		\$339.75	\$4,883.30
PARKLAND COUNTY	30,566	32,087	32,052	34,182	\$155,188.28		\$25,098.50	\$143,699.80
POPULAR BAY	80	103	112	108	\$481.24		444	\$376.00
ROSS HAVEN	137	160	157	141	\$640.14		760	\$643.90
SEBA BEACH	143	169	165	147	\$667.38		288	\$244.10
SILVER BEACH	52	65	69	73	\$331.42		855	\$723.80
SILVER SANDS	154	160	157	163	\$740.02		422	\$357.20
SOUTH VIEW	76	67	65	61	\$278.94		422	\$357.20
SPRING LAKE	614	699	793	747	\$3,391.38		3,408	\$2,885.80
SPRUCE GROVE	33,640	35,766	38,951	38,655	\$180,033.70		\$29,741.25	\$158,108.00
STONY PLAIN	16,127	17,842	18,782	18,371	\$83,404.34		\$13,778.25	\$75,796.90
SUNRISE BEACH	149	135	133	139	\$631.08		827	\$700.30
SUNSET POINT	221	169	168	164	\$744.58		1,227	\$1,038.70
SWAN HILLS	1,465	1,301	1,143	1,200	\$5,448.00		\$800.00	\$6,085.50
THORSBY	1,025	1,015	1,038	978	\$4,444.88		\$734.25	\$4,817.50
VAL-QUENTIN	157	252	235	270	\$1,225.80		871	\$737.90
WABAMUN	661	682	631	-	\$0.00		\$0.00	\$3,106.70
WARBURG	789	768	844	784	\$3,559.36		\$888.00	\$3,708.30
WEST COVE	121	148	147	178	\$808.12		672	\$568.70
WEST LOCK	5,147	5,101	5,099	4,840	\$21,873.80		\$3,830.00	\$24,190.90
WESTLOCK COUNTY	7,844	7,220	7,109	7,161	\$32,510.94		\$5,370.75	\$35,926.80
WETASKWIN	12,821	12,855	12,998	12,431	\$58,498.74		\$9,323.25	\$59,318.70
WETASKWIN COUNTY No.1025	11,181	11,297	11,297	11,682	\$52,945.48		\$8,746.50	\$52,550.70
WHITECOURT45	10,574	10,204	10,234	9,735	\$44,151.50		\$7,283.75	\$46,987.80
WOODLANDS COUNTY46	4,612	4,754	4,986	4,818	\$21,864.04		\$3,612.80	\$21,878.40
YELLOWHEAD COUNTY	10,488	11,009	11,009	11,242	\$51,038.88		\$8,431.50	\$49,204.30
YELLOWSTONE	131	137	135	121	\$549.34		727	\$607.75
TOTALS	283,934	295,176	300,685	300,034	\$1,379,406.36	\$58,016.15	\$227,875.50	\$1,334,489.90

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YRL 2023 School Divisions @ \$14.73 per Full-Time Equivalent (FTE) Student

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	Regular	.5 FTE	Total FTE	2021 Levy @ \$14.73
Northern Gateway School Division				
Darwell School Library	141	19	160	\$ 2,352.00
Elmer Elson Elementary School Library	237	50	287	\$ 4,227.21
Grasmere School Library	118	17	135	\$ 1,988.35
Hilltop Junior/Senior High School Library	598	0	598	\$ 8,808.54
Mayethorpe Junior/Senior High School Library	261	0	261	\$ 3,844.53
Onoway Elementary School Library	313	53	366	\$ 5,392.82
Onoway Junior/Senior High School Library	483	0	483	\$ 7,114.59
Pat Hardy Primary School Library	222	122	344	\$ 5,066.52
Percy Baxter Middle School Library	356	0	356	\$ 5,243.88
Rich Valley School Library	103	13	116	\$ 1,708.68
Sangudo Community School Library	88	13	101	\$ 1,491.99
Whitecourt Central Elementary School Library	316	0	316	\$ 4,654.68
Total:	3236	287	3523	\$ 51,790.04

	Regular	.5 FTE	Total FTE	2021 Levy @ \$14.73
Pembina Hills School Division				
Barhead Composite High School Library	100	0	100	\$ 1,473.00
Busby School Library	47	0	47	\$ 692.31
Dunstable School Library	524	0	524	\$ 7,718.52
École Barhead Elementary School Library	375	0	375	\$ 5,523.75
École Westlock Elementary School Library	179	0	179	\$ 2,636.67
Eleanor Hall School Library	83	0	83	\$ 1,222.59
Fort Assiniboine School Library	227	0	227	\$ 3,343.71
Neerlandia Public Christian School Library	176	0	176	\$ 2,592.48
Pembina North Community School Library	14	0	14	\$ 206.22
Pibroch Colony School Library	626	0	626	\$ 9,220.98
R.F. Staples Secondary School Library	14	0	14	\$ 206.22
Sunny Bend Colony School Library	178	0	178	\$ 2,621.94
Swan Hills School Library	0	0	0	\$ 0.00
Total:	0	0	3277.0	\$ 48,270.21

	Regular	.5 FTE	Total FTE	2021 Levy @ \$14.73
Wetaskiwin School Division				
Alder Flats Elementary School Library	99	10	109	\$ 1,591.92
Buck Mountain Central School Library	187	0	187	\$ 2,754.51
Centennial School Library	128	21	149	\$ 2,190.11
Clear Vista School Library	356	32	388	\$ 5,719.56
Falun Elementary School Library	104	14	118	\$ 1,735.03
Griffiths-Scott School Library	232	42	274	\$ 4,030.62
Gwynne School Library	87	0	87	\$ 1,281.51
Lakedell Elementary School Library	70	5	75	\$ 1,107.93
Norwood School Library	204	22	226	\$ 3,331.95
Parkdale School Library	213	18	231	\$ 3,404.95
Pigeon Lake Regional School Library	247	0	247	\$ 3,638.31
Pine Haven Colony School Library	15	1	16	\$ 237.32
Pipestone School Library	77	10	87	\$ 1,281.51
Queen Elizabeth School Library	175	22	197	\$ 2,903.86
Silver Creek Colony School Library	12	2	14	\$ 206.22
Wetaskiwin Early Education & Family Wellness Centre	0	48	48	\$ 705.02
Wetaskiwin Composite High School Library	884	125	1009	\$ 14,858.95
Winfield School Library	59	14	73	\$ 1,076.73
Total:	3149	386	3535	\$ 51,227.66

SCHOOL TOTALS: 6,385.00 673.00 9,998.50 147,277.91

**Yellowhead Regional Library
2022 Fund Reserves**

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	General Fund	Equity in Capital Assets	Capital Fund	Operational Contingency Fund	Special Projects Fund	Total
Balance - December 31, 2021	\$ 181,549	\$ 268,227	\$ 1,017,364	\$ 1,786,223	\$ 129,689	\$ 3,383,052
Interfund Transfers	-181,549			181,549		-
Balance - 2021 Year End	\$ -	\$ 268,227	\$ 1,017,364	\$ 1,967,772	\$ 129,689	\$ 3,383,052
Excess of Revenue Over Expenses (to June 30, 2022)	\$ 643,126	\$ (59,939)				
Amortization to June 30, 2022						
Capital asset purchases						
Capital asset disposals						
Special Projects						
Deferred Contribution				\$ 20,103		
Conditional Capital Grant						
On-Reserve/On-Settlement Grant						
Balance - June 30, 2022	\$ 643,126	\$ 228,391	\$ 1,017,364	\$ 1,967,772	\$ 129,689	\$ 3,986,342

Board Overview and Appointments Fall 2022

Government Oversight

- The Alberta Libraries Act requires library systems, like YRL, to be governed by a library system board comprised of appointed trustees from each member municipality and school division.
- The Alberta Libraries Regulations require library systems to establish an executive committee of not more than 10 persons when the board has more than 20 members.

Appointments

- Each member municipality and school division may appoint a trustee and alternate. This individual:
 - can be an elected official, library board member or a community member;
 - should strongly believe in, and be committed to, the importance of libraries;
 - should be knowledgeable and skilled in one or more area of governance: advocacy, finance, personnel, policy and/or services.
- As per YRL policy, the Executive Committee comprises five seats from municipalities with over 15,000 in population, four seats apportioned by municipality type, and one school division seat.
 - Trustees must be prepared to stand for and/or elect the Executive Committee.

