

**ALBERTA BEACH**  
**BYLAW NO. 304-26**  
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**A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSES OF  
THE ACCESS TO INFORMATION ACT AND TO SET FEES THEREUNDER**

**WHEREAS**, pursuant to section 98(a) of the *Access to Information Act*, SA 2024, c A-1.4, Alberta Beach (hereinafter called the "Municipality") must designate a person or group of persons as the head of the Municipality for the purpose of the Act;

**AND WHEREAS**, pursuant to section 98(b) of the *Access to Information Act*, SA 2024, c A-1.4, the Municipality may set any fees the Municipality requires to be paid under section 96, which must not exceed the fees provided for in the Regulations;

**NOW THEREFORE**, under the authority of the *Municipal Government Act*, RSA 2000, c M-26, the Council of Alberta Beach enacts as a Bylaw as follows:

**PART 1 TITLE**

1.1 This Bylaw shall be known as the "Access to Information Bylaw."

**PART 2 DEFINITIONS**

- 2.1 "Act" means the *Access to Information Act* SA 2024, c A-1.4, as amended;
- 2.2 "Applicant" means a person who makes a request for access to information under the Act;
- 2.3 "Chief Administrative Officer" means the Chief Administrative Officer of Alberta Beach;
- 2.4 "Municipality" means Alberta Beach;
- 2.5 "Regulations" means the Access to Information Act Regulation, Alta Reg 133/2025.

**PART 3 INTERPRETATION**

3.1 The headings in this Bylaw are for reference purposes only.

**PART 4 DESIGNATED HEAD OF THE MUNICIPALITY**

- 4.1 For the purposes of the Act, the Chief Administrative Officer is designated as the head of the Municipality.
- 4.2 The head of the Municipality, or designate, will recommend policies in accordance with the Act and they may be implemented or amended from time to time by Council resolution.

**PART 5 FEES**

5.1 Where an Applicant is required to pay a fee for services, the fee payable shall be in accordance with the Act and the regulations, as amended from time to time, or any successor regulation that sets fees for requests to access information.

**PART 6 SEVERABILITY**

6.1 Should any provision of this Bylaw be invalid, then such provision shall be severed, and the remainder of the Bylaw shall remain in force.

**PART 7 TRANSITION AND COMING INTO FORCE**

7.1 This Bylaw takes effect on the final passing and signing thereof and, on such final passing, Bylaw No. 155-99 is hereby repealed.

Read a first time this 16<sup>th</sup> day of June, 2026.

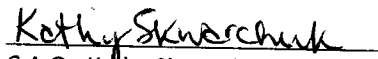
Read a second time this 16<sup>th</sup> day of June, 2026.

Unanimous consent given to proceed to third reading this 16<sup>th</sup> day of June, 2026.

Read a third time and passed this 16<sup>th</sup> day of June, 2026.

Signed by the Mayor and C.A.O. this 16<sup>th</sup> day of June, 2026.

  
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Mayor, Tara Elwood

  
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C.A.O., Kathy Skwarchuk