

**ALBERTA BEACH
BYLAW #284-21**

BEING A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ADOPTING THE INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN ALBERTA BEACH AND THE SUMMER VILLAGE OF VAL QUENTIN.

WHEREAS, the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto authorizes a municipality to enter into agreement with another municipality and Section 708, Part 28, Division 1 states that municipalities that have common boundaries must create a Intermunicipal Framework with each other;

AND WHEREAS, the purpose of the Intermunicipal Collaboration Framework is to provide for the integrated and strategic planning, delivery and funding of intermunicipal services; to steward resources efficiently in providing local services; and to ensure municipalities contribute funding to services that benefit their residents;

AND WHEREAS, Alberta Beach and the Summer Village of Val Quentin have worked collaboratively on the preparation of an Intermunicipal Collaboration Framework between both municipalities;

AND WHEREAS, Council of Alberta Beach deems it desirable and appropriate to adopt the Alberta Beach and Summer Village of Val Quentin Intermunicipal Collaboration Framework;

NOW THEREFORE, the Council of Alberta Beach, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That this Bylaw may be cited as the "Alberta Beach and Val Quentin ICF Bylaw";
2. That the "Intermunicipal Collaboration Framework between Alberta Beach and the Summer Village of Val Quentin" attached and forming part of this Bylaw, is hereby adopted; and
3. That this Bylaw shall come into force and effect upon the third and final reading, and signing of this Bylaw.


READ a first time this 16th day of March, 2021.

READ a second time this 16th day of March, 2021.


UNANIMOUS CONSENT given to proceed to third reading this 16th day of March, 2021.

READ a third and final time this 16th day of March, 2021.

SIGNED by the Mayor and Chief Administrative Officer this 17th day of March, 2021.



Mayor, Jim Benedict



Chief Administrative Officer, Kathy Skwarchuk

Intermunicipal Collaboration Framework

Alberta Beach

&

Summer Village of Val Quentin

CORE SERVICES

- TRANSPORTATION
- WATER
- WASTE WATER
- SOLID WASTE
- STORM WATER
- EMERGENCY & PROTECTIVE SERVICES
 - EMERGENCY MANAGEMENT
 - FIRE SERVICES
 - CPO SERVICES/ BYLAW ENFORCEMENT/ANIMAL CONTROL
- RECREATION
 - BEACHWAVE PARK
 - BOAT LAUNCH
 - MUNICIPAL PARKS
- SOCIAL SERVICES
 - LIBRARY
 - FCSS
 - EAST END BUS
 - SENIORS HOUSING
 - ONOWAY REGIONAL MEDICAL CLINIC

OTHER SERVICES OF MUTUAL BENEFIT

- LAND USE PLANNING
- ECONOMIC DEVELOPMENT

TRANSPORTATION

Description:

Alberta Beach and the Summer Village of Val Quentin retains' responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their municipal boundaries.

The maintenance on 60 Street within the municipal boundaries is the responsibility of Alberta Beach, any major roadwork or asphalt paving may be negotiated jointly between the bordering municipalities.

Alberta Beach, Sunset Point and Val Quentin will proceed on a joint tender in January of each year for line painting and crack filling in the municipalities. Each CAO will be responsible for acquiring tenders as per the following schedule:

2021 – Alberta Beach

2022 – Val Quentin

2023 – Sunset Point

Funding:

The respective municipalities will fund all transportation requirements in their municipal boundaries.

Any major roadwork required for 60 Street may be completed on a cost share basis, where support is requested from one municipality, the municipalities will agree on the scope of work and the costs involved for each participating municipality. Val Quentin recognizes the importance of 60 Street as a main access point to their community.

Each municipality will be responsible for the costs of line painting and crack filling in their respective municipalities' that may be acquired through the joint tender & mobilization costs will be split evenly.

Transition Plan:

Changes to how the respective municipalities deal with transportation issues are not anticipated. The municipalities will continue to support regional transportation initiatives where possible and within their respective budgets. The municipalities will work collaboratively to support transportation in the region.

Term of Review:

Transportation will be reviewed and amended in joint consultation at least every 5 years or on an as required basis.

WATER

Description:

Residents within the municipalities have independent wells or cisterns to meet water requirements. The municipalities partnered in the West Interlake Regional Water Services Commission (WILD) and contribute to the capital and operational costs. The WILD Water Commission has a water fill station located on Range Road 32 just outside the municipal boundaries of Alberta Beach. The municipalities

will work co-operatively to investigate a municipal water distribution system or a water utility commission to tie into the WILD System for distribution of treated water in the municipalities.

Lead Municipality:

The WILD Regional Water Services Commission is the lead for the regional water line and water fill stations. The lead municipality for a water distribution system is to be determined.