Term

- A continuous three-year term (or three sequential one-year terms) is recommended.

Meetings

- The Board meets four times per year, typically in the last month of each quarter.
 - **Next upcoming Board meetings: October 3 and December 5**
- ~~The Executive Committee meets six times per year, typically once or twice per quarter.~~
 - **Next upcoming Executive Committee meeting: December 5** (after Board meeting)
- YRL meetings are scheduled on Mondays from 10:00 a.m. to 12:00 p.m.

Roles and Responsibilities

- The Board approves the annual budget, auditor, audited financial statements and recommendations for modifications to the YRL Master Membership Agreement.
- The Executive Committee frames policy, sets priorities, develops goals and objectives, and employs qualified staff to administer the library.

For additional trustee and board information, please refer to the YRL website or contact Laurie Haak, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, extension 221.

Mission Statement

Yellowhead Regional Library (YRL) provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.

YRL Board Appointments

Municipality or School Division			
Appointment Date		Term Length	year(s)

YRL Board Trustee			
<input type="checkbox"/>	< Select to decline appointing a YRL Board Trustee		
Name			
Mailing Address			
Home address*			
Email			
Alternate Email			
Cell		Business	
Home		Fax	

YRL Board Alternate			
<i>May attend board meetings when trustee cannot.</i>			
<input type="checkbox"/>	< Select to decline appointing a YRL Board Alternate		
Name			
Mailing Address			
Home address*			
Email			
Alternate Email			
Cell		Business	
Home		Fax	

Return to Laurie Haak at lhaak@yrl.ab.ca

* The Canada Revenue Agency (CRA) requires a home address, complete only if different from mailing address.

Alberta Beach Village Office

From: Kelsey Nixon <kelsey.nixon@fortisalberta.com> on behalf of Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>
Sent: September 28, 2022 7:37 AM
To: aboffice@albertabeach.com
Cc: Nicole Smith
Subject: FortisAlberta Franchise Fee Documents/Changes - Alberta Beach
Attachments: Municipal Franchise Fee Riders (Effective April 1, 2022).pdf; Franchise Fee Advisement Template.docx; Franchise Fee Advisement Notification - Please Return via Email by Nov. 10, 2022.doc; 2022-2023 Franchise Calculator - Alberta Beach.xlsx

Good morning,

RE: Request Confirmation of Electric Distribution Franchise Fee for 2023

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the annual ability to either **increase, decrease, or keep your franchise fee the same, with written notice.**

IMPORTANT TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY JANUARY 1, 2023.

1. **Review** the attached Franchise Fee Calculator and present the recommendations to Council.
2. If Council is proposing an **increase or decrease to your franchise fee**, a resulting impact to the customer's annual billing is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks.**
(Please use the sample advertisement that is attached).
2. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20%.**
3. Please **email** clear copies of the following documentation to Kelsey Nixon @ kelsey.nixon@fortisalberta.com. The documentation **must be received no later than November 10, 2022.**

INCLUDE:

- ✓ Copies of **both** advertisements.
 - ✓ **Publication dates** for both advertisements.
 - ✓ Name & location of newspaper.
4. Any late, inaccurate, or incomplete responses may be subject to late Alberta Utilities Commission (AUC) approvals, which may cause your new franchise fee to be in **effect April 1, 2023.**
 5. If Council decides to keep the current franchise fee you do not have to advertise, but please notify Kelsey Nixon @ kelsey.nixon@fortisalberta.com

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the **estimated** revenue forecast from your Franchise Fee.

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**)
By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2023.

Franchise Fee Calculator Changes:

Yellow area is to calculate different franchise fee.

2023 Proposed Franchise Percentage

- On the second tab: Residential Bill Impacts, you can **view the impact to an Average Residential Bill Impact on the second tab by changing cell F21 & F39.**

(You will need this information for your advertisement if you are changing your current fee)

- **On the third tab:** January 2020 to June 2022 you can see how much revenue your municipality has collected over the last two and a half years.

Please note: All rate increases/decreases are estimated and have not been approved with the AUC. The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to fluctuations in the amount of electrical services within the municipality, their electrical consumption increasing or decreasing, and/or changes to Transmission or Distribution rates and riders.

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

Thank you,

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	2%	2022/01/01
02-0011	Athabasca	14%	2022/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	15%	2022/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	5%	2022/04/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	13%	2022/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2022/04/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

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Muni Code	Municipality	Rider	Effective	Muni	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	9%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.13%	2022/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	7%	2018/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	13%	2013/01/01	04-0378	Larkspur	3%	2020/04/01
02-0088	Didsbury	17%	2016/01/01	01-0200	Leduc	16%	2014/01/01
02-0091	Drayton Valley	10%	2016/01/01	02-0202	Legal	15%	2021/01/01
03-0093	Duchess	15%	2018/01/01	03-0207	Lomond	15%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0208	Longview	17%	2017/01/01
03-0096	Edberg	13%	2021/01/01	03-0209	Lougheed	5%	2016/01/01
03-0097	Edgerton	15%	2022/01/01	02-0211	Magrath	10%	2021/01/01
02-0100	Edson	4.75%	2020/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0109	Ferintosh	11%	2016/01/01	02-0215	Mayerthorpe	11%	2022/01/01
03-0112	Foremost	7%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
02-0115	Fort Macleod	15%	2018/10/01	02-0218	Milk River	12%	2017/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0219	Millet	16%	2019/01/01
02-0124	Gibbons	10%	2013/01/01	03-0220	Milo	20%	2017/01/01
03-0128	Glenwood	5%	2022/04/01	02-0224	Morinville	20%	2013/07/01
04-0129	Golden Days	0%	2017/01/01	04-0230	Nakamun Park	0%	2013/10/01
02-0135	Granum	5.50%	2013/07/01	02-0232	Nanton	9%	2019/01/01
04-0134	Grandview	0%	2016/01/01	02-0236	Nobleford	0%	2013/10/01
04-0138	Gull Lake	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0143	Hardisty	9.50%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
02-0148	High River	20%	2015/07/01	02-0239	Olds	15%	2019/01/01
03-0149	Hill Spring	5%	2014/01/01	02-0240	Onoway	10%	2022/01/01
02-0151	Hinton	11.73%	2022/01/01	04-0374	Parkland Beach	0%	2015/01/01
03-0152	Holden	4%	2016/01/01	02-0248	Penhold	19%	2014/01/01
03-0153	Hughenden	5%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0250	Pincher Creek	13%	2017/01/01
02-0180	Innisfail	15%	2021/04/01	04-0253	Point Alison	0%	2017/01/23
03-0182	Irma	20%	2015/01/01	04-0256	Poplar Bay	0%	2016/01/01
02-0183	Irricana	0%	2013/10/01	02-0257	Provost	20%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0261	Raymond	16%	2022/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0265	Redwater	8%	2022/04/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0266	Rimbey	20%	2022/01/01
04-0187	Kapasiwin	0%	2018/04/01	02-0268	Rocky Mtn House	12%	2017/01/01

Muni Code	Municipality	Rider	Effective
03-0270	Rockyford	5%	2015/04/01
03-0272	Rosemary	14.50%	2020/01/01
04-0273	Ross Haven	0%	2016/01/01
03-0276	Ryley	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01
02-0280	Sedgewick	9%	2020/01/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	10%	2021/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavelly	6%	2021/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2013/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	20%	2020/07/01
03-0304	Strome	9%	2022/01/01
02-0307	Sundre	10%	2020/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	18%	2020/07/01
02-0315	Thorsby	20%	2014/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	8%	2022/01/01
02-0331	Viking	8%	2013/01/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	11%	2020/04/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	5%	2021/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	14.75%	2022/01/01
01-0347	Wetaskiwin	13.80%	2020/01/01

Muni Code	Municipality	Rider	Effective
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitecourt	3.32%	2021/01/01
04-0354	Yellowstone	3%	2016/01/01

Advertisement Template

FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of _____ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **January 1, 2023***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be increased/decreased from \$__ (__)% to \$__ (__)% ** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to _____ (Name), _____ (Position) at (____) _____ (Phone Number).

Thank you.

