

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN COUNCIL CHAMBERS  
NOVEMBER 28, 2017 AT 7:00 P.M.**

**PRESENT:**

Mayor .....Jim Benedict  
Deputy Mayor .....Angela Duncan  
Councillor .....Bud Love  
Councillor .....Judy Valiquette  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk

**CALL TO ORDER:**

Mayor Benedict called the meeting to order at 7:03 P.M.

**IN CAMERA:**

No In Camera session was held.

**AGENDA ADDITIONS/DELETIONS:**

Councillor Weber requested to add under New Business item 13.b. Investigation of risks - Swim rope and other risks on beach and beach accesses.

Mayor Benedict requested that agenda item 8.c & 8.d be moved to Delegation to meet with Shari Ives.

**AGENDA ADOPTION:**

#207-17 MOVED BY Councillor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**DELEGATION:**

Shari Ives of Onoway Regional Fire Services attended the meeting to review a proposal for the Director of Emergency Management (DEM) and the duties of the position. She also reviewed the Alberta Beach Emergency Management Plan and the required changes as submitted in her written report. Council thanked Shari for the information and for attending the meeting.

**CONFIRMATION OF MINUTES:**

#208-17 MOVED BY Deputy Mayor Duncan that the minutes of the Organizational Council Meeting of October 24, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

#209-17 MOVED BY Councillor Love that the minutes of the Regular Council Meeting of October 24, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

**MEETING ADJOURN FOR MUNICIPAL PLANNING COMMISSION MEETING:**

No Municipal Planning Commission meeting was held.

**OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES:**

**THINGS TO DO LIST:**

**BOLSON ENGINEERING – 47 STREET UPGRADE PROJECT:**

#210-17 MOVED BY Deputy Mayor Duncan that the tender for the 47 Street Upgrade Project Phase 1 in the amount of \$262,025.47 and Phase 2 in the amount of \$21,997.02 from Roadbridge Construction be approved as recommended by Bolson Engineering Ltd. and further that Bolson Engineering provide the testing, survey and engineering on the project as submitted in the amount of \$24,000.00 for Phase 1 and \$7,000.00 for Phase 2.

CARRIED UNANIMOUSLY

**ALBERTA BEACH MUNICIPAL EMERGENCY PLAN REVIEW:**

#211-17 MOVED BY Deputy Mayor Duncan that the review of the Alberta Beach Municipal Emergency Management Plan submitted by Shari Ives be accepted for information.

CARRIED UNANIMOUSLY

**DIRECTOR OF EMERGENCY MANAGEMENT (DEM) APPOINTMENT:**

#212-17 MOVED BY Mayor Benedict that Shari Ives be appointed the Director of Emergency Management (DEM), that the C.A.O. and Fire Chief Dave Ives be appointed Deputy DEM's and further that the Assistant C.A.O., Community Peace Officer and Public Works Manager be appointed Assistant Deputy DEM's.

CARRIED UNANIMOUSLY

**DIRECTOR OF EMERGENCY MANAGEMENT (DEM) PROPOSAL:**

#213-17 MOVED BY Councillor Love that the Director of Emergency Management (DEM) proposal submitted by Onoway Regional Fire Services be approved in the amount of \$3,000.00 per annum and any further training or additional charges be submitted to Council for approval.

CARRIED UNANIMOUSLY

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#214-17 PURCHASE OF ICE EDGER:  
MOVED BY Mayor Benedict that Council approve the purchase of a refurbished 2002 Olympia gas ice edger in the amount of \$1,500.00 from Big Hill Services Ltd.  
CARRIED UNANIMOUSLY

**FINANCIAL:**

#215-17 LIST OF ACCOUNTS:  
MOVED BY Councillor Valiquette that the list of accounts in the amount of \$189,210.39 as attached be accepted for information.  
CARRIED UNANIMOUSLY

**COMMITTEE REPORTS:**

DEPUTY MAYOR DUNCAN:

ALBERTA BEACH AGLIPLEX HALL BOARD – Deputy Mayor Duncan reviewed and submitted report on the October 26<sup>th</sup> meeting (attached).