Funding:

Funding for the WILD Regional Water Services Commission is detailed within the capital and operating agreements and the WILD Business Plan. The WILD Water Commission is funded through federal and provincial grants as well as the member municipalities. If additional funding is required for the regional water facilities, these agreements will be negotiated with the member municipalities.

Timeline:

No changes to operations and financing of the WILD Water Commission are anticipated and current funding agreements will remain in place. No timeline is established for a water distribution system.

WASTE WATER

Description:

Waste water within Alberta Beach and Val Quentin is provided by the Trivillage Regional Sewer Services Commission (TVRSSC). The Commission members are Alberta Beach, Sunset Point and Val Quentin. The Commission is responsible for the operations and maintenance of the shared sewer and lagoon system.

Lead Municipality:

The TVRSSC is the lead for the sewer system and sewage lagoon.

Funding:

Each municipality is responsible for their requisition to the TVRSSC.

SOLID WASTE

Description:

Each municipality retains responsibility for the collection of solid waste, compost and recycling within their respective municipal boundaries.

The municipalities deliver their solid waste to the landfill site which is owned and operated by the Highway 43 East Waste Commission (a partnership of member municipalities). The municipalities are member municipalities in the commission and pay to the waste commission a tipping fee based on the weight of the refuse. Residents can also deliver waste to the landfill operated by the Highway 43 East Waste Commission and pay the associated fees.

Lead Municipality:

Each municipality will be responsible for the collection of solid waste, compost and recycling in their respective municipal boundaries. The Highway 43 East Waste Commission is responsible for the operations and maintenance of the landfill site.

Funding:

The municipalities are each responsible for the costs of solid waste, compost and recycling pick up and disposal in their respective municipal boundaries as well as the Highway 43 East Waste Commission fees based on the weights each municipality disposes at the landfill site.

STORM WATER

Description:

Each municipality retains responsibility for the storm water management within their respective municipal boundaries.

EMERGENCY & PROTECTIVE SERVICES

EMERGENCY MANAGEMENT

Description:

Alberta Beach manages its Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within the municipal boundaries.

Val Quentin is a member of the regional emergency management partnership for the purpose of an integrated emergency management planning and operations with other summer villages within the region.

The municipalities agree to work cooperatively and ensure mutual aid agreements are in place.

The municipalities agree to continue to explore opportunities to improve collaboration in a regional emergency management agency.

Funding:

Each municipality is responsible for funding for emergency management in their respective municipality.

FIRE SERVICES

Description:

Alberta Beach and Val Quentin have contracted with the Town of Onoway to provide fire suppression services within the respective municipalities through the services of Onoway Regional Fire Services.

Alberta Beach owns a fire hall located in Alberta Beach which provides a regional station for Onoway Regional Fire Services.

The fire suppression agreement with the Town of Onoway and Onoway Regional Fire Services also includes a mutual aid clause for backup assistance from the Lac Ste Anne County Fire Services.

Lead Municipality:

The Town of Onoway is the lead agency for fire protection in Alberta Beach and Val Quentin.

Funding:

Each municipality is responsible for their respective municipal budget for fire services and their requisition as per their fire agreement with the Town of Onoway.

Transition Plan:

The municipalities agree to give each other one year notice if making a change to fire services.

Term of Review:

Existing agreements are in place with the Town of Onoway, renewal agreements are based on a 5 year term.

COMMUNITY PEACE OFFICER SERVICES

Description:

Alberta Beach employs a Community Peace Officer and may provide Community Peace Officer services through separate agreement with Val Quentin.

Lead Municipality:

Alberta Beach is the lead municipality for Community Peace Officer Services provided by Alberta Beach.

RECREATION

BEACHWAVE PARK

Description:

Beachwave Park provides recreational activities to the surrounding communities such as ball diamonds, skating rink, basketball court, skate board park etc. The park operations is contracted out to a local community group.

Funding:

Beachwave Park relies on support through municipal partners and various groups. Alberta Beach supports a fair funding formula to continue operations of the park.

Alberta Beach provides direct municipal funding per year towards the Beachwave Park and the Summer Villages provide municipal funding. The municipalities provide FCSS funding to Beachwave Park which is in addition to municipal funding.

Alberta Beach pays for the insurance, utilities, building repairs and supplies, as well provides various in-kind services at the park. Alberta Beach supports a shared funding formula as this park is open to all of the surrounding communities.

Val Quentin agrees to continue to support Beachwave Park with municipal funding.

BOAT LAUNCH

Description:

The Alberta Beach Boat Launch is owned by the Province. Alberta Beach holds an LOC on the Boat Launch and through the LOC is responsible for the maintenance & operations.