***Your advertisement must include the full date**

****Your advertisement must have the \$ amount and the % amount**

*These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); the **second tab** (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.*

Franchise Calculator - Residential Customer Monthly Costs			
Rate 11 (Effective Jan 1, 2023) Estimated Distribution Tariff Estimated Rate From an Current 10 Franchise Fee			
Delivery Service Charge			
All kWh Delivered	38.802288	640 kWh	\$48.17
Basic Daily Charge	0.000000	30 Days	\$0.00
			<u>\$48.17</u>
Current Franchise Fee			
	0.00%		\$0.00
	GST 5.9%		\$2.50
			<u>\$2.50</u>
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Franchise Calculator - Residential Customer Monthly Costs			
Rate 11 (Proposed January 2023 Estimated Distribution Tariff Based on NEW 2% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	38.802288	640 kWh	\$48.17
Basic Daily Charge	0.000000	30 Days	\$0.00
			<u>\$48.17</u>
Estimated Proposed Franchise Fee			
	2.00%		\$1.26
	GST 5.9%		\$2.52
			<u>\$3.78</u>
Proposed Annual Franchise Fee Costs: \$1.26 * 12 = \$15.36			



Please email your 2022-2023 franchise decision by November 10th, 2022 to Kelsey Nixon.

Kelsey Nixon – Stakeholder Relations Advisor
780-464-8859
kelsey.nixon@fortisalberta.com

From:
Municipality:
Phone:
Email:

- No Change
- Increase, From _____% to New Percentage: _____%
- Decrease, From _____% to New Percentage: _____%

Please email Kelsey and include the following attachments if any changes are being made to the Franchise Fee:

- Clear copies of both advertisements (ran consecutively for two weeks).
- Publication dates for both advertisements.
- Name & location of newspaper.

_____ Signature	
_____ Print Name	_____ Title
_____ Municipality	_____ Date

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Municipal Code	Municipality	Gas Category	2022 Proposed - Level 1b, Rate	2022 Proposed - Level 1b, Unit Rate	2022 Proposed Fee Revenue - Monthly	2022 Proposed Fee Revenue - Monthly - 2022	13 Month Transmission (2023 Proposed)	12 Month Distribution (2023 Proposed)	2023 Proposed Fee Revenue - (2023 Proposed)	2023 Proposed Transmission Revenue Change	2023 Proposed Distribution Revenue Change	2023 Transmission - Including Programmatic Change (2023 Proposed)	2023 Distribution - Including Programmatic Change (2023 Proposed)	2023 Total - 2022	2023 Proposed Fee Revenue - 2022	2023 Proposed Fee Revenue - 2022
020004	Albany Beach	11 - Residential Service	\$ 88.89	\$ 100.20	\$ 88.89	\$ 100.20	\$ 88.89	\$ 100.20	\$ 11.31	\$ 11.31	\$ 0.00	\$ 11.31	\$ 0.00	\$ 0.00	\$ 11.31	\$ 11.31
020004	Albany Beach	31 - Street Light	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 1.00
020004	Albany Beach	38 - Year 1 Light Service	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 1.00
020004	Albany Beach	41 - Street Ground Service	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 0.00	\$ 0.00	\$ 24.00	\$ 0.00	\$ 0.00	\$ 24.00	\$ 24.00
020004	Albany Beach	41D - Street Gnd. Service (P/L Rate Only)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
020004	Albany Beach	44 - City and Gas (Customer) Service	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
			\$ 480.89	\$ 505.40	\$ 480.89	\$ 505.40	\$ 480.89	\$ 505.40	\$ 124.31	\$ 124.31	\$ 0.00	\$ 124.31	\$ 0.00	\$ 0.00	\$ 124.31	\$ 124.31

2023 Estimated Franchise Fee Revenue If your Franchise Fee remains the same	2023 Proposed Franchise Fee Revenue If your Percentage is changed
\$ 62,340	\$ 62,710
Franchise Fee Calculator Changes:	
2023 Proposed Franchise Percentage	0.5%
2023 Proposed Franchise Fee Revenue If your Percentage is changed	\$ 62,710
Difference in Franchise Fee Collected from 2022 to 2023 with Proposed FRM Rate Changes	\$ (41,170)

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Franchise Fee Estimating Tool is For Information Purposes Only
 This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
 Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2022) Distribution Tariff Estimated Rate Filing) Based on Current 8% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.071260	640 kWh	\$45.61
Basic Daily Charge	\$	0.85296	30 Days	\$25.59
				\$71.20
Current Franchise Fee		8.00%		\$5.70
		GST 5.0%		\$3.84
				\$80.74

Current Annual Franchise Fee Costs: $\$5.7 * 12 = \68.34

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2023 Estimated Distribution Tariff) Based on NEW 0% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.072507	640 kWh	\$46.40
Basic Daily Charge*	\$	0.89231	30 Days	\$26.77
				\$73.17
Estimated Proposed Franchise Fee		0.00%		\$0.00
		GST 5.0%		\$3.66
				\$76.83

Proposed Annual Franchise Fee Cost: $\$0 * 12 = \0

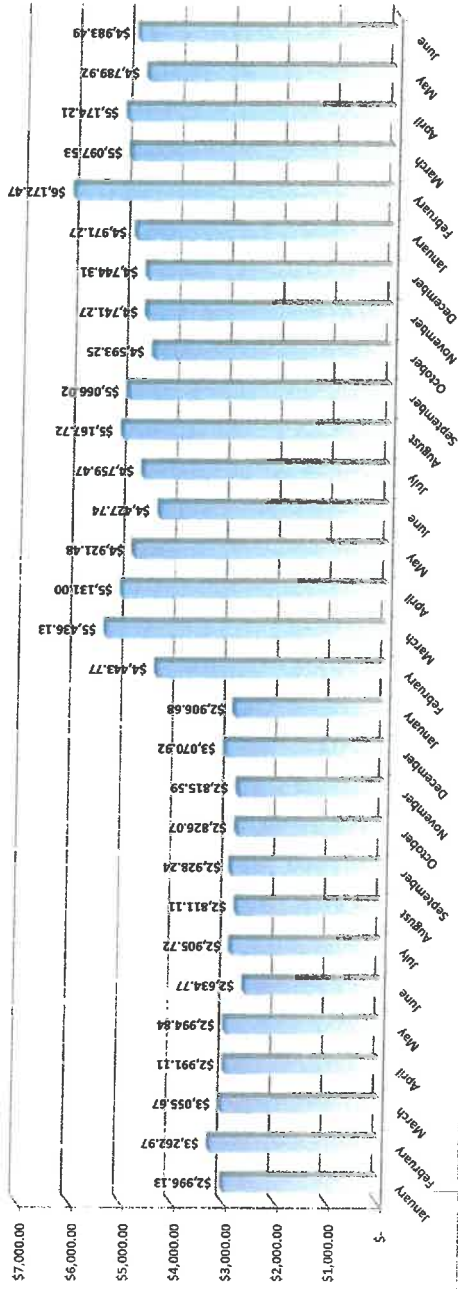
* Includes estimated Rate changes.

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Month	Revenue Collected
2020	
January	\$ 2,996.13
February	\$ 3,262.97
March	\$ 3,055.67
April	\$ 2,991.11
May	\$ 2,994.84
June	\$ 2,634.77
July	\$ 2,905.72
August	\$ 2,811.11
September	\$ 2,928.24
October	\$ 2,826.07
November	\$ 2,815.59
December	\$ 3,070.92
2021	
January	\$ 2,906.88
February	\$ 4,443.77
March	\$ 5,436.13
April	\$ 5,131.00
May	\$ 4,921.48
June	\$ 4,427.74
July	\$ 4,759.47
August	\$ 5,167.72
September	\$ 5,066.02
October	\$ 4,593.25
November	\$ 4,741.27
December	\$ 4,744.31
2022	
January	\$ 4,671.27
February	\$ 6,172.47
March	\$ 5,097.53
April	\$ 5,174.21
May	\$ 4,789.92
June	\$ 4,983.49

2020 Total	\$ 35,293.14
2021 Total	\$ 56,338.84
2022 Jan - June Total	\$ 31,188.89

Franchise Fee Revenue January 2020 - June 2022



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TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the **estimated** revenue forecast from your Franchise Fee.

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**)
By changing this cell, the spreadsheet will automatically update to reflect your estimated revenue for 2023.



- On the second tab: **Residential Bill Impacts**, you can view the impact to an **Average Residential Bill Impact** on the second tab by changing cell **F21 & F39**.