AUMA CONVENTION – Deputy Mayor Duncan reviewed and submitted report on the AUMA Convention held November 22-24 (attached).

LAKE ISLE & LAC STE. ANNE WATER QUALITY – Deputy Mayor Duncan reviewed and submitted report on the November 6<sup>th</sup> meeting (attached).

WEST INTER-LAKE DISTRICT (WILD) WATER COMMISSION – Deputy Mayor Duncan reviewed and submitted report on the November 3<sup>rd</sup> organizational and regular meetings (attached).

COUNCILLOR VALIQUETTE:

ALBERTA BEACH LIBRARY BOARD – Councillor Valiquette reviewed and submitted report on the November 14<sup>th</sup> meeting (attached).

YELLOWHEAD REGIONAL LIBRARY – Councillor Valiquette reviewed and submitted report on the November 6<sup>th</sup> meeting (attached).

COUNCILLOR WEBER:

No meetings to report.

COUNCILLOR LOVE:

ALBERTA BEACH MUSEUM & ARCHIVES – Councillor Love reviewed and submitted report on the November 8<sup>th</sup> meeting (attached).

HIGHWAY 43 EAST WASTE COMMISSION – Councillor Love reviewed and submitted report on the November 27<sup>th</sup> organizational and regular meeting (attached).

MAYOR BENEDICT:

AUMA CONVENTION – Mayor Benedict reviewed and submitted report on the AUMA Convention held on November 22-24 (attached).

MEETING WITH MINISTER CARRIER – Mayor Benedict reviewed and submitted report on the November 8<sup>th</sup> meeting (attached).

ONOWAY REGIONAL FIRE SERVICES FIREFIGHTER APPRECIATION NIGHT – Mayor Benedict reviewed and submitted report on the November 18<sup>th</sup> appreciation dinner (attached).

REGIONAL FIRE SERVICES STEERING COMMITTEE – Mayor Benedict reviewed and submitted report on the November 7<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> meetings (attached).

REMEMBRANCE DAY SERVICE – Mayor Benedict reviewed and submitted report on the Remembrance Day service held on November 11<sup>th</sup> (attached).

TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION – Mayor Benedict reviewed and submitted report on the October 26<sup>th</sup> meeting (attached).

PUBLIC WORKS PROJECT MEETING – Mayor Benedict reviewed and submitted report on the November 1<sup>st</sup> and 3<sup>rd</sup> meetings (attached).

DEVELOPMENT PERMIT REPORT:

The Administration Department submitted a report for Council's information on the 2017 Development Permits issued to date.

CAO WORKING GROUP MEETING:

#216-17 ALBERTA COMMUNITY PARTNERSHIP PROGRAM – ASSET MANAGEMENT PROGRAM:  
MOVED BY Mayor Benedict that Alberta Beach Council support the Town of Mayerthorpe's application under the Alberta Community Partnership Program for the Asset Management Project and further that the Town of Mayerthorpe be designated as the managing partner.  
CARRIED UNANIMOUSLY

#217-17 MOVED BY Councillor Valiquette that the committee reports be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – FOR INFORMATION:**

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**ALBERTA MUNICIPAL AFFAIRS – BUILDER LICENCE: ACTIVE BUILDING PERMIT APPLICATIONS:**

Correspondence was received from Alberta Municipal Affairs regarding the regulation requiring residential builders to obtain a Builder's Licence prior to obtaining building permits for new homes effective December 1<sup>st</sup>, 2017.

**HON. JIM EGLINSKI, MP YELLOWHEAD – LETTER TO MINISTER OF ENVIRONMENT & PARKS REGARDING FRESH WATER LAKE MEETING:**

Hon. Jim Eglinski, MP Yellowhead forwarded a copy of his letter to the Minister of Environment & Parks regarding the concerns raised at the fresh water lakes meeting held in Parkland County on June 24<sup>th</sup>, 2017.