Funding:

Alberta Beach pays for the maintenance costs of the boat launch, as well provides various public works services. Alberta Beach is requesting a shared funding formula as this boat launch is open and used by the surrounding communities.

The municipalities will work together to lobby the Government of Alberta for the ability to charge a user fee on the boat launch and to provide funding for maintenance. The municipalities may work towards transitioning from an LOC to a provincial park.

The municipalities agree to investigate the formation of the Ste. Anne Recreational Lake Use Committee (SARLUC) to help maintain long term sustainability of boat launches in the region.

MUNICIPAL PARKS

Description:

Each municipality provides parks and recreational lands within their municipal boundaries.

Funding:

Each municipality will be responsible for the municipal parks within their municipal boundaries unless otherwise identified.

SOCIAL SERVICES

LIBRARY

Description:

Alberta Beach and Val Quentin are members of the Yellowhead Regional Library and pay a Library Requisition to the Yellowhead Regional Library based on a per capita levy. In addition to the annual requisition, the municipalities provide direct annual funding to the Alberta Beach Library.

Lead Municipality:

Alberta Beach Library Board

Funding:

The per capita funding requisition for the Yellowhead Regional Library Board is determined by the YRL Board.

The Alberta Beach Library Board requests funding from the municipalities to operate the Alberta Beach Library, each municipality is responsible for their municipal funding provided to the local library. The municipalities provide FCSS funding to the Library which is in addition to municipal funding.

The Library is open to all residents in the municipalities and Alberta Beach is requesting the municipalities work cooperatively in determining an equitable funding formula to support the Alberta Beach Library.

Alberta Beach provides direct annual funding and also provides insurance and in-kind services. Alberta Beach supports Lac Ste. Anne County Library Board in a per capita funding provided to the libraries and is requesting Val Quentin provide an equitable per capita funding to the library.

Alberta Beach agrees to match the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library through direct annual funding and services provided. Val Quentin agrees to consider matching the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library.

FCSS

Description:

The Town of Onoway manages the FCSS program for Alberta Beach and Val Quentin, the municipalities transfer their provincial and 25% matching municipal FCSS funds to the Town of Onoway. The municipalities agree to form a steering committee to establish a Terms of Reference for review of the FCSS funding applications.

EAST END BUS

Description:

East End Bus Society is a cooperative effort of Lac Ste. Anne County, the Town of Onoway and Alberta Beach as well as support of 10 summer villages to provide affordable transportation for seniors and handicapped in the region.

Funding:

Alberta Beach provides annual funding to East End Bus for the bus housing, coordinator wages and capital bus replacement funding. Val Quentin provides a volunteer contribution to East End Bus.

SENIORS HOUSING

Description:

The Lac Ste. Anne Foundation provides seniors housing in the region and the municipalities provide funding through an annual requisition to the Lac Ste Anne Foundation.

ONOWAY REGIONAL MEDICAL CLINIC

Description:

The Summer Village of Val Quentin participates in the Onoway Regional Medical Clinic.

OTHER SERVICES OF MUTUAL BENEFIT:

LAND USE PLANNING

Description:

Alberta Beach and Val Quentin contracts to a third party for development officer and planning services.

The municipalities have a regional Intermunicipal Development Plan with Lac Ste. Anne County which expires in 2021.

ECONOMIC DEVELOPMENT

The municipalities will work together to discover and promote economic opportunities in the region.

DISPUTE RESOLUTION

Where not specified, dispute resolution will be in accordance with the following:

Mediation Steps:

- CAO's and administration staff meet to discuss and resolve dispute;
- ICF Committee will meet to discuss and resolve dispute;
- ICF Committee will be made up of two Councillors and one admin rep from each municipality.
 - Resolved?
 - Yes – agreement amended to reflect.
 - No – move to next step.
- Full Municipal Councils will meet to discuss and resolve dispute;
 - Resolved?
 - Yes – agreement amended to reflect.
 - No – move to next step.
- Optional Mediator - the Mediator must be mutually agreed upon. All costs for mediation to be split equally between the municipalities.
 - Resolved?
 - Yes – agreement amended to reflect.
 - No – move to next step.
- Binding arbitration with certified arbitrator within the province of Alberta. The arbitrator must be mutually agreed upon. If no agreement can be made, the municipalities will ask the province to appoint one. All costs for arbitration to be split equally between the municipalities. Arbitrator's decision to be immediately implemented by the municipalities.

TERM OF REVIEW

This ICF will be reviewed and amended in joint consultation at least every 5 years unless otherwise specified or as needed.

IN WITNESS THEREOF the parties have executed this Agreement as of the 31 day of March,
2021.

Alberta Beach


Summer Village of Val Quentin



Mayor



Mayor



Chief Administrative Officer



Chief Administrative Officer