(You will need this information for your advertisement if you are changing your current fee)

- On the third tab: **January 2020 to June 2022** you can see how much revenue your municipality has collected over the last two and a half years.



LAC STE. ANNE COUNTY

September 23, 2022

Village of Albert Beach
4935 50 Ave, P.O. Box 278
Alberta Beach, AB T0E 0A0

Attn: Kathy Skarchuk, CAO

Re: Joint Use Infrastructure - Capital and Maintenance Cost-Share Request

Lac Ste Anne County is currently in the process of updating and planning our ongoing maintenance and capital improvement plans. As such we wish to engage in conversations with your municipality on the possibilities of cost sharing these works and projects as we have infrastructure that is shared/utilized and enjoyed by both municipalities. We have successfully completed joint projects with a few municipalities in the past in this manner and wish to continue to be better together.

The projects we wish to start a conversation on with your municipality are:

Capital Improvements

Sunset Drive from Summer Village Sunset Point to Highway 43 near Gunn

- Chip Seal, Crack Sealing, Line Painting, other future improvements. We are looking for consideration from the Tri Village area.

Range Road 32 from Village to Highway 633

- Chip Sealing, Crack Sealing, Line Painting, improvements

Drainage Redirection and/or improvements along problem area in NW 14 Section 15

Lac Ste. Anne County recognizes that this road is important for both municipalities and its' residents. By collaboratively upgrading this road all residents will enjoy a safer, more pleasing commute to their destinations.

The County is also reaching out to see if any of our other services can be of use to your Municipality. Some examples are as follows.

Other suggestions – Joint Use Service Considerations

- OH&S
- CPO & Animal Control
- Weed & Pest Control
- Assessment
- FCSS
- Public Works – Plowing/Sanding/Pot holing/etc.
- Administrative Financial Software

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LAC STE. ANNE COUNTY

Please advise if Albert Beach is open to further discussion around this proposal. This will allow us to work towards setting and negotiating budgets and cost sharing percentages either for the 2023 season or sometime in the next 5 years. If your Municipality is interested in furthering discussions on any of the above topics under "Other Suggestions", please indicate with a check mark and return to my attention.

In turn, if Albert Beach has any capital improvements or other cost sharing services, they would also like to entertain cost sharing with the County, we would be interested in hearing and discussing them.

If you have any questions or concerns, please reach out to me.

Yours truly,

A handwritten signature in black ink, appearing to read "Greg Edwards".

Greg Edwards, P.Eng.
General Manager Infrastructure and Planning

Cc: Council – LSAC
Mike Primeau - LSAC

October 11, 2022

To: Mayor Angela Duncan & Village Council

Re: 46 street Lake Access – Public Land

Thank you for allowing us to respond to the material provided to council for the regular council meeting September 20, 2022, as well as the opportunity to put forward our future thoughts with respect to our home, located at 5015-46 street, Alberta Beach.

We will start with responding to two emails from Ger Egger and one letter signed by Keith.

Response to note signed ‘Keith’ stamped received Sept 6/22

- Paragraph one is an absolute exaggeration of two exchanges between Keith and Mark. Both parties to these discussions used profanity, at no point was physical violence threatened or engaged in. After observing Keith on camera beside our home, Mark saw Keith in his yard and stopped to have a discussion. Keith put forth his position that he has the right to sit outside our side living room window on what is determined to be public property and referenced our Real Property Report repeatedly. The piece of public property angles towards our fire pit and his choice of location to sit is at the upper most tip, about 6 feet from our home. We are not comfortable with him being this close to our home. This incident was investigated by the RCMP at Keith’s request, wherein the problem individual was determined by the Police to be Keith. Even in public areas, one does not infringe on other people’s personal space. Just because you can do something, does not mean that you should do it.
- Paragraph two: Mark erroneously shared a thought that we might approach Village council to discuss being given exclusive use of a portion of the public property which is directly to on the side of our home. We do not wish to block access to the lake to anyone, we only wish to ensure our enjoyment of our own property, without the fear of coming around the corner of the house to find a strange man sitting beside our house. At no point did Mark say that we have exclusive use. There has never been any plan to erect a chain link fence.
- Paragraph three: Keith cannot make the ascertain that ‘all residents are justifiably outraged’ based on a form of petition which was declared insufficient. There is no information with respect to what was provided to the persons who signed the ‘petition’. Mark is a very reasonable person and absolutely is not dangerous. We have no information regarding a previous bench or the placement and removal of any bench.
- Paragraph four: We have had pleasant and friendly encounters with every resident who we have met taking walks to the lake. The only negative exchanges we have encountered in Alberta Beach have been with Keith, or with Keith and another man accompanying him. It is ludicrous to state that our actions are horrific or that any resident is afraid to go alone to the beach. The only person who is frightened of enjoying our own back yard when home alone is Leanne, due to the bullying behaviour of Keith Sandulak.

- Paragraph five speaks to mental anguish pain and suffering, which is actually applicable to us, not to other residents of Alberta Beach. We highly doubt any other resident is losing sleep or suffering from anxiety due to the behaviour of a neighbour. We expect to be able to enjoy our property without having to deal with Keith, who has options to view the lake from other vantage points than his decision to sit too close to our home.
- We believe that there is a requirement for protection of Leanne's physical and mental safety, based on the Alberta Beach bylaw #197-04 section 22 – Bullying, Harassment. The bylaw states:
 - a) No person shall, in any public place or any place to which the public reasonably has access, communicate either directly or indirectly, with any person in a way that caused the person, reasonably in all circumstances, to feel harassed or bullied.
 - b) No person shall, in any public place or any public place to which the public reasonably has access, while not taking part in any action described in section 20 above, encourage, cheer on, any person described in section 20.

Keith behaved arrogantly, in an intimidating and harassing manner the first time that Leanne met him, sitting too close to the house. He loudly and arrogantly advised her repeatedly to "Check your RPR Ma'am, check your RPR. This is 46 street, this is 46 street, check your RPR". Frightened, Leanne went back into the house and locked the doors.

PHOTO # 1 – Keith Sandulak seated at the side of our house

Response to email, Ger Egger, dated September 7/22 9:50 am

- We have no historical knowledge of any issues with respect to lake access, we understand that others have historically owned homes in Alberta Beach dating back to 1925.
- Paragraph 3 indicates that we think we own and control the use of the lake around the lake access point. I cannot speak for any previous owners, but we absolutely do not think that we own or control the use of the lake around the access point, or at any point.
- Paragraph 4 should note that our taxes also contribute to community public lands.
- Paragraph 5 speaks to small groups of individuals compromising the security of our home – it should be known that it is only Keith Sandulak (and other men he brings along with him) who pose a threat to our security. All other residents that we have encountered have been friendly, welcoming and kind.
- Paragraph 6 - We cannot speak to decisions made by development officers, counsel members etc in the past. We do agree that the approvals granted to build our house so large for the lot has led to this issue. At this point, however, we own this house and have inherited the untenable situation that we find ourselves in. We do not feel entitled to more rights than anyone else.
- Paragraph 7 – the bench complaint is nothing to do with us.

Response to email, Ger Egger, dated September 7/22 3:48 pm

- Paragraph 1 - We have no historical information with respect to local decisions perpetuated for Cecile Bulva. We do know that Cecile had a restraining order to keep Keith Sandulak away from the side of the house.
- Paragraph 2 – it is interesting in describing the reason for removing a bench was that people were looking in the window. We have the same concern with Keith sitting at the side of our home, looking in the window. This concern is historic and ongoing.
- Paragraph 3 – we have no historical knowledge of plantings. We can say that we would not and have not used fertilizer or pesticide in this yard ever. The only thing we have done is aerated, seeded, weeded, watered and cut the grass.
- Paragraph 4 – we have no historical knowledge of rebar or fencing.
- Paragraph 5 – we have no knowledge of a fence being erected on this property by the owners who purchased the home from Cecile Bulva in 2020.
- Paragraph 6 – there was no fence on the property when we purchased it in 2021. All plantings that are currently on public land were in place when we purchased the house. The first thing we did was not to tear out any fence or plant additional trees and bushes on public land. We have not entered into disruptive behaviour with anyone using the public 'outlook'. The only person attending at this location causing security issues is Keith Sandulak (and any men he brings along with him). Our concern for safety is not ludicrous. It is founded in reality.