**JUBILEE INSURANCE – NEW CYBER LIABILITY COVERAGE:**

Correspondence was received from Jubilee Insurance regarding the new cyber liability coverage being added to the liability policy.

**LAC STE. ANNE COUNTY – 2017/18 REPRESENTATIVES/APPOINTMENTS:**

A letter was received from Lac Ste. Anne County confirming their 2017/18 representatives and committee appointments.

**LAC STE. ANNE COUNTY – OPEN HOUSE REGARDING DEVELOPMENT PERMIT 16DP-0231:**

A notice was received from Lac Ste. Anne County advising on an Open House being held regarding Development Permit 16-DP0231.

**NORTHERN GATEWAY PUBLIC SCHOOLS – CONGRATULATORY LETTER:**

A congratulatory letter was received from Northern Gateway Public Schools.

**SUMMER VILLAGE OF SILVER SANDS – LETTER TO MINISTER OF MUNICIPAL AFFAIRS REGARDING REGIONAL FIRE SERVICE COOPERATION:**

The Summer Village of Silver Sands forwarded a copy of a letter to Minister of Municipal Affairs regarding regional fire service cooperation

**TOWN OF TABER – GOVERNMENT OF CANADA BILL-C45:**

A letter was received from the Town of Taber requesting support for their resolution to AUMA regarding the Government of Canada's tabling of Bill-C45 and the request that AUMA work with the Province of Alberta to lobby the government to repeal the act.

**UNIVERSITY OF WATERLOO – INFRASTRUCTURE ASSET MANAGEMENT:**

A letter was received from the University of Waterloo regarding infrastructure asset management research.

**YELLOWHEAD REGIONAL LIBRARY – NOVEMBER YRL BOARD MEETING HIGHLIGHTS:**

Yellowhead Regional Library forwarded the November YRL Board Meeting Highlights for information.

**HON. DOUG BLACK, Q.C., SENATOR – CONGRATULATORY LETTER:**

A congratulatory letter was received from Hon. Doug Black, Q.C., Senator - Alberta.

#218-17      MOVED BY Councillor Love that the correspondence be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – REQUIRING ACTION:**

#219-17      ALBERTA BEACH & DISTRICT LIONS CLUB – CHRISTMAS HAMPER DRIVE:  
MOVED BY Councillor Weber that Council approve a donation of \$500.00 in support of the Alberta Beach & District Lions Club Christmas Hamper Drive.  
CARRIED UNANIMOUSLY

**NEW BUSINESS:**

#220-17      REQUEST FOR LOT CONSOLIDATION LOTS 4 & 5, BLOCK 12, PLAN 201BT – BYLAW #254-17:  
MOVED BY Deputy Mayor Duncan that Bylaw #254-17, being a bylaw for the purpose of cancelling a portion of plan 201BT be read a first time.  
CARRIED UNANIMOUSLY

#221-17      MOVED BY Councillor Love that Bylaw #254-17 be read a second time.  
CARRIED UNANIMOUSLY

#222-17      MOVED BY Councillor Valiquette that permission be given to read Bylaw #254-17 three times in one sitting.  
CARRIED UNANIMOUSLY

#223-17      MOVED BY Councillor Weber that Bylaw #254-17 be read a third and final time.  
CARRIED UNANIMOUSLY

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**INVESTIGATION OF RISKS – SWIM ROPE & OTHER RISKS ON BEACH & BEACH ACCESSES:**  
Councillor Weber requested administration investigate the risks and liability associated with the installation of a swim rope and other risks on the main beach and beach accesses including the liability of the installation of signage.

**QUESTION PERIOD:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:38 P.M.

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Mayor – Jim Benedict

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C.A.O. – Kathy Skwarchuk