PHOTO # 2 – Real estate listing when we purchased our home, showing all trees and shrubs currently on the public land were already there, and showing that there was no fence on the property.

- Paragraph 7 – We have no information about a trespassing ticket issued or withdrawn.
- Paragraph 8 – Mr. Egger cannot possibly speak to what is in our minds. We do not wish to restrict use of public land. We do wish to enjoy our property without the threat of Keith Sandulak's arrogant, intimidating behaviour towards us as he sits outside our livingroom window.
- Paragraph 9 – Mr. Egger's suggestion that we close our blinds to avoid seeing strange men sitting beside our house is not an acceptable solution. It is simplistic, out of sight out of mind does is not a solution.
- Paragraph 10 – We have absolutely no intention to restrict anyone's access to the lake. We clean the weeds from the public area along the rocks to make the area comfortable and clean for all residents to enjoy. The amount of beach cleanup on the Village property side is equal to beach cleanup on the back of our property. The care of Village property grass is equal to the care required for our own property. The volume of dead fish cleaned up this summer on the village property side, was almost as many as were cleared from the beach behind our house (approximately 150 in total). We wonder if Keith has ever attended to perform any community service work in weeding, cleaning up fish or caring for the public property.

Response to letter from Kathy Skwarchuk, dated September 22/22

- The small plastic solar lights were placed along the bank to show act as a warning to people due to the bank being soft from erosion. They have been removed. This is the only personal property placed on the land, and were not installed, but rather, were pushed into the ground and easily pulled up.
- We have indicated to the Mayor that we do not want to see the loss of any shrubs or trees planted on the property. These shrubs are characterized as 'pinch points' which Keith feels should be removed as they make the property appear to belong to our home.

PHOTO # 3 shows the front of our home, first with the plantings as they are today, and secondly, with the lilac bush and small tree removed via photoshop. There is no appreciable difference in the esthetics of the house with the removal of the bushes. The public property continues to look the same.

- We are not considering erecting a fence along our property line at this time.

Going Forward

What we would like is to be able to purchase a portion of the public land, on the side of our house, not including the lake access or area beside the lake access. Another option would be the ability to lease a portion of this public land, so as to afford ourselves the security of peaceful enjoyment of our own property. Another option would be to remain status quo and the Village of Alberta Beach could ban Keith Sandulak from attending at this public area due to the bullying behaviour he exhibits to the home owners, past and present.

All of this comes down to one individual. Keith Sandulak. We are not the first owners of this property to have difficulty with this individual.

PHOTO # 4 – Keith Sandulak posted a video on YouTube titled “Alberta Beach at sunset...sorta...”. This photo is the final frame of the video. The video is obviously being taken from what is our fire pit area, clearly on private property – posted May 7, 2019 when the home belonged to Cecile Bulva. This is evidence that not only does Keith want to sit on public property disrespectfully close to our home, he has no respect for private property. It is not possible to video tape our deck from this angle without being on our property. It is our contention that his video was shot in this location without permission.

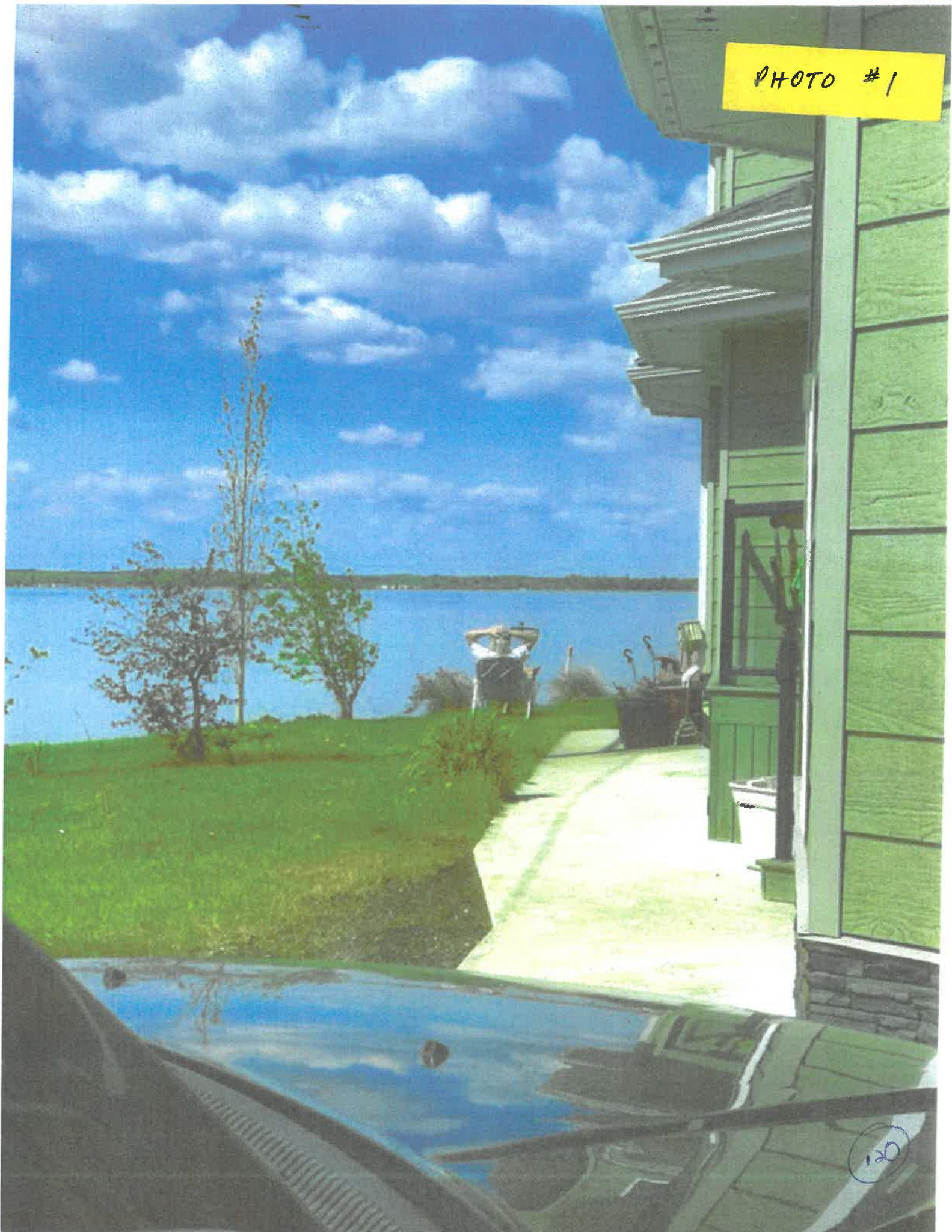
There has been a history of issues with this man. He has disrespected the owners of this property back to when Cecile Bulva owned the property. We have been told that Keith was a factor in her decision to move, as he made her life uncomfortable and breached her security in her own home. Another lady has expressed fear of Keith.

We would submit that the enjoyment Keith Sandulak derives from sitting beside our house is not from looking out at the lake at the beauty of nature, birds, water, sunsets etc. We believe that the pleasure he derives is from harassing and bullying us, new Alberta Beach residents, who deserve the same consideration as residents who have lived here for years.

Mark & Leanne Malcolm

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PHOTO #1



021

PHOTO #2



121

PHOTO #3



122

4:58Z



CA
YouTube

Search



Alberta Beach at sunset.... sorta...

77 views • May 7, 2019

2
 DISLIKE
 SHARE
 SAVE
 ...



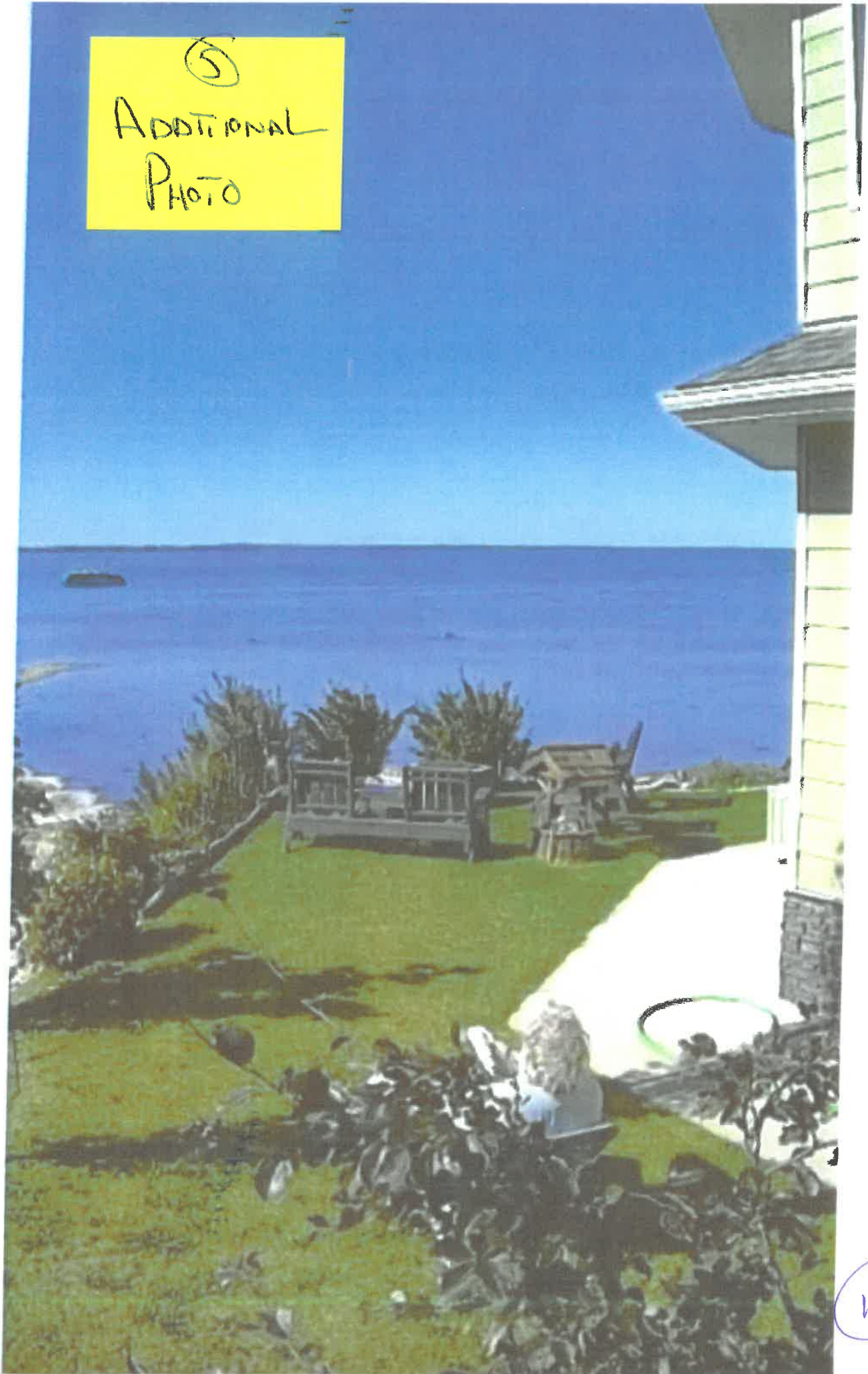
Keith Sandulak
78 subscribers

123

SUBSCRIBE

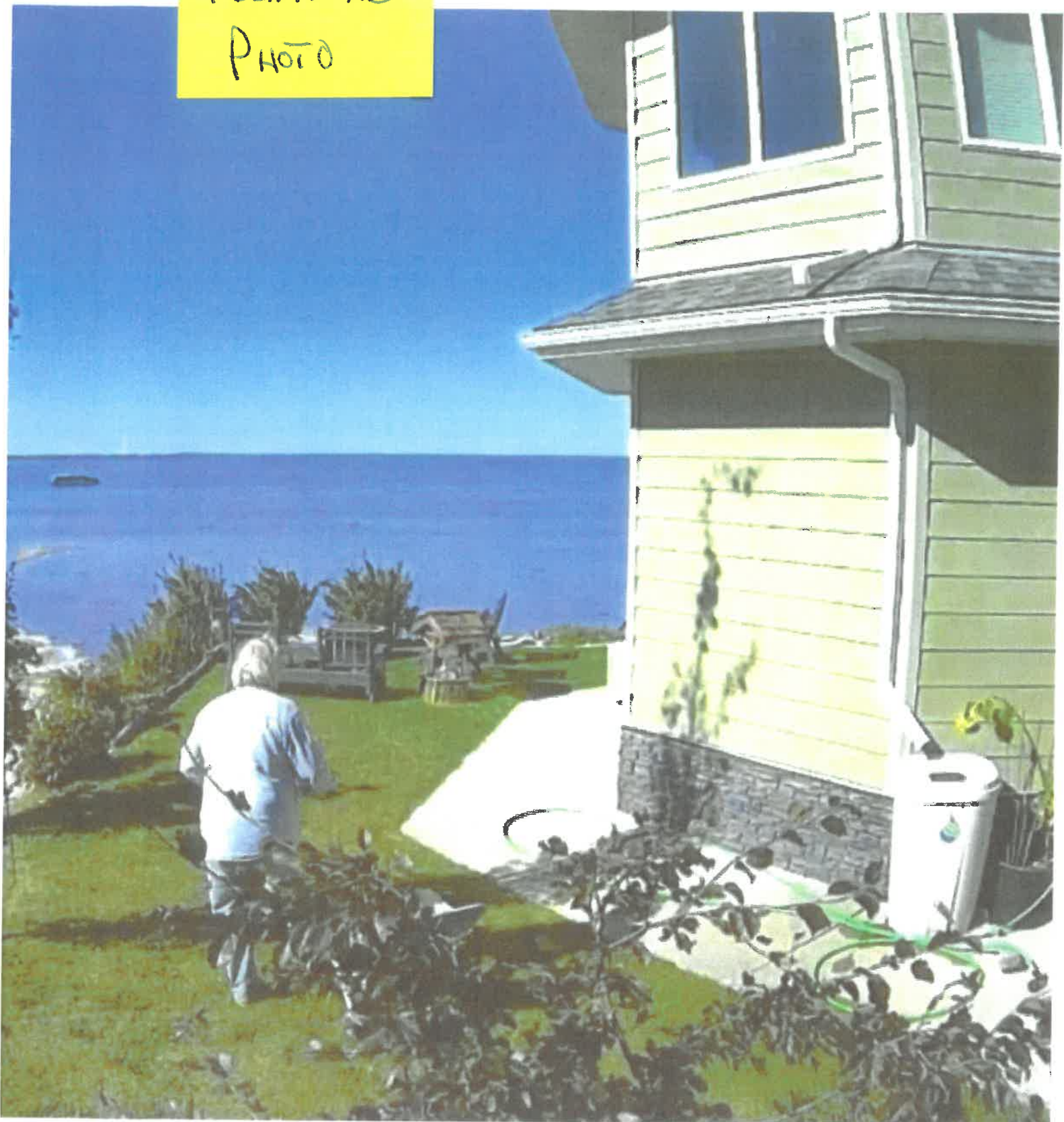
PHOTO # 4

⑤
ADDITIONAL
PHOTO



124

⑥
ADDITIONAL
PHOTO



⑤
125

Alberta Beach Village Office

From: VFIS <vfis@abmunis.ca>
Sent: October 5, 2022 9:13 AM
To: Kathy Skwarchuk
Subject: Summer Village of Alberta Beach Group Accident Renewal 2023
Attachments: 2023 Summer Village of Alberta Beach Renewal Letter.pdf

Hello Kathy Skwarchuk,

As 2023 quickly approaches, so does the VFIS Group Accident renewal. Last year, we enhanced our policy with exciting new benefits such as total disability for PTSD & life-threatening cancer.

These new benefits and rates are highlighted and explained on our [Group Accident Coverage webpage](#) where you can find the most up-to-date brochures and forms relating to your coverage. Please note there are **no changes to the rates for 2023.**

There are some important steps you need to take to ensure your coverage is correct and complete:

- **Beneficiary Designation forms must be filled out for members who wish to change their designations.** It is important to keep these current to ensure wishes are carried out in the event of a loss. Please keep the originals as they will be needed in the event of a claim. We do not need a copy of these forms.
- **If you have chosen 24 Hour Coverage and/or Critical Illness Coverage, please have the appropriate 24-Hour Census completed and updated.** In the event of a claim, the program may ask to see the roster to ensure the member was listed, but we do not need a copy.
- **We need to know if you have no changes to your benefit needs for 2023.** Please let us know by indicating on page 2 of your 2023 Renewal Letter and returning it to us.

As always, we are pleased to continue offering our VFIS members the Volunteer Firefighter Member and Family Assistance Program (MFAP) through Homewood Health. If you do not already have MFAP, As a VFIS member, you are eligible for discounted rates of \$2.00 per member/month for volunteer firefighters and \$4.50 per member/month for council members and municipal volunteers. Interested members can download and complete the MFAP Brochure with Application from the [Group Accident Coverage webpage](#) and submit it with your 2023 Renewal Letter.

To ensure timely administration of your benefits package, **please reply to this email with your completed renewal letter or fax it to 780.409.9472 by November 1, 2022.** If we do not receive a response by this date, your current coverage will terminate on December 31, 2022.

We look forward to continuing to provide you with comprehensive member health and wellness support in 2023!

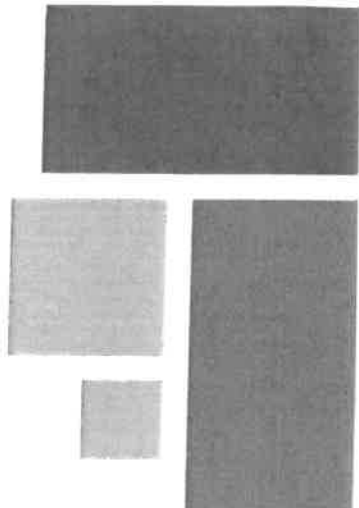
Have a wonderful, safe day.

E: VFIS@abmunis.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6444 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

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October 5, 2022

Dear Summer Village of Alberta Beach:

RE: 2023 GROUP ACCIDENT INSURANCE RENEWAL

The 2023 Group Accident Insurance Renewal is fast approaching.

To facilitate the renewal process this year, you will find supporting documentation in your renewal email, which will enable you to make an informed decision on the coverage that best suits your members.

Please find included your 2023 renewal package.

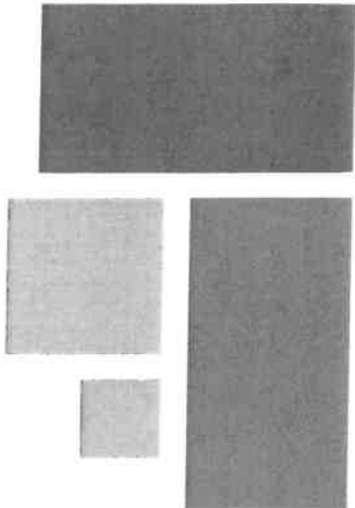
If you wish to renew with the same coverage as 2022 or are not renewing for 2023, simply complete the section on the next page by checking the appropriate box and email or fax it to **VFIS Program – Benefits Services Dept** at your earliest opportunity.

The coverage you elected for 2022 is as follows:

<p>Councilor Coverage Number of Members: 5 Plan: B Option (1= on duty, 2= 24 hrs): 2 Critical Illness: N</p> <p>Seasonal Coverage Number of Members: Plan: Option (1=on duty, 2=24 hrs):</p> <p>Municipal Volunteers (Y/N): Y</p>	<p>Volunteer Firefighter Coverage Number of Members: Plan: Option (1=basic, 2=enhanced): 24hr Coverage Number of Members: Plan: Critical illness:</p> <p>Fulltime Firefighter Coverage Number of Members: Plan: Option (1=basic, 2=enhanced): 24hr Coverage (Y/N):</p>
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We are happy to continue to offer our VFIS members the Volunteer Firefighter Member and Family Assistance Program (MFAP) through Homewood Health. As a VFIS member, you are eligible for discounted rates of \$2.00 per member/month for Volunteer Firefighters and \$4.50 per member/month for Council members and Municipal Volunteers.

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Participation is completely optional however if you would like to offer this benefit to your members, please complete the attached application form and return it with your 2023 renewal. We will arrange for the benefit set up on your behalf.

You will be invoiced on a monthly basis by Homewood Health and payment is to be sent to them, not AMSC. In addition, all inquiries related to the MFAP are to be handled by Homewood Health directly.

No changes to be made to our group accident coverage for 2023.
If 24 hour coverage and/or Critical Illness was elected; I have attached the appropriate census form(s) for your records.

Group Accident Insurance coverage is not required for the 2023 policy year.

Completed by: (Must be completed by a proper Municipal Authority)

Municipality Name: _____

Contact Name: _____

Title: _____ Phone: _____ E-mail _____

Date: _____ Signature: _____

If you wish to make changes to your current coverage for 2023, please update the 2022 coverage information on the first page. We ask that the completed, **signed** application and census forms, if applicable, be returned no later than **November 1, 2022**. If you do not respond by this date, your current coverage will terminate on December 31, 2022.

Please email or fax all completed forms VFIS Program – Benefit Services Dept. **The original forms should be kept in your records.**

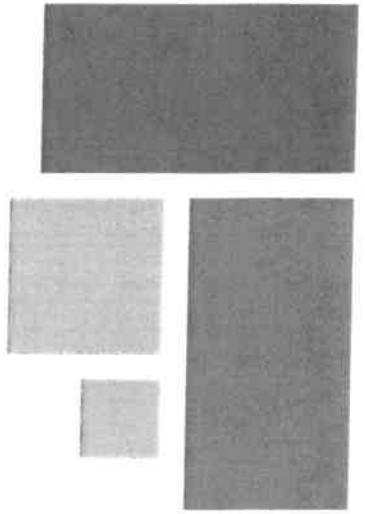
Email: VFIS@abmunis.ca Fax: 780-409-9472

Your assistance in providing the requested information in a timely manner is appreciated.

If you require additional information or have questions regarding the enclosed renewal package, please contact the VFIS Program at VFIS@abmunis.ca or AMSC toll free 310-2862.

Sincerely,

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Theresa Nobis

Theresa Nobis
Director, Benefits Operations

[Faint, illegible text]

[Faint, illegible text]

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AMSC Council Coverage

This brochure provides an abbreviated description of the benefits available under the AUMA coverage provided by AMSC. For a complete description of the coverage, please refer to your municipalities specific copy of your policy.

Eligible Participants- Any individual of the municipality, including members of council, whom premium has been paid. All other members of the municipality, excluding full-time firefighters and police officers, may be covered if premium has been paid.

Scope of Coverage- On Duty Only- travel to, during and from all business activities of the municipality. 24 Hour (Off Duty) Coverage-if selected, protects the member 24 hours a day.

The AUMA provides its members with 6 plan choices. Please refer to the plan specific to your municipality.

	Plan A	Plan B	Plan C	Plan D	Plan E	Plan F
AD&D	\$25,000	\$50,000	\$100,000	\$150,000	\$200,000	\$250,000
Paralysis	\$50,000	\$100,000	\$200,000	\$300,000	\$400,000	\$500,000
Seat Belt	\$2,500	\$5,000	\$10,000	\$15,000	\$20,000	\$25,000
Disability	\$150/wk	\$200/wk	\$250/wk	\$250/wk	\$300/wk	\$350/wk
Premium-On Duty	\$8/member/yr	\$13/member/yr	\$22/member/yr	\$28/member/yr	\$38/member/yr	\$46/member/yr
Premium-Off Duty	\$32/member/yr	\$48/member/yr	\$75/member/yr	100/member/yr	\$135/member/yr	\$165/member/yr

DEATH BENEFITS

Loss of Life- Accidental Death benefits are paid when a member dies as a result of an accident.

Spousal Loss of Life- Accidental Death benefit of \$25,000 is paid when a member's spouse dies as a result of an accident.

Seat Belt Benefit- If a member dies while wearing a properly fastened seatbelt at the time of a motor vehicle accident, which caused death, 10% of the Principal Sum will be paid to the beneficiary.

Dependent Child Education Benefit- If a member dies of an accident, the company will pay a dependent per child/ren enrolled as a full-time student in an institute of higher learning for reasonable expenses actually incurred, subject to 5% of the Insured Persons principal sum to a maximum of \$5,000 for each year, not to exceed 4 years.

Spousal Education Benefit- will pay to the Insured Person's Spouse the actual cost incurred for a professional or trades training program in which such Spouse enrolls for the purpose of obtaining an independent source of support and maintenance provided such cost is incurred within 30days of the loss subject to the maximum of \$15,000.

Day Care Benefit- If a member dies of an accident, the company will pay for each dependent child/ren necessary expenses actually incurred to be enrolled in a legally licensed Day Care centre on the date of death. These expenses are subject to 5% of the Insured Person's principal sum to a maximum of \$5,000 for each year, not to exceed 4 years.

Funeral Expense Benefit- If a member dies, the company will pay up to \$15,000 for actual expenses incurred for preparing the deceased for burial and funeral expenses subject to a maximum of \$15,000.

Repatriation Benefit- When loss of life occurs outside 50 kilometers, expenses will be paid for shipment of the body to the city of residence. Expenses not to exceed \$15,000.

Identification Benefit- If accidental loss of life occurs where the Insured Person's body needs indentified by an immediate family member, we will pay for accommodations and transportation up to \$15,000.

MEDICAL BENEFITS

Accident Reimbursement Benefit- Will pay up to \$15,000 for reasonable expenses listed in the policy.

Dental Expense Benefit- Will pay for whole and sound teeth, if within 30 days of the accident requires dental surgery and is incurred within one year from the date of the accident up to \$5,000.

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LUMP SUM LIVING BENEFITS (all lump sum benefits are paid in addition to medical and disability income benefits)

Accidental Dismemberment- A lump sum benefit will be provided to the member when a loss incurs which is indicated in the accidental dismemberment table. Hearing loss is also part of this table. See policy for breakdown of percentages. *Para, Quadra and Hemi Plegias pay 2 times the principal sum.*

Permanent Total Disability If an Insured Person suffers Injury causing Permanent and Total Disability, and after 12 months of total and permanent disability cannot perform at least two Activities of Daily Living without assistance from another person, for the remainder of his or her life, the Company shall pay the amount which is 100% of the Principal Sum for the Insured Person less any amounts under the Table of Losses which have been paid or which are payable by the Company for Losses of the Insured Person. The disability must be determined to be total, permanent, and irreversible and certified to be such by a licensed Physician acceptable to the Company. The Insured Person's inability to actually obtain employment is not a criteria to qualify for the Permanent and Total Disability benefit.

Fracture and Dislocation Benefit- Payable in addition to accident weekly disability. A minimum lump sum paid for fracture or dislocations as a result of an accident. Maximum payable is \$4,200.

WEEKLY INCOME

Total Disability- The company will pay a weekly disability if an Insured Person becomes totally disabled as a result of an accident provided that: 1) such period of disability commences within 30 days of the accident causing such injury; 2) such disability shall be after a 15 day waiting period commencing on day 16; 3) the maximum period for which, such indemnity shall not exceed 52 weeks.

Home Alteration & Vehicle Modification- If an insured sustains injuries under the accidental dismemberment and is now required to be wheel chair ambulatory, this benefit will pay for the one time cost of alterations, up to \$15,000 to the members home or vehicle to make them wheel chair accessible.

Eyeglasses, Contact Lenses and Hearing Aids Benefit- As a result of an accident the Insured Person receives treatment by a physician which results in the purchase of eyeglasses, contact lenses or hearing aids within 365 days of the accident, when none of which were previously required or worn, the company will pay up to \$2,000 for reasonable expenses.

Family Transportation Benefit- In the event the Insured Person suffers loss under the table of losses, which occurs outside 100 kms from residence, the company will reimburse up to \$15,000 for the actual cost of transporting one immediate member of the family to be with the Insured Person. Member of Immediate Family means a Spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, parent (includes stepparent), brother or sister (includes stepbrother or stepsister), or child (including legally adopted or stepchild).

Rehabilitation Benefit- If an insured sustains injuries under the accidental dismemberment section of the policy, the company will pay the reasonable expenses up to \$15,000 for special training provided; 1) such training is required because of injuries sustained prevent him/her to engage in their occupation; 2) expenses be incurred within 2 yrs of accident; 3) no payment shall be made for ordinary living, traveling or clothing expenses.

Psychological Therapy- If accidental loss occurs under the Table of Losses, other than a Loss of Life, and as a result needs Psychological Therapy within 2 years of such loss, we will pay Reasonable and Customary Expenses up to \$5,000.

AUMA Volunteer Coverage

Some municipalities have basic coverage for all volunteers acting on behalf of and in conjunction with the Municipal Office and are under the age of 80. The following benefits are for those municipalities selecting this coverage.

Accidental Death and Dismemberment- Benefits of \$50,000 including paralysis.

Total Disability- Will pay \$200/wk Accident Weekly Disability (See above)

Accident Reimbursement Benefit- Will pay up to \$1,000 for reasonable expenses listed in the policy.

Also included in this coverage are benefits such as **Repatriation, Rehabilitation, Family Transportation and Home Alteration & Vehicle Modification**. Note: please see the above for amounts and benefit description.



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
 Telephone: 780-924-3181 • Fax: 780-924-3313

October 14, 2022

Town of Onoway
 Box 540
 Onoway, AB
 T0E 0A0

Attention: Mayor Kwasny

Re: Fire Services Meeting

After attending the Fire Services meeting on Oct 5, I have concerns about the administration of Onoway Regional Fire Services that I would like to bring to the attention of you, your Council, and your Administration. My concerns center primarily around the division of responsibilities for both decision-making and administration of Onoway Regional Fire Services, as well as communications with member municipalities and our contracted service provider, NWFR.

According to Onoway's Contract with the Service Provider and our contract with Onoway, the Fire Services Committee has "such duties as the town, the other municipalities, and the committee deem appropriate"; this includes making recommendations for how reserve funds set up for the fire committee are to be used. Traditionally, the Committee is responsible for setting strategic and other direction, particularly with regards to medical call outs, mutual and automatic aid, setting the budget, utilization of reserve funds, and invoicing disputes. The Town has been responsible for day-to-day administration including invoicing, meeting preparation and follow-up, record-keeping, and communicating with the Service Provider and member municipalities, including Alberta Beach. After having reviewed email correspondence between Onoway Administration and NWFR and attending the Fire Services Meeting, I have concerns about the accountability of decision-making as well as the quality and frequency of communication with both the service provider and member municipalities.

During the meeting there were concerns brought up about record keeping and communication, particularly in regard to certifications and qualifications, but also around invoicing. I appreciate that the Town is going through significant administrative changes that may be having a considerable impact. However, it is ultimately the Town that is responsible for the administration of our collective Fire Services. The finger pointing and blame towards both our Service Provider and previous administrator without any accountability on the part of the Town was disconcerting.

Based on my, and my administration's, long history with NWFR it's difficult to believe that Chief Ives would not be willing to provide information on his certifications in a timely fashion, had it been requested of him. It's also difficult to believe that he would not be willing to work with your administration to sort out any invoicing concerns. Further, it was not fair to level accusations at NWFR without a representative being there to respond. Additionally, I understand that it can be difficult for a

new administration to sort out how a previous administration was organized. Therefore, is it possible, that some of the concerns around qualifications and invoicing are stemming from an abrupt administrative transition in Onoway with no formal turnover, as opposed to poor behavior on the part of previous administration and NWFR? I believe that respectful dialogue between Onoway, NWFR, and member municipalities would have gone along way to alleviating frustration, finger pointing, and confusion.

Finally, during the meeting, your Interim CAO frequently referred to an audit that he will be conducting into invoicing. I do not believe that the Fire Services Committee has requested this audit. Can you please clarify under whose direction is the audit being undertaken and what problem is trying to be solved? Also, who is paying for this audit? If there is no motion from the fire services committee to do this, I expect that the town will be covering all associated costs.

I respect that Onoway made decisions to change their administration. However, there has been a lack of communication regarding these changes with the member municipalities who have put their trust in Onoway to faithfully administer this life-saving service on our behalf. I encourage you, now that you have a permanent CAO in place, to engage in constructive, respectful, and informative dialogue with NWFR and the member municipalities so we can ensure the sustainability and success of our collective fire service.

If you would like to discuss this further please feel free to contact me.

Sincerely,



Angela Duncan
Mayor

Cc: Town of Onoway Council
Town of Onoway CAO
Bernie Poulin, Chair, Fire Services Committee
Alberta Beach Council